



NSTS

NSTS Annual Inventory Reconciliation

Licensee Reconciliation Process

After joining the webinar, to join the conversation, call the number in the audio panel of the webinar. Then enter your access code and your PIN followed by the # sign.

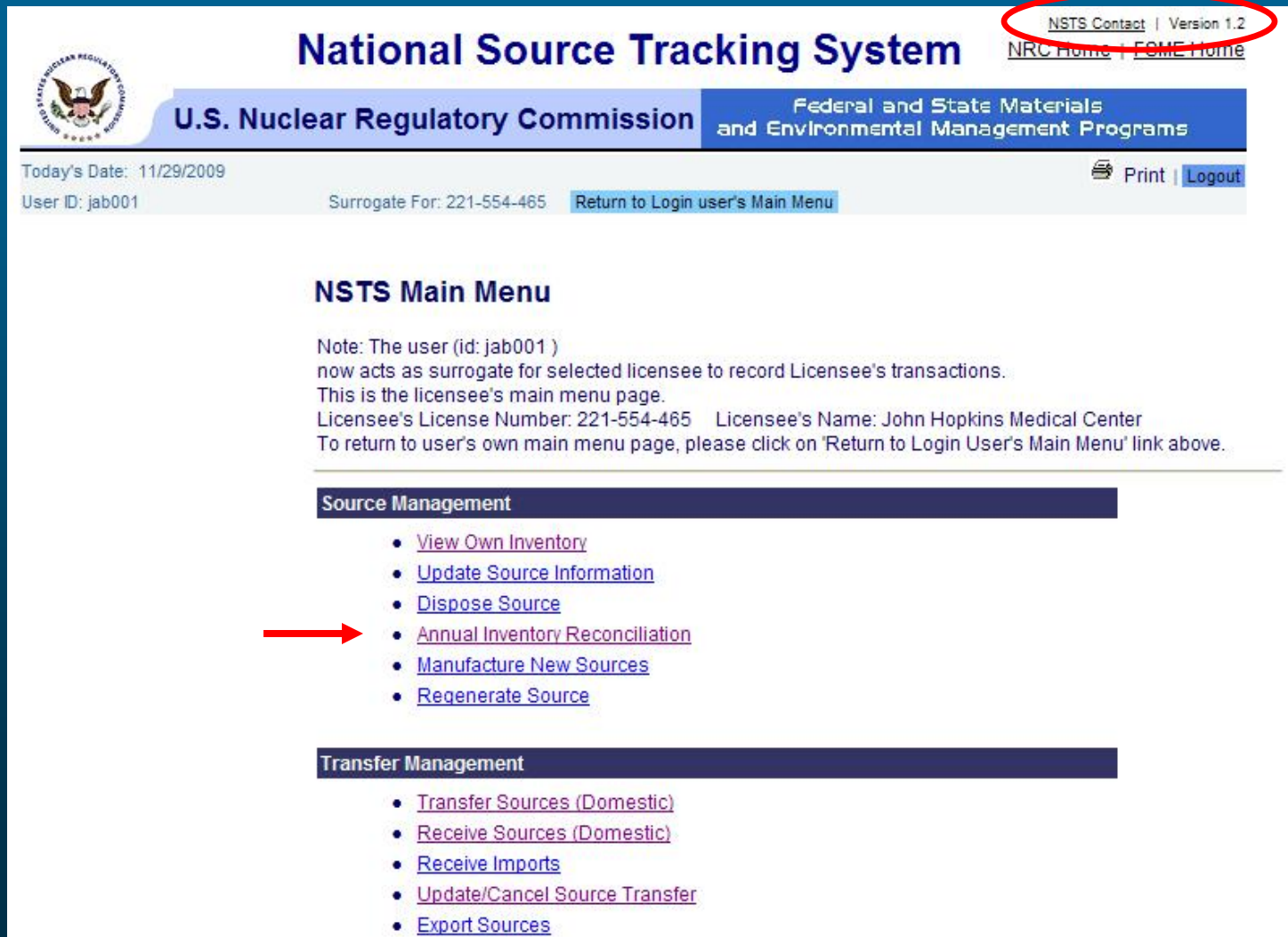
If you delay entering your PIN your phone can't be unmuted. To correct this, enter the # sign followed by your PIN and the # sign again (#PIN#).

If still unsuccessful, call 1-877-287-0283, and then the conference code 383224.

- The Nuclear Regulatory Commission (NRC) requires the holder of each Radioactive Material License to review and confirm their inventory in the National Source Tracking System annually during the month of January
- A specially formatted inventory report has been created to enable NSTS users to review, submit corrections, and confirm the accuracy of their inventories
- A link to the annual inventory report has been added to licensees' NSTS main menu

- NSTS Inventory Reconciliation Presentation
 - Demonstration of access to and use of annual inventory report
 - Explanation of how a licensee without NSTS access can complete the annual reconciliation

- NSTS Main Menu: Select "Annual Inventory Reconciliation"



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National Source Tracking System
U.S. Nuclear Regulatory Commission Federal and State Materials and Environmental Management Programs

Today's Date: 11/29/2009 [Print](#) | [Logout](#)
 User ID: jab001 Surrogate For: 221-554-465 [Return to Login user's Main Menu](#)

NSTS Main Menu

Note: The user (id: jab001) now acts as surrogate for selected licensee to record Licensee's transactions. This is the licensee's main menu page.
 Licensee's License Number: 221-554-465 Licensee's Name: John Hopkins Medical Center
 To return to user's own main menu page, please click on 'Return to Login User's Main Menu' link above.


Source Management

- [View Own Inventory](#)
- [Update Source Information](#)
- [Dispose Source](#)
- [Annual Inventory Reconciliation](#)
- [Manufacture New Sources](#)
- [Regenerate Source](#)

Transfer Management

- [Transfer Sources \(Domestic\)](#)
- [Receive Sources \(Domestic\)](#)
- [Receive Imports](#)
- [Update/Cancel Source Transfer](#)
- [Export Sources](#)

- Report Sections: Header, Source Data, Reconciliation Process



National Source Tracking System

U.S. Nuclear Regulatory Commission

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Today's Date: 11/29/2009
 User ID: jab001

Surrogate For: 221-554-465

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Annual Inventory Reconciliation Report

[Help](#)

Licensing Agency	License Number	Docket Number	Licensee Name	License Category	Street Address	Company Phone	Primary Contact Name	Primary Contact Phone
U.S. Nuclear Regulatory Commission	221-554-465	50665890	John Hopkins Medical Center		1865 Capital Avenue, NW Mailstop 06A10 Washington DC 20210		Angela Randall	202-466-6000

Source No.	Make	Model	Serial Number	Source ID	Isotope Name	Activity	Activity Unit	Activity Date	In Transit
1	Amersham Health	RAM-TYPE FOIL	112807-1	1	Radium-226	1999.7864	Ci	11/29/2009	No
2	Amersham Health	RAM-TYPE FOIL	112807-10	10	Radium-226	1999.7864	Ci	11/29/2009	No
3	Amersham Health	RAM-TYPE FOIL	112807-2	2	Radium-226	1999.7864	Ci	11/29/2009	No

Export options: [Excel](#) | [PDF](#)

Confirmation of Annual Inventory Reconciliation


In accordance with 10 CFR 20.2207(g) or the Agreement State equivalent regulation, "... each Licensee shall reconcile the inventory of nationally tracked sources possessed by the Licensee against that Licensee's data in the National Source Tracking System. The reconciliation **must be conducted during the month of January** in each year."

By signing and dating below, you are confirming that the data in the National Source Tracking System is correct for your license as of the date indicated.

NOTE: Any discrepancies in the inventory must be resolved prior to providing the confirmation for the annual inventory reconciliation.

Signature: _____ Name of Signer: _____ Reconciliation Date: _____

- "Print Inventory Report" sends screen to printer



National Source Tracking System

U.S. Nuclear Regulatory Commission

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Today's Date: 11/29/2009
 User ID: jab001

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Annual Inventory Reconciliation Report

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3	Amersham Health	RAM-TYPE FOIL	112807-2	2	Radium-226	1999.7864	Ci	11/29/2009	No

Export options: [Excel](#) | [PDF](#)

Confirmation of Annual Inventory Reconciliation

In accordance with 10 CFR 20.2207(g) or the Agreement State equivalent regulation, "... each Licensee shall reconcile the inventory of nationally tracked sources possessed by the Licensee against that Licensee's data in the National Source Tracking System. The reconciliation **must be conducted during the month of January** in each year."

By signing and dating below, you are confirming that the data in the National Source Tracking System is correct for your license as of the date indicated.

NOTE: Any discrepancies in the inventory must be resolved prior to providing the confirmation for the annual inventory reconciliation.

Signature: _____

Name of Signer: _____

Reconciliation Date: _____


Verify Annual Inventory

Cancel

Print Inventory Report

- Export source data
 - Excel or PDF
 - Mark up and submit corrections by fax attached to a Form 748

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National Source Tracking System

U.S. Nuclear Regulatory Commission Federal and State Materials and Environmental Management Programs

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2	Amersham Health	RAM-TYPE FOIL	112807-10	10	Radium-226	1999.7864	Ci	11/29/2009	No
3	Amersham Health	RAM-TYPE FOIL	112807-2	2	Radium-226	1999.7864	Ci	11/29/2009	No

Export options: [Excel](#) | [PDF](#)

- Export "Excel" creates an Excel worksheet of the full inventory

Microsoft Excel - AnnualInventoryReconciliationReport.xls

File Edit View Insert Format Tools Data Window Help

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	A	B	C	D	E	F	G	H	I	J
1	Source No.	Make	Model	Serial Number	Source ID	Isotope Name	Activity	Activity Unit	Activity Date	In Transit
2	1	Amersham Health	RAM-TYPE FOIL	112807-1	1	Radium-226	1999.7864	Ci	11/29/2009	No
3	2	Amersham Health	RAM-TYPE FOIL	112807-10	10	Radium-226	1999.7864	Ci	11/29/2009	No
4	3	Amersham Health	RAM-TYPE FOIL	112807-2	2	Radium-226	1999.7864	Ci	11/29/2009	No
5	4	Amersham Health	RAM-TYPE FOIL	112807-3	3	Radium-226	1999.7864	Ci	11/29/2009	No
6	5	Amersham Health	RAM-TYPE FOIL	112807-4	4	Radium-226	1999.7864	Ci	11/29/2009	No
7	6	Amersham Health	RAM-TYPE FOIL	112807-5	5	Radium-226	1999.7864	Ci	11/29/2009	No
8	7	Amersham Health	RAM-TYPE FOIL	112807-6	6	Radium-226	1999.7864	Ci	11/29/2009	No
9	8	Amersham Health	RAM-TYPE FOIL	112807-7	7	Radium-226	2000.7863	Ci	11/29/2009	No
10	9	Amersham Health	RAM-TYPE FOIL	112807-8	8	Radium-226	1999.7864	Ci	11/29/2009	No
11	10	Amersham Health	RAM-TYPE FOIL	112807-9	9	Radium-226	1999.7864	Ci	11/29/2009	No
12	11	Bristol-Myers Squibb Medical Imaging	A-NES-8424	BM-112807-1	11	Plutonium-	1199.9915	Ci	11/29/2009	No
13	12	Bristol-Myers Squibb Medical Imaging	A-NES-8424	BM-112807-2	12	Plutonium-	1199.9915	Ci	11/29/2009	No
14	13	Bristol-Myers Squibb Medical Imaging	A-NES-8424	BM-112807-3	13	Plutonium-	1199.9915	Ci	11/29/2009	No
15	14	Bristol-Myers Squibb Medical Imaging	A-NES-8424	BM-112807-4	14	Plutonium-	1199.9915	Ci	11/29/2009	No
16	15	Bristol-Myers Squibb Medical Imaging	A-NES-8424	BM-112807-5	15	Plutonium-	1199.9915	Ci	11/29/2009	No
17	16	Idaho Industrial Instruments Inc.	A424-19	III-112907-1	16	Cobalt-60	871.4516	Ci	11/29/2009	No
18	17	Idaho Industrial Instruments Inc.	A424-19	III-112907-2	17	Cobalt-60	871.4516	Ci	11/29/2009	No
19	18	Idaho Industrial Instruments Inc.	A424-19	III-112907-3	18	Cobalt-60	871.4516	Ci	11/29/2009	No
20	19	Idaho Industrial Instruments Inc.	A424-19	III-112907-4	19	Cobalt-60	871.4516	Ci	11/29/2009	No
21	20	Idaho Industrial Instruments Inc.	A424-19	III-112907-5	20	Cobalt-60	871.4516	Ci	11/29/2009	No
22	21	Idaho Industrial Instruments Inc.	A424-19	III-112907-6	21	Cobalt-60	871.4516	Ci	11/29/2009	No
23	22	Idaho Industrial Instruments Inc.	A424-19	III-112907-7	22	Cobalt-60	871.4516	Ci	11/29/2009	No
24										
25										

- Export "PDF" creates an Acrobat PDF file of the full inventory

AnnualInventoryReconciliationReport[1].pdf - Adobe Reader

File Edit View Document Tools Window Help


1 / 2 67.1% Find

Official Use Only - Security-Related Information

Source No.	Make	Model	Serial Number	Source ID	Isotope Name	Activity	Activity Unit	Activity Date	In Transit
1	Amersham Health	RAM-TYPE FOIL	112807-1	1	Radium-226	2000.0	CI	08/31/2009	No
2	Amersham Health	RAM-TYPE FOIL	112807-10	10	Radium-226	2000.0	CI	08/31/2009	No
3	Amersham Health	RAM-TYPE FOIL	112807-2	2	Radium-226	2000.0	CI	08/31/2009	No
4	Amersham Health	RAM-TYPE FOIL	112807-3	3	Radium-226	2000.0	CI	08/31/2009	No
5	Amersham Health	RAM-TYPE FOIL	112807-4	4	Radium-226	2000.0	CI	08/31/2009	No
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8	Amersham Health	RAM-TYPE FOIL	112807-7	7	Radium-226	2001.0	CI	08/31/2009	No
9	Amersham Health	RAM-TYPE FOIL	112807-8	8	Radium-226	2000.0	CI	08/31/2009	No
10	Amersham Health	RAM-TYPE FOIL	112807-9	9	Radium-226	2000.0	CI	08/31/2009	No
11	Bristol-Myers Squibb Medical Imaging	A-NEG-8424	BM-112807-1	11	Plutonium-239/Be	1200.0	CI	08/31/2009	No
					Plutonium-238	1200.0		08/31/2009	
12	Bristol-Myers Squibb Medical Imaging	A-NEG-8424	BM-112807-2	12	Plutonium-239/Be	1200.0	CI	08/31/2009	No
					Plutonium-238	1200.0		08/31/2009	
13	Bristol-Myers Squibb Medical Imaging	A-NEG-8424	BM-112807-3	13	Plutonium-239/Be	1200.0	CI	08/31/2009	No
					Plutonium-238	1200.0		08/31/2009	
14	Bristol-Myers Squibb Medical Imaging	A-NEG-8424	BM-112807-4	14	Plutonium-239/Be	1200.0	CI	08/31/2009	No
					Plutonium-238	1200.0		08/31/2009	
15	Bristol-Myers Squibb Medical Imaging	A-NEG-8424	BM-112807-5	15	Plutonium-239/Be	1200.0	CI	08/31/2009	No
					Plutonium-238	1200.0		08/31/2009	
16	Idaho Industrial Instruments Inc.	A424-19	III-112807-1	16	Cobalt-60	900.0	CI	08/31/2009	No
					Actinium-227	600.0		08/31/2009	
17	Idaho Industrial Instruments Inc.	A424-19	III-112807-2	17	Cobalt-60	900.0	CI	08/31/2009	No
					Actinium-227	600.0		08/31/2009	
18	Idaho Industrial Instruments Inc.	A424-19	III-112807-3	18	Cobalt-60	900.0	CI	08/31/2009	No
					Actinium-227	600.0		08/31/2009	

- If inventory is accurate, select "Verify Annual Inventory"

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U.S. Nuclear Regulatory Commission **Federal and State Materials and Environmental Management Programs**

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Confirmation of Annual Inventory Reconciliation

In accordance with 10 CFR 20.2207(g) or the Agreement State equivalent regulation, "... each Licensee shall reconcile the inventory of nationally tracked sources possessed by the Licensee against that Licensee's data in the National Source Tracking System. The reconciliation **must be conducted during the month of January** in each year."


By signing and dating below, you are confirming that the data in the National Source Tracking System is correct for your license as of the date indicated.

NOTE: Any discrepancies in the inventory must be resolved prior to providing the confirmation for the annual inventory reconciliation.

Signature: _____ Name of Signer: _____ Reconciliation Date: _____

- Enter name and date to complete the inventory reconciliation
 - Do not complete until January, 2010
 - Confirmation statement will be displayed

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National Source Tracking System

U.S. Nuclear Regulatory Commission **Federal and State Materials and Environmental Management Programs**

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* indicates required field

Confirmation of Annual Inventory Reconciliation

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By populating the fields below and selecting save, you are confirming that the data in the National Source Tracking System is correct for your license as of the date populated in the Reconciliation Date.

NOTE: Any discrepancies in the inventory must be resolved prior to providing the confirmation for the annual inventory reconciliation.

Name of Signer * :

Reconciliation Date * : (mm/dd/yyyy)

Reconciliation Year: 2009

- After inventory verification, report screen displays name of verifier and date of confirmation

21	Idaho Industrial Instruments Inc.	A424-19	Ill-112907-6	21	Cobalt-60 Actinium-227	900.0 600.0	Ci	08/31/2009 08/31/2009	Yes
22	Idaho Industrial Instruments Inc.	A424-19	Ill-112907-7	22	Cobalt-60 Actinium-227	900.0 600.0	Ci	08/31/2009 08/31/2009	No

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Confirmation of Annual Inventory Reconciliation

In accordance with 10 CFR 20.2207(g) or the Agreement State equivalent regulation, "... each Licensee shall reconcile the inventory of nationally tracked sources possessed by the Licensee against that Licensee's data in the National Source Tracking System. The reconciliation **must be conducted during the month of January** in each year."

By signing and dating below, you are confirming that the data in the National Source Tracking System is correct for your license as of the date indicated.

NOTE: Any discrepancies in the inventory must be resolved prior to providing the confirmation for the annual inventory reconciliation.

Signature: → Name of Signer: Billy Bob Reconciliation Date: 11/30/2009

The current year licensee's annual inventory reconciliation record exists in the system.

Reconciliation by Licensees without NSTS access

- NSTS will send an inventory report to licensees that do not have NSTS access
- Licensee then submits (by fax) either confirmation that the report is accurate or a correction of the source data
- After correction of the inventory, NSTS sends a new report to the licensee
- Licensee submits confirmation that the report is accurate
 - NSTS Fax #: 240-403-4391



NSTS

NSTS Annual Inventory Reconciliation

- Questions?