

IN RESPONSE, PLEASE
REFER TO: M101102

November 8, 2010

MEMORANDUM TO: R. W. Borchardt
Executive Director for Operations

FROM: Annette Vietti-Cook, Secretary **/RAI/**

SUBJECT: STAFF REQUIREMENTS – BRIEFING ON EQUAL
EMPLOYMENT OPPORTUNITY (EEO) AND SMALL
BUSINESS PROGRAMS, 9:30 A.M., TUESDAY, NOVEMBER 2,
2010, COMMISSIONERS' CONFERENCE ROOM, ONE WHITE
FLINT NORTH, ROCKVILLE, MARYLAND (OPEN TO PUBLIC
ATTENDANCE)

The Commission was briefed by the NRC staff on the status of the agency's Equal Employment Opportunity (EEO) Program and Small Business Programs. The Commission was also addressed by the Chapter President of the National Treasury Employee Union (NTEU).

Future EEO and Small Business Programs Commission briefings should focus, to the extent practical, on quantitative analyses of the data. In particular, the staff should present (1) root-cause analyses of the data and possible trends over time; and (2) the actions and strategies for addressing the issues identified in the root-cause analyses.

cc: Chairman Jaczko
Commissioner Svinicki
Commissioner Apostolakis
Commissioner Magwood
Commissioner Ostendorff
OGC
CFO
OCA
OIG
OPA
Office Directors, Regions, ACRS, ASLBP (via E-Mail)
PDR