



September 15, 2000

U.S. Nuclear Regulatory Commission
ATTN: Document Control Desk
Washington, D.C. 20555

Gentlemen:

In the Matter of) Docket Nos. 50-327
Tennessee Valley Authority) 50-328

**SEQUOYAH NUCLEAR PLANT (SQN) - UNITS 1 AND 2 - EMERGENCY PLAN
IMPLEMENTING PROCEDURE (EPIP) REVISIONS**

In accordance with the requirements of 10 CFR 50, Appendix E,
Section V, the enclosure provides the following EPIP:

<u>EPIP</u>	<u>Revision</u>	<u>Title</u>
EPIP-2	16	Notification of Unusual Event
EPIP-3	19	Alert
EPIP-4	19	Site Area Emergency
EPIP-5	25	General Emergency
EPIP-7	18	Activation and Operation of the Operations Support Center (OSC)
EPIP-14	15	Radiological Control Response
EPIP-17	20	Emergency Equipment and Supplies

If you have any questions concerning this matter, please
telephone me at (423) 843-7170 or J. D. Smith at
(423) 843-6672.

Sincerely,



Pedro Salas
Licensing and Industry Affairs Manager

Enclosure
cc: See page 2

A045

U.S. Nuclear Regulatory Commission
Page 2
September 15, 2000

cc: Mr. R. W. Hernan, Project Manager (Enclosure)
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Rockville, Maryland 20852-2739

NRC Resident Inspector (Enclosure will be provided by
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TENNESSEE VALLEY AUTHORITY
SEQUOYAH NUCLEAR PLANT
EMERGENCY PLAN IMPLEMENTING PROCEDURE

EPIP-2

NOTIFICATION OF UNUSUAL EVENT

Revision 16

QUALITY RELATED

PREPARED/PROOFREAD BY: W. P. Brooks

RESPONSIBLE ORGANIZATION: Emergency Preparedness

APPROVED BY: John Casey

EFFECTIVE DATE: 08/31/2000

Level Of Use: Reference

REVISION
DESCRIPTION: Intent Change, Editorial changes, Added steps for standardization with WBN, BFN, and Corp., Format change for ease of use. Revisions are not shown due to extent of format changes.

SQN	NOTIFICATION OF UNUSUAL EVENT	EPIP-2 Rev. 16 Page 2 of 7
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Date _____

1.0 PURPOSE

- 1.1 To provide a method for timely notifications of appropriate individuals when the Shift Manager (SM) has determined by EPIP-1 that events have occurred that are classified as a **NOTIFICATION OF UNUSUAL EVENT**.
- 1.2 To provide the Site Emergency Director (SED) a method for periodic reanalysis of current conditions to determine whether the **NOTIFICATION OF UNUSUAL EVENT** should be terminated, continued, or upgraded to a more serious classification.

2.0 REFERENCES

2.1 Interface Documents

- A. SPP-3.5, "Regulatory Reporting Requirements"
- B. EPIP-3, "Alert"
- C. EPIP-4, "Site Area Emergency"
- D. EPIP-5, "General Emergency"
- E. EPIP-10, "Medical Emergency Response"
- F. EPIP-14, "Radiological Control Response"
- G. CECC EPIP-9, "Emergency Radiological Monitoring Procedures"
- H. PHYSI-32, "Security Instructions For Members Of The Security Force".

3.0 INSTRUCTION

3.1 ACTIVATION OF THE REP

Upon classifying events as a **NOTIFICATION OF UNUSUAL EVENT** in accordance with EPIP-1, "Emergency Plan Classification Matrix," the SM shall:

[1] ANNOUNCE to Operating Crew:

"A Notification of Unusual Event has been declared based on (Describe the Conditions). I will be the Site Emergency Director."



SQN	NOTIFICATION OF UNUSUAL EVENT	EPIP-2 Rev. 16 Page 3 of 7
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Date _____

3.1 ACTIVATION OF THE REP (Continued)

NOTE ODS should be notified within **5 minutes** after declaration of the event

[2] COMPLETE Notification of Unusual Event (NOUE) Notification Form (Page 6). ☐

[3] NOTIFY ODS.

[a] CALL ODS.

Ringdown Line or **5-751-1700** or **5-751-2495** or **9-785-1700**

Initial Time

[b] READ completed Form (Page 6) to ODS. ☐

[c] FAX ODS NOUE Notification Form (Page 6). ☐

5-751-8620 FAX

[4] IF ODS CANNOT be contacted within **10 minutes** of the declaration, **THEN**

[a] NOTIFY Tennessee Emergency Management Agency (TEMA).

9-1-800-262-3300 or **9-1-615-741-0001** or **888-616-8091 (satellite)**

Initial Time

[b] READ completed Form (page 6) to TEMA. ☐

[c] FAX TEMA NOUE Notification Form (Page 6). ☐

9-1-615-242-9635 FAX

[5] ANNOUNCE to plant personnel:

"ATTENTION PLANT PERSONNEL. ATTENTION PLANT PERSONNEL. A NOTIFICATION OF UNUSUAL EVENT HAS BEEN DECLARED BASED ON (Describe the Conditions), AFFECTING UNIT(s) _____." ☐

REPEAT Announcement. ☐

[6] IF there are personnel injuries, **THEN**

IMPLEMENT EPIP-10, "Medical Emergency Response." ☐

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

SQN	NOTIFICATION OF UNUSUAL EVENT	EPIP-2 Rev. 16 Page 4 of 7
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Date _____

3.1 ACTIVATION OF THE REP (Continued)

[7] MONITOR radiation monitors.

IF radiation monitors indicate unplanned radiological release, **THEN**

[a] **NOTIFY** RADCON Shift Supervisor to **EVALUATE** implementation of CECC EPIP-9, "Emergency Radiological Monitoring Procedures" and EPIP-14, "Radiological Control Response." ☐

[b] **PERFORM** Dose Assessment.

NOTIFY Chemistry Shift Supervisor to perform a dose assessment using EPIP-14. ☐

or

or

[c] **REFER** to EPIP-1, Radiological Effluents Section, **AND**

EVALUATE need for additional classifications. ☐

[8] IF there is a security threat, **THEN**

NOTIFY Security Shift Supervisor to implement PHYSI-32, "Security Instructions For Members Of The Security Force." ☐

or

[9] **NOTIFY** Plant Management in accordance with SPP-3.5 **AND**

PROVIDE NOUE Notification information. ☐

NOTE 1 NRC notification should be made as soon as practicable, but within 1 hour of "NOTIFICATION OF UNUSUAL EVENT" declaration. Whenever NRC requests, a qualified person must provide a continuous update to NRC Operations Center.

NOTE 2 Do not dial "1" prior to the number when using ENS phones.

[10] **NOTIFY** NRC of plan activation via ENS in accordance with SPP-3.5.

Initial Time

SQN	NOTIFICATION OF UNUSUAL EVENT	EPIP-2 Rev. 16 Page 5 of 7
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Date _____

3.1 ACTIVATION OF THE REP (Continued)

[11] NOTIFY Site Emergency Preparedness as soon as practicable when notification does not interfere with emergency actions or notifications in progress.

☐

John Casey

Work 843-7658

Pager 350-20372

Car 9-280-6616

Bill Peggram

Work 843-8360

Pager 350-30388

Home 9-842-3020

[12] MONITOR plant conditions **AND**

EVALUATE using EPIP-1, **AND**

[a] IF plant conditions warrant, **THEN**

UPGRADE to a higher classification **AND**
INITIATE EPIP-3 or EPIP-4 or EPIP-5.

☐

[b] IF additional conditions satisfy criteria of other **NOUE's** **OR**
Conditions warrant a need for follow-up information, **THEN**

COMPLETE NOUE Follow-up Form (page 7), **AND**

REPORT to ODS for State notification at:

Ringdown Line

or

5-751-1700

or

5-751-2495

or

9-785-1700

AND

FAX ODS NOUE Follow-up Form (Page 7).

5-751-8620 FAX

OR -

[c] TERMINATE emergency, when situation no longer exists,
by informing ODS and Duty Plant Manager **AND**

COMPLETE NOUE Follow-up Form (Page 7) with
Time and Date Event Terminated and FAX to ODS.

☐

END OF SECTION

SQN	NOTIFICATION OF UNUSUAL EVENT	EPIP-2 Rev. 16 Page 6 of 7
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NOTIFICATION OF UNUSUAL EVENT NOTIFICATION FORM

1. ☐ THIS IS A REAL EMERGENCY EVENT. THIS IS A REAL EMERGENCY EVENT.

OR

☐ THIS IS A DRILL. THIS IS A DRILL.

2. This is _____ at Sequoyah Nuclear Plant.
(Your Name)

3. There has been a **NOTIFICATION OF UNUSUAL EVENT** declared at Sequoyah Nuclear Plant.

Affecting ☐ Unit 1 **OR** ☐ Unit 2 **OR** ☐ Both Units 1 & 2

4. EAL Designator: _____

5. Brief Description of Event _____

6. Plant conditions are: ☐ Stable ☐ Deteriorating

7. Radiological Conditions are:

- ☐ No Abnormal Release Off-site
- ☐ Airborne Release Off-site
- ☐ Liquid Release Off-site
- ☐ Release Information Not Known

8. Event Declared: Time: _____ Date: _____

9. Event Terminated: Time: _____ Date: _____

10. Protective Action Recommendation: ☐ None at This Time.

11. "Please Repeat the Information You Have Received to Ensure Accuracy." ☐

FAX TO THE ODS AT 751-8620 AFTER COMPLETING THE NOTIFICATION

SQN	NOTIFICATION OF UNUSUAL EVENT	EPIP-2 Rev. 16 Page 7 of 7
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NOTIFICATION OF UNUSAL EVENT FOLLOW-UP FORM

1. ☐ THIS IS A REAL EMERGENCY EVENT. THIS IS A REAL EMERGENCY EVENT.

OR

☐ THIS IS A DRILL. THIS IS A DRILL.

2. This is _____ at Sequoyah Nuclear Plant.
(Your Name)

3. This is Follow-up Information Regarding the **NOTIFICATION OF UNUSUAL EVENT** declared at Sequoyah Nuclear Plant.

Affecting ☐ Unit 1 **OR** ☐ Unit 2 **OR** ☐ Both Units 1 & 2

4. Reactor **Unit 1** ☐ Shutdown ☐ At Power

Unit 2 ☐ Shutdown ☐ At Power

5. Plant conditions are: ☐ Stable ☐ Deteriorating

6. Additional EAL Designator (s): _____

7. The Following Significant Changes in Plant Conditions Have Occurred:

8. The Following Significant Changes in Radiological Conditions Have Occurred:

9. Protective Action Recommendation: ☐ None at This Time

10. Event Terminated: Time: _____ Date: _____

11. "Please Repeat the Information You Have Received to Ensure Accuracy." ☐

12. Name _____ Date _____ Time _____
(Preparer's Name)

13. FAX TO THE ODS AT 751-8620 AFTER COMPLETING THE NOTIFICATION ☐

TENNESSEE VALLEY AUTHORITY
SEQUOYAH NUCLEAR PLANT
EMERGENCY PLAN IMPLEMENTING PROCEDURE

EPIP-3

ALERT

Revision 19

QUALITY RELATED

PREPARED/PROOFREAD BY: W. P. Brooks

RESPONSIBLE ORGANIZATION: Emergency Preparedness

APPROVED BY: John H. Casey

EFFECTIVE DATE: 8/31/2000

Level of Use: Reference

REVISION
DESCRIPTION:

Intent Change, Editorial changes, Added steps for standardization with WBN, BFN, and Corp., Format change for ease of use. Revisions not shown due to extent of format changes.

SQN	ALERT	EPIP-3 Rev. 19 Page 2 of 11
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Date _____

1.0 **PURPOSE**

- 1.1 To provide a method for timely notifications of appropriate individuals when the Shift Manager (SM)/Site Emergency Director (SED) has determined by EPIP-1 that events have occurred that are classified as a **ALERT**.
- 1.2 To provide the Site Emergency Director (SED) a method for periodic reanalysis of current conditions to determine whether the **ALERT** should be terminated, continued, or upgraded to a more serious classification.

2.0 **REFERENCES**

2.1 **Interface Documents**

- | | | |
|----|--------------|---|
| A. | SPP-3.5, | "Regulatory Reporting Requirements" |
| B. | EPIP-4, | "Site Area Emergency" |
| C. | EPIP-5, | "General Emergency" |
| D. | EPIP-6, | "Activation and Operation Of The Technical Support Center" |
| E. | EPIP-7 | "Activation and Operation of the Operations Support Center (OSC)" |
| F. | EPIP-8, | "Personnel Accountability And Evacuation" |
| G. | EPIP-10, | "Medical Emergency Response" |
| H. | EPIP-14, | "Radiological Control Response" |
| I. | EPIP-16, | "Termination And Recovery" |
| J. | CECC EPIP-9, | "Emergency Environmental Radiological Monitoring Procedures" |
| K. | PHYSI-32, | "Security Instructions For Members Of The Security Force". |

3.0 **INSTRUCTION**

- [1] IF TSC is **NOT STAFFED**, THEN

GO TO Section 3.1. (Page 3)



- [2] IF TSC is OPERATIONAL, (SED transferred to TSC), THEN

GO TO Section 3.2. (Page 7).



SQN	ALERT	EPIP-3 Rev. 19 Page 3 of 11
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Date _____

3.1 ACTIVATION OF THE REP BY SM

Upon classifying events as an **ALERT** in accordance with EPIP-1, "Emergency Plan Classification Matrix," the SM shall:

[1] ANNOUNCE to Operating Crew:

"An **ALERT** has been declared based on (Describe the Conditions).
I will be the Site Emergency Director." ☐

[2] ACTIVATE Emergency Paging System (EPS), **THEN**
(SM may delegate these tasks to Operations Clerk if available.
MSS also may be used if necessary.) ☐

[a] CONFIRM response by reviewing 20 minute printed
report available in the TSC. ☐

[b] CALL personnel to staff unanswered positions
(Use REP Duty Roster and Call List). ☐

[3] IF EPS fails, **THEN**

[a] CALL Operation Duty Specialist (ODS) **AT:**

or

or

or

AND

DIRECT ODS to activate EPS. ☐

[b] IF EPS still will not activate, **THEN**
(SM may delegate these tasks to Operations Clerk if available.
MSS also may be used if necessary.)

CALL personnel to staff TSC/OSC positions
(Use REP Duty Roster and Call List). ☐

[4] ANNOUNCE to plant personnel:

"ATTENTION PLANT PERSONNEL. ATTENTION PLANT
PERSONNEL. AN **ALERT** HAS BEEN DECLARED
BASED ON (Describe the condition). AFFECTING UNIT(s) _____.
ALL TSC AND OSC PERSONNEL REPORT TO THE
EMERGENCY FACILITIES IMMEDIATELY." ☐

REPEAT Announcement. ☐

SQN	ALERT	EPIP-3 Rev. 19 Page 4 of 11
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Date _____

3.1 ACTIVATION OF THE REP BY SM (Continued)

NOTE If plant conditions do not warrant personnel accountability at this time, continue to assess the situation and re-evaluate the need for accountability.

[5] **MONITOR** plant conditions,

WHEN plant conditions warrant, **THEN**

[a] **NOTIFY** Security Shift Supervisor to implement EPIP-8, "Personnel Accountability and Evacuation."

6144

or

6568

☐

[b] **ACTIVATE** emergency sirens for personnel assembly.

Initial Time

NOTE ODS should be notified within **5 minutes** after declaration of the event.

[6] **COMPLETE** ALERT Notification Form (Page 10).

☐

[7] **NOTIFY** ODS.

[a] **CALL** ODS.

Ringdown Line or **5-751-1700** or **5-751-2495** or **9-785-1700**

Initial Time

[b] **READ** completed Form (Page 10) to ODS.

☐

[c] **FAX** ODS ALERT Notification Form (Page 10).

☐

5-751-8620 FAX

[8] **IF** ODS **CANNOT** be contacted within **10 minutes** of the declaration, **THEN**

[a] **NOTIFY** Tennessee Emergency Management Agency (TEMA).

9-1-800-262-3300 or **9-1-615-741-0001** or **888-616-8091 (satellite)**

Initial Time

[b] **READ** completed Form (Page 10) to TEMA.

☐

[c] **FAX** TEMA ALERT Notification Form (Page 10).

☐

9-1-615-242-9635 FAX

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

SQN	ALERT	EPIP-3 Rev. 19 Page 5 of 11
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Date _____

3.1 ACTIVATION OF THE REP BY SM (Continued)

[9] NOTIFY RADCON Shift Supervisor,

[a] **STATE** "AN **ALERT** HAS BEEN DECLARED,
BASED UPON (Describe the conditions), AFFECTING UNIT(s) _____." ☐

[b] **DIRECT** to implement EPIP-14, "Radiological Control
Response." ☐

[c] **IF** radiation monitors indicate unplanned radiological
release, **THEN**

DIRECT to **EVALUATE** implementation of CECC EPIP-9,
"Emergency Radiological Monitoring Procedures." ☐

[10] NOTIFY Chemistry Shift Supervisor,

[a] **STATE**: "AN **ALERT** HAS BEEN DECLARED,
BASED UPON (Describe the conditions), AFFECTING UNIT(s) _____." ☐

or or

[b] **DIRECT** to implement EPIP-14. ☐

[11] MONITOR radiation monitors.

WHEN indication of an unplanned radiological release, **THEN**

PERFORM Dose Assessment.

[a] **NOTIFY** Chemistry Shift Supervisor to perform a dose
assessment using EPIP-14. ☐

or or

[b] **REFER** to EPIP-1, Radiological Effluents Section, **AND**
EVALUATE need for additional classifications. ☐

[12] IF there are personnel injuries, **THEN**

IMPLEMENT EPIP-10, "Medical Emergency Response." ☐

[13] IF there is a security threat, **THEN**

NOTIFY Security Shift Supervisor to implement PHYSI-32,
"Security Instructions For Members Of The Security Force"

or ☐

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

SQN	ALERT	EPIP-3 Rev. 19 Page 6 of 11
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Date _____

3.1 ACTIVATION OF THE REP BY SM (Continued)

[14] NOTIFY Plant Management in accordance with SPP-3.5 **AND**
PROVIDE ALERT Notification Information. ☐

NOTE 1 NRC notification should be made as soon as practicable, but within 1 hour of "**ALERT**" declaration. Whenever NRC requests, a qualified person must provide a continuous update to NRC Operations Center.

NOTE 2 Do not dial "1" prior to the number when using ENS phones.

[15] NOTIFY NRC of plan activation via ENS in accordance with SPP-3.5.

(301) 816-5100 (Main)	(301) 951-0550 (Backup)	9-1-(301) 816-5151 (Fax)
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Initial Time

[16] MONITOR plant conditions **AND**
EVALUATE using EPIP-1 until TSC is staffed, **AND**

[a] IF plant conditions warrant, **THEN**

UPGRADE to a higher classification **AND**
INITIATE EPIP-4 or EPIP-5. ☐

[b] IF additional conditions satisfy criteria of other **ALERT's** **OR**
Conditions warrant a need for follow-up information, **THEN**

COMPLETE ALERT Follow-up Form (Page 11), **AND**

REPORT to ODS for State notification at:

Ringdown Line	or	5-751-1700	or	5-751-2495	or	9-785-1700
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AND

FAX ODS ALERT Follow-up Form (Page 11).

5-751-8620 FAX

END OF SECTION

SQN	ALERT	EPIP-3 Rev. 19 Page 7 of 11
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Date _____

3.2 ACTIVATION OF THE REP BY TSC

Upon classifying events as a **ALERT** in accordance with EPIP-1, "Emergency Plan Classification Matrix," the SED shall:

NOTE If plant conditions do not warrant personnel accountability at this time, continue to assess the situation and re-evaluate the need for accountability.

[1] **MONITOR** plant conditions,

IF plant conditions warrant, **THEN**

[a] **DIRECT** TSC Security Manager or Security Shift Supervisor to implement EPIP-8, "Personnel Accountability and Evacuation." ☐

or

[b] **DIRECT** SM to **ACTIVATE** emergency sirens for personnel assembly.

Initial Time

[2] IF ALERT Classification has been declared by SM, **THEN**

GO TO Step [6] **OR** appropriate Step based on SM turnover. ☐

NOTE ODS should be notified within **5 minutes** after declaration of the event.

[3] **COMPLETE** ALERT Notification Form (Page 10). ☐

[4] **NOTIFY** ODS.

[a] **CALL** ODS.

or or

Initial Time

[b] **READ** completed Form (Page 10) to ODS. ☐

[c] **FAX** ODS ALERT Notification Form (Page 10). ☐

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

SQN	ALERT	EPIP-3 Rev. 19 Page 8 of 11
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Date _____

3.2 ACTIVATION OF THE REP BY TSC (Continued)

[5] IF ODS CANNOT be contacted within **10 minutes** of the declaration, THEN

[a] NOTIFY Tennessee Emergency Management Agency (TEMA).

9-1-800-262-3300 or 9-1-615-741-0001 or 888-616-8091 (satellite)

Initial _____ Time _____

[b] READ completed Form (Page 10) to TEMA. ☐

[c] FAX TEMA ALERT Notification Form (Page 10). ☐

9-1-615-242-9635 FAX

NOTE The Dose Assessment function is transferred to the CECC once they are staffed.

[6] MONITOR radiation monitors.

WHEN indication of an unplanned radiological release, THEN

PERFORM Dose Assessment.

[a] DIRECT TSC Chemistry Manager or Chemistry Shift Supervisor to perform a dose assessment using EPIP-14, "Radiological Control Response". ☐

7285 Lab or 6348 Lab or Pager 350-40732

[b] DIRECT TSC RADCON Manager to evaluate need to implement CECC EPIP-9 "Emergency Radiological Monitoring Procedures." ☐

[c] REFER to EPIP-1, Radiological Effluents Section, AND EVALUATE need for additional classifications. ☐

[7] IF there are personnel injuries, THEN

IMPLEMENT EPIP-10, "Medical Emergency Response." ☐

[8] IF there is a security threat, THEN

DIRECT TSC Security Manager or Security Shift Supervisor to implement PHYSI-32, "Security Instructions For Members Of The Security Force." ☐

6144

or

6568

SQN	ALERT	EPIP-3 Rev. 19 Page 9 of 11
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Date _____

3.2 ACTIVATION OF THE REP BY TSC (Continued)

NOTE 1 NRC notification should be made as soon as practicable, but within 1 hour of "**ALERT**" declaration. Whenever NRC requests, a qualified person must provide a continuous update to NRC Operations Center.

NOTE 2 Do not dial "1" prior to the number when using ENS phones.

[9] **ENSURE** NRC has been notified of plan activation via ENS in accordance with SPP-3.5.

(301) 816-5100 (Main)	(301) 951-0550 (Backup)	9-1-(301) 816-5151 (Fax)
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Initial Time

[10] **MONITOR** plant conditions **AND**

EVALUATE using EPIP-1, **AND**

[a] **IF** plant conditions warrant, **THEN**

UPGRADE to a higher classification, **AND**
INITIATE EPIP-4 or EPIP-5. ☐

[b] **IF** additional conditions satisfy criteria of other **ALERT's** **OR**
Conditions warrant a need for follow-up information, **THEN**

COMPLETE ALERT Follow-up Form (Page 11), **AND**

REPORT to CECC Director for State notification at:

Ringdown Line	or	5-751-1614	or	5-751-1680
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AND

FAX CECC ALERT Follow-up Form (Page 11) 5-751-1682 FAX

OR

[c] **IF** situation no longer exists, **THEN**

TERMINATE emergency per EPIP-16, "Termination and Recovery," **AND** ☐

COMPLETE ALERT Follow-up Form (Page 11) including Time and Date Event Terminated and FAX to CECC. ☐

END OF SECTION

SQN	ALERT	EPIP-3 Rev. 19 Page 10 of 11
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ALERT NOTIFICATION FORM

1. ☐ THIS IS A REAL EMERGENCY EVENT. THIS IS A REAL EMERGENCY EVENT.

OR

☐ THIS IS A DRILL. THIS IS A DRILL.

2. This is _____ at Sequoyah Nuclear Plant.
(Your Name)

3. There has been a **ALERT** declared at Sequoyah Nuclear Plant.

Affecting ☐ Unit 1 **OR** ☐ Unit 2 **OR** ☐ Both Units 1 & 2

4. EAL Designator: _____

5. Brief Description of Event _____

6. Plant conditions are: ☐ Stable ☐ Deteriorating

7. Radiological Conditions are:

- ☐ No Abnormal Release Off-site
- ☐ Airborne Release Off-site
- ☐ Liquid Release Off-site
- ☐ Release Information Not Known

8. Event Declared: Time: _____ Date: _____

9. Event Terminated: Time: _____ Date: _____

10. Protective Action Recommendation: ☐ None at This Time.

11. "Please Repeat the Information You Have Received to Ensure Accuracy." ☐

FAX TO THE ODS AT 751-8620 AFTER COMPLETING THE NOTIFICATION

SQN	ALERT	EPIP-3 Rev. 19 Page 11 of 11
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ALERT FOLLOW-UP FORM

1. ☐ THIS IS A REAL EMERGENCY EVENT. THIS IS A REAL EMERGENCY EVENT.

OR

☐ THIS IS A DRILL. THIS IS A DRILL.

2. This is _____ at Sequoyah Nuclear Plant.
(Your Name)

3. This is Follow-Up Information Regarding the **ALERT** declared at Sequoyah Nuclear Plant

Affecting ☐ Unit 1 **OR** ☐ Unit 2 **OR** ☐ Both Units 1 & 2

4. Reactor **Unit 1** ☐ Shutdown ☐ At Power

Unit 2 ☐ Shutdown ☐ At Power

5. Plant conditions are: ☐ Stable ☐ Deteriorating

6. Additional EAL Designator (s): _____

7. Site Assembly and Accountability is on going. ☐ YES ☐ NO **OR** ☐ COMPLETED

8. The Following Significant Changes in Plant Conditions Have Occurred:

9. The Following Significant Changes in Radiological Conditions Have Occurred:

10. Protective Action Recommendation: ☐ None at This Time

11. Event Terminated: Time: _____ Date: _____

12. "Please Repeat the Information You Have Received to Ensure Accuracy." ☐

13. Name _____ Date _____ Time _____
(Preparer's Name)

14. FAX TO THE ODS AT 751-8620 OR CECC at 751-1682 AFTER COMPLETING THE NOTIFICATION ☐

TENNESSEE VALLEY AUTHORITY
SEQUOYAH NUCLEAR PLANT
EMERGENCY PLAN IMPLEMENTING PROCEDURE

EPIP-4
SITE AREA EMERGENCY

Revision 19
QUALITY RELATED

PREPARED/PROOFREAD BY: W. P. Brooks

RESPONSIBLE ORGANIZATION: Emergency Preparedness

APPROVED BY: John H. Casey

EFFECTIVE DATE: 08/31/2000

Level of Use: Reference

REVISION
DESCRIPTION:

Intent Change, Editorial changes, Added steps for standardization with WBN, BFN, and Corp., Format change for ease of use. Revisions not shown due to extent of format changes.

SQN	SITE AREA EMERGENCY	EPIP-4 Rev. 19 Page 2 of 11
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Date _____

1.0 **PURPOSE**

- 1.1 To provide a method for timely notifications of appropriate individuals when the Shift Manager (SM)/Site Emergency Director (SED) has determined by EPIP-1 and the REP Appendix B that events have occurred that are classified as a **SITE AREA EMERGENCY**.
- 1.2 To provide the SED a method for periodic reanalysis of current conditions to determine whether the **SITE AREA EMERGENCY** should be terminated, continued, or upgraded to a more serious classification.

2.0 **REFERENCES**

2.1 **Interface Documents**

- | | | |
|----|-------------|--|
| A. | SPP-3.5 | "Regulatory Reporting Requirements" |
| B. | EPIP-5, | "General Emergency" |
| C. | EPIP-6, | "Activation And Operation Of The Technical Support Center" |
| D. | EPIP-7, | "Activation And Operation Of The Operations Support Center" |
| E. | EPIP-8, | "Personnel Accountability And evacuation" |
| F. | EPIP-10, | "Medical Emergency Response" |
| G. | EPIP-14, | "Radiological Control Response" |
| H. | EPIP-16, | "Termination And Recovery" |
| I. | CECC EPIP-9 | "Emergency Environmental Radiological Monitoring Procedures" |
| J. | PHYSI-32, | "Security Instructions For Members Of The Security Force " |

3.0 **INSTRUCTION**

- [1] **IF TSC IS NOT STAFFED, THEN**

GO TO Step 3.1 [1]. (Page 3)



- [2] **IF TSC IS OPERATIONAL, (SED transferred to TSC), THEN**

GO TO Step 3.2 [1]. (Page 7)



SQN	SITE AREA EMERGENCY	EPIP-4 Rev. 19 Page 3 of 11
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Date _____

3.1 ACTIVATION OF THE REP BY SM

Upon classifying events as a **SITE AREA EMERGENCY** in accordance with EPIP-1, "Emergency Plan Classification Matrix," the SM shall:

[1] ANNOUNCE to Operating Crew:

"A **SITE AREA EMERGENCY** has been declared based on (Describe the Conditions).
I will be the Site Emergency Director."

☐

[2] IF Emergency Paging System (EPS) has not been previously initiated, **THEN**

ACTIVATE EPS AND

(SM may delegate these tasks to Operations Clerk if available.
MSS also may be used if necessary.)

☐

[a] CONFIRM response by reviewing 20 minute printed report available in the TSC.

☐

[b] CALL personnel to staff unanswered positions.
(Use REP Duty Roster and Call List)

☐

[3] IF EPS fails, **THEN**

[a] CALL Operation Duty Specialist (ODS) **AT**

Ringdown Line

or

5-751-1700

or

5-751-2495

or

9-785-1700

AND DIRECT ODS to activate EPS.

☐

[b] IF EPS still will not activate, **THEN**
(SM may delegate these tasks to Operations Clerk if available.
MSS also may be used if necessary.)

CALL personnel to staff TSC/OSC positions.
(Use REP Duty Roster and Call List)

☐

[4] ANNOUNCE to plant personnel:

"ATTENTION PLANT PERSONNEL. ATTENTION PLANT PERSONNEL. A **SITE AREA EMERGENCY** HAS BEEN DECLARED BASED ON (Describe the Conditions), AFFECTING UNIT(s) _____. ALL TSC AND OSC PERSONNEL REPORT TO THE EMERGENCY FACILITIES IMMEDIATELY."

☐

REPEAT Announcement.

☐

Date _____

3.1 ACTIVATION OF THE REP BY SM (Continued)

[5] **IF** personnel accountability has not been previously initiated,
THEN

[a] **NOTIFY** Security Shift Supervisor to implement
EPIP-8 "Personnel Accountability and Evacuation."

6144

or

6568

☐

[b] **ACTIVATE** emergency sirens for personnel
assembly.

Initial Time

NOTE ODS should be notified within **5 minutes** after declaration of the event.

[6] **COMPLETE** SAE Notification Form (Page 10).

☐

[7] **NOTIFY** ODS.

[a] **CALL** ODS.

Ringdown Line

or

5-751-1700

or

5-751-2495

or

9-785-1700

Initial Time

[b] **READ** completed Form (Page 10) to ODS.

☐

[c] **FAX** ODS SAE Notification Form (Page 10).

☐

5-751-8620 FAX

[8] **IF** ODS **CANNOT** be contacted within **10 minutes** of the declaration, **THEN**

[a] **NOTIFY** Tennessee Emergency Management Agency (TEMA)

9-1-800-262-3300

or

9-1-615-741-0001

or

888-616-8091 (satellite)

Initial Time

[b] **READ** completed Form (page 10) to TEMA

☐

[c] **FAX** TEMA SAE Notification Form (Page 10)

☐

9-1-615-242-9635 FAX

SQN	SITE AREA EMERGENCY	EPIP-4 Rev. 19 Page 5 of 11
------------	----------------------------	--

Date _____

3.1 ACTIVATION OF THE REP BY SM (Continued)

[9] **NOTIFY** RADCON Shift Supervisor,

[a] **STATE** "A **SITE AREA EMERGENCY** HAS BEEN DECLARED, BASED UPON (Describe the conditions), AFFECTING UNIT(s) _____." ☐

[b] **DIRECT** to implement EPIP-14, "Radiological Control Response." ☐

[c] **DIRECT** to implement CECC EPIP-9, "Emergency Radiological Monitoring Procedures." ☐

[10] **NOTIFY** Chemistry Shift Supervisor,

[a] **STATE:** "A **SITE AREA EMERGENCY** HAS BEEN DECLARED, BASED UPON (Describe the Conditions), AFFECTING UNIT(s) _____." ☐

or or

[b] **DIRECT** to implement EPIP-14. ☐

[11] **MONITOR** radiation monitors.

WHEN indication of an unplanned radiological release, **THEN**

PERFORM Dose Assessment.

[a] **NOTIFY** Chemistry Shift Supervisor to perform a dose assessment using EPIP-14. ☐

or or

[b] **REFER TO** EPIP-1, Radiological Effluents Section, **AND EVALUATE** need for additional classifications. ☐

[12] **IF** there are personnel injuries, **THEN**

IMPLEMENT EPIP-10, "Medical Emergency Response." ☐

[13] **IF** there is a security threat, **THEN**

NOTIFY Security Shift Supervisor to implement PHYSI-32, "Security Instructions For Members Of The Security Force."

or

☐

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

SQN	SITE AREA EMERGENCY	EPIP-4 Rev. 19 Page 6 of 11
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Date _____

3.1 ACTIVATION OF THE REP BY SM (Continued)

[14] **NOTIFY** Plant Management in accordance with SPP-3.5 **AND**

PROVIDE SAE Notification Information. ☐

NOTE 1 NRC notification should be made as soon as practicable, but within 1 hour of "**SITE AREA EMERGENCY**" declaration. Whenever NRC requests, a qualified person must provide a continuous update to NRC Operations Center.

NOTE 2 Do not dial "1" prior to the number when using ENS phones.

[15] **NOTIFY** NRC of plan activation via ENS in accordance with SPP-3.5.

(301) 816-5100 (Main)

(301) 951-0550 (Backup)

9-1-(301) 816-5151 (Fax)

Initial Time

[16] **MONITOR** plant conditions **AND**

EVALUATE using EPIP-1 until TSC is staffed, **AND**

[a] **IF** plant conditions warrant, **THEN**

UPGRADE to a higher classification **AND**
INITIATE EPIP-5. ☐

[b] **IF** additional conditions satisfy criteria of other
SITE AREA EMERGENCIES **OR**
Conditions warrant a need for follow-up information, **THEN**

COMPLETE SAE Follow-up Form (Page 11), **AND**

REPORT to ODS for State notification at:

Ringdown Line

or

5-751-1700

or

5-751-2495

or

9-785-1700

AND

FAX ODS SAE Follow-up Form (Page 11)

5-751-8620 FAX

END OF SECTION

SQN	SITE AREA EMERGENCY	EPIP-4 Rev. 19 Page 7 of 11
------------	----------------------------	--

Date _____

3.2 ACTIVATION OF THE REP BY TSC

Upon classifying events as a **SITE AREA EMERGENCY** in accordance with EPIP-1, "Emergency Plan Classification Matrix," the SED shall:

- [1] **IF** personnel accountability has not been previously initiated,
THEN

- [a] **DIRECT** TSC Security Manager or Security Shift Supervisor to implement EPIP-8 "Personnel Accountability and Evacuation." ☐

6144

or

6568

- [b] **DIRECT** SM to **ACTIVATE** emergency sirens for personnel assembly.

Initial Time

- [2] **IF** Site Area Emergency classification has been declared by SM, **THEN**
GO TO Step [6] **OR** appropriate Step based on SM turnover. ☐

NOTE CECC Director should be notified within **5 minutes** after declaration of the event.

- [3] **COMPLETE** SAE Notification Form (Page 10). ☐

- [4] **NOTIFY** CECC Director.

- [a] **CALL** CECC Director.

Ringdown Line

or

5-751-1614

or

5-751-1680

Initial Time

- [b] **READ** completed Form (Page 10) to CECC Director. ☐

- [c] **FAX** CECC SAE Notification Form (Page 10). ☐

5-751-1682 FAX

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

SQN	SITE AREA EMERGENCY	EPIP-4 Rev. 19 Page 8 of 11
------------	----------------------------	--

Date _____

3.2 ACTIVATION OF THE REP BY TSC (Continued)

[5] IF CECC Director **CANNOT** be contacted within **10 minutes** of the declaration, **THEN**

[a] **NOTIFY** Tennessee Emergency Management Agency (TEMA).

9-1-800-262-3300 or 9-1-615-741-0001 or 888-616-8091 (satellite)

Initial Time

[b] **READ** completed Form (Page 10) to TEMA. ☐

[c] **FAX** TEMA SAE Notification Form (Page 10). ☐

9-1-615-242-9635 FAX

[6] **DIRECT** TSC RADCON Manager to implement CECC EPIP-9 "Emergency Radiological Monitoring Procedures." ☐

NOTE The Dose Assessment function is transferred to the CECC once they are staffed.

[7] **MONITOR** radiation monitors.

WHEN indication of an unplanned radiological release, **THEN**

PERFORM Dose Assessment

[a] **DIRECT** TSC Chemistry Manager or Chemistry Shift Supervisor to perform a dose assessment using EPIP-14, "Radiological Control Response." ☐

7285 Lab or 6348 Lab or Pager 350-40732

[b] **REFER TO** EPIP-1, Radiological Effluents Section, **AND**

EVALUATE need for additional classifications. ☐

[8] IF there are personnel injuries, **THEN**

IMPLEMENT EPIP-10, "Medical Emergency Response." ☐

[9] IF there is a security threat, **THEN**

DIRECT TSC Security Manager or Security Shift Supervisor to implement PHYSI-32, "Security Instructions For Members Of The Security Force." ☐

6144 or 6568

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

SQN	SITE AREA EMERGENCY	EPIP-4 Rev. 19 Page 9 of 11
------------	----------------------------	--

Date _____

3.2 ACTIVATION OF THE REP BY TSC (Continued)

NOTE 1 NRC notification should be made as soon as practicable, but within 1 hour of "**SITE AREA EMERGENCY**" declaration. Whenever NRC requests, a qualified person must provide a continuous update to NRC Operations Center.

NOTE 2 Do not dial "1" prior to the number when using ENS phones.

[10] ENSURE NRC has been notified of plan activation via ENS in accordance with SPP-3.5.

(301) 816-5100 (Main)

(301) 951-0550 (Backup)

9-1-(301) 816-5151 (Fax)

Initial Time

[11] MONITOR plant conditions **AND**

EVALUATE using EPIP-1, **AND**

[a] IF plant conditions warrant, **THEN**

UPGRADE to a higher classification, **AND**
INITIATE EPIP-5 ☐

[b] IF additional conditions satisfy criteria of other **SITE**
AREA EMERGENCY's **OR**
Conditions warrant a need for follow-up information, **THEN**

COMPLETE SAE Follow-up Form (Page 11), **AND**

REPORT to CECC Director for State notification at:

Ringdown Line

or

5-751-1614

or

5-751-1680

AND

FAX CECC SAE Follow-up Form (Page 11)

5-751-1682 FAX

OR

[c] IF situation no longer exists, **THEN**

TERMINATE emergency per EPIP-16, "Termination and Recovery," **AND** ☐

COMPLETE SAE Follow-up Form (Page 11) including Time and Date Event Terminated and FAX to CECC. ☐

END OF SECTION

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

SQN	SITE AREA EMERGENCY	EPIP-4 Rev. 19 Page 10 of 11
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SITE AREA EMERGENCY NOTIFICATION FORM

1. ☐ THIS IS A REAL EMERGENCY EVENT. THIS IS A REAL EMERGENCY EVENT.

OR

☐ THIS IS A DRILL. THIS IS A DRILL.

2. This is _____ at Sequoyah Nuclear Plant.
(Your Name)

3. There has been a **SITE AREA EMERGENCY** declared at Sequoyah Nuclear Plant.

Affecting ☐ Unit 1 **OR** ☐ Unit 2 **OR** ☐ Both Units 1 & 2

4. EAL Designator: _____

5. Brief Description of Event _____

6. Plant conditions are: ☐ Stable ☐ Deteriorating

7. Radiological Conditions are:

- ☐ No Abnormal Release Off-site
- ☐ Airborne Release Off-site
- ☐ Liquid Release Off-site
- ☐ Release Information Not Known

8. Event Declared: Time: _____ Date: _____

9. Event Terminated: Time: _____ Date: _____

10. The Meteorological Conditions Are: (Use MET Tower elevation 46, alternate elevation 90.)

Wind Speed _____ mph Wind Direction From _____

11. Protective Action Recommendation: ☐ None at This Time.

12. "Please Repeat the Information You Have Received to Ensure Accuracy." ☐

FAX TO THE ODS AT 751-8620 AFTER COMPLETING THE NOTIFICATION.

SQN	SITE AREA EMERGENCY	EPIP-4 Rev. 19 Page 11 of 11
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SITE AREA EMERGENCY FOLLOW-UP FORM

1. ☐ THIS IS A REAL EMERGENCY EVENT. THIS IS A REAL EMERGENCY EVENT.

OR

☐ THIS IS A DRILL. THIS IS A DRILL.

2. This is _____ at Sequoyah Nuclear Plant.
(Your Name)

3. This is Follow-Up Information Regarding the **SITE AREA EMERGENCY** declared at Sequoyah Nuclear Plant

Affecting ☐ Unit 1 **OR** ☐ Unit 2 **OR** ☐ Both Units 1 & 2

4. Reactor **Unit 1** ☐ Shutdown ☐ At Power
 Unit 2 ☐ Shutdown ☐ At Power

5. Plant conditions are: ☐ Stable ☐ Deteriorating

6. Additional EAL Designator (s): _____

7. Site Assembly and Accountability is on going. ☐ YES ☐ NO **OR** ☐ COMPLETED

8. The Following Significant Changes in Plant Conditions Have Occurred:

9. The Following Significant Changes in Radiological Conditions Have Occurred:

10. The Meteorological Conditions Are: (Use MET Tower elevation 46, alternate elevation 90.)

Wind Speed _____ mph Wind Direction From _____

11. Protective Action Recommendation: ☐ None at This Time

12. Event Terminated: Time: _____ Date: _____

13. "Please Repeat the Information You Have Received to Ensure Accuracy." ☐

14. Name _____ Date _____ Time _____
(Preparer's Name)

15. FAX TO THE ODS AT 751-8620 OR CECC AT 751-1682 AFTER COMPLETING THE NOTIFICATION ☐

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

TENNESSEE VALLEY AUTHORITY
SEQUOYAH NUCLEAR PLANT
EMERGENCY PLAN IMPLEMENTING PROCEDURE

EPIP-5
GENERAL EMERGENCY

Revision 25

QUALITY RELATED

PREPARED/PROOFREAD BY: W. P. Brooks

RESPONSIBLE ORGANIZATION: Emergency Preparedness

APPROVED BY: John H. Casey

EFFECTIVE DATE: 8-31-2000

Level of Use: Reference

REVISION

DESCRIPTION: Intent Change, Editorial changes, Added steps for standardization with WBN, BFN, and Corp., Format change for ease of use.
Revisions not shown due to extent of format changes.

SQN	GENERAL EMERGENCY	EPIP-5 Rev. 25 Page 2 of 14
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Date _____

1.0 PURPOSE

- 1.1 To provide a method for timely notifications of appropriate individuals when the Shift Manager (SM)/Site Emergency Director (SED) has determined by EPIP-1 that events have occurred that are classified as a **GENERAL EMERGENCY**
- 1.2 To provide the SED/SM a method for periodic reanalysis of current conditions to determine whether the **GENERAL EMERGENCY** should be terminated or continued.

2.0 REFERENCES

2.1 Interface Documents

- | | |
|-----------------|--|
| A. SPP-3.5 | "Regulatory Reporting Requirements" |
| B. EPIP-6, | "Activation and Operation of the Technical Support Center" |
| C. EPIP-7, | "Activation and Operation of the Operations Support Center" |
| D. EPIP-8, | "Personnel Accountability and Evacuation" |
| E. EPIP-10, | "Medical Emergency Response" |
| F. EPIP-14, | "Radiological Control Response" |
| G. EPIP-16, | "Termination and Recovery" |
| H. CECC EPIP-9, | "Emergency Environmental Radiological Monitoring Procedures" |
| I. PHYSI-32, | "Security Instructions For Members Of The Security Force" |

3.0 INSTRUCTION

[1] IF TSC is NOT STAFFED, THEN

GO TO Section 3.1. (Page 3)



[2] IF TSC is OPERATIONAL, (SED transferred to TSC), THEN

GO TO Section 3.2. (Page 8)



Date _____

3.1 ACTIVATION OF THE REP BY SM

Upon classifying events as a GENERAL EMERGENCY in accordance with EPIP-1, "Emergency Plan Classification Matrix," the SM shall:

[1] ANNOUNCE to Operating Crew:

"A GENERAL EMERGENCY has been declared based on *(Describe the Conditions)*.
I will be the Site Emergency Director."

☐

[2] IF Emergency Paging System (EPS) has not been previously initiated,
THEN

ACTIVATE EPS AND

(SM may delegate these tasks to Operations Clerk if available.
MSS also may be used if necessary.)

☐

[a] CONFIRM response by reviewing 20 minute printed report available in the TSC.

☐

[b] CALL personnel to staff unanswered positions
(Use REP Duty Roster and Call List).

☐

[3] IF EPS fails, **THEN**

[a] CALL Operation Duty Specialist (ODS), **AT**

Ringdown Line or 5-751-1700 or 5-751-2495 or 9-785-1700

AND DIRECT ODS to activate EPS.

☐

[b] IF EPS still will not activate, **THEN**
(SM may delegate these tasks to Operations Clerk if available.
MSS also may be used if necessary.)

CALL personnel to staff TSC/OSC positions
(Use REP Duty Roster and Call List).

☐

SQN	GENERAL EMERGENCY	EPIP-5 Rev. 25 Page 4 of 14
-----	-------------------	-----------------------------------

Date _____

3.1 ACTIVATION OF THE REP BY SM (Continued)

[4] ANNOUNCE to plant personnel:

"ATTENTION PLANT PERSONNEL. ATTENTION PLANT PERSONNEL. A **GENERAL EMERGENCY** HAS BEEN DECLARED BASED ON *(Describe the condition)*, AFFECTING UNIT(s) _____. ALL TSC AND OSC PERSONNEL REPORT TO THE EMERGENCY FACILITIES IMMEDIATELY." ☐

REPEAT Announcement. ☐

[5] IF personnel accountability has not been previously initiated, **THEN**

[a] NOTIFY Security Shift Supervisor to implement EPIP-8, "Personnel Accountability and Evacuation."

or

☐

[b] ACTIVATE emergency sirens for personnel assembly.

Initial _____ Time _____

NOTE ODS should be notified within **5 minutes** after declaration of the event.

[6] COMPLETE GE Notification Form (Page 13). ☐

[7] NOTIFY ODS.

[a] CALL ODS.

or

or

or

Initial _____ Time _____

[b] READ completed Form (Page 13) to ODS. ☐

[c] FAX ODS GE Notification Form (Page 13). ☐

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

SQN	GENERAL EMERGENCY	EPIP-5 Rev. 25 Page 5 of 14
-----	-------------------	-----------------------------------

Date _____

3.1 ACTIVATION OF THE REP BY SM (Continued)

[8] IF ODS CANNOT be contacted within **10 minutes** of the declaration, **THEN**

[a] NOTIFY Tennessee Emergency Management Agency (TEMA).

9-1-800-262-3300 or **9-1-615-741-0001** or **888-616-8091 (satellite)**

Initial Time

[1] READ completed Form (Page 13) to TEMA. ☐

[2] FAX TEMA GE Notification Form (Page 13). ☐

9-1-615-242-9635 FAX

[b] NOTIFY Hamilton County Emergency Management Agency (EMA) **AND**

9-209-6900 or **9-622-7777** or **9-622-0022**

Initial Time

READ completed Form (Page 13) to Hamilton County EMA **AND** ☐

[c] NOTIFY Bradley County EMA.

9-476-0606 or **9-476-7511**

Initial Time

READ completed Form (Page 13) to Bradley County EMA. ☐

[9] NOTIFY RADCON Shift Supervisor,

**[a] STATE "A GENERAL EMERGENCY HAS BEEN
DECLARED, BASED UPON (Describe the conditions),
AFFECTING UNIT(s) _____."** ☐

[b] DIRECT to implement EPIP-14, "Radiological Control
Response." ☐

[c] DIRECT to implement CECC EPIP-9,
"Emergency Radiological Monitoring Procedures". ☐

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

SQN	GENERAL EMERGENCY	EPIP-5 Rev. 25 Page 6 of 14
------------	--------------------------	--

Date _____

3.1 ACTIVATION OF THE REP BY SM (Continued)

[10] NOTIFY Chemistry Shift Supervisor,

[a] STATE: "A **GENERAL EMERGENCY** HAS BEEN DECLARED,
BASED UPON (Describe the conditions), AFFECTING UNIT(s) _____." ☐

or or

[b] DIRECT to implement EPIP-14. ☐

[11] MONITOR radiation monitors.

WHEN indication of an unplanned radiological release, **THEN**
PERFORM Dose Assessment.

[a] NOTIFY Chemistry Shift Supervisor to perform a dose
assessment using EPIP-14 ☐

or or

[b] REFER to Protective Action Recommendation Logic Diagram (Page 12) **AND**
IF change in PAR required, **THEN** ☐

COMPLETE GE Follow-up Form (Page 14) **AND**

REPORT to ODS for State notification at:

or or or

AND

FAX ODS GE Follow-up Form (Page 14)

[12] IF there are personnel injuries, **THEN**

IMPLEMENT EPIP-10, "Medical Emergency Response." ☐

[13] IF there is a security threat, **THEN**

NOTIFY Security Shift Supervisor to implement PHYSI-32,
"Security Instructions For Members Of The Security Force" ☐

or

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

SQN	GENERAL EMERGENCY	EPIP-5 Rev. 25 Page 7 of 14
------------	--------------------------	--

Date _____

3.1 ACTIVATION OF THE REP BY SM (Continued)

[14] NOTIFY Plant Management in accordance with SPP-3.5 **AND**

PROVIDE GE Notification Information. ☐

NOTE 1 NRC notification should be made as soon as practicable, but within 1 hour of "**GENERAL EMERGENCY**" declaration. Whenever NRC requests, a qualified person must provide a continuous update to NRC Operations Center.

NOTE 2 Do not dial "1" prior to the number when using ENS phones.

[15] NOTIFY NRC of plan activation via ENS in accordance with SPP-3.5.

(301) 816-5100 (Main)

(301) 951-0550 (Backup)

9-1-(301) 816-5151 (Fax)

Initial Time

[16] MONITOR plant conditions **AND**

EVALUATE using EPIP-1 until TSC is staffed, **AND**

[a] IF additional conditions satisfy criteria of other

GENERAL EMERGENCYs **OR**

[b] IF changes to Protective Action Recommendations **OR**

[c] IF conditions warrant a need for follow-up information, **THEN**

COMPLETE GE Follow-up Form (Page 14), **AND**

REPORT to ODS for State notification at:

Ringdown Line

or

5 -751-1700

or

5-751-2495

or

9-785-1700

AND

FAX ODS GE Follow-up Form (Page 14)

5-751-8620 FAX

END OF SECTION

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

SQN	GENERAL EMERGENCY	EPIP-5 Rev. 25 Page 8 of 14
------------	--------------------------	--

Date _____

3.2 ACTIVATION OF THE REP BY TSC

Upon classifying events as a **GENERAL EMERGENCY** in accordance with EPIP-1, "Emergency Plan Classification Matrix," the SED shall:

[1] IF personnel accountability has not been previously initiated, **THEN**

[a] **DIRECT** TSC Security Manager or Security Shift Supervisor to implement EPIP-8, "Personnel Accountability and Evacuation." ☐

6144

or

6568

[b] **DIRECT** SM to **ACTIVATE** emergency sirens for personnel assembly.

Initial Time

[2] IF GENERAL EMERGENCY Classification has been declared by SM, **THEN**

GO TO Step [6] **OR** appropriate Step based on SM turnover. ☐

NOTE CECC Director should be notified within **5 minutes** after declaration of the event

[3] **COMPLETE** GE Notification Form (Page 13). ☐

[4] **NOTIFY** CECC Director.

[a] **CALL** CECC Director.

Ringdown Line

or

5 -751-1614

or

5 -751-1618

Initial Time

[b] **READ** completed Form (Page 13) to CECC Director. ☐

[c] **FAX** CECC GE Notification Form (Page 13). ☐

5-751-1682 FAX

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

SQN	GENERAL EMERGENCY	EPIP-5 Rev. 25 Page 9 of 14
-----	-------------------	--

Date _____

3.2 ACTIVATION OF THE REP BY TSC (Continued)

[5] IF CECC Director CANNOT be contacted within 10 minutes of the declaration, THEN

[a] NOTIFY Tennessee Emergency Management Agency (TEMA).

9-1-800-262-3300
 or
 9-1-615-741-0001
 or
 888-616-8091 (satellite)

 Initial Time

[1] READ completed Form (Page 13) to TEMA. ☐

[2] FAX TEMA GE Notification Form (Page 13). ☐

9-1-615-242-9635 FAX

[b] NOTIFY Hamilton County Emergency Management Agency (EMA) AND

9-209-6900
 or
 9-622-7777
 or
 9-622-0022

 Initial Time

READ completed Form (Page 13) to Hamilton County EMA. ☐

[c] NOTIFY Bradley County EMA AND

9-476-0606
 or
 9-476-7511

 Initial Time

READ completed Form (Page 13) to Bradley County EMA. ☐

[6] IF CECC EPIP-9 "Emergency Radiological Monitoring Procedures." has not been previously initiated, THEN

DIRECT TSC RADCON Manager to implement CECC EPIP-9 ☐

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

SQN	GENERAL EMERGENCY	EPIP-5 Rev. 25 Page 10 of 14
------------	--------------------------	---

Date _____

3.2 ACTIVATION OF THE REP BY TSC (Continued)

NOTE The Dose Assessment function is transferred to the CECC once they are staffed.

[7] **MONITOR** radiation monitors.

WHEN indication of an unplanned radiological release, **THEN**

PERFORM Dose Assessment.

- [a] **DIRECT** TSC Chemistry Manager or Chemistry Shift Supervisor to perform a dose assessment using EPIP-14, "Radiological Control Response." ☐

7285 Lab

or

6348 Lab

or

Pager 350-40732

- [b] **REFER** to Protective Action Recommendation Logic Diagram (Page 12) **AND** ☐

IF change in PAR required, **THEN**

COMPLETE GE Follow-up Form (Page 14) **AND**

REPORT to CECC Director for State notification at:

Ringdown Line

or

5-751-1614

or

5-751-1680

AND

FAX CECC GE Follow-up Form (Page 14)

5-751-1682 FAX

- [8] **IF** there are personnel injuries, **THEN**

IMPLEMENT EPIP-10, "Medical Emergency Response." ☐

- [9] **IF** there is a security threat, **THEN**

DIRECT TSC Security Manager or Security Shift Supervisor to implement PHYSI-32, "Security Instructions For Members Of The Security Force". ☐

6144

or

6568

SQN	GENERAL EMERGENCY	EPIP-5 Rev. 25 Page 11 of 14
-----	-------------------	------------------------------------

Date _____

3.2 ACTIVATION OF THE REP BY TSC (Continued)

NOTE 1 NRC notification should be made as soon as practicable, but within 1 hour of "**GENERAL EMERGENCY**" declaration. Whenever NRC requests, a qualified person must provide a continuous update to NRC Operations Center.

NOTE 2 Do not dial "1" prior to the number when using ENS phones.

[10] ENSURE NRC has been notified of plan activation via ENS in accordance with SPP-3.5.

(301) 816-5100 (Main)

(301) 951-0550 (Backup)

9-1-(301) 816-5151 (Fax)

Initial Time

NOTE Protective Action Recommendation are the responsibility of the CECC Director after assuming that responsibility from the SED.

[11] MONITOR plant conditions **AND**

EVALUATE using EPIP-1, **AND**

[a] IF additional conditions satisfy criteria of other

GENERAL EMERGENCYs **OR**

[b] IF change to Protective Action Recommendations **OR**

[c] IF conditions warrant a need for follow-up information, **THEN**

COMPLETE GE Follow-up Form (page 14), **AND**

REPORT to CECC Director for State notification at:

Ringdown Line

or

5-751-1614

or

5-751-1680

AND

FAX CECC GE Follow-up Form (Page 14)

5-751-1682 FAX

OR

[d] IF situation no longer exists, **THEN**

TERMINATE emergency per EPIP-16, "Termination and Recovery," **AND** ☐

COMPLETE GE Follow-up Form (Page 14) including Time and Date Event Terminated and FAX to CECC.

5-751-1682 FAX ☐

END OF SECTION

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 4I-SQN

PROTECTIVE ACTION RECOMMENDATION LOGIC DIAGRAM

SEQUOYAH NUCLEAR PLANT

NOTES

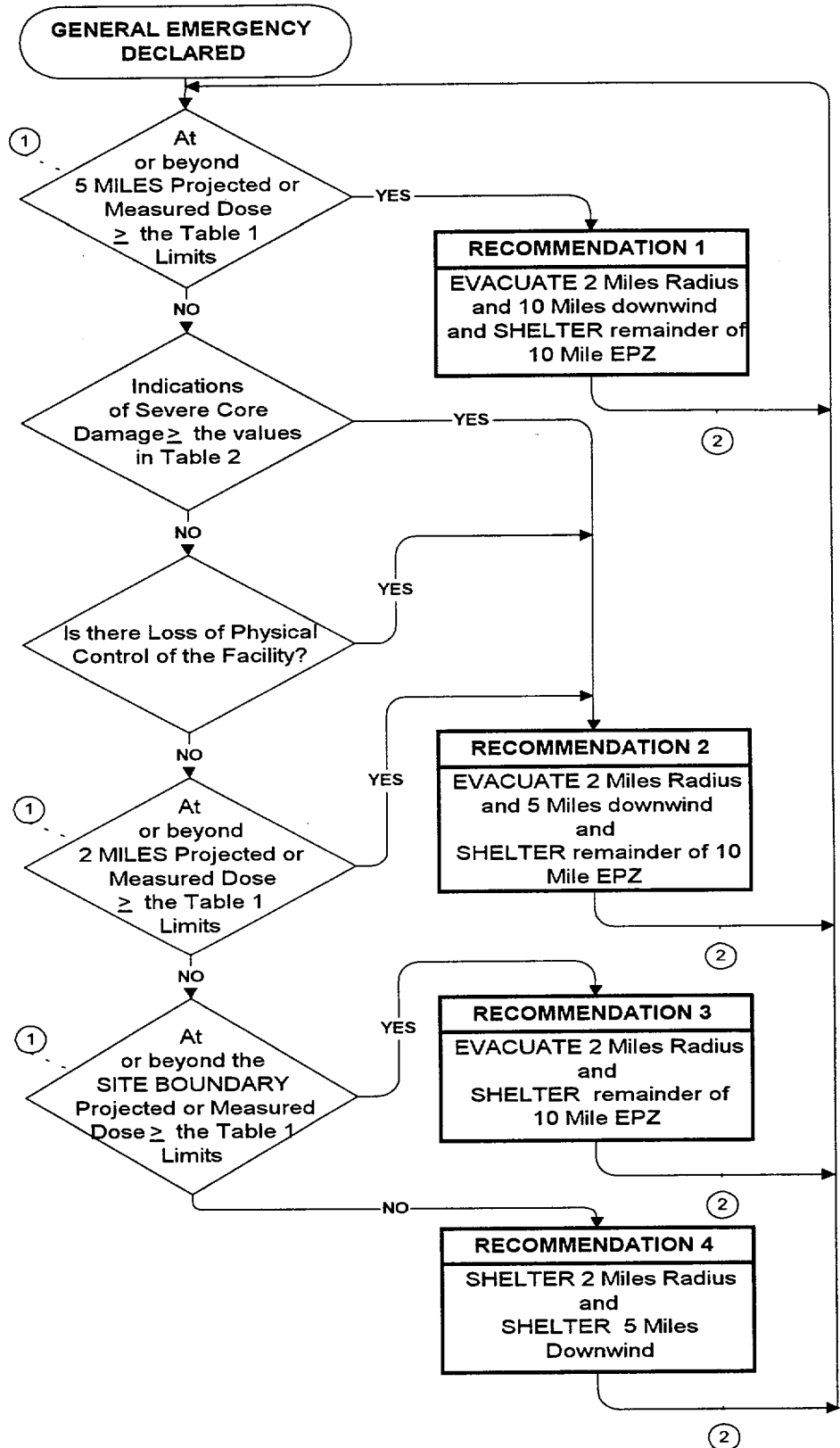
- ① If conditions are not known Then Answer NO.
- ② CONTINUE ASSESSMENT. Modify protective actions based on available plant and field monitoring information. Locate and evacuate additional localized hotspots

TABLE 1
RADIOACTIVITY RELEASE DOSE

TYPE	LIMIT
Measured	3.9E-6 microCi/cc of Iodine 131
	1 REM/hr External Dose
Projected	1 REM TEDE
	5 REM Thyroid CDE

TABLE 2
SEVERE CORE DAMAGE

INDICATIONS
1. Containment Radiation Monitor Reading on RM-90-271 or 272 is ≥ 28 REM/hr. or
2. Containment Radiation Monitor Reading on RM-90-273 or 274 is ≥ 29 REM/hr. or
3. Reactor coolant Activity of ≥ 300 microCi/gm Dose Equivalent I-131. or
4. Inadequate core cooling as indicated by "red" or "orange" path from core cooling status tree.



GENERAL EMERGENCY NOTIFICATION FORM1. ☐ THIS IS A REAL EMERGENCY EVENT. THIS IS A REAL EMERGENCY EVENT.**OR**☐ THIS IS A DRILL. THIS IS A DRILL.2. This is _____ at Sequoyah Nuclear Plant.
(Your Name)3. There has been a **GENERAL EMERGENCY** declared at Sequoyah Nuclear Plant.**Affecting** ☐ Unit 1 **OR** ☐ Unit 2 **OR** ☐ Both Units 1 & 2

4. EAL Designator: _____

5. Brief Description of Event _____

_____6. Plant conditions are: ☐ Stable ☐ Deteriorating7. Radiological Conditions are:
☐ No Abnormal Release Off-site
☐ Airborne Release Off-site
☐ Liquid Release Off-site
☐ Release Information Not Known

8. Event Declared: Time: _____ Date: _____

9. Event Terminated: Time: _____ Date: _____

10. The Meteorological Conditions Are: (Use MET Tower elevation 46, alternate elevation 90.)

Wind Speed _____ mph Wind Direction From _____

11. Protective Action Recommendation: (For Determination See PAR Logic Diagram Page 12)

☐ RECOMMENDATION 1	[a] EVACUATE 2 mile radius and 10 miles downwind AND [b] SHELTER remainder 10 mile EPZ
☐ RECOMMENDATION 2	[a] EVACUATE 2 mile radius and 5 miles downwind AND [b] SHELTER remainder 10 mile EPZ
☐ RECOMMENDATION 3	[a] EVACUATE to 2 mile radius AND [b] SHELTER remainder 10 mile EPZ
☐ RECOMMENDATION 4	[a] SHELTER to 2 mile radius AND [b] SHELTER 5 miles downwind

12. "Please Repeat the Information You Have Received to Ensure Accuracy." ☐**FAX TO THE ODS AT 751-8620 AFTER COMPLETING THE NOTIFICATION**

SQN	GENERAL EMERGENCY	EPIP-5 Rev. 25 Page 14 of 14
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GENERAL EMERGENCY FOLLOW-UP FORM

1. ☐ THIS IS A REAL EMERGENCY EVENT. THIS IS A REAL EMERGENCY EVENT.

OR

☐ THIS IS A DRILL. THIS IS A DRILL.

2. This is _____ at Sequoyah Nuclear Plant.
(Your Name)

3. This is Follow-up Information Regarding the **GENERAL EMERGENCY** declared at Sequoyah Nuclear Plant

Affecting ☐ Unit 1 **OR** ☐ Unit 2 **OR** ☐ Both Units 1 & 2

4. Reactor **Unit 1** ☐ Shutdown ☐ At Power

Unit 2 ☐ Shutdown ☐ At Power

5. Plant conditions are: ☐ Stable ☐ Deteriorating

6. Additional EAL Designator (s): _____

7. The Following Significant Changes in Plant Conditions Have Occurred:

8. Evacuation of nonessential site personnel is on going:
☐ **YES** ☐ **NO** **OR** ☐ **COMPLETED**

9. The Following Significant Changes in Radiological Conditions Have Occurred:

10. The Following Changes To Protective Action Recommendations Have Occurred:

11. The Meteorological Conditions Are: (Use MET Tower elevation 46, alternate elevation 90.)

Wind Speed _____ mph Wind Direction From _____

12. Event Terminated: Time: _____ Date: _____

13. "Please Repeat the Information You Have Received to Ensure Accuracy." ☐

14. Name _____ Date _____ Time _____
(Preparer's Name)

15. FAX TO THE ODS AT 751-8620 OR CECC AT 751-1682 AFTER COMPLETING THE NOTIFICATION. ☐

FORWARD COMPLETED PROCEDURE TO EMERGENCY PREPAREDNESS, OPS 41-SQN

TENNESSEE VALLEY AUTHORITY

SEQUOYAH NUCLEAR PLANT

EMERGENCY PLAN IMPLEMENTING PROCEDURE

EPIP-7

**ACTIVATION AND OPERATION OF THE
OPERATIONS SUPPORT CENTER (OSC)**

Revision 18

QUALITY RELATED

PREPARED/PROOFREAD BY: W. P. Brooks

RESPONSIBLE ORGANIZATION: Emergency Preparedness

APPROVED BY: John Casey

EFFECTIVE DATE: 9-1-2000

LEVEL OF USE: REFERENCE

REVISION

DESCRIPTION: Intent Change: Revision changed the reporting requirement for the OSC; modified responsibilities of the MSS; added support from DCRM and Material Coordinator; updated terminology from REX to HIS-20; changed Operations Advisor reporting from TSC Ops Manager to TSC Operations Communicator; revised position titles; and revised checklist items to several checklists.

TABLE OF CONTENTS

Section	Title	Page
	Table of Contents.....	2
1.0	PURPOSE.....	3
2.0	REFERENCES.....	3
3.0	INSTRUCTIONS.....	3
3.1	An Alert or Higher Classification.....	3
3.2	Activation of OSC.....	3
3.2.1	Shift Manager Actions.....	3
3.2.2	Call List.....	4
3.2.3	Response.....	4
3.2.4	Maintenance Shift Supervisor (MSS).....	5
3.2.5	OSC Operation.....	5
3.2.6	OSC Manager.....	6
3.2.7	Assistant OSC Manager.....	7
3.2.8	OSC RADCON Supervisor.....	7
3.2.9	OSC RADCON Briefer.....	7
3.2.10	OSC Operations Advisor.....	7
3.2.11	Personnel Pool Manager.....	7
3.2.12	Fire Operations Advisor.....	8
3.2.13	Chemistry Shift Supervisor.....	8
3.2.14	OSC Log Keeper.....	8
3.2.15	OSC Clerk.....	8
3.2.16	OSC Site Security Advisor.....	8
3.2.17	OSC Briefers.....	8
3.2.18	OSC Industrial Safety Advisor.....	8
3.2.19	DCRM Coordinator.....	9
3.2.20	OSC Nuclear Stores Coordinator.....	9
3.3	Deactivation.....	9
4.0	RECORDS.....	9
4.1	QA Records.....	9
4.2	Non-QA Records.....	9
	APPENDICES	
	Appendix A, OSC Manager Checklist.....	10
	Appendix B, Emergency Conditions Data Sheet.....	12
	Appendix C, Assistant OSC Manager Checklist.....	14
	Appendix D, OSC Team Tracking/Briefing/Debriefing Forms.....	16
	Appendix E, OSC RADCON Supervisor Checklist.....	18
	Appendix F, OSC RADCON Briefer Checklist.....	20
	Appendix G, OSC Operations Advisor Checklist.....	21
	Appendix H, Fire Operations Advisor Checklist.....	22
	Appendix I, OSC Log Keeper Checklist.....	23
	Appendix J, OSC Clerical Staff Checklist.....	24
	Appendix K, OSC Site Security Advisor.....	25
	Appendix L, OSC Briefer Checklist.....	26
	Appendix M, OSC Industrial Safety Checklist.....	28
	Appendix N, OSC Personnel Pool Manager Checklist.....	29
	Appendix O, DCRM Coordinator Checklist.....	30
	Appendix P, OSC Material Coordinator Checklist.....	31
	Appendix Q, Operations Support Center Telephone Listing.....	32
	Appendix R, Personnel Pool Mgr. Log.....	33
	Appendix S, ERO Roster and Call-In Form.....	34
	SOURCE NOTES.....	36

SQN	ACTIVATION AND OPERATION OF THE OPERATIONS SUPPORT CENTER	EPIP-7 Rev.18 Page 3 of 36
-----	--	----------------------------------

1.0 PURPOSE

The purpose of this procedure is to describe the activation of the Operations Support Center (OSC), describe the OSC organization, and provide for OSC operation once it has been staffed. The OSC is activated during an "Alert," "Site Area Emergency," or "General Emergency."

2.0 REFERENCES

Developmental Documents

- A. EPIP-6, "Activation and Operation of the Technical Support Center"
- B. EPIP-8, "Personnel Accountability and Evacuation"
- C. EPIP-14, "Radiological Control Response"
- D. EPIP-16, "Termination and Recovery"

3.0 INSTRUCTIONS

3.1 An Alert or higher Emergency Classification

At an Alert or higher Emergency Classification, the OSC Manager will report directly to the OSC and shall be responsible for implementing this procedure and coordinating OSC personnel and activities.

3.2 Activation of OSC

3.2.1 Shift Manager (SM) Actions

The SM will activate the OSC by announcing the emergency condition by one or more of the following methods:

- A. Plant Public Address (PA) announcement.
- B. The Shift Manager or operations clerk will normally activate the Emergency Paging System (EPS) or contact the persons designated on the REP Duty Roster and/or Call List. If the EPS cannot be activated from the site, the SM will contact the Operations Duty Specialist (ODS) and have the EPS activated from the CECC.
- C. The SM may activate the onsite emergency sirens at an "Alert" and shall activate the sirens at a "Site Area Emergency" or "General Emergency".

SQN	ACTIVATION AND OPERATION OF THE OPERATIONS SUPPORT CENTER	EPIP-7 Rev.18 Page 4 of 36
-----	--	----------------------------------

3.2.2 Call List

The Emergency Preparedness Manager (EPM) shall maintain a REP Duty Roster and Call List book listing key OSC personnel by name, plant and home telephone numbers. The REP Call List and Duty Roster book will be updated at least quarterly by the EPM or designee with input by the appropriate section/group supervisors. This book will be provided to the SM and will also be maintained in the TSC and OSC.

3.2.3 Response

The following personnel should report to the OSC or the assigned OSC support location upon announcement of an "ALERT" or higher emergency classification, or at the direction of the SED:

- A. OSC Manager
- B. Assistant OSC Manager
- C. Maintenance Shift Supervisor
- D. OSC RADCON Supervisor
- E. Fire Operations Advisor
- F. OSC Operations Advisor
- G. Two Instrument Maintenance Briefers
- H. Two Mechanical Maintenance Briefers
- I. Two Electrical Maintenance Briefers
- J. RADCON Briefer
- K. Chemistry Shift Supervisor
- L. OSC Personnel Pool Manager
- M. Two Duty Damage Control Teams⁽¹⁾
- N. RADCON Lab Supervisor
- O. Other plant staff the OSC Manager determines to be necessary to support OSC functions will be called:
 - 1. OSC Clerks
 - 2. OSC Log Keeper
 - 3. HIS-20 Operator
 - 4. Maintenance Personnel needed for support
 - 5. Operations Personnel needed for support
 - 6. Transmission and Customer Service
 - 7. Technical Support Personnel needed for support
 - 8. DCRM support
 - 9. Materials support
 - 10. Industrial Safety support
 - 11. Security Advisor

(1) A team will dress-out and standby for assignment.

SQN	ACTIVATION AND OPERATION OF THE OPERATIONS SUPPORT CENTER	EPIP-7 Rev.18 Page 5 of 36
-----	--	----------------------------------

3.2.4 Maintenance Shift Supervisor (MSS)

The Maintenance Shift Supervisor (MSS) shall ensure that the OSC and Tool Room are unlocked and open for access when required. The MSS maintains responsibility as single point maintenance contact for the Shift Manager until the OSC Manager is in place. The MSS initiates OSC setup and may sign designated actions on the Assistant OSC Manager's Checklist. The MSS may assist in the activation of the Emergency Response Organization to ensure adequate personnel are available. The MSS will provide a briefing to the OSC Manager when he arrives and then becomes the second Assistant OSC Manager.

3.2.5 OSC Operation

The OSC shall operate to ensure the following actions are taken:

- A. All personnel or teams previously tasked by the Control Room or Site Emergency Director prior to OSC staffing and activation shall be located and assigned a Team Tracking Letter designation for tracking and debriefing purposes.
- B. All teams shall be briefed and/or coordinated with the OSC prior to dispatch and debriefed by the OSC upon task completion. The exceptions are:
 - AUO teams responding to procedure driven missions or are otherwise under the direction of the SM. These teams shall be tracked on the OSC Ops tracking board via communication between the Control Room Communicator and the OSC Operations Advisor.
 - The Fire Brigade or Medical Emergency Response Team may be briefed in route by radio when response time is critical. These teams will be tracked by the OSC.
 - If an Emergency Response Team is responding or near the task area prior to OSC staffing the team may be briefed by radio or telephone and shall be tracked by the OSC.
 - RADCON Survey Teams and Chemistry Teams may be dispatched directly from their respective labs provided they are coordinated through the OSC RADCON Supervisor and tracked on the RADCON/CHEM board
- C. Each potential damage control and repair team member shall have qualifications verified and dosimetry issued prior to assignment to a response team.
- D. RADCON and Operations should be members of each response team.
- E. Each team should have a radio for communications with the OSC. The Operations or RADCON member of each team should be the radio talker. Muted radios are available for use in radio-sensitive areas of the plant.
- F. RADCON shall maintain sufficient respiratory protection equipment available for issue in a manner that will not delay teams response.

SQN	ACTIVATION AND OPERATION OF THE OPERATIONS SUPPORT CENTER	EPIP-7 Rev.18 Page 6 of 36
-----	--	----------------------------------

3.2.5 OSC Operation (Continued)

- G. Teams should respond with damage control tool kits to the assigned task.
- H. If a person/team is unable to complete a mission or is reassigned a task after briefing, the OSC shall be immediately notified by the team leader.
- I. At least one Emergency Response Team is on standby at all times.

3.2.6 OSC Manager

The OSC Manager is responsible for directing repairs and corrective actions; performing damage assessment; coordinating repair activities with the TSC; coordinating maintenance teams and ensuring proper briefings and accompaniment by RADCON; activating the Fire Brigade, Search and Rescue, and Medical Emergency Response Teams as necessary; relocation of the OSC in accordance with 3.2.6.A; deactivating the OSC. Appendix A, OSC Manager Checklist, shall be used to ensure required actions are completed.

- A. Relocate OSC personnel and equipment to an alternate OSC location when conditions require:
 - 1. Direct OSC RADCON Supervisor to make habitability survey for the OSC if a release has occurred. Surveys are to include direct radiation readings, area swipes, and air activity monitoring.
 - 2. Inform the SED if conditions exceed habitability criteria.
 - 3. Relocate the OSC (upon direction from the SED) to the backup OSC in the O&PS building if it meets habitability requirements.
 - 4. If the backup OSC does not meet habitability criteria, than an alternate location must be selected based on the following criteria:
 - a. Location has adequate access to the plant (preferably is within the Protected Area), has a current radiological survey, is upwind from plant, and has adequate ventilation control.
 - b. Location has adequate communications capabilities (including three telephone circuits).
 - c. Physical size: space for at least 25 persons.
 - d. Provides access to appropriate reference materials, tools, safety equipment, etc.

SQN	ACTIVATION AND OPERATION OF THE OPERATIONS SUPPORT CENTER	EPIP-7 Rev.18 Page 7 of 36
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3.2.7 Assistant OSC Manager

The Assistant OSC Manager maintains continuous communication with the Maintenance Manager in the TSC, ensuring that OSC tasks are entered on the team tracking board/system; initiates an OSC Team Briefing/Debriefing Form, (Appendix D) for each task; assigns tasks to briefing teams; coordinates and directs damage control and repair activities as directed by the OSC Manager; ensures RADCON support for each team; ensures all teams (except as indicated in 3.2.5.B) are briefed before dispatch in accordance with Appendix D; ensures all teams are debriefed upon return to the OSC in accordance with Appendix D. When available, a qualified individual may assume communications and/or boardwriting responsibilities as delegated by the Assistant OSC Manager. Appendix C, Assistant OSC Manager Checklist, shall be used to ensure required actions are completed.

3.2.8 OSC RADCON Supervisor

The OSC RADCON Supervisor provides and coordinates RADCON resources; assigns a HIS-20 Operator and calls in additional support as needed; directs the RADCON Lab through the Lab Supervisor; informs the TSC RADCON Manager, OSC Manager and OSC RADCON briefer of current radiological conditions; enters data on the Radcon/Chem tracking board; provides RADCON support for emergency response teams as warranted. Appendix E, OSC RADCON Supervisor Checklist, shall be used to ensure required actions are completed.

3.2.9 OSC RADCON Briefer

The OSC RADCON briefer remains informed of the site radiological conditions; provides technical assistance for radiological concerns; assist in technical briefings of OSC teams; ensures each team has a RADCON member present during briefing or may be dispatched with the team; completes applicable portions of Appendix D. Appendix F, OSC RADCON Briefer Checklist, shall be used to ensure required actions are completed.

3.2.10 OSC Operations Advisor

The OSC Operations Advisor provides operational advice, plant status, and important system parameters to support the operation; provides Operations personnel as part of OSC response teams as warranted; maintains the Operations tracking board in the OSC. Provide Operations personnel, advice, and plant status to support the entire OSC including briefing emergency response teams as needed. Keeps the TSC Operations Communicator and Control Room Communicator informed of OSC team activities. May provide briefing/debriefing to AUOs as requested by the Control Room Crew and/or SED. Appendix G, OSC Operations Advisor Checklist, shall be used to ensure required actions are completed.

3.2.11 Personnel Pool Manager

The OSC Personnel Pool Manager provides and coordinates a pool of qualified maintenance personnel to staff damage control and repair teams. He also tracks individual team members and assesses their future availability for other assignments. Appendix N, Personnel Pool Manager Checklist, shall be used to ensure required actions are complete. The Personnel Pool Manager Log (Appendix R) should be used to manage information regarding individual qualifications and OSC assignments.

SQN	ACTIVATION AND OPERATION OF THE OPERATIONS SUPPORT CENTER	EPIP-7 Rev.18 Page 8 of 36
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3.2.12 Fire Operations Advisor

The Fire Operations Advisor initiates fire response, medical emergency response, hazardous material containment; provides personnel to support Nuclear Security in searches of hazardous areas. Provides evaluations of the plant environment and recommendations to OSC management on safety aspects of the response team tasks. Contacts the site and/or corporate Safety Specialist as necessary. Maintain status of Fire Ops personnel. Appendix H, Fire Operations Advisor Checklist, shall be used to ensure required actions are completed.

3.2.13 Chemistry Shift Supervisor

The Chemistry Shift Supervisor in the CHEM lab provides first-line direction of Chemistry support personnel; calls in additional support as required; briefs Chemistry personnel on emergency events and status; initiates onsite/off-site dose assessment, per EPIP-14, as directed by the TSC or the Ops. SM; provides Chemistry support to the OSC as needed.

3.2.14 OSC Log Keeper

The OSC Log Keeper ensures status boards are continuously updated to reflect current plant conditions and collects/maintain all original copies of generated documents. Appendix I, OSC Log Keeper, shall be used to ensure required actions are completed.

3.2.15 OSC Clerk

The OSC Clerk provides logistics support to the OSC. Appendix J, OSC Clerical Staff, shall be used to ensure required actions are completed.

3.2.16 OSC Site Security Advisor

The OSC Site Security Advisor coordinates Nuclear Security activities from the OSC when requested by the TSC Security Mgr or OSC Mgr; supports response to fire, medical emergencies, or other security responses; conducts search and rescue operations. Appendix K, OSC Nuclear Security Advisor, shall be used to ensure required actions are completed.

3.2.17 OSC Briefer

The OSC Briefer provide and coordinate resources to support the OSC Manager; provide damage and repair assessments; remain informed of the site conditions; assist in technical briefings of OSC emergency response teams; and complete applicable portions of Appendix D. Appendix L, OSC Briefer Checklist, shall be used to ensure required actions are completed.

3.2.18 OSC Industrial Safety Advisor

Industrial Safety issues are normally handled by the team briefer and/or assistance from Fire Ops when needed. If necessary, Fire Ops will contact site/corp Safety Specialist. When requested, Appendix M, Industrial Safety Advisor Checklist shall be used to ensure required actions are completed.

SQN	ACTIVATION AND OPERATION OF THE OPERATIONS SUPPORT CENTER	EPIP-7 Rev.18 Page 9 of 36
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3.2.19 DCRM Coordinator

The DCRM Coordinator provides support to OSC personnel by providing drawings, documents, vendor manuals and provides other support as requested. When requested, Appendix O, DCRM Coordinator Checklist, shall be used to ensure required actions are completed.

3.2.20 OSC Materials Coordinator

The Materials Coordinator provides support to the OSC by determining materials availability, coordinating between Power Stores and the OSC and by expediting materials needed. When requested, Appendix P, OSC Materials Coordinator Checklist shall be used to ensure required actions are completed

3.3 Deactivation

The OSC will be deactivated when directed by the SED. Appendix A, OSC Manager Checklist, may be used to ensure required actions are completed.

4.0 RECORDS

4.1 QA Records

The following records generated during real emergency events are considered QA Records. These shall be forwarded to the EP Manager who shall submit QA Records and any other records deemed necessary to corporate Emergency Preparedness for maintenance.

- A. Appendix B, Emergency Conditions Data Sheets
- B. Appendix D, OSC Team Briefing/Debriefing Forms
- C. Appendices for OSC Position Checklists
- D. OSC Log Sheets

4.2 Non-QA Records

The appendices and checklists to this procedure necessary to demonstrate key actions during NRC evaluated exercises, drills, or used to establish/support NRC Performance Indicators will be retained by the SQN EP Manager for at least 2 years.

Date: _____

APPENDIX A
Page 1 of 2

OSC MANAGER CHECKLIST

INITIAL ACTIVATION OF THE OPERATIONS SUPPORT CENTER

Time/
Initials

- | | | | | | |
|---|---|---|--------------------------------|---|--|
| _____ | 1. Swipe Accountability Reader. | | | | |
| _____ | 2. Ensure OSC set-up using materials in OSC Storage closet. | | | | |
| _____ | 3. Establish a log of activities and communications. | | | | |
| _____ | 4. Ensure OSC Briefing Area set-up using materials in OSC storage closet. | | | | |
| _____ | 5. Obtain briefing from the MSS. | | | | |
| _____ | 6. Establish communications with the TSC and obtain an update of the emergency conditions. Appendix B should be used as a guideline. | | | | |
| _____ | 7. Determine location and function of persons/teams currently and previously tasked by the TSC or Control Room and ensure assignment of Team Tracking Letter designation. | | | | |
| _____ | 8. Ensure Activation of OSC. <table border="0" style="margin-left: 20px;"> <tr> <td>a. Ensure minimum staffing in OSC. (See note below)</td> </tr> <tr> <td>b. Ensure OSC set-up complete.</td> </tr> <tr> <td>c. Ensure OSC habitability <u>OR</u> relocate OSC in accordance with 3.2.6.A.</td> </tr> <tr> <td>d. Ensure OSC support personnel are notified of activation, if needed.</td> </tr> </table> | a. Ensure minimum staffing in OSC. (See note below) | b. Ensure OSC set-up complete. | c. Ensure OSC habitability <u>OR</u> relocate OSC in accordance with 3.2.6.A. | d. Ensure OSC support personnel are notified of activation, if needed. |
| a. Ensure minimum staffing in OSC. (See note below) | | | | | |
| b. Ensure OSC set-up complete. | | | | | |
| c. Ensure OSC habitability <u>OR</u> relocate OSC in accordance with 3.2.6.A. | | | | | |
| d. Ensure OSC support personnel are notified of activation, if needed. | | | | | |
| _____ | 9. Brief OSC Personnel on Plant Conditions, unless SED has provided briefing. | | | | |
| _____ | 10. Announce to the OSC and notify the SED the time that OSC is operational and activated. | | | | |
| _____ | 11. Establish necessary emergency teams. | | | | |

NOTE: Minimum staffing requirements are one representative from Mechanical Maintenance, Electrical Maintenance and Instrument Maintenance.

Continued Next Page

SQN	ACTIVATION AND OPERATION OF THE OPERATIONS SUPPORT CENTER	EPIP-7 Rev.18 Page 11 of 36
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Date: _____

APPENDIX A
Page 2 of 2

OSC MANAGER CHECKLIST

OPERATIONAL RESPONSIBILITIES

- Demonstrate command and control of the OSC throughout the emergency.
- Direct Asst. OSC Manager to form teams for accident assessment and repair and Announce the intent to form OSC teams.
- Approve and Announce the dispatching of teams from the OSC.
- Provide supplemental staffing for the OSC if needed.
- Periodically direct key OSC positions to provide status summary to OSC staff or perform briefing yourself.
- Update the SED and TSC Maintenance Manager as needed.
- Ensure that team activities are prioritized and synchronized with the TSC.
- Announce results of OSC teams following debriefing.
- If event duration expected to exceed 12 hours, then establish relief rotations using Appendix S.
- Request habitability survey by RADCON if a release has occurred.
- Relocate the OSC as habitability conditions dictate.
- Maintain a log of communications and activities.
- Informs TSC of as-found plant conditions and status of emergency conditions.
- Ensure the Emergency Response Teams Tracking Boards/System, Radiological Status Boards and other visual displays are kept current.

DEACTIVATION RESPONSIBILITIES

- Ensure all assigned tasks and assignments are completed.
- Ensure all emergency response teams have been debriefed.
- Ensure all emergency equipment and supplies have been returned to their specified storage locations.
- Review all records for completeness and forward all records to the Emergency Preparedness Manager.

Date: _____

APPENDIX B
Page 1 of 2OSC MANAGER BRIEFING OUTLINE

Emergency Classification: (check one)

☐ UNUSUAL EVENT ☐ ALERT ☐ SITE AREA EMERGENCY ☐ GENERAL EMERGENCYAffected Unit: ☐ UNIT 1 ☐ UNIT 2 ☐ BOTH UNITS 1 & 2

Event Description: _____

_____UNIT STATUS: ☐ UNIT 1 _____☐ UNIT 2 _____

Time Emergency Classified: _____

Primary Plant Condition: UNIT 1 Mode: ☐ 1, ☐ 2, ☐ 3, ☐ 4, ☐ 5, or ☐ 6UNIT 2 Mode: ☐ 1, ☐ 2, ☐ 3, ☐ 4, ☐ 5, or ☐ 6

Electrical Lineup: _____

DESCRIPTION OF ANY ABNORMAL LINEUP

Diesel Generators: DG 1 Operating ☐ Yes / ☐ NoDG 2 Operating ☐ Yes / ☐ NoOffsite Power Available: ☐ Yes / ☐ No

Major Mechanical Problems: _____

Major Electrical Problems: _____

Continued Next Page

Date: _____

APPENDIX B
Page 2 of 2

OSC MANAGER BRIEFING OUTLINE

Major Instrument and Control Problems: _____

Environmental Problems

High Rad Levels: _____

Toxic Gas: _____

High Press. Steam Releases: _____

Other: _____

Recorded by: _____

Time: _____

Date: _____

Date: _____

APPENDIX C
Page 1 of 2

ASSISTANT OSC MANAGER CHECKLIST

INITIAL ACTIVATION OF THE OSC

Time/
Initials

- _____ 1. Swipe Accountability Reader - Assistant OSC Manager.
_____ Swipe Accountability Reader - Maintenance Shift Supervisor.
- _____ 2. Obtain keys at Work Coordination Center and open cafeteria (if locked), the OSC, and OSC storage room. (May be signed off by MSS)
- _____ 3. Ensure the minimum maintenance personnel are staffed or have been called in as necessary, (May be signed off by MSS)

	Mechanical Craft	Electrical Craft	Instrumentation Craft
ONSITE	☐ 1 on shift	☐ 1 on shift	
CALL-IN	☐ 1 onsite within 1 hour	☐ 1 onsite within 30 minutes	☐ 1 onsite within 30 minutes
CALL-IN		☐ 1 onsite within 1 hour	☐ 1 onsite within 1 hour
TOTAL	TOTAL: 2 onsite within 1 hour	2 Available onsite within 30 minutes and TOTAL 3 onsite within 1 hour	TOTAL 2 onsite within 1 hour

- _____ 4. Open the Tool Room if it is not staffed. (May be signed off by MSS)
- _____ 5. Establish a log of activities and communications.
- _____ 6. Establish contact with Maintenance Manager in the TSC (Bridge x104 or 6478).
- _____ 7. Obtain initial briefing and status of Operations and Maintenance tasks related to the emergencies that are underway from MSS, OSC Manager, or SM.
- _____ 8. Ensure all emergency response teams previously tasked are assigned team tracking letter designation and entered on the Emergency Response Team Tracking Board/System.
- _____ 9. Assign a team briefer to any teams previously dispatched.
- _____ 10. Ensure that two emergency response teams are pre-staged in the OSC staging area of the cafeteria.
- _____ 11. Notify Power Stores (X 7155) and the Tool Room (X 7755) (if staffed), advise them to remain staffed during the emergency unless released by the Site Emergency Director.

Continued Next Page

SQN	ACTIVATION AND OPERATION OF THE OPERATIONS SUPPORT CENTER	EPIP-7 Rev.18 Page 15 of 36
-----	--	-----------------------------------

Date: _____

APPENDIX C
Page 2 of 2

ASSISTANT OSC MANAGER

INITIAL ACTIVATION OF THE OSC Continued

- _____ 12. Verify the priorities of teams dispatched from the OSC, or being formed, with the TSC.
- _____ 13. Review the OSC Team Tracking Board/System and reconcile any discrepancies with information obtained from briefing sources.

OPERATIONAL RESPONSIBILITIES

- Assist the OSC Manager in providing direction and control to the OSC areas.
- Open OSC, and OSC storage room.
- Receive direction from SM/SED until OSC Manager arrives.
- Oversee the operations of the OSC Teams and coordinate the supporting activities using Appendix D, "OSC Team Briefing/Debriefing Form".
- Maintains continuous communication with Maintenance Manager in the TSC.
- Receives TSC-assigned tasks, enters them on the Team Tracking Board/System, informs the OSC Manager, and assigns the task to a specific OSC Team Briefer.
- Keeps the OSC Manager informed of important communications from the TSC.
- Coordinate with OSC RADCON Supervisor and Operations Advisor as needed regarding OSC Team activities (determines if teams need RADCON and/or Operations support).
- Maintain log of communications and activities.

DEACTIVATION RESPONSIBILITIES

- Ensure all assigned tasks and assignments are completed.
- Ensure all emergency response teams have been accounted for and debriefed.
- Ensure all emergency equipment and supplies have been returned to their specified storage locations.
- Ensure all log and team briefing forms are completed and signed.

PPENDIX D
Page 1 of 2

OSC TEAM BRIEFING/DEBRIEFING FORM

TEAM _____

ASST. MGR. _____ / Init/Time _____ Date	TEAM TASK: ☐ Inspection ☐ Trouble Shooting ☐ Repair _____ TASK LOCATION: (Bldg, EL., Rm. Name, etc.) _____ _____ ☐ ASSIGN Team next Letter designator (A, B, C etc.): _____ ☐ ENTER on Team Tracking Board. ☐ INFORM OSC Mgr. of task and make PA Announcement in OSC. ☐ ASSIGN task to Lead Briefer Name: _____ Heads-up to Briefer: ☐ Ops ☐ R/C ☐ Safety ☐ Other _____														
RAD SUPV. _____ / Init/Time	RADCON REQUIREMENTS: RWP: ☐ Yes RWP # _____ ☐ No ☐ SCBA ☐ Respirator ☐ Dressout ☐ Other _____ Emergency Exposure Approved by SED: ☐ Yes (REM _____) (Ref: EPIP-15) ☐ No KI ISSUE Approved by TSC Radcon Mgr.: ☐ Yes ☐ No (Ref: EPIP-14)														
BRIEFER _____ / Init/Time (Use Page 2 to conduct briefing)	<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Team Members Names</th> <th style="text-align: left; border-bottom: 1px solid black;">Discipline (MM, EM, IM, etc.)</th> </tr> <tr> <td colspan="2">Team Leader Name: _____</td> </tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> </table> AUO RADCON Tech _____ Briefing conducted by: _____ / _____ Communication Method: ☐ Phone# _____ ☐ Pager# _____ ☐ Messenger _____ ☐ OSC Hotline (x6406) _____ ☐ Radio Ch# _____ Radio Sensitive Area (0-TI-OPS-000-063.0) ☐ Yes ☐ No ☐ Contact OSC Briefer Every _____ Minutes	Team Members Names	Discipline (MM, EM, IM, etc.)	Team Leader Name: _____		_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Team Members Names	Discipline (MM, EM, IM, etc.)														
Team Leader Name: _____															
_____	_____														
_____	_____														
_____	_____														
_____	_____														
_____	_____														
OSC MGR. _____ / Init/Time	FINAL APPROVAL TO RELEASE TEAM Team Necessary? ☐ Yes ☐ No Radiological Condition Change Since Briefing? ☐ Yes ☐ No ☐ ANNOUNCE , on the OSC P/A, Intention to Dispatch the Team.														
TEAM LEADER or BRIEFER _____ / Init/Time	DEBRIEFING (Use Page 2 to conduct debriefing) Debriefing conducted by: _____ ☐ PROVIDE Summary to the OSC Manager. ☐ UPDATE the OSC Team Tracking Board.														
OSC MGR. _____ / Init/Time	☐ ANNOUNCE Team results over the OSC P/A system. ☐ ENSURE TSC is informed of Team results.														

Continued Next Page

Date: _____

APPENDIX D
Page 2 of 2

EMERGENCY RESPONSE TEAM BRIEFING/DEBRIEFING CHECKLIST

BRIEFING

- ☐ Description of problems -Team Priority
- ☐ Plant system status
- ☐ Plant radiological status
- ☐ Route to/from work area
- ☐ Hazards between OSC and work location
- ☐ Radiation Work Permit (RWP)
- ☐ RADCON support
- ☐ OPS support
- ☐ Procedures to be used
- ☐ Tools needed (See tool pouch description in
0-PI-REM-000-001.Q, "Quarterly Tool Kit Inventory".)
- ☐ Equipment needed
- ☐ Clearance required/Hold Order # _____
- ☐ Safety evaluation of job
- ☐ Communication with OSC
- ☐ Copy of Briefing Form (Appendix D) given to team with phone number(s).
- ☐ Key(s) needed for task.

DEBRIEFING

- | | |
|--|--|
| ☐ Was assignment completed? | ☐ Observations from the Field |
| ☐ Equipment | ☐ Hazards |
| ☐ Radiological conditions | ☐ Unusual sounds, etc. |
| ☐ Other information | ☐ Team directed to Personnel Pool Manager |

NOTES: (Observations/Damage Assessment/Recommendations, etc.)

SQN	ACTIVATION AND OPERATION OF THE OPERATIONS SUPPORT CENTER	EPIP-7 Rev.18 Page 18 of 36
-----	--	-----------------------------------

Date: _____

APPENDIX E
Page 1 of 2

OSC RADCON SUPERVISOR CHECKLIST
INITIAL ACTIVATION OF THE OSC

Time/
Initials

- _____ 1. Swipe Accountability Reader.
- _____ 2. Fill out the Organizational/Staffing Chart and obtain OSC badge.
- _____ 3. Establish a log of activities and communications.
- _____ 4. Ensure
 - a) HIS-20 printout is brought from the RADCON Lab to the OSC;
 - b) a HIS-20 Computer Operator is assigned to provide computer access or use the printout for RADCON qualification checks of Emergency Response Team members;
 - c) any Emergency Response Team members already assigned tasks in the field have acceptable RAD and qualifications (Contact MSS to for names and assigned task of individuals);
 - d) the Personnel Pool Manager is notified when the HIS-20 operator is assigned and given the name of the HIS-20 operator.
- _____ 5. Establish communications with the TSC RADCON Manager and the RADCON Lab Supervisor. (Bridge 103, mute telephone when not speaking. or X 6472/6463 TSC and X 6417 Lab).
- _____ 6. Ensure adequate RADCON staffing available for OSC support. (Dosimetry support, boardwriters, RWP support, HIS-20 operators)
- _____ 7. Locate all RADCON/CHEM personnel/teams currently and previously tasked and ensure that teams are identified on RADCON/CHEM Team Tracking Board for tracking and debriefing.
- _____ 8. Control eating and drinking in the OSC until habitability has been established.
- _____ 9. Ensure habitability surveys have been initiated for the of OSC, TSC, and Control Room.
- _____ 10. Verify the minimum number of ANSI qualified RADCON personnel currently onsite and ensure that at least a total of eight (8) are available onsite within approximately 30 and at least 14 are available onsite within one hour of the SITE AREA EMERGENCY declaration [six (6) additional ANSI qualified RADCON personnel within the second 30 minutes]. The RADCON Lab Supervisor is counted as a 60 minute responder.

OPERATIONAL RESPONSIBILITIES

- Brief Emergency response Teams.
- Provide and coordinate RADCON resources as necessary.

Continued Next Page

SQN	ACTIVATION AND OPERATION OF THE OPERATIONS SUPPORT CENTER	EPIP-7 Rev.18 Page 19 of 36
-----	--	-----------------------------------

Date: _____

APPENDIX E
Page 2 of 2

OSC RADCON SUPERVISOR CHECKLIST

OPERATIONAL RESPONSIBILITIES Continued

- Direct RADCON personnel in the RADCON Lab.
- Ensure all RADCON Teams are coordinated and tracked through the OSC.
- Ensure all Chemistry Teams are tracked through the OSC.
- Ensure Emergency Response Teams have adequate RADCON/dosimetry coverage present during briefings and field support.
- Brief the OSC Manager regularly on radiological conditions status (especially when radiological conditions are changing rapidly).
- Brief the TSC RADCON Manager on radiological conditions status.
- Provide assistance to the OSC Manager as needed.
- Periodically verify habitability of TSC, OSC, and Control Room (especially during changing radiological conditions and at each emergency classification upgrade).
- Recheck tracking board after accountability, after major changes in plant conditions and at emergency classification upgrades.
- Log on to the Integrated Computer System (ICS).
- Periodically brief the RADCON and CHEM Lab personnel on plant status.
- Administer KI to emergency response teams according to EPIP-14 and inform the OSC manager. (Forward EPIP-14 KI Issue Report to the TSC RADCON Manager.)
- Ensure outlying teams/groups (i. e., line crews, warehouse) have dosimetry and are being protected throughout the emergency.
- Ensure emergency responders' exposures are maintained As Low As Reasonably Achievable (ALARA).

DEACTIVATION RESPONSIBILITY

- Ensure all teams are accounted for and properly debriefed.
- Ensure all logs and team briefing forms are completed and signed.

Date: _____

APPENDIX F
Page 1 of 1

OSC RADCON BRIEFER CHECKLIST

INITIAL ACTIVATION OF THE OSC

Time/
Initials

- | | |
|-------|---|
| _____ | 1. Swipe Accountability Reader. |
| _____ | 2. Fill out the Organizational/Staffing Chart and obtain OSC badge. |
| _____ | 3. Notify the OSC RADCON Supervisor of arrival. |
| _____ | 4. Establish a log of activities and communications. |
| _____ | 5. Locate all RADCON persons/teams currently and previously tasked and ensure assignment of Team Tracking Letter designator (AA, BB, etc.) for tracking and debriefing. |
| _____ | 6. Establish communications on the RADCON Bridge (x103). Mute telephone when not speaking. |

OPERATIONAL RESPONSIBILITIES

- Provide radiological technical assistance to the Briefing Teams.
- Provide radiological conditions for inclusion in the analysis of the job performed by the OSC Briefing Team.
- Assist with portions of the OSC Team briefings and debriefings including a debriefing from the team RADCON member.
- Ensure each OSC team has a RADCON member present during briefings and field support as needed. (Dispatch with team if necessary)
- Complete applicable portions of Appendix D.
- Inform the OSC RADCON Supervisor of any unexpected radiological conditions encountered.
- Write on the RADCON status boards, RADCON Team Tracking Board and ensure wind direction arrow is kept current.
- Post radiological status information in the OSC Teams Staging Area.
- Ensure emergency responders exposures are maintained ALARA.

Date: _____

APPENDIX G
Page 1 of 1

OSC OPERATIONS ADVISOR CHECKLIST

INITIAL ACTIVATION OF THE OSC

Time/
Initials

- _____ 1. Swipe Accountability Reader.
- _____ 2. Fill out the Organizational/Staffing Chart and obtain OSC badge.
- _____ 3. Establish a log of activities and communications.
- _____ 4. Establish communications with the TSC Operations Communicator and the Control Room Communicator for updates and to obtain Operations support (Dial 101 on telephone).
- _____ 5. Locate all Operations personnel/teams currently and previously tasked and ensure each is tracked on the Operations tracking board.
- _____ 6. Activate the ICS terminal to the affected unit.
- _____ 7. Announce on the portable radio OPS channel "OSC AUOs Report to the OSC" (Repeat).
- _____ 8. Ensure AUOs Swipe Accountability Reader at cafeteria entrance.

OPERATIONAL RESPONSIBILITIES

- Provide Operations personnel, advice, and plant status to support the entire OSC including briefing emergency response teams as needed (additional Operations personnel including AUOs can be used to assist).
- Operate the ICS and provide plant operations advice to support the OSC.
- Provide personnel for any operations actions that may be required while in the field.
- Provide Operations personnel for damage control and repair teams.
- Call-in additional AUOs/Operations personnel from offshift to support OSC activities, if requested.
- Keep the TSC Operations Communicator and the Control Room Communicator apprised of the OSC Team priorities, assignments and activities while in the field.
- Provide assistance to the OSC Manager as needed.
- Maintain the OSC Operations Tracking Board.
- Direct AUOs to maintain a log, and listen to the Operations Bridge (X102) to maintain a current awareness on plant status as needed.
- Ensure OSC AUOs maintain accountability by swiping reader at cafeteria entrance.

Date: _____

APPENDIX H
Page 1 of 1

OSC FIRE OPERATIONS ADVISOR CHECKLIST

INITIAL ACTIVATION OF THE OSC

Time/
Initials

- _____ 1. Swipe Accountability Reader.
- _____ 2. Fill out the Organizational/Staffing Chart and obtain OSC badge.
- _____ 3. Establish a log of activities and communications.
- _____ 4. Establish communications with the Fire Operations Unit or the Fire Station.
- _____ 5. Verify that Fire Operations, if not responding to a fire or medical emergency, has reported to the designated assembly area. (see Note below)
- _____ 6. Ensure that Fire Operations if responding to a fire or medical emergency is assigned a Team Tracking Letter designator for tracking and debriefing and team has been entered on tracking board.
- _____ 7. Ensure sufficient SCBA equipment and air bottles for response teams are available at established entry points.

Note: If Fire Operations is not involved in the emergency response, dispatch a Fire Operator to the MCR to operate panel 0-M-29. This operator will be tracked on a tracking board and will be recalled at the discretion of the Fire Brigade Leader.

OPERATIONAL RESPONSIBILITIES

- Monitor plant status and initiate fire response.
- Initiate medical emergency response as needed.
- Initiate and provide first response for Hazardous Material Containment.
- Support Nuclear Security in searches of hazardous areas.
- Provide assistance to the OSC Manager as needed.
- Periodically brief Fire Operations Unit personnel of plant status.
- Brief the team in the field by telephone/radio (if necessary) in order to decrease response time.
- Request the SM to sound the fire alarm when needed to form the fire brigade or MERT.
- Provide evaluations of the plant environment, recommendations to OSC Management on safety aspects of response team task.
- Contact or call in the site/corporate Safety Specialist as necessary (see REND Section G).

Date: _____

APPENDIX I
Page 1 of 1OSC LOG KEEPER CHECKLISTTime/
Initials

- | | |
|-------|--|
| _____ | 1. Swipe Accountability Reader. |
| _____ | 2. Fill out the Organizational/Staffing Chart and obtain OSC badge. |
| _____ | 3. Notify the OSC Manager of arrival. |
| _____ | 4. Establish a log of OSC activities and communications. |
| _____ | 5. Notify Boardwriter to report to the OSC if requested. |
| _____ | 6. Notify OSC Clerks to report to the OSC if requested. |
| _____ | 7. Notify other staff as determined by the OSC Manager if requested. |

OPERATIONAL RESPONSIBILITIES

- Ensure the OSC Status Boards are continuously updated to reflect current plant conditions.
- Ensure a log is maintained of all important OSC activities.
- Collect and maintain all original copies of generated documents.
- Following OSC deactivation forward all records to the Emergency Preparedness Manager.
- Retain completed original of OSC team briefing/debriefing form, Appendix D.

Date: _____

APPENDIX J
Page 1 of 1OSC CLERICAL STAFF CHECKLISTTime/
Initials

- | | |
|-------|---|
| _____ | 1. Swipe Accountability Reader. |
| _____ | 2. Fill out the Organizational/Staffing Chart and obtain OSC badge. |
| _____ | 3. Notify the OSC Manager of arrival. |
| _____ | 4. Establish a log of activities and communications. |
| _____ | 5. Ensure FAX is operable. |

OPERATIONAL RESPONSIBILITIES

- Uses call list to obtain staff for unfilled positions or replacement staff for shift turnovers as directed by the OSC Manager.
- Assist in set-up and activation of the OSC.
- Answer telephones.
- Distribute forms.
- Ensure OSC responders have signed the OSC Roster, Appendix S when requested.
- Establish OSC Shift change (Use Appendix S page 2 of 2 and ask appropriate Fitness For Duty Questions).
- Operates FAX machine.
- FAX Emergency Response Teams summary to Main Control Room (FAX# 6208) and TSC (FAX# 6461) as necessary.

DEACTIVATION OF THE OSC

- Transfers all log notes and other materials to the OSC Log Keeper.
- Deactivate the OSC by returning all equipment, materials, and supplies to designated storage areas.

Date: _____

APPENDIX K
Page 1 of 1

OSC SITE SECURITY ADVISOR CHECKLIST

Time/
Initials

- | | |
|-------|---|
| _____ | 1. Swipe Accountability Reader. |
| _____ | 2. Fill out the Organizational/Staffing Chart and obtain OSC badge. |
| _____ | 3. Notify the OSC Manager of arrival. |
| _____ | 4. Establish communications with Site Security Manager in the TSC (X 6469). |
| _____ | 5. Establish a log of activities and communications. |
| _____ | 6. Establish contact with the CAS. |
| _____ | 7. Check status of emergency actions already in effect such as Accountability or Site Evacuation. |

OPERATIONAL RESPONSIBILITIES

- Coordinate activities of Site Security personnel in support of OSC activities.
- Provide personnel to support Fire Operations in response to fire, medical emergency, or hazardous material containment.
- Forms, briefs and dispatches search and rescue teams with Fire Operations support.
- Provide assistance to the OSC (including briefing teams) as needed.
- Ensure the OSC Manager/OSC Staff are aware of security hazards that could affect emergency response activities.
- Ensure onsite Security personnel are apprised of radiological and plant conditions and associated hazards.
- Ensure OSC Manager is aware of Security personnel locations and activities.

Date: _____

APPENDIX L
Page 1 of 2

OSC BRIEFER CHECKLIST
INITIAL ACTIVATION OF THE OSC

Time/
Initials

- _____ 1. Swipe Accountability Reader.
- _____ 2. Fill out the Organizational/Staffing Chart and obtain OSC badge.
- _____ 3. Establish the "OSC Team Hotline" on position speaker phone by dialing X6406.
- _____ 4. Establish a log of OSC activities and communications.
- _____ 5. Establish contact with emergency team leaders.
- _____ 6. Establish contact with Personnel Pool Manager.
- _____ 7. If assigned a team that is already working in the field, establish contact with the team leader and ensure that they are fully briefed on their task and obtain status (report results to the OSC Manager).
- _____ 8. Verify and/or ensure the minimum (for the briefer's discipline) maintenance personnel have been called in as necessary,

	Mechanical Craft	Electrical Craft	Instrumentation Craft
ONSITE	☐ 1 on shift	☐ 1 on shift	
CALL-IN	☐ 1 onsite within 1 hour	☐ 1 onsite within 30 minutes	☐ 1 onsite within 30 minutes
CALL-IN		☐ 1 onsite within 1 hour	☐ 1 onsite within 1 hour
TOTAL	TOTAL: 2 onsite within 1 hour	2 Available onsite within 30 minutes and TOTAL 3 onsite within 1 hour	TOTAL 2 onsite within 1 hour

- _____ 9. Verify that Maintenance Call List is available. As necessary call in additional maintenance personnel for your discipline.

OPERATIONAL RESPONSIBILITIES

- Provide Mechanical, Electrical, and Instrument technical expertise.
- Evaluate job conditions (including RADCON, Fire Operations, and Operational aspects of the task) and analyze the necessary precautions and methods best suited to safe performance of the task.
- When possible combine Damage Assessment and Repair Teams.

Continued Next Page

SQN	ACTIVATION AND OPERATION OF THE OPERATIONS SUPPORT CENTER	EPIP-7 Rev.18 Page 27 of 36
-----	--	-----------------------------------

Date: _____

APPENDIX L
Page 2 of 2

OSC BRIEFER CHECKLIST

OPERATIONAL RESPONSIBILITIES Continued

- Brief the OSC Teams based on the analysis of the job.
- Track the OSC Teams while in the field.
- Debrief the OSC Teams after completion of the Task.
- Complete applicable portions of the OSC Team Briefing/Tracking and Debriefing Forms (Appendix D) and forward to OSC Manager.

SQN	ACTIVATION AND OPERATION OF THE OPERATIONS SUPPORT CENTER	EPIP-7 Rev.18 Page 28 of 36
-----	--	-----------------------------------

Date: _____

APPENDIX M
Page 1 of 1

OSC INDUSTRIAL SAFETY ADVISOR CHECKLIST

Time/
Initials

- | | |
|--|---|
| | 1. Swipe Accountability Reader. |
| | 2. Fill out the Organizational/Staffing chart and obtain OSC badge. |
| | 3. Notify the OSC Manager of arrival. |
| | 4. Establish a log of activities and communications. |
| | 5. Notify the Assistant OSC Manager of arrival. |
| | 6. Notify Fire Ops Advisor of arrival. |

OPERATIONAL RESPONSIBILITIES

- Provide and coordinate Industrial Safety personnel needed to support the OSC.
- Evaluate plant environment.
- Provide recommendations to OSC management concerning the safety aspects of Emergency Response team tasks.

Date: _____

APPENDIX N
Page 1 of 1

PERSONNEL POOL MANAGER CHECKLIST

INITIAL ACTIVATION OF THE OSC

Time/
Initials

- _____ 1. Swipe Accountability Reader.
- _____ 2. Fill out the organization/Staffing Chart and obtain OSC badge.
- _____ 3. Establish a log of communications and activities.
- _____ 4. Establish communications with the Assistant OSC Manager and/or Briefer.
- _____ 5. Locate all teams previously tasked and ensure assignment of Team Tracking Letter designation for tracking and debriefing.
- _____ 6. Ensure at least two teams are fully staged outside OSC in the cafeteria.

OPERATIONAL RESPONSIBILITIES

- Form teams as requested by the OSC.
- Manage personnel in the OSC Staging Area by:
 1. Directing personnel to enter keycards into the Accountability Card Reader (at cafeteria entrance).
 2. Directing responders (potential OSC teams) to check-in with the HIS-20 Operator.
 3. Requiring potential/actual OSC Team members to dress out.
 4. Maintain command and control (quiet/orderly) in OSC Staging Area.
- Recover personnel for future members.
- Ensure at least one team on standby at all times.
- Validate qualifications of team members by completing the information on Appendix R, including remaining allowable dose (RAD)

Date: _____

APPENDIX O
Page 1 of 1

DCRM Coordinator

Time/
Initials

- | | |
|-------|---|
| _____ | 1. Swipe Accountability Reader. |
| _____ | 2. Fill out the Organizational/Staffing chart and obtain OSC badge. |
| _____ | 3. Notify the OSC Manager of arrival. |
| _____ | 4. Establish a log of activities. |
| _____ | 5. Log in on computer. |
| _____ | 6. Notify the Assistant OSC Manager and/or Briefing Teams DCRM information is available on request. |

OPERATIONAL RESPONSIBILITIES

- Provide DCRM expertise as needed.
- Provide drawings, documents, vendor manuals as requested.
- Assist in OSC logistics as requested.

Date: _____

APPENDIX R
Page 1 of 1
PERSONNEL POOL MGR. LOG

CRAFTSMAN SECTION

NAME _____ SSN _____ CRAFT _____

HIS-20 OPERATOR SECTION

HIS-20 OPERATOR: _____

TLD#	RAD mRem	SCBA QUAL	RESP QUAL	REP TRAINED
		☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO

PERSONNEL POOL MGR SECTION

CRAFT: _____

RAD mRem*	ASSIGNED TO TEAM #	BRIEFER	COMMENTS
(Same as above)			

* RAD mRem can change depending on assigned Team task. RAD will need to be verified after completion of Assigned Team task before assignment to another team.

SQN	ACTIVATION AND OPERATION OF THE OPERATIONS SUPPORT CENTER	EPIP-7 Rev.18 Page 31 of 36
-----	--	-----------------------------------

Date: _____

APPENDIX P
Page 1 of 1

OSC Materials Coordinator

Time/
Initials

- _____ 1. Swipe Accountability Reader.
- _____ 2. Fill out the Organizational/Staffing chart and obtain OSC badge.
- _____ 3. Notify the OSC Manager of arrival.
- _____ 4. Establish a log of activities.
- _____ 5. Log in on computer.
- _____ 6. Establish contact Power Stores Personnel at X-7155.
- _____ 7. Notify the Assistant OSC Manager or Briefing Teams material expediting information is available on request.

OPERATIONAL RESPONSIBILITIES

- Provide coordination between Power Stores and OSC.
- Provide materials as expeditiously as possible for emergency response.
- Operate computer to determine materials availability.
- Coordinate safety of warehouse personnel with the OSC Manager and RADCON Supervisor.

Date: _____

APPENDIX Q
Page 1 of 1

Telephone Lists can be found in the REND

TELEPHONE LIST	REND LOCATION
FAX Machine Numbers	Section A Item # 8
CECC Numbers	Section B Item # 1
TSC Numbers	Section B Item # 9
OSC Numbers	Section B Item # 10
Tennessee State Numbers	Section E Item # 2
Communications Support	Section I
Medical Support Numbers	Section K
Meteorological Support Numbers	Section L

Fitness for Duty

Person Calling _____

Date _____

[illegible]

SOURCE NOTES

REQUIREMENTS
STATEMENT

SOURCE DOCUMENT

IMPLEMENTING
STATEMENT

NP Radiological Emergency
Plan (NP-REP)

TENNESSEE VALLEY AUTHORITY
SEQUOYAH NUCLEAR PLANT
EMERGENCY PLAN IMPLEMENTING PROCEDURE

EPIP-14
RADIOLOGICAL CONTROL RESPONSE

Revision 15

QUALITY RELATED

PREPARED: W. P. Brooks

RESPONSIBLE ORGANIZATION: Emergency Preparedness

APPROVED BY: John Casey

EFFECTIVE DATE: 9-1-2000

LEVEL OF USE: REFERENCE

REVISION

DESCRIPTION: Intent Change: Revision added Chemistry responsibility to ensure minimum staffing level and need for additional call-in staff. Revised to reflect KI package change. Remove the RCSS role as TSC RADCON Manager. Added further directions for Chemistry on determining release and dose rates.

SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 2 of 25
------------	--------------------------------------	---

TABLE OF CONTENTS

Section	Title	Page
	Table of Contents.....	2
1.0	PURPOSE	3
2.0	REFERENCES	3
3.0	INSTRUCTIONS	3
3.1	Initiation of an Alert.....	3
3.2	TSC Radcon Manager Responsibilities.....	4
3.3	Activation of the Operations Support Center.....	5
3.3.1	OSC RADCON Supervisor.....	5
3.4	Radcon Lab Responsibilities.....	6
3.4.1	Designated RCSS.....	6
3.5	Chemistry Response.....	7
3.5.1	Designated Chemistry Personnel.....	7
3.6	General Response.....	7
3.6.1	All RADCON Personnel.....	7
3.7	Issuance of Potassium Iodide (KI).....	9
3.8	Use of Silver Zeolite Cartridges.....	10
3.9	Personnel Decontamination and Facilities.....	10
	APPENDIXES	
	Appendix A, Inplant Radiation Monitors.....	11
	Appendix B, Potassium Iodide Issue Report.....	12
	Appendix C, Occupational Thyroid Dose From Inhalation of Iodine-131	13
	Appendix D, Methodology for Projecting TEDE.....	14
	Appendix E, Fitness For Duty Program Admin Call-In Sheet	24
	SOURCE NOTES	25

SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 3 of 25
------------	--------------------------------------	---

1.0 PURPOSE

To describe the actions and responsibilities of Sequoyah's Radiological Control (RADCON) and Chemistry Sections in the event of a radiological emergency.

2.0 REFERENCES

2.1 Interface Documents

- A. EPIP-7, "Activation and Operation of the Operations Support Center (OSC)"
- B. EPIP-8, "Personnel Accountability and Evacuation"
- C. CECC-EPIP-9, "Emergency Environmental Radiological Monitoring Procedures"
- D. RCI-20, "Radioiodine Monitoring During Accident Conditions"
- E. O-TI-CEM-030-030.0, "Manual Calculation of Plant Gas, Iodine, and Particulate Release Rates for Offsite Dose Calculation Manual (ODCM) Compliance"

2.2 Developmental Documents

- A. EPIP-6, "Activation and Operation of the Technical Support Center "
- B. EPIP-10, "Medical Emergency Response"

3.0 INSTRUCTIONS

3.1 Initiation of an Alert

Upon initiation of an Alert, Site Area Emergency, or General Emergency, the RADCON and Chemistry Sections will assemble a specific number of personnel as described below.

- A. During normal and off-shifts a Radiological Emergency Plan (REP) activation will be announced over the public address system or the emergency sirens may be activated and the Emergency Paging System (EPS) will be activated. The RADCON Lab will be contacted by the Shift Manager or designee. The RADCON Shift Supervisor (RCSS) will determine the number of ANSI qualified RADCON personnel currently onsite and shall ensure that at least a total of eight (8) (not counting him/herself) are available onsite within approximately 30 minutes and at least fourteen (14) (counting him/herself if qualified) are available onsite within one hour [six (6) additional ANSI qualified RADCON personnel within the second 30 minutes]. Call ins shall be in accordance with Appendix E ensuring that Fitness For Duty questions are asked and response documented. Additional RADCON support personnel may need to be called in using Appendix E.

SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 4 of 25
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3.1 Initiation of an Alert (Continued)

- B. The Chemistry Lab will be contacted by the Shift manager or designee. The Chemistry Shift Supervisor (CSS) will determine the number of chemistry technicians currently onsite and shall ensure that at least a total of two (2) chemistry technicians (counting the CSS if qualified) are available onsite within approximately 30 minutes and at least a total of three (3) are available onsite within one hour if the Offsite Dose Assessment function has not been assumed by other staff. Call ins shall be in accordance with Appendix E ensuring that Fitness For Duty questions are asked and response documented. Additional (above the minimum required staffing) Chemistry support personnel may need to be called in, use Appendix E to document.
- C. Chemistry Shift Supervisor (CSS) shall perform Dose Assessment in accordance with Appendix D when notified by the Shift Manager or Site Emergency Director.
- D. When the OSC is staffed by the OSC Radcon Supervisor (OSC RCS), the RCSS shall assemble two survey teams and dispatch them to the OSC for briefings and dressout.
- E. The TSC and OSC are activated during an Alert, Site Area Emergency or General Emergency.
- F. All response teams, except as listed in EPIP-7, will be dispatched from the OSC and should have a RADCON representative as a member. If the Fire Brigade, Medical Emergency Response Team or Damage Control Team is already responding they are not required to return to the OSC to be dispatched, but shall be tracked and briefed by the OSC in accordance with EPIP-7, Section 3.2.5. RADCON survey teams may be dispatched from the lab but shall be tracked by the OSC.
- G. All response teams shall be debriefed by the OSC after completing their team assignment.

3.2 TSC RADCON Manager (RCM) Responsibilities

The responsibilities and duties of the TSC RADCON representative are detailed in EPIP-6. A summary of the details associated with these responsibilities are provided below.

- A. The primary responsibilities of the RCM are to direct onsite radiological surveillance activities, assess inplant and onsite radiological conditions and to make this information available to the Site Emergency Director (SED), the Central Emergency Control Center (CECC) and other TSC personnel as necessary, to support and coordinate protective actions.

SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 5 of 25
-----	-------------------------------	------------------------------------

3.2 TSC RCM Responsibilities (Continued)

- B. To facilitate the evaluation of in-plant radiological conditions and to establish trends. Appendix A lists the radiation monitors [i.e., Area Radiation Monitors (ARMs) and Continuous Air Monitors (CAMs)] that may be used.
- C. The RCM, together with other TSC personnel, evaluates plant conditions to anticipate future developments and formulates corrective action plans to address actual or postulated conditions. The RCM renders recommendations and advises the SED on radiological issues.
- D. The TSC RCM communicates with the CECC Plant Radiological Communicator, providing pertinent in-plant radiological data so that appropriate offsite protective actions can be implemented in a timely manner.
- E. The TSC RCM maintains communications with the OSC RADCON Supervisor (RCS), constantly evaluating inplant radiological conditions, recommending and identifying the need for radiological surveys.
- F. When directed by the Site Emergency Director, establishes a contamination checkpoint for personnel and vehicles leaving the site.
- G. Issues Potassium Iodide in accordance with 3.7 of this procedure.

3.3 Activation of the Operations Support Center

3.3.1 OSC RADCON Supervisor (RCS)

The OSC RCS is a trained and qualified individual designated by the RADCON Manager. The approved alternates are listed in the Call List.

The responsibilities and duties of the OSC RCS are detailed in EPIP-7. A summary of the details associated with these responsibilities are provided below:

- A. The primary responsibilities of the OSC RCS are to ensure that, when required, a RADCON tech accompanies each team; detailed radiological briefings are provided to OSC team members; and the OSC Director and OSC Staff are knowledgeable of in-plant radiological conditions. He also serves as the interface between the TSC and the RADCON Lab.
- B. Maintains awareness of in-plant radiological conditions and related parameters and reports those conditions to the TSC RCM.
- C. Communicates directly with the TSC to coordinate inplant response activities. Assists in the development of briefing notes, and radiological condition updates.
- D. In conjunction with the TSC, identifies the need, location, and extent of radiological surveillance activities required to assess or mitigate the consequences of the accident.

SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 6 of 25
-----	-------------------------------	------------------------------------

3.3

Activation of the Operations Support Center (Continued)

- E. All teams are dispatched from the OSC except as described in paragraph 3.1.F. The OSC RCS is responsible for ensuring that personnel making entries into the plant, including survey teams, are aware of any special precautions, plant conditions, or requirements and are assigned team tracking numbers.
- F. Ensure that OSC Team members are instructed to note their Remaining Allowable Dose (RAD) upon exiting the RCA and to provide their current RAD to the Personnel Pool Manager when they return to the OSC. The Personnel Pool Manager will update their RAD in his log. Repetitive exposures of workers should be restricted by substituting other qualified personnel for team members, on reentry, to distribute exposures. As a minimum, OSC Team members' RAD shall be verified prior to entry into plant areas under a Site Area Emergency or General Emergency.
- G. Report all survey results as soon as possible to the TSC so they can make recommendations to the proper agencies to initiate any required protective actions.

3.4

RADCON Lab Responsibilities

3.4.1

Designated RCSS

The designated RCSS is responsible for managing the activities of the RADCON lab.

- A. In the event of an Alert, Site Area Emergency, or General Emergency the OSC may become the staging area for entries into affected plant areas.
- B. A RADCON Representative should accompany all emergency response teams when initial entries are made into affected plant areas.
- C. The RCSS is responsible for ensuring that adequate numbers of RADCON representatives are available, in accordance with paragraph 3.1.A, to support emergency activities and that two (2) survey teams are dressed out and ready for briefing.
- D. The RCSS is responsible for preparing and designating an onsite RADCON environmental monitoring team. Team members will prepare and operate the monitoring van in accordance with CECC-EPIP-9. Record all survey results. If results indicate offsite contamination, the survey areas may need to be expanded. Obtain further instructions and perform required surveillance.
- E. The RCSS will dispatch survey teams to assembly areas, the OSC and TSC to evaluate radiological conditions, monitor radiation levels as conditions dictate and ensure updated habitability surveys are performed. These survey teams will continuously monitor contamination levels as needed both on personnel and floor/equipment areas and implement corrective actions (e.g., decontamination or zoning) as necessary.

SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 7 of 25
------------	--------------------------------------	---

3.4 RADCON Lab Responsibilities (Continued)

- F. The RCSS will monitor the lab for habitability and will coordinate evacuation activities to the alternate lab location if warranted.
- G. The RCSS will ensure all survey teams are tracked by the OSC.
- H. The RCSS will ensure DAC-hour exposure when available and RAD calculations are completed and reported to the OSC RCS.
- I. The RCSS will ensure respiratory protection is issued as needed.
- J. Ensure that HIS-20 entries are properly made and that all dosimetry is properly issued, collected and identified for each worker. Make arrangements to have TLD badges read, as soon as possible.

3.5 Chemistry Response

3.5.1 Designated Chemistry Personnel

The designated Chemistry personnel are responsible for managing the activities of the Chem Lab.

- A. The CSS is responsible for ensuring that adequate numbers of chemistry personnel are available in accordance with paragraph 3.1.B.
- B. In the event of an alert, site area emergency or a general emergency, due to a radiological release, a plant total gas release rate (source term) may need to be determined in accordance with Appendix D of this procedure.
- C. Upon request of the Shift Manager (SM), Chemistry personnel will determine the plant source term that shall be reported to the SM for classification purposes and protective action recommendations to the state.
- D. The source term shall be reported to the CECC dose assessment staff, when the CECC is manned, for input into a preliminary dose assessment.
- E. Projected dose at the site boundary, 2 miles and 5 miles may be determined in accordance with Appendix D.

3.6 General Response

3.6.1 All RADCON Personnel

All RADCON personnel should comply with the following:

- A. The following precautions should be considered during emergency incidents.

SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 8 of 25
-----	-------------------------------	------------------------------------

- | <u>Anticipated Conditions</u> | <u>Protective Considerations</u> |
|---|---|
| 1. Noble gas concentrations
$> 1 \times 10^{-3} \mu\text{Ci/cc}$ | If fuel damage has occurred or is suspected, respirators should be worn (ensuring TEDE is ALARA). |
| 2. Iodine concentrations
$> 10 \text{ DAC}$ | SCBA |
| 3. Particulate concentrations
$> 10 \text{ DAC}$ | Particulate mask or SCBA (SCBA recommended if $\geq 50 \text{ DAC}$). |
| 4. Standing water $> 1"$ | Rain suits, rubber boots, Extremity dosimetry. |
- B. If it is necessary to evacuate the RADCON lab, then the personnel stationed in the lab will secure the equipment listed in EPIP-17, Appendix C. This equipment will be brought to the alternate lab by RADCON. This list is a minimum and if time permits and manpower allows, then efforts should be made to transport additional equipment and supplies to the alternate lab. The SED shall be informed when it becomes necessary to evacuate the 690' RADCON lab. If this situation develops, a RADCON Lab will be established adjacent to the TSC. This alternate lab should be set-up in the switchgear room, EI 732' or other suitable area, as emergency conditions allow (the TSC RCM is responsible for making this determination). This lab will be equipped with necessary supplies and instrumentation needed to perform minimum radiological surveys and analysis required during an emergency.
- C. If severe radiological conditions are suspected, the "Buddy System" shall be utilized.
- D. If time is available, an RWP should be issued to cover entry teams; if not, suitable protective measures should be taken in accordance with established procedures.
- E. When accountability is initiated RADCON personnel shall secure work in a safe manner and proceed to the 690' RADCON Lab and/or other designated assembly areas. An accountability will be made in accordance with EPIP-8. RADCON representatives may be sent to the assembly areas to determine if any workers were in the affected plant areas at the time of the event. These people shall be separated from other plant workers and personnel contamination surveys should be initiated for all personnel.
- F. Radiation monitor readings may be obtained from Control Room personnel or an individual may be sent to the Control Room to record the necessary values. Readings are obtained from panels 0-M-12 and 1/2-M-30 and recorded on Appendix A. As radiation monitor readings are updated, the OSC RCS ensures labs will be contacted to ensure that their status boards are made current.

SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 9 of 25
-----	-------------------------------	------------------------------------

3.6 General Response (Continued)

- G. As reports become available regarding the details of the emergency, RADCON personnel shall prepare all necessary equipment needed during recovery and report to the OSC as needed to ready survey or damage control team(s) for entry into the affected area(s).

Upon notification from the RCS in the OSC, the survey team(s) may proceed to the specified area. It should be noted that depending on the type of accident, this initial survey may not be performed until hours or perhaps even days after the event. In this case, procedures may be developed describing the reentry steps to be followed. Other essential personnel may be required to assist in reentry activities.

3.7 Issuance of Potassium Iodide (KI)

- A. If a person's projected cumulative dose to the thyroid from inhalation of radioactive iodine might exceed 10 rem, the exposed person should be started immediately on a dose regimen of KI. Authorization to issue KI is the responsibility of the TSC RCM. He shall inform the SED prior to issuance. Anyone authorized to administer KI shall be familiar with the Food and Drug Administration's approved package insert and ensure that each proposed recipient is similarly informed. The initial dose of KI should not be delayed and those who begin therapy should continue the 10-day course of KI unless their thyroid dose is determined not to have exceeded 10 rem. An adequate supply of KI is stored onsite. It is supplied in blister packs which contain a full 10-day dose regime. Follow dosage schedules as outlined on the package.
- B. Projected cumulative doses to the thyroid from inhalation of radioactive iodine can be estimated using Appendix C "Occupational Thyroid Dose from Inhalation of I-131."
- C. Potassium iodide is stored in the OSC. KI has an approved shelf-life with the expiration date listed. To ensure that the KI supply is valid, these dates will be inspected and the KI replaced as necessary.
- D. A copy of the Food and Drug Administration approved instructions shall accompany issue of KI. Dosage schedules and other pertinent information are outlined on the package insert and should be followed closely.
- E. The issuing agent shall complete the Potassium Iodide Issue Report (Appendix B) for KI issued. A copy of this report will be routed to the TSC RCM in a timely manner.

SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 10 of 25
-----	-------------------------------	-------------------------------------

3.8 Use of Silver Zeolite Cartridges

- A. During accident conditions noble gas concentrations may be present in significant quantities both inplant and offsite. The collection of these noble gases on charcoal cartridges during iodine sampling will interfere with subsequent iodine analysis.
- B. Silver zeolite cartridges are provided for use during periods of high noble gas concentrations. RCI-20 describes the utilization of and lists hazards associated with Silver Zeolite cartridge use.

3.9 Personnel Decontamination and Facilities

- A. RADCON will use established procedures for personnel decontamination. Decontamination facilities are available for use by Sequoyah personnel.
- B. Contaminated personnel are normally decontaminated at the 690' elevation decon facility. This facility is equipped with a wash sink, shower, and all necessary supplies. These supplies include various decontamination agents and soaps, towels, clean clothing, and other miscellaneous supplies.

Contaminated personnel requiring offsite medical attention are treated at the agreement hospital(s). The hospital has a complete staff that has been trained in the handling and care of contaminated patients. Emergency Preparedness maintains a supply cabinet at the hospital's Emergency Room which contains posting materials and various other supplies. EPIP-10 contains guidelines for RADCON assistance during a medical emergency or hospital treatment.

SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 11 of 25
------------	--------------------------------------	--

APPENDIX A
Page 1 of 1

IN PLANT RADIATION MONITORS

Affected Unit _____

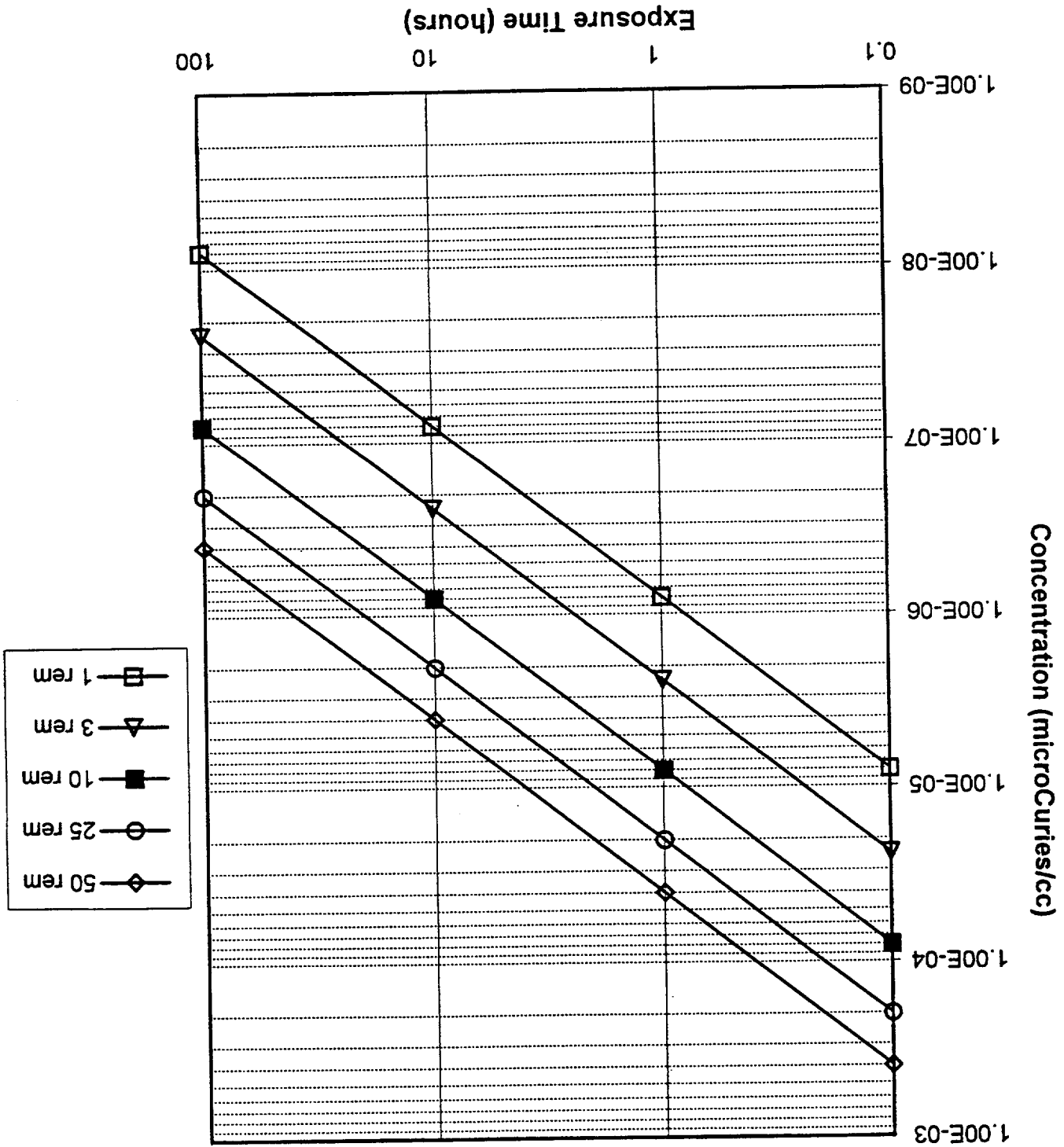
DESCRIPTION	IDENTIFIER	INITIAL READING	UPDATED READINGS		
			DATE	TIME	READING
<u>PANEL 0-M-12</u>					
SPENT FUEL PIT AREA RADMON	1/2-RM-90-1				mR/hr
SFP AREA RADMON	0-RM-90-5				mR/hr
CCS HXS AREA RADMON	1/2-RM-90-6				mR/hr
HOT SAMPLE ROOM AREA RADMON	1/2-RM-90-7				mR/hr
AFW PUMPS AREA RADMON	1/2-RM-90-8				mR/hr
CNDS WASTE TKS AREA RADMON	0-RM-90-9				mR/hr
CVCS BD AREA RADMON	1/2-RM-90-10				mR/hr
CNTMT SPRAY AND RHR PUMPS RADMON	0-RM-90-11				mR/hr
CNTMT UPPER COMPT RADMON- TOTAL GAS	1/2-RM-90- 112B				CPM
CNTMT LOWER COMPT RADMON- TOTAL GAS	1/2-RM-90- 106B				CPM
<u>PANEL 1/2-M-30</u>					
SHIELD BLDG VENT MON RAD INDICATOR	1/2-RI-90-400 Low Range Mid Range High Range Effluent				μCi/cc μCi/cc μCi/cc μCi/sec
SAMPLE ROOM POST ACCIDENT AREA MONITOR	1/2-RM-90-280				mR/hr
RHR POST ACCIDENT AREA MONITOR -LO RNGE -HI RNGE -LO RNGE -HI RNGE	1/2-RM-90-290 1/2-RM-90-291 1/2-RM-90-292 1/2-RM-90-293				mR/hr mR/hr mR/hr mR/hr

Route to EP Manager _____

Data Taker Signature _____
Time _____
Date _____

APPENDIX C
Page 1 of 1

Occupational Thyroid Dose from Inhalation of I-131



SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 14 of 25
------------	--------------------------------------	--

APPENDIX D

Page 1 of 10

METHODOLOGY FOR PROJECTING TEDE

A. TO DETERMINE THE PROJECTED OFF-SITE TEDE AND THYROID CDE.

1. If there is a release to the environment from a ruptured Steam Generator (via atmospheric relief, safety valve, or un-isolated line break outside of containment) then go to Step 4 below.
2. From the effected unit ICS Main Menu click on "GROUP DISP MENU" then click on "DOSE ASSESSMENT" (Fig. 2) and read the TEDE and THYROID CDE dose rate in REM at the SITE BOUNDARY (EAB), 2 MILES, and 5 MILES (Fig. 3).

PROVIDE THESE VALUES TO THE SM/SED TO DETERMINE EVENT CLASSIFICATION AND PROTECTIVE ACTION RECOMMENDATIONS.

NOTE: If the "DOSE ASSESSMENT" feature is not working then projected TEDE and THYROID CDE must be manually calculated. The following parameters will be required to determine TEDE and THYROID CDE at the desired distance: Plant Total Gaseous Rad Release Rate (Source Term), Wind Speed and, Atmospheric Stability Class. Revisions to the factors or any referenced software in this appendix requires revalidation of the calculations by Chemistry.

3. The "PLANT TOTAL GASEOUS RAD RELEASE" may be determined as follows: From the effected unit ICS Main Menu type "SHOW RAD025. Enter the value in the blank in (page 16) C.1.c.

PROVIDE THIS VALUE TO THE SM/SED TO DETERMINE EVENT CLASSIFICATION AND PROCEED WITH SECTION B.

OR

4. Notify the Chemistry Shift Supervisor to complete Appendix A (if RAD025 is not available) or Appendix G (if RAD025 is available) of O-TI-CEM-030-030.0. Enter the release rate $\mu\text{Ci/sec}$ value in the blank in (page 16) C.1.c.

PROVIDE THIS VALUE TO THE SM/SED TO DETERMINE EVENT CLASSIFICATION AND PROCEED WITH SECTION B.

SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 15 of 25
-----	-------------------------------	-------------------------------------

APPENDIX D

Page 2 of 10

B. DETERMINE THE WIND SPEED AND ATMOSPHERIC STABILITY CLASS.

1. On the affected Unit ICS Main Menu click on "SECONDARY MIMICS" button.

a. On the Secondary Mimics page click on "MET DATA" button. (Figure 4)

b. From the "MET-TOWER LINK" page (Figure 5) or the "FRED MET DATA" page (Figure 6) record the 46 Meter Ave. Wind Speed (15 Min) = _____ mph, Enter in blank in C.1.a.

NOTE: If not available, call the **National Weather Service** in Morristown, TN, (423) 586-8400 for wind speed. Enter in blank in C.1.a.

c. From the "FRED MET DATA" page record the Stability Class 46-10 Mtr 15 Min Avg. = _____ (e.g., A, B, C, etc.). This is the atmospheric stability class. Enter in blank in C.1.b.

2. If the Atmospheric Stability Class is not displayed then determine it as follows:

a. Return to the "MET-TOWER LINK" page (Figure 5) and click on the "STABILITY DELTA-T's" button.

b. From the "STABILITY DELTA-T's" page (Figure 7) record the "VERTICAL AIR TEMP DELTA-T 46-10 METERS (INSTANTANEOUS)" = _____ DEG F and refer to the table below.

OR

["46 METER AIR TEMP (INSTANTANEOUS)" = _____ DEG F] minus ["10 METER AIR TEMP (INSTANTANEOUS)" = _____ DEG F] = _____ DEG F and refer to the table below.

c. Using the Atmospheric Stability Class Table below with the DEG F value from 2.b. above, determine the stability class. Atmospheric Stability Class = _____. Enter in blank in C.1.b.

ATMOSPHERIC STABILITY CLASS TABLE

DEG F	CLASS
$\leq$ minus 1.3 °F	A
$>$ minus 1.3 $\leq$ minus 1.2 °F	B
$>$ minus 1.2 $\leq$ minus 1.0 °F	C
$>$ minus 1.0 $\leq$ minus 0.4 °F	D
$>$ minus 0.4 $\leq$ 0.9 °F	E
$>$ 0.9 $\leq$ 2.6 °F	F
$>$ 2.6 °F	G

SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 16 of 25
-----	-------------------------------	-------------------------------------

APPENDIX D
Page 3 of 10

C. DETERMINE THE PROJECTED TOTAL DOSE EQUIVALENT (TEDE) AT THE SITE BOUNDARY, 2, OR 5 MILES.

1. Obtain the appropriate meteorological and release rate data and enter below:
 - a. Wind Speed = _____ mi/hr from B.1.b.
 - b. Stability Class = _____ from B.1.c or B.2.c.
 - c. Plant Total Noble Gas Release Rate = _____ $\mu\text{Ci}/\text{SEC}$ from A.2 or A.3.
2. From the TEDE FACTOR TABLES, (Figure 1), find the appropriate table for the stability class. Then, find the desired distance range in miles on the vertical scale and the wind speed on the horizontal scale. Record the corresponding TEDE FACTOR in 3 below. For wind speeds that fall between the values in the table, default to the lower wind speed. This is the more conservative value.
3.

0.62-1.99 miles TEDE FACTOR = _____	rem/hour per $\mu\text{Ci}/\text{sec}$.
2.00-4.99 miles TEDE FACTOR = _____	rem/hour per $\mu\text{Ci}/\text{sec}$.
5.00-10.0 miles TEDE FACTOR = _____	rem/hour per $\mu\text{Ci}/\text{sec}$.
4. Obtain an estimate of the release duration (t)= _____ hour(s).
5. $\text{TEDE} = [\text{TEDE FACTOR}(@ \text{ desired distance})] \times (\text{Plant Total Noble Gas Release Rate}) \times (t) =$

_____	REM @ 0.62-1.99 miles. (Site Boundary)
_____	REM @ 2.00-4.99 miles. (2 Miles)
_____	REM @ 5.00-10.0 miles. (5 Miles)
6. If Type II release due to fuel overheat or melt, Then multiply the calculated dose in step 5 by 3.2.

Step 5 x 3.2 = _____	REM @ 0.62-1.99 miles. (Site Boundary)
Step 5 x 3.2 = _____	REM @ 2.00-4.99 miles. (2 Miles)
Step 5 x 3.2 = _____	REM @ 5.00-10.0 miles. (5 Miles)
7. Compute the Thyroid CDE at each distance by multiplying the TEDE values by a factor of ten. (CDE = TEDE x 10)

_____	REM @ 0.62-1.99 miles. (Site Boundary)
_____	REM @ 2.00-4.99 miles. (2 Miles)
_____	REM @ 5.00-10.0 miles. (5 Miles)
8. **PROVIDE STEP 5 OR 6 AND STEP 7 VALUES TO THE SM/SED TO DETERMINE EVENT CLASSIFICATION AND PROTECTIVE ACTION RECOMMENDATIONS.**

SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 17 of 25
------------	--------------------------------------	--

APPENDIX D

Page 4 of 10

FIGURE 1 TEDE FACTOR TABLES

TEDE FACTOR (rem/hr per $\mu\text{Ci/s}$) FROM A GROUND-LEVEL RELEASE

Stability Class A		Wind Speed (mi/h)									
miles	2.2 mi/h	4.5 mi/h	6.7 mi/h	8.9 mi/h	11.2 mi/h	13.4 mi/h	15.7 mi/h	17.9 mi/h	20.1 mi/h	22.4 mi/h	
0.62-1.99	5.1E-10	2.5E-10	2.0E-10	1.5E-10	1.0E-10	9.1E-11	8.1E-11	7.1E-11	6.1E-11	5.1E-11	
2.00-4.99	1.7E-10	8.7E-11	7.0E-11	5.2E-11	3.5E-11	3.1E-11	2.8E-11	2.4E-11	2.1E-11	1.7E-11	
5.0-10.0	6.3E-11	3.4E-11	2.8E-11	2.2E-11	1.6E-11	1.4E-11	1.3E-11	1.1E-11	9.5E-12	7.9E-12	

Stability Class B		Wind Speed (mi/h)									
miles	2.2 mi/h	4.5 mi/h	6.7 mi/h	8.9 mi/h	11.2 mi/h	13.4 mi/h	15.7 mi/h	17.9 mi/h	20.1 mi/h	22.4 mi/h	
0.62-1.99	2.3E-09	1.2E-09	9.4E-10	7.1E-10	4.7E-10	4.3E-10	3.8E-10	3.3E-10	2.8E-10	2.3E-10	
2.00-4.99	2.3E-10	1.2E-10	9.2E-11	6.8E-11	4.5E-11	4.1E-11	3.6E-11	3.2E-11	2.7E-11	2.3E-11	
5.0-10.0	8.2E-11	4.6E-11	3.7E-11	2.9E-11	2.1E-11	1.9E-11	1.7E-11	1.5E-11	1.2E-11	1.0E-11	

Stability Class C		Wind Speed (mi/h)									
miles	2.2 mi/h	4.5 mi/h	6.7 mi/h	8.9 mi/h	11.2 mi/h	13.4 mi/h	15.7 mi/h	17.9 mi/h	20.1 mi/h	22.4 mi/h	
0.62-1.99	6.8E-09	3.5E-09	2.8E-09	2.1E-09	1.4E-09	1.2E-09	1.1E-09	9.6E-10	8.2E-10	6.8E-10	
2.00-4.99	9.3E-10	4.5E-10	3.7E-10	2.8E-10	1.9E-10	1.7E-10	1.5E-10	1.3E-10	1.1E-10	9.3E-11	
5.0-10.0	1.6E-10	9.1E-11	7.5E-11	5.8E-11	4.2E-11	3.7E-11	3.3E-11	2.9E-11	2.5E-11	2.1E-11	

Stability Class D		Wind Speed (mi/h)									
miles	2.2 mi/h	4.5 mi/h	6.7 mi/h	8.9 mi/h	11.2 mi/h	13.4 mi/h	15.7 mi/h	17.9 mi/h	20.1 mi/h	22.4 mi/h	
0.62-1.99	2.0E-08	1.0E-08	8.0E-09	6.0E-09	4.1E-09	3.6E-09	3.2E-09	2.8E-09	2.4E-09	2.0E-09	
2.00-4.99	3.3E-09	1.7E-09	1.4E-09	1.0E-09	6.8E-10	6.2E-10	5.5E-10	4.8E-10	4.1E-10	3.5E-10	
5.0-10.0	6.9E-10	3.9E-10	3.2E-10	2.5E-10	1.8E-10	1.6E-10	1.4E-10	1.2E-10	1.0E-10	8.7E-11	

Stability Class E		Wind Speed (mi/h)									
miles	2.2 mi/h	4.5 mi/h	6.7 mi/h	8.9 mi/h	11.2 mi/h	13.4 mi/h	15.7 mi/h	17.9 mi/h	20.1 mi/h	22.4 mi/h	
0.62-1.99	3.5E-08	1.7E-08	1.4E-08	1.0E-08	7.0E-09	6.3E-09	5.6E-09	4.9E-09	4.2E-09	3.5E-09	
2.00-4.99	6.6E-09	3.3E-09	2.7E-09	2.0E-09	1.3E-09	1.2E-09	1.1E-09	9.3E-10	7.9E-10	6.6E-10	
5.0-10.0	1.5E-09	8.2E-10	6.7E-10	5.3E-10	3.8E-10	3.4E-10	3.1E-10	2.7E-10	2.3E-10	1.9E-10	

Stability Class F		Wind Speed (mi/h)									
miles	2.2 mi/h	4.5 mi/h	6.7 mi/h	8.9 mi/h	11.2 mi/h	13.4 mi/h	15.7 mi/h	17.9 mi/h	20.1 mi/h	22.4 mi/h	
0.62-1.99	6.6E-08	3.3E-08	2.7E-08	2.0E-08	1.3E-08	1.2E-08	1.1E-08	9.3E-09	8.0E-09	6.6E-09	
2.00-4.99	1.5E-08	7.6E-09	6.1E-09	4.6E-09	3.1E-09	2.8E-09	2.5E-09	2.2E-09	1.8E-09	1.5E-09	
5.0-10.0	3.8E-09	2.1E-09	1.7E-09	1.3E-09	9.6E-10	8.6E-10	7.7E-10	6.7E-10	5.7E-10	4.7E-10	

Stability Class G		Wind Speed (mi/h)									
miles	2.2 mi/h	4.5 mi/h	6.7 mi/h	8.9 mi/h	11.2 mi/h	13.4 mi/h	15.7 mi/h	17.9 mi/h	20.1 mi/h	22.4 mi/h	
0.62-1.99	1.5E-07	7.2E-08	5.7E-08	4.3E-08	2.8E-08	2.5E-08	2.3E-08	2.0E-08	1.7E-08	1.4E-08	
2.00-4.99	3.7E-08	1.6E-08	1.3E-08	9.5E-09	6.3E-09	5.6E-09	5.0E-09	4.4E-09	3.8E-09	3.2E-09	
5.0-10.0	9.4E-09	5.0E-09	4.1E-09	3.2E-09	2.3E-09	2.0E-09	1.8E-09	1.5E-09	1.3E-09	1.1E-09	

APPENDIX D

Page 5 of 10

FIGURE 2
GROUP DISPLAY MENU

GROUP DISPLAY MENU

14-SEP-1998 12:44:42

SELECT FUNC. KEY OR TURN-ON CODE GRPMENU >

RX POWER	SI-2 ICE DATA	CNTMT PRESSURE	RCS WIDE RANGE PRESSURE	TURBINE BEARINGS	SI-44 DATA
SI-133 DATA	SI-137.1 DATA	SI-3D DATA	RADIATION RELEASE DATA	4RM1 RAD DATA	4RM2 RAD DATA
DOSE ASSESSMENT					
			MODIFY OPS GRP 1	MODIFY OPS GRP 2	MODIFY OPS GRP 3
ASSIGN POINTS TO A GROUP			TEMPORARY OPS GRP 1	TEMPORARY OPS GRP 2	TEMPORARY OPS GRP 3

PREVIOUS (F7) CANCEL (ESC) F1= CLEAR F2= F3= F4= F5= F6=

TT048 WK=022/win=1 SEC LVL= 15 PRIM/BACK CPU A MODE 6

APPENDIX D

Page 6 of 10

FIGURE 3
DOSE ASSESSMENT

SQN - DOSE ASSESSMENT 22-MAY-1998 10:55:18

Main Alarms Graphics Trends Points Zoom/Layers Print Help

SELECT FUNC. KEY OR TURN-ON CODE RUNDOSE > S P Z I D M

SQN - DOSE ASSESSMENT

DATE: 5 / 22 / 1998
TIME: 10 : 55 : 8

RECALCULATE

INPUTS:	VALUE	UNITS	QUALITY
OY2307A - EDS METDATA 45M 15MIN AVG WIND SPEED	1.67	MI/HR	GOOD
OY2301A - EDS METDATA 45M 15MIN AVG WIND DIRECTION (FROM)	8.71	DEG	GOOD
OY2319A - EDS 15MIN STABILITY CLASS	D		GOOD
RAD025 - ICS RECALCULATE TOTAL NOBLE GAS RELEASE RATE	2.95e-02	uCi/s	GOOD
IODINE - .001 * TOTAL NOBLE GAS RELEASE RATE	2.95e-01	uCi/s	GOOD

OUTPUT:	HOURLY DOSE	TEDE (Rem)	THYROID CDE (Rem)
SITE BOUNDARY		7.77e-06	7.47e-05
2 MILE:		0.00e+00	0.00e+00
5 MILE:		0.00e+00	0.00e+00

MET
DATA

EFF1

PREVIOUS (F7)

CANCEL (ESC)

F1= CLEAR

F2=

F3= HISTORY

F4=

F5=

F6=

TT056 WK=022/win=1 SEC LVL= 15 PRIM/BACK CPU A MODE 1 Sequoyah 2

APPENDIX D

Page 7 of 10

FIGURE 4
SECONDARY MIMICS PAGE

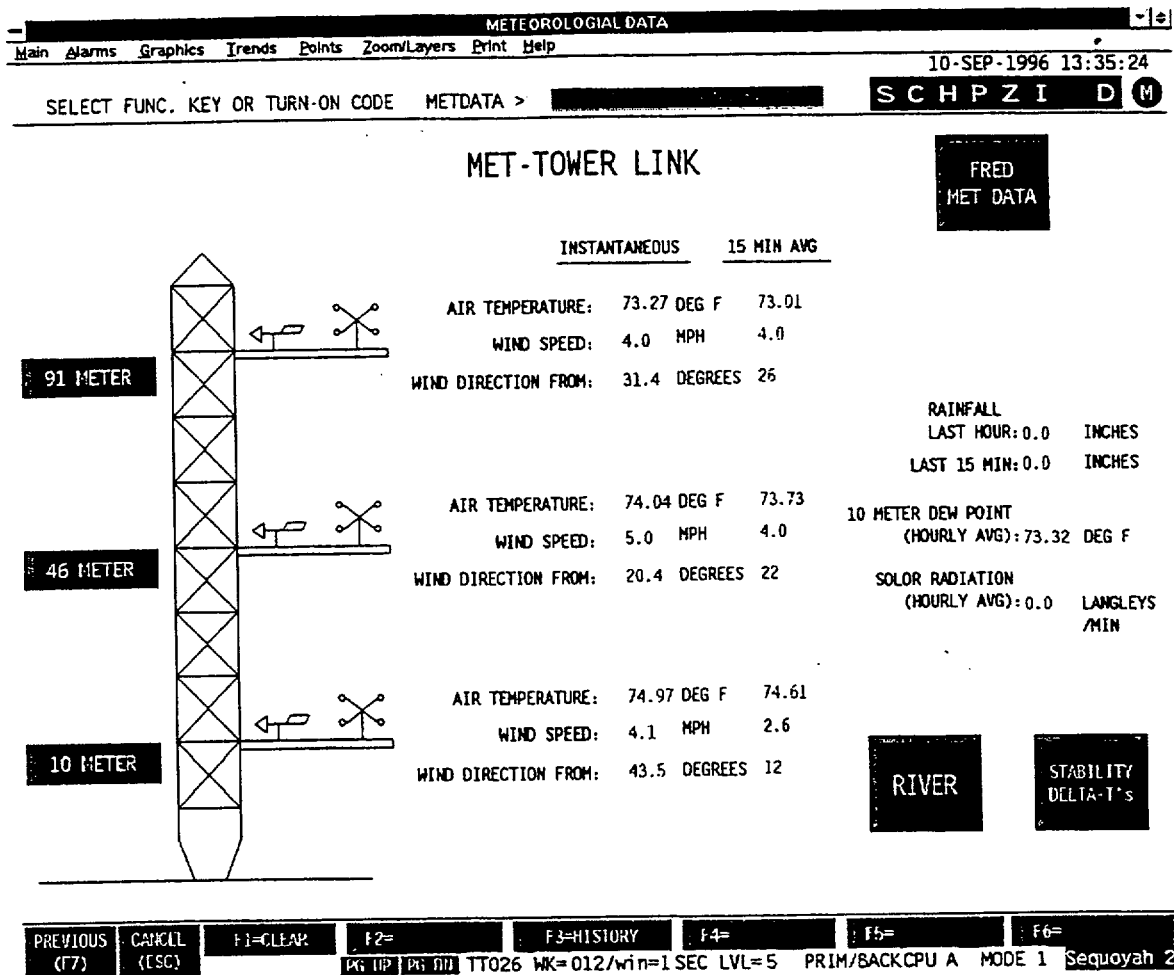
SECONDARY MIMICS					
14-SEP-1998 12:45:00					
SELECT FUNC. KEY OR TURN-ON CODE APOISP2 >					
BOP OVERVIEW	TURBINE BEARINGS	MAIN GENERATOR	HOTWELL	HOTWELL PUMPS	GLAND STEAM CONDENSERS
MFPT CONDENSERS	LPHTR	CONDENSATE BOOSTER PUMPS	CNDS BOOSTER PUMP DATA	IPHTR	MAINFED PUMPS
MFP BEARING DATA	HPHTR	HEATER TTD	FEEDWATER	SG LEVELS	SG 1,2,3,4
SG LEVEL SCALING	MSR	#3 HDT PUMPS	#7 HDT PUMPS	CCW	CCW PUMPS
MET DATA	MET DATA SUB-DISPLAYS	SWITCHYARD			

PREVIOUS (F7)	CANCEL (ESC)	F1= CLEAR	F2=	F3=	F4=	F5=	F6=
------------------	-----------------	-----------	-----	-----	-----	-----	-----

TT048 WK=022/WTH=1 SEC LVL= 15 PR3M/BACK CPU A MODE 6

APPENDIX D
Page 8 of 10

FIGURE 5
MET-TOWER LINK PAGE

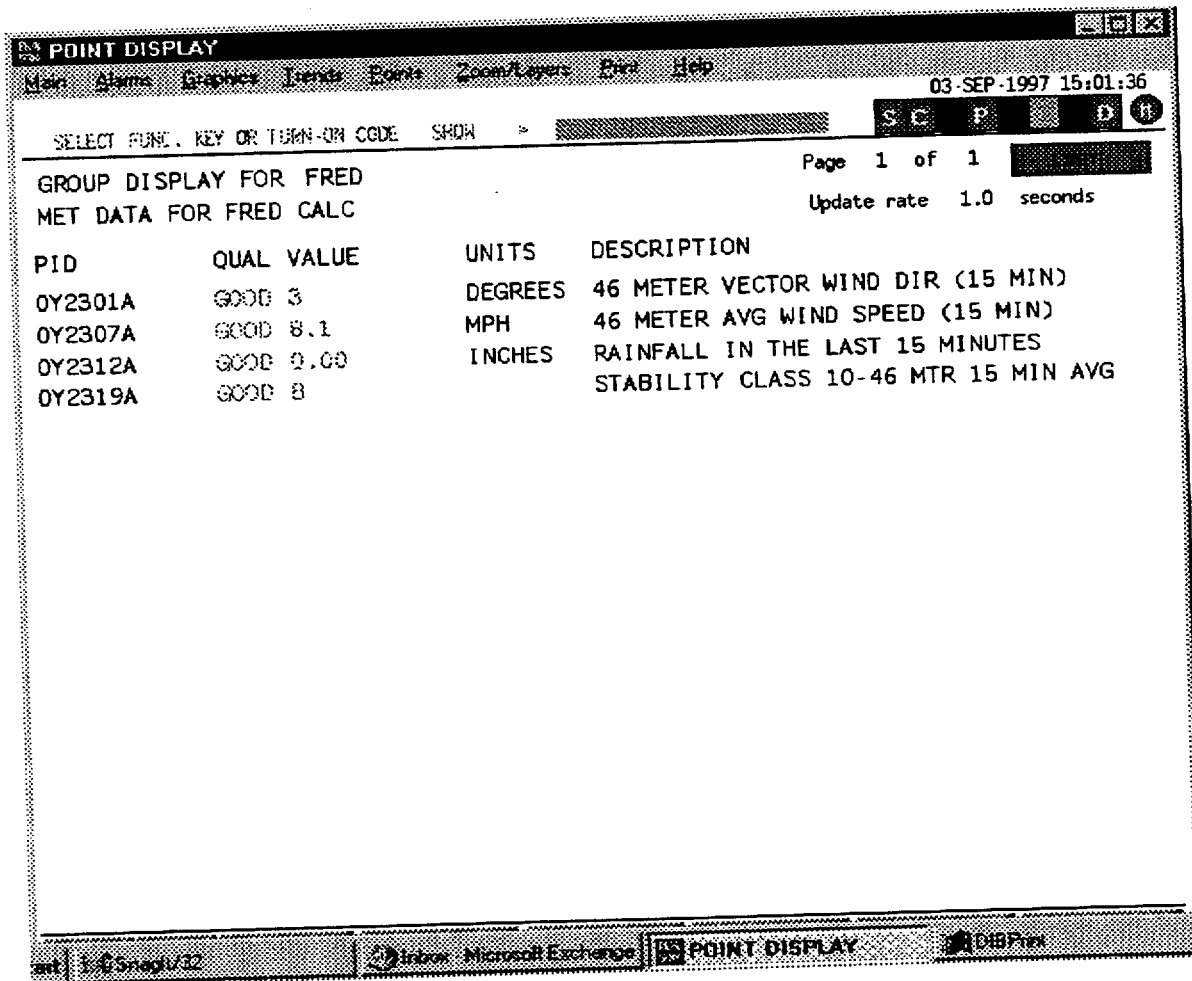


SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 22 of 25
-----	-------------------------------	-------------------------------------

APPENDIX D

Page 9 of 10

FIGURE 6
MET DATA FOR FRED CALC PAGE



APPENDIX D
Page 10 of 10

FIGURE 7
STABILITY/DELTA-T PAGE

METEOROLOGICAL DATA AIR TEMP		10-SEP-1996 13:33:40
Main	Alarms	Graphics
Trends	Points	Zoom/Layers
Print	Help	
SELECT FUNC. KEY OR TURN-ON CODE MTDATA6 >		SCHPZI D M
STABILITY/DELTA-T		

10 METER AIR TEMP (15 MIN): 74.61 DEG F
 46 METER AIR TEMP (15 MIN): 73.73 DEG F
 91 METER AIR TEMP (15 MIN): 73.01 DEG F

VERTICAL AIR TEMP DELTA-T
 46-10 METERS (INSTANTANEOUS): -0.88 DEG F
 VERTICAL AIR TEMP DELTA-T
 91-10 METERS (INSTANTANEOUS): -1.69 DEG F

10 METER AIR TEMP
 (INSTANTANEOUS): 74.94 DEG F
 46 METER AIR TEMP
 (INSTANTANEOUS): 74.06 DEG F
 91 METER AIR TEMP
 (INSTANTANEOUS): 73.25 DEG F

STABILITY AIR TEMP
 (INSTANTANEOUS) 46-10 MTR: D
 STABILITY AIR TEMP
 (INSTANTANEOUS) 91-10 MTR: E
 STABILITY AIR TEMP
 (INSTANTANEOUS) 91-46 MTR: D

STABILITY AIR TEMP
 46-10 MTR 15 MINUTE: D

RETURN TO MAIN
METEOROLOGICAL MENU

SQN	RADIOLOGICAL CONTROL RESPONSE	EPIP-14 Rev. 15 Page 25 of 25
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SOURCE NOTES

REQUIREMENTS STATEMENT

SOURCE DOCUMENT

IMPLEMENTING STATEMENT

NP Radiological Emergency
Plan (NP-REP)

Paragraph 3.1.A

SQ963213PER

Revise EPIP-14 to
indicate fitness
for duty questions
are required for
call-ins.

Appendix D note

SQ972164PER
SQ972260PER

factor change.

Require validation
after software or
multiplication

Appendix D C.8

99-002929-000

Added manual
calculation for
Thyroid CDE to
match ICS.

TENNESSEE VALLEY AUTHORITY
SEQUOYAH NUCLEAR PLANT
EMERGENCY PLAN IMPLEMENTING PROCEDURE

EPIP-17
Emergency Equipment and Supplies

Revision 20

QUALITY RELATED

PREPARED/PROOFREAD BY: W. P. Brooks

RESPONSIBLE ORGANIZATION: Emergency Preparedness

APPROVED BY John Casey

EFFECTIVE DATE: 09-07-2000

Level Of Use: Reference

REVISION

DESCRIPTION: Intent Change. Added additional supplies to Appendix E to address issues from PER 00-005294-000; Clarify instructions to ensure TSC/OSC position books are scanned quarterly for uncontrolled or outdated material (not just out dated forms) Appendix H and I to address issue from PER 00-006599-000; improvements in hardware; and self-assessment recommendations.

TABLE OF CONTENTS

Section	Title Page
Table of Contents	2
1.0 PURPOSE	3
2.0 REFERENCES	3
3.0 INSTRUCTIONS	3
3.1 General Instructions	3
3.2 Detailed Instructions	3
3.3 Completion of Appendices	4
4.0 RECORDS	5
4.1 QA Records	5
4.2 Non QA Records	5
 APPENDICES	
Appendix A Emergency Equipment - Main Control Room (MCR)	6
Appendix B Emergency Equipment - Communication Room	7
Appendix C Emergency Equipment - RADCON Lab	8
Appendix D Site Medical Emergency Supplies	9
Appendix E Self-Contained Breathing Apparatus	10
Appendix F Emergency Equipment - RADCON Vans	11
Appendix G Hospital Cabinet Inventory	12
Appendix H Technical Support Center (TSC)	13
Appendix I Operations Support Center (OSC)	14
Appendix J OSC Response Team Equipment	15
Appendix K Emergency Equipment-480V Reactor MOV Board Room.	16
Appendix L Decon Facility - Service Building	17
Appendix M Responsibilities-Inventory and Maintenance	18
SOURCE NOTES	19

SQN	EMERGENCY EQUIPMENT AND SUPPLIES	EPIP-17 Revision 20 Page 3 of 19
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1.0 PURPOSE

This instruction is used to comply with the requirements of the Radiological Emergency Plan for periodic inspection and maintenance of equipment and supplies.

2.0 REFERENCES

A. CECC EPIP-9, Attachment J.

3.0 INSTRUCTIONS

3.1 General Instructions

- 3.1.1 The responsibility and frequency of inventories are specified in Appendix M. For the purposes of these inventories, monthly is defined as once per calendar month, quarterly is defined as once per calendar quarter, and annual is defined as once per calendar year.
- 3.1.2 The individuals performing the inspection shall complete the appendices and the Emergency Preparedness Manager shall review the results as indicated and make arrangements to correct deficiencies.
- 3.1.3 List any deviations and the disposition on the appropriate Appendix Data Sheet. Deficient, outdated or missing items shall be replaced.
- 3.1.4 Special checks of certain material in the cabinets shall be performed. The following checks shall be made where applicable:
 - A. The protective clothing shall be checked for deterioration.
 - B. The smoke tubes and aspirator bulbs shall be checked for deterioration and that the tubes have not been broken or used.
 - C. Replace all flashlight batteries at the end of shelf-life with fresh batteries. (Do not discard batteries. Return them to the tool room.)
 - D. Check to determine that flashlights are operable.
 - E. Rezero all emergency dosimeters to assure proper operation.

3.2 Detailed Instructions

- 3.2.1 The emergency equipment, listed in Appendices A and B, are stored in cabinets provided with a lock or plastic seal. This provides a means of controlling access or determining that the cabinet has not been opened. An inventory list of the equipment may be posted on the outside of the cabinet. The two cabinets are located in the Main Control Room corridor, and Communications Room.
- 3.2.2 Each cabinet and storage location, including the medical treatment area, shall be inventoried and required equipment inspected and checked for operation and/or condition. Equipment in certain cabinets is separated into Table A and Table B. Table A is a list of all non-perishable items stored in a small metal box equipped with a security seal within the cabinet itself. These items will be inventoried annually (preferably in January) and whenever a security seal has been found to be violated. Those items listed in Table B of these attachments are inventoried on a quarterly basis.
- 3.2.3 The radiation monitoring instruments, which are in normal plant use, are located in the RADCON laboratory as listed in Appendix C.

SQN	EMERGENCY EQUIPMENT AND SUPPLIES	EPIP-17 Revision 20 Page 4 of 19
-----	----------------------------------	--

- 3.2.4 The Site Medical Emergency Supplies listed in Appendix D are located in the site ambulance or the site medical station.
- 3.2.5 All self-contained breathing units in service on Appendix E shall be inventoried and inspected monthly by Fire Protection.
- 3.2.6 The emergency equipment, referenced in Appendix F is located in the environmental monitoring emergency vans. In the event of a radiological emergency that requires the emergency vans to be used, a RADCON technician will obtain the additional equipment listed in CECC-EPIP-9, Attachment J. This equipment will be transported to the vans.
- 3.2.7 The emergency room supplies furnished by TVA for use of the agreement hospital(s) in case of injury to personnel involving radioactive materials are listed in Appendix G.
- 3.2.8 References and supplies listed in Appendix H are stored in the Technical Support Center for use during an emergency and Appendix I for the Operations Support Center. TSC/OSC position notebooks shall be scanned during the quarterly inventory for uncontrolled or outdated materials; not just outdated forms. Additionally, position seating/working areas should be scanned for uncontrolled or outdated materials.
- 3.2.9 Protective clothing for use by the OSC response teams is located in the Operations Support Center storage room and is listed in Appendix J.
- 3.2.10 Protective clothing for use in contamination controls from affected plant areas in the Control Building are listed in Appendix K and is located in the 480 V Reactor MOV Board Room, Elevation 734.
- 3.2.11 Supplies for decontamination of personnel are stored in the El.690' Decon. Room near the RadCon lab and are listed in Appendix L.

3.3 Completion of Appendices

- 3.3.1 If the particular items are present and in sufficient quantities and, when applicable, in good working condition, then check the "Yes" column.
- 3.3.2 If a deficiency is noted, then check the "No" column and replace deficient items. All deficiencies must be corrected as soon as possible. If circumstances do not allow deficiencies to be corrected, then the appropriate supervisor shall be notified.
- 3.3.3 Under the "Remarks" column, explain the corrective actions taken.
- 3.3.4 All comments in the "Remarks" column should be detailed enough to leave no doubt as to the actions taken. Comments to the effect - "batteries missing" will not suffice. A simple check in the "No" column will represent that a deficiency exists. Such comments do not allow a person to determine what, if any, action has been taken. Comments should read for example: "Batteries missing, replaced on March 5, 2000".

SQN	EMERGENCY EQUIPMENT AND SUPPLIES	EPIP-17 Revision 20 Page 5 of 19
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4.0 RECORDS

4.1 QA Records

None

4.2 Non-QA Records

The Appendices/Checklists in this Instruction are NON-QA documents and will be retained by the SQN Emergency Planning (EP) Manager for at least two years.

APPENDIX A

MAIN CONTROL ROOM CORRIDOR CABINET - CONTROL BUILDING

TABLE A

<u>Quantity</u>	<u>Description</u>	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Security seal intact:.....				
NOTE: Table A will be inventoried annually (preferably in January) and whenever a security seal has been found to be violated.				

12 pr.	Rubber overshoes - Various sizes	—	—	_____
6 pr.	Canvas gloves	—	—	_____
12 pr.	Rubber gloves- Various sizes	—	—	_____
6	Hoods	—	—	_____
2	Pencils	—	—	_____
2	Clipboards with paper	—	—	_____
2	Boxes smoke tubes	—	—	_____
2	Aspirator bulbs	—	—	_____
1	Log Book	—	—	_____
4 rolls	Duct tape and/or masking tape	—	—	_____
Security seal replaced		—	—	_____

TABLE B

<u>Quantity</u>	<u>Description</u>	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
12	Pairs of paper overalls - Various sizes	—	—	_____
2	Hardhats	—	—	_____
2	Flashlights	—	—	_____
12	Spare flashlight batteries Expires: _____	—	—	_____
2	Spare flashlight bulbs	—	—	_____
1	First-aid kit	—	—	_____
12	Face Goggles	—	—	_____
1	Radiation Survey Meter	—	—	_____
Cabinet Relocked or Resealed		—	—	_____

Inspection performed by:
 RADCON Representative _____ Date _____

Review and Approval:
 Emergency Preparedness Manager _____ Date _____

APPENDIX B

COMMUNICATIONS ROOM - CONTROL BUILDING

TABLE A

<u>Quantity</u>	<u>Description</u>	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
-----------------	--------------------	------------	-----------	----------------

Security seal intact:.....

NOTE: Table A will be inventoried annually (preferably in January) and whenever a security seal has been found to be violated.

6	Pairs of rubber overshoes	<u> </u>	<u> </u>	<u> </u>
6	Pairs canvas gloves.....	<u> </u>	<u> </u>	<u> </u>
6	Pairs rubber gloves.....	<u> </u>	<u> </u>	<u> </u>
6	Hoods	<u> </u>	<u> </u>	<u> </u>
2	Pencils.....	<u> </u>	<u> </u>	<u> </u>
2	Clipboards with paper	<u> </u>	<u> </u>	<u> </u>
2	Boxes smoke tubes	<u> </u>	<u> </u>	<u> </u>
2	Aspirator bulbs.....	<u> </u>	<u> </u>	<u> </u>
1	Log Book	<u> </u>	<u> </u>	<u> </u>
	Security seal replaced	<u> </u>	<u> </u>	<u> </u>

TABLE B

<u>Quantity</u>	<u>Description</u>	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
-----------------	--------------------	------------	-----------	----------------

6	Pairs of coveralls - various sizes.....	<u> </u>	<u> </u>	<u> </u>
2	Hardhats	<u> </u>	<u> </u>	<u> </u>
2	Flashlights	<u> </u>	<u> </u>	<u> </u>
12	Spare flashlight batteries Expires:.....	<u> </u>	<u> </u>	<u> </u>
2	Spare flashlight bulbs	<u> </u>	<u> </u>	<u> </u>
1	First-aid kit.....	<u> </u>	<u> </u>	<u> </u>

Cabinet Relocked or Resealed.....

Inspection performed by:
 RADCON Representative _____ Date _____

Review and Approval:
 Emergency Preparedness Manager _____ Date _____

APPENDIX C

RADIOLOGICAL CONTROL LABORATORY - SERVICE BUILDING

<u>Quantity</u>	<u>Description</u>	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
1	Alpha Survey Meter (500,000 cpm)	__	__	_____
1	Neutron dose rate survey meter (.025 eV - 10 MeV/5,000 mR/hr)	__	__	_____
2	High Range Survey Instrument (1,000 R/hr with extendible probe)	__	__	_____
6	ION Chamber Survey Meter (50 R/h)	__	__	_____
1	ION Chamber Survey Meter (20,000 R/h)	__	__	_____
5	High volume Air Samplers (and support equipment) ...	__	__	_____
10	Frisker Type Survey Meters (0-50,000 cpm)	__	__	_____
5	Low-volume air samplers (and support equipment)	__	__	_____
1	Portable Mini-Scaler	__	__	_____
5	Calculators	__	__	_____
2	Cal/Response Ck Sources	__	__	_____
5	Noble Gas Sampling Syringes.....	__	__	_____
10	Silver Zeolite Cartridges	__	__	_____
5	Marinelli Beakers	__	__	_____
1	Shielded Detector Pig.....	__	__	_____

Inspection performed by:
 RADCON Representative _____ Date _____

Review and Approval:
 Emergency Preparedness Manager _____ Date _____

APPENDIX D
Page 1 of 1

SITE MEDICAL EMERGENCY SUPPLIES

Check applicable column either Ambulance or Medical Station (only one needs to be checked, not both.)

EQUIPMENT	AMBULANCE	MEDICAL STATION	YES	NO	REMARKS
Blood Pressure Apparatuses	☐	☐	☐	☐	
Marion Ventilators with Oxygen	☐	☐	☐	☐	
Oxygen - Large Tanks	☐	☐	☐	☐	
I.V. Setup					
- fluids	☐	☐	☐	☐	
- tubing	☐	☐	☐	☐	
- needles	☐	☐	☐	☐	
Suctions - Portable	☐	☐	☐	☐	
Anaphylaxis Kits	☐	☐	☐	☐	
Immobilizing Equipment	AMBULANCE	MEDICAL STATION	YES	NO	
- Stokes Baskets	☐	☐	☐	☐	
- Scoop Stretchers	☐	☐	☐	☐	
- Back Boards	☐	☐	☐	☐	
- Hare Splints	☐	☐	☐	☐	
- Air Splints	☐	☐	☐	☐	
- Splints - arm, finger, and leg	☐	☐	☐	☐	
- Extrication Collars	☐	☐	☐	☐	
Trauma Kits Containing <i>Burn Sheets, Triangular Bandages, Air Splints, Bite Sticks, Dressings, Pocket Masks, Gloves, Scissors, Adhesive Tape, Irrigating Solution, Cold Packs, Flashlight</i>	Note: Trauma kits are located in Auxiliary Building on elevation 690 & 734 near elevator		☐	☐	
Sand Bags	☐	☐	☐	☐	
Disposable Gowns	☐	☐	☐	☐	
Blankets	☐	☐	☐	☐	
Stretcher Straps	☐	☐	☐	☐	
Mast Trousers	☐	☐	☐	☐	
Cleaning Solution	AMBULANCE	MEDICAL STATION	YES	NO	
- Betadine Solution	☐	☐	☐	☐	
- Hydrogen Peroxide	☐	☐	☐	☐	
- Brushes	☐	☐	☐	☐	

Inspection Performed By: _____ Date _____

Review and Approval:
Emergency Preparedness Manager _____ Date _____

EP Manager shall retain the completed form as a Non-QA Record for at least 2 years.

APPENDIX E
Page 1 of 1

SELF-CONTAINED BREATHING APPARATUS

<u>Quantity</u>	<u>Description</u>	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
-----------------	--------------------	------------	-----------	----------------

RELAY ROOM OUTSIDE TECHNICAL SUPPORT CENTER (EL 732)

12	Self-contained breathing apparatus.....	—	—	_____
12	Additional air cylinders.....	—	—	_____
2	Small MSA face pieces.....	—	—	_____
2	Large MSA face pieces	—	—	_____

SERVICE BUILDING EL 690 (PASF Units)

8	Dual Purpose self-contained breathing apparatus.....	—	—	_____
4	Dual Purpose Airline Hoses.....	—	—	_____
3	Small MSA face pieces.....	—	—	_____
3	Large MSA face pieces	—	—	_____

SERVICE BUILDING EL 690 (RADCON AND RADCHEM LABS)

16	Self-contained breathing apparatus.....	—	—	_____
----	---	---	---	-------

SERVICE BUILDING (EL. 706) FIRE EQUIPMENT CAGE

6	Self-contained breathing apparatus.....	—	—	_____
12	Additional cylinders.....	—	—	_____

Inspection performed by:
Fire Protection Representative _____ Date _____

Review and Approval:
Emergency Preparedness Manager _____ Date _____

SQN	EMERGENCY EQUIPMENT AND SUPPLIES	EPIP-17 Revision 20 Page 11 of 19
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APPENDIX F

EMERGENCY EQUIPMENT

ENVIROMENTAL MONITORING EMERGENCY VANS
(SEE CECC-EPIP-9, ATTACHMENT J).

SQN	EMERGENCY EQUIPMENT AND SUPPLIES	EPIP-17 Revision 20 Page 12 of 19
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APPENDIX G
HOSPITAL CABINET INVENTORY
☐ North Park ☐ Erlanger

SAT	Quantity	Description	Remarks
Protective Clothing			
	10 pair	Shoe covers	
	10 pkg	Dress out packages (coveralls, booties, gloves)	
	3	Surgical gowns	
	2 boxes	Surgical gloves	
	4 rolls	Surgical tape fordressout - 2 inch	
Facility Preparation			
	1 set	Floor coverings (hospital specific)	
	1 roll	Heavy duty paper (3 foot wide)	
	2 rolls	2 inch duct tape	
	1 roll	Radiation Warning symbol tape (2 inch)	
	2	Step off pads	
	8	Radiological barrier posting signs	
	1 Spool	Radiological barrier rope or ribbon	
	5	Traffic cones	
	10	Large rad waste plastic bags (trash can size)	
	10	Medium rad waste plastic bags (x-ray cassette size)	
	2 copies	Hospital specific booklet (1 at desk, 1 in cabinet)	Last Update:
	1	Radioactive material label tape	
Decontamination Supplies			
	1	Decontamination table, backboard and bottles (min. total capacity of 10 gallons)	
	1	Flexible funnel with drain hose - optional	
	1	Decontamination media /soap product	
	1	NCRP # 65 Reference Handbook	
	12	Cotton swabs	
	20	Zip lock bags for sample collection	
	10	Labels for sample bags	
	2	Scissors	
	1	Wall poster with decontamination steps	
Health Physics Supplies			(Serial # and cal due)
	1	Bicron ISM (RSO-5 or 50)	
	2	Bicron Surveyor 50	
	1	Wound probe with cable	
	10	TLDs	
	10	Electronic dosimeters and tray	
	200	Smears	
	12	Radioactive Material tags	
	1	Masslin mop and 20 cloths	

Inspection Performed By: _____ Date _____

Review and Approval:
Emergency Preparedness Manager _____ Date _____

EP Manager shall retain the completed form as a Non-QA Record for at least 2 years.

APPENDIX H
TECHNICAL SUPPORT CENTER

<u>Qty</u>	<u>Description</u>	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Assorted	Dryboard Supplies (Erasers, markers, etc.)	—	—	—
Assorted	Desktop Supplies (Stapler, Tape, Logbooks)	—	—	—
Assorted	Office Supplies (Pen, Pencils, Staples, Etc.)	—	—	—
1 each	TSC Position Notebooks	—	—	—
	(Scan/Check for uncontrolled/out-of-date materials in Position notebooks & seating areas.)			
1	Spare Roll of thermal Paper for Tracking Board	—	—	—
2	ASME Steam Tables	—	—	—
4	Communications Head Sets	—	—	—
4	Sequoyah Phone Directories (latest edition)	—	—	—
3	Chattanooga Phone Directories (latest edition)	—	—	—
2	TVA Phone Directories (latest edition)	—	—	—
5	Electronic Display Projectors	—	—	—
	Verify wall maps are latest revision (see CECC EPIP-9)			
	2 Mile Map Latest Rev.	—	—	—
	10 Mile Evac Map Latest Rev.	—	—	—
	50 Mile Sample Map Latest Rev. (2 copies)	—	—	—
	50 Mile Map Latest Rev. (1 copy)	—	—	—
	Verify presence only (DCU controls contents)			
	REP (Radiological Emergency Plan) (4 copies)	—	—	—
	REND (Radiological Emergency Notification Directory) (2 copies)	—	—	—
	Central Emergency Control Center EPIP (CECC EPIP) (2 Copies) ...	—	—	—
	SQN EPIP (4 copies)	—	—	—
	Severe Accident Management Guidance (SAMG) (4 copies)	—	—	—
	Updated SQN FSAR	—	—	—
	Unit 1 Technical Specifications (2 sets)	—	—	—
	Unit 2 Technical Specifications (2 sets)	—	—	—
	Site Health and Safety Manual.....	—	—	—
	State of Tennessee Multijurisdictional REP Response Plan	—	—	—
	INPO Emergency Resources Manual.....	—	—	—
	System Operating Manual/System Operating Instructions (SO/SOI) .	—	—	—
	Annunciator Response Manuals (AR)	—	—	—
	Periodic Instructions (PI)	—	—	—
	Abnormal Operating Procedures (AOP) (2 Sets)	—	—	—
	Technical Instructions (TI)	—	—	—
	General Operating Instructions (GO)	—	—	—
	SQN Offsite Dose Calculation Manual (ODCM)	—	—	—
	SQN Process Control Program (PCP).....	—	—	—
	Radiological Control Instructions (RCI).....	—	—	—
	Radwaste Handling/Shipping Index (RHSI).....	—	—	—
	Functional Restoration Guidelines (2 sets)	—	—	—
	Emergency Instructions (2 sets).....	—	—	—
	Emergency Abnormal Procedures (EAPs) (2 sets)	—	—	—
	Emergency Contingency Actions (2 sets)	—	—	—
	Users Manual - Meteorological Data Print Program (2 copies).....	—	—	—
	Users Manual - FRED (2 copies).....	—	—	—
	Users Manual - Meteorological Data Display.....	—	—	—
	Users Manual - CECC Information System	—	—	—
	Users Manual - ICS	—	—	—

Inspection Performed By: _____ Date _____

Review and Approval:
 Emergency Preparedness Manager _____ Date _____

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APPENDIX I

OPERATIONS SUPPORT CENTER (OSC)

<u>Quantity</u>	<u>Description</u>	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Assorted	Desktop Supplies (stapler, tape, logbook).....	___	___	___
Assorted	Office Supplies (pens, pencils).....	___	___	___
Assorted	Dryboard Supplies (eraser, markers, etc.).....	___	___	___
2	Spare Roll of thermal Paper for Tracking Board.....	___	___	___
1	SQN EIPs	___	___	___
1 each	OSC Position Notebooks.....	___	___	___
(Scan/Check for uncontrolled/out-of-date materials in Position Notebooks & seating areas.)				
2	SQN Telephone Book (latest edition).....	___	___	___
2	TVA Telephone Book (latest edition).....	___	___	___
1	User Manual - ICS.....	___	___	___
4	Communication Headsets	___	___	___
1	Polaroid Camera W/Film Expires _____	___	___	___
2	Team Tracking Status Boards	___	___	___
1	Ops Tracking Status Boards.....	___	___	___
1	RadCon/Chem Tracking Status Boards.....	___	___	___
12	Spare flashlight batteries Expires _____	___	___	___
6	Spare Pager Batteries Expires _____	___	___	___
2	Electronic Display Projectors	___	___	___

Plant Drawings (verify existence only DCU controls listing)

Verify wall maps are latest revision (see CECC EPIP-9 for latest map revision levels)

2 Mile Map	Latest Rev. _____	___	___	___
10 Mile Evac Sector Map	Latest Rev. _____	___	___	___
10 Mile Sampling Point Map	Latest Rev. _____	___	___	___

Tool Room Tool Kits:

Note: Tool Room tool kits are inventoried in accordance with 0-PI-REM-000.001Q

Mechanical tool kit #1
 Mechanical tool kit #2
 Electrical tool kit #3
 Mechanical tool kit #4
 Mechanical tool kit #5
 Mechanical tool kit #6
 Electrical tool kit #7

Note: Additional Communications Equipment is checked under 0-PI-REM-244-001.0

Inspection Performed By: _____ Date _____

Review and Approval:
 Emergency Preparedness Manager _____ Date _____

APPENDIX J

OSC RESPONSE TEAM EQUIPMENT CAFETERIA OSC EQUIPMENT STORAGE ROOM

<u>Quantity</u>	<u>Description</u>	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
40 pr.	Cotton liners.....	—	—	—
40 pr.	Rubber gloves - Various sizes	—	—	—
40 pr.	Plastic booties.....	—	—	—
40 pr.	Rubber overshoes - Various sizes	—	—	—
30 pr.	Coveralls - Various sizes.....	—	—	—
30	Surgeon caps.....	—	—	—
30	Hoods	—	—	—
4 rolls	Duct Tape and/or Masking Tape.....	—	—	—
2	Hardhats	—	—	—
6 pr.	Canvas gloves	—	—	—
2	Spare flashlight bulbs	—	—	—
2000 doses	KI (Expires _____) (#Pkgs * #Tablets/pkg = #doses).....	—	—	—
Door Relocked.....		—	—	—

Inspection performed by:
RADCON Representative _____ Date _____

Review and Approval:
Emergency Preparedness Manager _____ Date _____

APPENDIX K

480V REACTOR BOARD ROOM AUXILIARY BUILDING (EL. 734)

Quantity	Description.....	Yes	No	Remarks
40 pr.	Cotton liners.....	___	___	_____
40 pr.	Rubber gloves - Various sizes	___	___	_____
40 pr.	Plastic booties.....	___	___	_____
40 pr.	Rubber overshoes - Various sizes	___	___	_____
30 pr.	Paper coveralls	___	___	_____
30	Surgeon caps.....	___	___	_____
1	Box of vinyl gloves	___	___	_____
4 rolls	Duct Tape and/or Masking Tape.....	___	___	_____
6 pr.	Canvas gloves	___	___	_____
2	Flashlights.....	___	___	_____
2	Spare flashlight bulbs	___	___	_____
12	Spare flashlight batteries Expires _____	___	___	_____

Cabinet Relocked or Resealed ___ ___ _____

Inspection performed by:
RADCON Representative _____ Date _____

Review and Approval:
Emergency Preparedness Manager _____ Date _____

APPENDIX L
EL. 690' DECONTAMINATION ROOM

<u>ITEM</u>	<u>MIN QUANTITY</u>	<u>SUGGESTED QUANTITY</u>	<u>QUANTITY ON HAND</u>	<u>REMARKS</u>
Disposable Gloves	1 box	2 boxes		
Gauze Pads	1 box	2 boxes		
Cotton Swabs	1 pkg	1 pkg		
Saline Solution	1 bottle	2 bottles		
Surgical Brushes	1 each	12 each		
Shampoo	1 bottle	2 bottles		
Soap	2 bars	5 bars		
Laundry detergent	none	1 box		
Soap (liquid abrasive)	none	1 bottle		
Mechanic's Hand Cleaner	none	2 can		
Shaving Cream	1 can	1can		
Razors	2 each	5 each		
Paper Bath Towels	none	1 box		
Towels	5 each	25 each		
Scissors	1 pair	1 pair		
Petri Dishes	3 each	5 each		
Duct Tape	none	2 rolls		
Paper Coveralls	5 pair	10 pair		
Tennis Shoes (Sizes 7-12)	none	one pair each		half sizes are OK

Inspection Performed By: _____
RADCON Representative: _____ Date: _____

Reviewed By: _____
RADCON Shift Supervisor: _____ Date: _____

EP Manager: _____ Date: _____

EP Manager shall retain the completed form as a Non-QA Record for at least 2 years.

APPENDIX M

INVENTORY AND MAINTENANCE RESPONSIBILITIES

<u>Appendix</u>	<u>Frequency</u>	<u>Responsible</u>
A. Main Control Room - Corridor Cabinet		RADCON
Table A	Annually	
Table B	Quarterly	
B. Communications Room Control Building		RADCON
Table A	Annually	
Table B	Quarterly	
C. Radiological Control Lab	Monthly	RADCON
D. Medical Emergency Supplies	Quarterly	Fire Protection/Medical
E. Self-contained Respiratory Equipment	Monthly	Fire Protection
F. Emergency Vans	Quarterly	RADCON
G. Hospital Emergency Room Cabinet	Quarterly	Corporate EP
H. Technical Support Center Cabinets, References & Supplies	Quarterly	EP Manager
I. Operations Support Center Storage, References & Supplies	Quarterly	EP Manager
J. OSC Response Team Storage, Service Bldg. EL. 706'	Quarterly	RADCON
K. 480V RX MOV Board Room EL. 734'	Quarterly	RADCON
L. Decon. Facility, Service Building EL. 690'	Monthly	RADCON

SQN	EMERGENCY EQUIPMENT AND SUPPLIES	EPIP-17 Revision 20 Page 19 of 19
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SOURCE NOTES

REQUIREMENTS STATEMENT

SOURCE DOCUMENT

IMPLEMENTING STATEMENT

H-10

NUREG 0654

"Emergency Equipment
Inspections"

Appendix E, Section E

10 CFR 50

Section 8.0

NP REP

"Emergency Response
Facilities, Equipment,
and Supplies"

NUREG 0696

"Functional Criteria For
Emergency Response
Facilities"