

December 15, 2004

MEMORANDUM FOR: Luis A. Reyes
Executive Director for Operations

FROM: Annette L. Vietti-Cook, Secretary **/RA/**

SUBJECT: STAFF REQUIREMENTS - BRIEFING ON STATUS OF DAVIS-BESSE LESSONS LEARNED TASK FORCE RECOMMENDATIONS, 1:00 P.M., WEDNESDAY, DECEMBER 8, 2004, COMMISSIONERS' CONFERENCE ROOM, ONE WHITE FLINT NORTH, ROCKVILLE, MARYLAND (OPEN TO PUBLIC ATTENDANCE)

The Commission was briefed by the NRC staff on the status of the Davis-Besse Lessons Learned Task Force (DBLLTF) recommendations. The Commission commended the staff for making significant progress, particularly over the past six months, in addressing and implementing corrective actions for the DBLLTF recommendations. The following items were identified for staff action.

The Office of the Secretary of the Commission, via the agenda planning process, should consider scheduling another meeting on this topic in about one year.

The staff should consider more active methods of sharing the results from the staff's improvements as a result of the DBLLTF and other significant improvement activities with the public and other stakeholders. While the NRC web site content is excellent, it tends to be a passive medium. In addition, the staff should prepare a short summary report (2 to 3 pages) that captures the significant improvements that resulted from the DBLLTF. The report should be prepared in plain English and should be easily accessible from the NRC web site.

The Commission enthusiastically supports the staff's plan to develop and fully implement an NRC corrective action program (CAP), including the development of metrics to measure the program's effectiveness, by December 2005. The staff should keep the Commission informed as the NRC CAP is developed via Commission technical assistant briefings and short status summaries. The staff should provide an NRC CAP development and implementation schedule by March 15, 2005.

(EDO)

(SECY Suspense: 3/15/05)

In relation to the regional best practices benchmarking initiative, the staff should keep the Commission informed of the status of its efforts to better define management roles and responsibilities and should provide the Commission technical assistants a briefing summarizing the recommendations of this effort by May 31, 2005.

cc: Chairman Diaz
Commissioner McGaffigan
Commissioner Merrifield
OGC
CFO
OCA
OIG
OPA
DOC
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)
PDR