

January 30, 2004

MEMORANDUM TO: William D. Travers
Executive Director for Operations

FROM: Annette Vietti-Cook, Secretary **/RA/**

SUBJECT: STAFF REQUIREMENTS - BRIEFING ON THE STATUS OF OCIO PROGRAMS, PERFORMANCE, AND PLANS, 9:30 A.M., WEDNESDAY, JANUARY 14, 2004, COMMISSIONERS' CONFERENCE ROOM, ONE WHITE FLINT NORTH, ROCKVILLE, MARYLAND (OPEN TO PUBLIC ATTENDANCE)

The Commission was briefed by the NRC staff on the status of the Office of the Chief Information Officer (OCIO) program, performance, and plans. The OCIO should continue to:

1. train NRC staff on ADAMS with the intention of enhancing staff use of the system;
2. develop and implement reliable capabilities to allow NRC employees outside the workplace to access NRC information resources in a safe and secure manner;
3. develop and implement a secure Intranet capability that allows appropriate NRC staff to share safeguards and classified information internally in a secure and effective manner; and
4. consider and identify additional resources required for information technology and management that will assist achieving a timely review of a license application for a High Level Waste repository.

cc: Chairman Diaz
Commissioner McGaffigan
Commissioner Merrifield
OGC
CFO
OCA
OIG
OPA
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)
PDR