

February 25, 2003

MEMORANDUM TO: William D. Travers  
Executive Director for Operations

FROM: Annette L. Vietti-Cook, Secretary **/RA/**

SUBJECT: STAFF REQUIREMENTS - SECY-02-0216 - PROPOSED  
PROCESS FOR PROVIDING INFORMATION ON SIGNIFICANT  
NUCLEAR MATERIALS ISSUES AND ADVERSE LICENSEE  
PERFORMANCE

The Commission has approved the staff's proposal to evaluate licensees and groups of licensees with performance problems for discussion at the Agency Action Review Meeting and the Commission briefing, and to provide the Commission information on the Materials and Waste Arenas' performance in an annual report.

cc: Chairman Meserve  
Commissioner Dicus  
Commissioner Diaz  
Commissioner McGaffigan  
Commissioner Merrifield  
OGC  
CFO  
OCA  
OIG  
OPA  
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)  
PDR