

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER FEB 01 2000		2. CONTRACT NO. (if any) GS-15F-1446H		3. SHIP TO	
3. ORDER NO. DR-00-0072		MODIFICATION NO.		4. REQUISITION/REFERENCE NO. 40000130-A 4000153	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Division of Contracts and Property Mgt. Attn: T-7-I-2 Contract Management Branch Washington DC 20555				6. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission Attn: Stephen Eslin, Mail Stop O-P1 36	
7. TO:				8. STREET ADDRESS	
a. NAME OF CONTRACTOR XPEDX				c. CITY Washington	
b. COMPANY NAME Attn: Ed Harrison,				d. STATE DC	
c. STREET ADDRESS 7445 New Ridge Road				e. ZIP CODE 20555	
d. CITY Hanover				f. SHIP VIA	
e. STATE MD				8. TYPE OF ORDER	
f. ZIP CODE 21076				<input type="checkbox"/> a. PURCHASE ORDER <input checked="" type="checkbox"/> b. DELIVERY/TASK ORDER	
9. ACCOUNTING AND APPROPRIATION DATA Job Code: D2348, B&R No. 04015-511115 BOC: 2610, Fund Source: X0200, Req No. 40000153: \$80,000.00 Req No. 40000130A: \$140,000.00				Reference your Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated. Except for billing instructions on the reverse, this delivery/task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED				10. REQUISITIONING OFFICE	
12. F.O.B. POINT Destination				14. GOVERNMENT B L N C	
13. PLACE OF a. INSPECTION b. ACCEPTANCE				15. DELIVER TO F.O.B. POINT ON OR BEFORE	
16. DISCOUNT TERMS Net 30				17. SCHEDULE (See reverse for Rejections)	

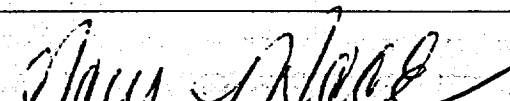
ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
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Requirements Type Delivery Order for next-day delivery of paper products in accordance with Attachment A and the attached Statement of Work.

Period of Performance: February 1, 2000 - January 31, 2001

FAR clause 52.232-33 "Mandatory Information for Electronic Funds Transfer Payment" is hereby incorporated by reference.

The Requirement Clause (FAR 52.216.21) is incorporated into this Delivery Order in full text and is attached.

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		SUBTOTAL	
21. MAIL INVOICE TO						17(h) TOTAL (Cont. pages)	
a. NAME U.S. Nuclear Regulatory Commission Office of the Chief Financial Officer						Not-To-Exceed	
b. STREET ADDRESS (or P.O. Box) Attn: GOV/COM Acctng. Section T-9H4						17(i) GRAND TOTAL	
c. CITY Washington		d. STATE DC		e. ZIP CODE 20555		\$381,170.00	
22. UNITED STATES OF AMERICA BY (Signature) 				23. NAME (Typed) Mary Mace TITLE: CONTRACTING/ORDERING OFFICER			

RECEIVING REPORT

☐ inspected.

accepted.

received by me and

SIGNATURE OF AUTHORIZED U.S. GOV'T REP.

DATE _____

DATE RECEIVED

TITLE

RECEIVED AT

GROSS WEIGHT

REPORT OF REJECTIONS

QUANTITY
REJECTED

REASON FOR REJECTION

STATEMENT OF WORK

This is a Requirements Type Delivery Order for **next-day delivery** of the paper products identified below at the prices specified. The quantities of supplies specified herein are estimates only under this delivery order. Except as this delivery order may otherwise provide, if the Government's requirements do not result in the quantities described as "estimated" that fact shall not constitute the basis for an equitable price adjustment. The Government is not required to purchase from the Contractor, requirements in excess of any limit on total orders under this delivery order. If the Government urgently requires delivery of any quantity of an item before the earliest date that delivery specified under this delivery order, the Government may acquire the urgently required goods from another source.

All quantities of the items specified are estimates only for the period of performance for this requirement. Different amounts for each item may be ordered keeping within the total dollar amount obligated under this delivery order. Also, NRC will occasionally require other, non-stocked special items. NRC understands that these special items may not be available on a next-day delivery schedule.

Section 1 Item Specifications and Estimated Quantities (Note: All items shall conform to Presidential Executive Order 13101 and the EPA guidelines cited concerning recovered and postconsumer materials content and recycling requirements for Executive Branch Government agencies.)

1. 7530-00-616-7284 Paper, Bond, 25% Rag, White, Letter Size. Bond paper is 20lbs basis weight, white long grain, with good erasibility and permanence. Sheet size is 8 1/2" x 11" and shall be wrapped in reams of 500 sheets each, with 10 reams packaged in each box. The paper shall meet the Joint Committee on Printing Code G40 and shall contain at least 30% postconsumer materials. NRC estimated yearly usage is 400 BX.

2. 7530-00-NRC-0022X Paper, Offset Book, White, 11" x 17". Smooth finish, long grain, 20 lb substance weight, cut sheet size is 11" x 17". Box content is 5 individually wrapped reams of 500 sheets each. Paper shall be wrapped and boxed due to humidity and moisture in the NRC Print Shop. Paper shall contain at least 30% postconsumer materials. NRC estimated yearly usage is 800 BX.

3. 7530-00-NRC-0026X Paper, Offset Book, Yellow, 11" x 17". Smooth finish, long grain, 20 lb substance weight, cut sheet size is 11" x 17". Color may be a bright or medium shade of yellow. Goldenrod or light shades are not acceptable. Box content is 5 individually wrapped reams of 500 sheets each. Paper shall be wrapped and boxed due to humidity and moisture in the NRC Print Shop. Paper shall contain at least 30% postconsumer materials. NRC estimated yearly usage is 64 BX.

4. 7530-00-NRC-0039X Paper, Bond, 25% Rag, White, with Watermark. Bond paper is 20 lb basis weight, white, long grain, with good erasibility and permanence. Sheet size is 11" x 17" and shall be wrapped in reams of 500 sheets each, with 5 reams packaged in each box. The paper shall meet the Joint Committee on Printing Code G40 and must contain at least 30% postconsumer materials. NRC estimated yearly usage is 96 BX.

5. 7530-01-NRC-003X Paper, Copy, letter size, white, for use in most copiers and laser printers. Paper is 20 lb substance weight. Dual purpose, bright white, long grain and acid free. per the Joint Committee on Printing requirements and shall meet JCP Code 065 for Govt paper use. Packaging is 500 sheets per ream and 10 reams per box. The paper shall contain at least 30% postconsumer materials. NRC estimated yearly usage is 12,000 BX
6. 7530-01-NRC-0004X Paper, Copy, legal size, white, for use in most copy machines. Paper is 20lb substance weight, dual purpose, bright white, long grain and acid free per the joint Committee on Printing requirements and shall meet JCP Code 065 for Govt paper use. Packaging is 500 sheets per ream, at 10 reams per box and shall contain at least 30% postconsumer materials. NRC estimated yearly usage is 60 BX.
7. 7530-01-152-5119 Envelope, Kraft, Blank, Size: approximately 9 1/2" x 12". Envelope is high cut diagonal seam construction, OCG kraft material, substance 32, similar to GPO property number 1315-3. Size may vary by 1/4" per side, plus or minus and must have a bursting strength of at least 38. Normally Packaging is 500 envelopes per BX. Per the EPA's guidelines for kraft envelopes, this item shall contain between 10-20% recovered materials and between 10-20% postconsumer waste. NRC estimated yearly usage is 70 BX.
8. 8105-00-145-0444 Shipping Sack. Reinforced, Uncushioned, Size: approximately 10 1/2" x 16", Jet-Lite #5. Uncushioned shipping sack is reinforced with lightweight glass fiber or some other equivalent material. Item is double layer kraft construction with a fold over flap that can be glued, taped or stapled. The packaging is 500 each per BX. Per the EPA's guidelines on paper mailers, this item shall contain between 5-15% recovered materials and between 5-15% postconsumer waste. NRC estimated yearly usage is 30 BX.
9. 8105-00-NRC-0003X Shipping Sack, Reinforced, Uncushioned, Size: approximately 12 1/2" x 19", Jet-Lite #6. Uncushioned shipping sack is reinforced with lightweight glass fiber or some other equivalent material. Item is double layer kraft construction with a fold over flap that can be glued, taped or stapled. Item is normally packaged at 250 each per BX. Per the EPA's guidelines on paper mailers, this item shall contain between 5-15% recovered materials and between 5-15% postconsumer waste. NRC estimated yearly usage is 30 BX.
10. 8105-00-145-0446 Shipping Sack, Reinforced, Uncushioned, Size: approximately 14 1/2" x 20", Jet-Lite #7. Uncushioned shipping sack is reinforced with lightweight glass fiber or some other equivalent material. Item is double layer kraft construction with a fold over flap that can be glued, taped or stapled. The packaging is 250 each per BX. Per the EPA's guidelines on paper mailers, this item shall contain between 5-15% recovered materials and between 5-15% postconsumer waste. NRC estimated yearly usage is 10 BX.

NRC reserves the right to test any item offered for sale that is unknown to NRC supply personnel.

Section 2 Period of Performance

The period of performance for this delivery order award is February 1, 2000, through January 31, 2001.

Section 3 Deliveries

1. All prices shall include inside delivery and pick up charges to/from the following addresses:

U.S. Nuclear Regulatory Commission
Supply Store Bulk Storage, WO P139
11555 Rockville Pike
Rockville, Maryland 20852

or

U.S. Nuclear Regulatory Commission
NRC Print Shop, WO P133
11555 Rockville Pike
Rockville, Maryland 20852

or

U.S. Nuclear Regulatory Commission
NRC Warehouse
5008 Boiling Brook Parkway
Rockville, Maryland 20852

(Specific delivery/pickup locations shall be identified to the vendor at the time of the Call.)

2. NRC also requires that the Contractor will periodically pick up and remove from the NRC White Flint One loading dock, empty pallets generated from paper and supply deliveries. The NRC can not guarantee that all pallets are from the Contractor's prior deliveries of items. Empty pallet pickup will be requested at the time of the Call being placed. NRC will endeavor to inform the vendor of the approximate number of empty pallets to be removed.

3. All bulk shipments must be palletized and shrink wrapped.

4. All shipments must be delivered in trucks with lift gate capacities. The loading dock at the White Flint One building is only about 20" high. Due to safety procedures, the Contractor shall not use a ramp to off-load shipments.

5. Delivery hours for all NRC addresses are 8:00am to 3:30pm Monday thru Friday except for holidays. Deliveries before or after these hours may not be accepted if NRC receiving personnel

are not available. No Saturday, Sunday or holiday deliveries will be accepted unless authorized in advance by the NRC Project Officer.

6. The vendor shall unload all materials and goods ordered, from their truck, onto the NRC loading dock, without assistance by NRC personnel, and proceed to deliver the material to the location identified in the Call by the NRC Authorized Individual. NRC personnel will ensure that the path to the delivery location is unobstructed. The Supply Store Bulk Storage room and the NRC Print Shop are on the same floor as the White Flint One loading dock.

Section 4 Order Procedures

1. Orders will be placed by the Contracting Officer or authorized individuals identified herein via written and/or orally to the Contractor. Such orders are hereinafter referred to as Calls. Each Call placed will be assigned a sequential Call Number by the Project Officer or one of the NRC Authorized Individuals named below. These Call Numbers shall be placed on the Contractor's invoice for payment to be sent to the NRC Commercial Payments Unit. The Contractor shall provide delivery tickets for each delivery as indicated below:

- a. Name of Contractor
- b. Purchase Order Number and Call Number (Must also be on the Contractor's invoice)
- c. Date of Call
- d. Name of the individual who placed the call
- e. An itemized list of supplies furnished
- f. Quantity, unit price, and an extension of each item less applicable discounts
- g. Place of delivery
- h. Estimated number of items for pickup if required
- i. Any other pertinent information

2. For special, non-stocked items, the authorized NRC Individual will receive an oral quote from the Contractor and will place the Call after mutual agreement of both parties. All special items costing over \$2,500.00 per Call shall be ordered by an NRC Contracting Officer.

3. The Call Numbers assigned shall be a three (3) digit number beginning with 001. The Call number and Purchase Order number shall identify Fiscal Year purchases and funds assigned to the delivery order.

Section 5 Pricing and Invoices

An itemized summary invoice/statement shall be submitted monthly listing only those calls completed for the period. Supporting documentation, i.e., completed calls/orders shall be attached. Submit the invoice/statement in duplicate to the following address: (STATE THE PURCHASE ORDER NUMBER ON ALL INVOICES)

U.S. Nuclear Regulatory Commission
Office of the Controller
GOV/COM Accounts, T-E2
Washington, D.C. 20555

Section 6 Authorized Individuals

The following NRC personnel are the only individuals authorized to place supply calls for this contract. The Government is obligated only to the extent of requests placed by these specified individuals:

Stephen Eslin	Project Officer	(301)415-2050
Bruce Ridgely	Alternate Project Officer	(301)415-2161
Dennis Tarner		(301)415-2283
Renea Bailey		(301)415-2265

Section 7 Obligated and Ceiling Amount

The Government is obligated only to the extent of authorized calls made under this delivery order in accordance with the terms and conditions specified herein. While the estimated ceiling amount of this delivery order is \$381,170.00, the aggregate amount of calls placed under this delivery order may not exceed the obligated amount of \$220,000.00. No legal liability on the part of the Government may arise for performance beyond the amount of this partial funding. This amount can be increased only in writing by the Contracting Officer by modification to the delivery order.

All items shall be as free of defects as possible and they shall come with a guarantee that if defects are found, the Contractor shall replace such items at no cost to NRC. In addition, the Contractor shall agree to on-site inspections of items and/or conditions identified by the Authorized NRC Individual within two working days of a call.

Contractor point of contact - Ed Harrison (410) 694-8504

ATTACHMENT A

All prices below includes all costs in complying with the NRC material specifications and delivery requirements:

	<u>NRC STOCK NUMBER</u>	<u>DESCRIPTION</u>	<u>ESTIMATED QUANTITY</u>	<u>PRICE FOR NEXT-DAY DELIVERY</u>	
1.)	7530-00-616-7284	Paper, Bond, 25% Rag White 8.5" X 11"	400/boxes	\$ <u>57.50</u> /box	\$ <u>23,000.00</u> /total
2.)	7530-00-NRC-0022X	Paper, Offset Book, White, 11" X 17"	800/box	\$ <u>39.00</u> /box	\$ <u>31,200.00</u> /total
3.)	7530-00-NRC-0026X	Paper, Offset Book, Yellow, 11" X 17"	64/box	\$ <u>35.00</u> /box	\$ <u>2,240.00</u> /total
4.)	7530-00-NRC-0039X	Paper, Bond , White, 11" X 17"	96/box	\$ <u>75.00</u> /box	\$ <u>7,200.00</u> /total
5.)	7530-01-NRC-003X	Paper, Copy, White, 8.5" X 11"	12,000/box	\$ <u>25.50</u> /box	\$ <u>306,000.00</u> /total
6.)	7530-01-NRC-0004X	Paper, Copy, White, 8.5" X 14"	60/box	\$ <u>34.00</u> /box	\$ <u>2,040.00</u> /total
7.)	7530-01-152-5119	Envelope, Kraft 9.5" X 11" - blank	70/box	\$ <u>47.00</u> /box	\$ <u>3,290.00</u> /total
8.)	8105-00-145-0444	Shipping Sack, Reinforced 10.5" X 16" - # 5	30/box	\$ <u>95.00</u> /box	\$ <u>2,850.00</u> /total
9.)	8105-00-NRC-0003X	Shipping Sack, Reinforced, 12.5" X 19" #6	30/box	\$ <u>85.00</u> /box	\$ <u>2,550.00</u> /total

10.) 8105-00-145-0446

Shipping Sack,
Reinforced
14.5" X 20" - # 7

10/box

\$ 80.00 /box

\$ 800.00 /total

Aggregate Estimated Total (line items 1-10) \$ 381,170.00

52.216-21 REQUIREMENTS (OCT 1995)

(a) This is a requirements contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies or services specified in the Schedule are estimates only and are not purchased by this contract. Except as this contract may otherwise provide, if the Government's requirements do not result in orders in the quantities described as "estimated" or "maximum" in the Schedule, that fact shall not constitute the basis for an equitable price adjustment.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. Subject to any limitations in the Order Limitations clause or elsewhere in this contract, the Contractor shall furnish to the Government all supplies or services specified in the Schedule and called for by orders issued in accordance with the Ordering clause. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(c) Except as this contract otherwise provides, the Government shall order from the Contractor all the supplies or services specified in the Schedule that are required to be purchased by the Government activity or activities specified in the Schedule.

(d) The Government is not required to purchase from the Contractor requirements in excess of any limit on total orders under this contract.

(e) If the Government urgently requires delivery of any quantity of an item before the earliest date that delivery may be specified under this contract, and if the Contractor will not accept an order providing for the accelerated delivery, the Government may acquire the urgently required goods or services from another source.

(f) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after March 1, 2001.

END-OF-CLAUSE