

IN RESPONSE, PLEASE
REFER TO: M031209B

December 18, 2003

MEMORANDUM TO: William D. Travers
Executive Director for Operations

FROM: Annette Vietti-Cook, Secretary /RA/

SUBJECT: STAFF REQUIREMENTS - BRIEFING ON THE EQUAL
EMPLOYMENT OPPORTUNITY PROGRAM (SECY-03-0203),
1:30 P.M., TUESDAY, DECEMBER 9, 2003, COMMISSIONERS'
CONFERENCE ROOM, ONE WHITE FLINT NORTH,
ROCKVILLE, MARYLAND (OPEN TO PUBLIC ATTENDANCE)

The Commission was briefed by the NRC staff on progress in achieving the objectives of NRC's Equal Employment Opportunity (EEO) Program. In addition, the representative of the Committee for Age Discrimination presented a joint EEO advisory committee statement for Commission consideration, and the National Treasury Employees Union made a presentation to the Commission.

The Commission requested that the staff:

1. Develop a comprehensive plan to ensure continued progress in reaching NRC's diversity goals.
(EDO) (SECY Suspense: 5/3/04)
2. Provide a progress report at the next EEO meeting on agency efforts to establish performance measures for EEO initiatives.
(EDO) (SECY Suspense: 6/2/04)
3. Accelerate the projected schedule for all NRC managers to complete required EEO and diversity training.
4. Consider ways to improve the marketing of the NRC Intern Program to prospective candidates.

cc: Chairman Diaz
Commissioner McGaffigan
Commissioner Merrifield
OGC
CFO
OCA
OIG
OPA
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)
PDR