

SCHEDULING NOTE

Title: **BRIEFING ON EQUAL EMPLOYMENT OPPORTUNITY AND CIVIL RIGHTS OUTREACH (Public Meeting)**

Purpose: To provide the Commission with a semi-annual update on the progress and opportunities related to civil rights, outreach, and equal opportunity compliance.

Scheduled: **December 3, 2015**
 9:30 a.m.

Duration: Approximately 2 hours

Location: Commissioners' Hearing Room, 1st FL OWFN

Participants:	Presentation
Victor McCree , Executive Director for Operations	60 mins.*
Vonna Ordaz , Director, Office of Small Business and Civil rights	
Joel Kravetz , Civil Rights Program Manager	
Tuwanda Smith , Outreach and Compliance Coordination Program Manager	
Michael Case , Director, Division of Systems Analysis, Office of Nuclear Regulatory Research	
Kriss Kennedy , Deputy Regional Administrator, Region IV	
Theresa Clark , Co-Chair, Native American Advisory Committee	

Topics:

- Opening Remarks
- Affirmative Employment, Diversity Management and Small Business – Progress and Opportunities
- Civil Rights Program Status
- Outreach and Compliance Coordination Program Status
- Office Presentation
- Region Presentation
- EEO Advisory Committee Joint Statement
- Concluding Remarks

Commission Q & A

50 mins.

Discussion – Wrap-up

5 mins.

Sheryl Burrows, President of the National Treasury Employees Union, will be invited to sit in the well. The Chairman will ask for union remarks, as permitted, under the formal meeting provision of the Collective Bargaining Agreement.

Miriam Cohen, Chief Human Capital Officer, will also be seated in the well.

*For presentation only and does not include time for Commission Q & A's