

March 22, 2006

MEMORANDUM TO: Luis A. Reyes
Executive Director for Operations

Jesse L. Funches
Chief Financial Officer

FROM: Annette L. Vietti-Cook, Secretary */RA by Andrew L. Bates Acting For/*

SUBJECT: STAFF REQUIREMENTS - BRIEFING ON OIS PROGRAMS, PERFORMANCE, AND PLANS, 1:30 P.M., MONDAY,
MARCH 13, 2006, COMMISSIONERS' CONFERENCE ROOM, ONE WHITE FLINT NORTH, ROCKVILLE,
MARYLAND (OPEN TO PUBLIC ATTENDANCE)

The Commission was briefed by the NRC staff on recent accomplishments and current challenges in the Office of Information Services (OIS). The Commission requested additional information on the following:

1. Trend statistics on use of audio and video conferencing throughout the Agency.
2. Use of web page for communicating during emergencies and assurance that the server won't fail. What is the volume of inquiries that the web page can handle?
3. Enhancing user satisfaction with the NRC public web site. What areas were identified by the Public Web Site Satisfaction Survey for improving the NRC public web site?
4. Costs for maintaining the legacy system, Human Resources Management System (HRMS) and schedule for developing and implementing a replacement system.
5. Number of viruses that get through the Agency firewall, reasons for vulnerability, and protective measures taken in response.
6. Implications of using management software tools, such as Decision Lens, and the potential for Freedom of Information Act (FOIA) issues with the data this tool will contain.

The staff should ensure that appropriate infrastructure technology exists to support existing and emerging programs, such as activities in new reactor licensing and high level waste. The staff should engage the Commission early as performance and budgetary issues arise.

cc: Chairman Diaz
Commissioner McGaffigan
Commissioner Merrifield
Commissioner Jaczko
Commissioner Lyons
OGC
OCA
OIG
OPA
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)
PDR