

**SMALL BUSINESS AND SMALL DISADVANTAGED
BUSINESS SUBCONTRACTING PLAN**

Date _____

CONTRACTOR: _____

ADDRESS: _____

SOLICITATION OR CONTRACT NUMBER: _____

ITEM/SERVICE: _____

TOTAL AMOUNT OF CONTRACT (Including Options): _____

PERIOD OF PERFORMANCE: _____

1. TYPE OF PLAN

- _____ Individual Plan (all elements developed specifically for this contract and applicable for the full term of this contract).
- _____ Master Plan (Goals developed for this contract; all other elements standard; must be renewed every three years)
- _____ Commercial Products Plan (contractor sells large quantities of off-the-shelf commodities to many Government agencies. Plans/goals negotiated by a lead agency on a company-wide basis rather than for individual contracts. Plan effective only during the year for which it is approved. The contractor must provide a copy of the lead agency approval.)

2. GOALS

The following, together with any attachments, is hereby submitted as a Subcontracting Plan to satisfy the applicable requirements of Public Law 95-507 as implemented by OFPP Policy Letter 80-2.

State separate dollar and percentage goals for small business, small disadvantaged business, and women-owned small business in the following format. (For a contract with options, provide a separate statement for the basic contract and individual statements for each option year.)

- A. Total estimated dollar value and percent of planned subcontracting with small businesses (include small disadvantaged and women-owned small business):
\$ _____ and _____ %

G. Additional records:

This subcontracting plan was submitted by:

Signature: _____

Typed Name: _____

Title: _____

Date Prepared: _____

Phone No.: _____

Approval:

Agency: _____

Signature: _____

Typed Name: _____

Title: _____

Date: _____

