

IN RESPONSE, PLEASE  
REFER TO: M090415

April 29, 2009

MEMORANDUM TO: R. W. Borchardt  
Executive Director for Operations

J. E. Dyer  
Chief Financial Officer

E. Roy Hawkens  
Chief Administrative Judge

FROM: Annette Vietti-Cook, Secretary **/RA/**

SUBJECT: STAFF REQUIREMENTS – BRIEFING ON THE STATE OF  
CORPORATE SUPPORT, 9:30 A.M., WEDNESDAY, APRIL 15,  
2009, COMMISSIONERS' CONFERENCE ROOM, ONE WHITE  
FLINT NORTH, ROCKVILLE, MARYLAND (OPEN TO PUBLIC  
ATTENDANCE)

The Commission was briefed by the NRC staff on the state of corporate support programs.

The Commission expressed the desire for consistent success in information technology to support the work of the staff, including broadcasting public meetings and thereby making more information publicly available. The staff should keep the Commission informed of impediments to being successful and competing priorities. The Commission agrees that priority should be given to the Office of Information Services' effort to support working from anywhere. The Commission emphasized the need to improve the process for obtaining credentials for use of the National Source Tracking System and ensuring the success of that system. Projects such as web-based licensing should be considered with the user community, such as the Agreement States, and piloted before full implementation. The staff should periodically train employees on when and how to mark documents sensitive unclassified non-safeguards information. The staff should keep the Commission informed on the treatment of Safeguards Information as the federal government moves to common marking for controlled unclassified information.

The Commission emphasized the importance of a carefully formulated budget and execution of that budget within that budget year. Consideration should be given to getting contracts in place and partially funded when faced with a continuing resolution.

The Atomic Safety and Licensing Board Panel in coordination with the Office of Administration should provide the Chairman an update on the status of efforts to ensure the Licensing Support Network (LSN) contract does not lapse when it expires in a few months.

cc: Chairman Klein  
Commissioner Jaczko  
Commissioner Lyons  
Commissioner Svinicki  
OGC  
CFO  
OCA  
OIG  
OPA  
Office Directors, Regions, ACRS, (via E-Mail)  
PDR