

February 13, 2002

MEMORANDUM TO: William D. Travers  
Executive Director for Operations

FROM: Annette Vietti-Cook, Secretary **/RA/**

SUBJECT: STAFF REQUIREMENTS - BRIEFING ON STATUS OF OCIO PROGRAMS, PERFORMANCE, AND PLANS, 9:30 A.M.,  
WEDNESDAY, JANUARY 30, 2002, COMMISSIONERS' CONFERENCE ROOM, ONE WHITE FLINT NORTH,  
ROCKVILLE, MARYLAND (OPEN TO PUBLIC ATTENDANCE)

The Commission was briefed by the NRC staff on the status of the Office of the Chief Information Officer (OCIO) programs, performance, and plans. The OCIO should move aggressively to:

1. report to the Commission whether there can be consequences for the ADAMS contractor for failing to provide full text search capability in the deployed version of ADAMS, and
2. address computer security weaknesses. The CIO should provide a quarterly status report through the EDO to the Commission that includes (1) the status of corrective actions for the security program deficiencies identified by the IG, GAO, and OMB, and (2) any new security deficiencies that have been identified.

The staff should provide the Commission with a tabulation of the security grading on application systems used by the NRC, and a schedule for improving any application with a grade below 3.

The OCIO should ensure it has sufficient staff expertise to provide effective oversight of its contracted functions. The staff should consider a comprehensive look at all the IT lessons learned efforts in order to effectively implement and institutionalize process improvements associated with IT initiatives.

The OCIO should be an agent of change by identifying new technologies that can enhance the capability of the NRC staff to perform their jobs.

For the next periodic briefing of the Commission on CIO programs, written statements, if any, that are delivered at the briefing should be provided to the Commission 48 hours in advance of the briefing. If the staff does not have prepared statements but will be referring to detailed data tabulations in the meeting, the data should be provided to the Commission 48 hours in advance of the briefing.

cc: Chairman Meserve  
Commissioner Dicus  
Commissioner Diaz  
Commissioner McGaffigan  
Commissioner Merrifield

OGC  
CFO  
OCA  
OIG  
OPA  
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)  
PDR