

November 8, 2011

FROM: Francine F. Goldberg, Co-Chair
Open Government Advisory Group
Office of Information Services

SUBJECT: **OPEN GOVERNMENT STAKEHOLDER FEEDBACK MEETING**

PURPOSE: The Open Government Advisory Council (OGAC) is hosting a public Webinar to solicit stakeholder feedback about what activities the U.S. Nuclear Regulatory Commission (NRC) should include in the next revision of our [Open Government Plan](#). We hope to obtain feedback on our [Open Government Accomplishments in 2010 – 2011](#), the [High-Value Datasets](#) we've published so far, and the goals we've pursued as part of our [Flagship Initiative](#) to enhance stakeholder engagement. We also hope to learn what new initiatives stakeholders would like us to pursue as we establish our Open Government roadmap for the next 2 years.

To facilitate this Webinar, we'll use a [SWOT Analysis Worksheet](#) to identify the strengths, weaknesses, opportunities, and threats (SWOT) in our existing program, as they relate to the three Open Government cornerstones of Transparency, Public Participation, and Collaboration.

Additional information is available through our Open Government site, under [Participate in Our Stakeholder Feedback Meeting](#).

DATE & TIME: December 6, 2011, 10:00 a.m. – 12:00 p.m. (Eastern Time)

LOCATION: The meeting will be conducted as a Webinar via GoToMeeting. See Webinar Access Instructions, below.

PARTICIPANTS: This meeting is open to all stakeholders, and will include the following NRC participants:

- Fran Goldberg, Office of Information Services
- Beth Hayden, Office of Public Affairs
- Mindy Landau, Office of the Executive Director for Operations
- Lance Rakovan (Facilitator), Office of the Executive Director for Operations
- Stu Reiter, Office of Information Services
- Tamara Trocki, Office of Information Services
- et al.

AGENDA: 10:00 – 10:15, Introduction
10:15 – 11:45, SWOT Analysis
10:15 – 10:45, Transparency
10:45 – 11:15, Public Participation
11:15 – 11:45, Collaboration
11:45 – 12:00, Conclusion

WEBINAR ACCESS
INSTRUCTIONS:

1. Please [register](#) well before the starting time of the Webinar. Registering at least one day before the Webinar is preferred.
2. After registering, you will receive an email with essential information to enable you to participate in the Webinar. Take both of the following steps to enable you to participate fully:
 - A few minutes before start time, click the link to join the Webinar over the Internet using your computer.
 - Dial the telephone number, and enter the pass code when prompted to hear the Webinar proceedings.
3. Once you join the Webinar, you will be able to view the Webinar in a window on your computer. You will also be able to hear the Webinar facilitator, who will review ground rules for speaking and submitting comments:
 - To speak, click the “raise your hand” button on the screen, and wait to be called on by the facilitator.
 - To submit comments, type in the “chat” area of the screen.
4. If you have difficulty joining the Webinar, call 1-888-259-3826.

CATEGORY: This is a **Category 3 Meeting** being conducted as a Webinar. See the NRC Policy Statement, “Enhancing Public Participation on NRC Meetings,” published in the *Federal Register* on May 28, 2002 ([67 FR 36920–36924](#)).

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