

April 16, 1999

MEMORANDUM TO: William D. Travers
Executive Director for Operations

FROM: Annette Vietti-Cook, Secretary /s/

SUBJECT: STAFF REQUIREMENTS - SECY-99-086 - RECOMMENDATIONS REGARDING THE SENIOR
MANAGEMENT MEETING PROCESS AND ONGOING IMPROVEMENTS TO EXISTING LICENSEE
PERFORMANCE ASSESSMENT PROCESSES

The Commission has approved the staff's proposals to eliminate the watch list, to eliminate the recognition of superior performance, and to issue docketed correspondence as a result of the Senior Management Meeting only when the agency's intended actions are different from those conveyed in previous correspondence.

In implementing the reactor oversight process, it is imperative that we maintain good communication with stakeholders regarding the improvements being made, and the changes, and basis for the changes as outlined in SECY-99-086.

cc: Chairman Jackson
Commissioner Dicus
Commissioner Diaz
Commissioner McGaffigan
Commissioner Merrifield
OGC
CIO
CFO
OCA
OIG
OPA
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)
PDR
DCS