



UNITED STATES
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D.C. 20555-0001

DEC 15 1999

Beckman and Associates, Inc.
Attn: Vicki Beckman
1071 State Route 136
Belle Vernon, PA 15012

SUBJECT: TASK ORDER NO. 053, "WOLF CREEK SAFETY SYSTEM ENGINEERING INSPECTION (SSEI)" UNDER CONTRACT NO. NRC-03-98-021

Dear Ms. Beckman:

In accordance with Section G.5, Task Order Procedures, of the subject contract, this letter definitizes the subject task order. The effort shall be performed in accordance with the enclosed Statement of Work.

Task Order No. 053 shall be in effect from December 27, 1999, through February 18, 2000, with a total cost ceiling of \$81,005.69. The amount of \$78,455.87 represents the estimated reimbursable costs and the amount of \$2,549.82 represents the fixed fee.

Accounting data for Task Order No. 053 is as follows:

B&R No.:	020-15-103-105
Job Code:	J-2548
BOC:	252A
APPN No.:	31X0200.020
FFS#:	NRR98021053
Oblig. Amt.:	\$80,000.00

Funds in the amount of \$80,000.00 are being obligated under this task order. The obligated amount shall, at no time, exceed the task order ceiling. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this task order. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk.

The following individuals are considered to be essential to the successful performance of work hereunder: Mr. Robert Quirk and Mr. Farouk Baxter. The Contractor agrees that such personnel shall not be removed from the effort under the task order without compliance with Contract Clause H.4, Key Personnel.

The issuance of this task order does not amend any terms or conditions of the subject contract.

SDF02

PDR CONTR


Your contacts during the course of this task order are:

Technical Matters: Edmund Kleeh
Project Officer
(301) 415-2964

Contractual Matters: Mona Selden
Contract Specialist
(301) 415-7907

Acceptance of Task Order No. 053 should be made by having an official, authorized to bind your organization, execute three copies of this document in the space provided and return two copies to the Contract Specialist. You should retain the third copy for your records.

Sincerely,


Sharon D. Stewart, Contracting Officer
Contract Management Branch 2
Division of Contracts and Property Management
Office of Administration

Enclosure: Statement of Work

ACCEPTED: Task Order No. 053



NAME



TITLE



DATE

STATEMENT OF WORK
Task Order 053

TITLE: Wolf Creek Safety System Engineering Inspection (SSEI)

DOCKET NUMBER: 50-482 B&R NUMBER: 020-15-103-105 JOB CODE: J-2548
INSPECTION REPORT NUMBER:

NRC PROJECT OFFICER: E. A. Kleeh, NRR (301) 415-2964
TECHNICAL MONITOR: Lee Ellershaw, Region IV (817) 860-8178

PERFORMANCE PERIOD: December 27, 1999 - February 18, 2000

BACKGROUND

A Safety System Engineering Inspection (SSEI) will be conducted for the Wolf Creek nuclear plant near Burlington, Kansas. The SSEI will assess the operational performance capability of selected safety system(s) to verify that the system is capable of performing its intended safety function. The inspection will assess the licensee's engineering effectiveness through an in-depth review of calculations, analysis, and other engineering documents used to support system performance during normal and accident or abnormal conditions. The inspection will also verify completed actions for regulatory commitments that the licensee made in conjunction with the safety systems. NRC Inspection Procedure 93809 "Safety System Engineering Inspection (SSEI)" will provide the primary basis for the review conducted during this inspection.

OBJECTIVE

The objective of this task order is to obtain expert technical assistance in the areas of electrical/I&C and electrical design. The specialists are needed to assist the NRC inspection team in the performance of the SSEI. The electrical/I&C and electrical design specialists should primarily have a design background, such as from an architect-engineer or consulting firm with experience in design, analysis, installation, and testing of instrumentation and electric power systems, respectively. The specialists should be thoroughly familiar with NRC regulations, inspection methodology, and current NRC risk-informed inspection program. Also, the specialists should be able to develop a list of licensee commitments to the NRC for their assigned review areas and be able to determine the status of their implementation by the licensee.

It shall be the responsibility of the contractor to assign technical staff, employees, and subcontractors, who have the required educational background, experience, or combination thereof, to meet both the technical and regulatory objectives of the work specified in this Statement Of Work (SOW). The NRC will rely on representation made by the contractor concerning the qualifications of the personnel proposed for assignment to this task order including assurance that all information contained in the technical and cost proposals, including resumes and conflict of interest disclosures, is accurate and truthful.

WORK REQUIREMENTS AND SCHEDULE

The contractor shall provide the qualified specialists, and the necessary facilities, materials, and services to assist the NRC staff in preparing for, conducting, and documenting the inspection activities and findings. The contractor shall provide the latest rad-worker training; drug/alcohol test; and MMPI test dates of the specialists that will assist in the SSEI at Wolf Creek to the NRC Project Officer. The Technical Monitor/Team Leader for this task is Lee Ellershaw. The Technical Monitor may issue technical instructions from time to time during the duration of this task order. Technical instructions must be within the general statement of work stated in this task order and shall not constitute new assignments of work or changes of such nature as to justify an adjustment in cost or period of performance. The contractor shall refer to the basic contract for further information and guidance on any technical directions issued under this task order.

Any modifications to the scope of work, cost or period of performance of this task order must be issued by the Contracting Officer and will be coordinated with the NRR Project Officer. Specific tasks under this task order are:

Task

Schedule Completion

1. Prepare for the inspection.

a. Request from licensee the documentation to understand design basis of selected system like plant procedures, drawings, modification packages, calculations, analysis, etc.

b. Develop a list of regulatory commitments for the selected plant system(s) based upon a review of docketed information.

c. Prepare an inspection plan and obtain a thorough understanding of the selected system(s).

2. Perform the inspection.

a. Review the documentation requested from licensee and make queries in line with the intent of the inspection.

1. Inspection preparation will take place at the Region IV office in Arlington, Texas on or about January 03 - 07, 2000.

On-site inspection is to take place on or about January 10 - 14; and on or about January 31 - February 04, 2000. Review of documentation, licensee inquiries, and other inspection-related activities will be conducted in contractor's home offices on or about the week of January 24 - 28, 2000.

b. Evaluate thoroughly the design and licensing basis, lineups during normal and emergency operation, functional requirements for system, the agreement between surveillance test procedures and design/licensing basis, and other areas that may contain potential discrepancies so as to complete a thorough assessment of the assigned review area.

c. Assess licensee's control and use of design and licensing basis and the adequacy of calculations.

d. Review design modifications to determine if in agreement with design and licensing basis and whether unreviewed

safety questions may have been introduced.

e. Identify and develop findings in accordance with the intent of IP 93809.

3. Prepare the inspection report.

a. Follow the guidelines of NRC INSPECTION MANUAL, Manual Chapter 0610, "Inspection Reports," unless otherwise directed by Technical Monitor.

b. Feeder report should discuss inspection activities, be concise, and focus on safety significant findings based on facts and regulatory requirements.

3. Documentation of inspection will take place on or about February 7 - 11, 2000 in contractor's home office. Final inspection report input is due on or about February 14, 2000.

NOTE: On January 17, 2000 a federal holiday will be observed and there will be no inspection activities for the remainder of that week. Prior to the start of the preparation week at regional headquarters, the contractor's staff is required to coordinate inspection aspects, such as travel logistics, with the Team Leader.

REPORT REQUIREMENTS

Technical Report

At the completion of Task 1, the contractor's specialist shall provide an inspection plan to the NRC Team Leader. The format and scope of this input shall be as directed by the NRC Team Leader.

During Task 2, the contractor's specialist shall provide daily reports to the NRC Team Leader. The format and scope of this report shall be as directed by the NRC Team Leader.

At the completion of Task 2 (prior to the inspection team's exit meeting with the licensee), the contractor's specialists shall provide a draft inspection report input to the NRC Team Leader. The format and scope shall be as directed by the NRC Team Leader. Typically, this input will consist of a handwritten summary of the specialist's inspection findings.

At the completion of Task 3, the contractor shall deliver a copy of final inspection report input (feeder report) to the NRC Project Officer with one hard copy and one computer diskette version (WordPerfect 5.1/6.1 or other IBM PC compatible software acceptable to the NRC Team Leader) to the NRC Team Leader. The format and scope of the final report inputs shall be in accordance with the guidance in NRC Inspection Manual Chapter 0610 or as directed by the NRC Team Leader.

A specialist's feeder report will serve as documentation of the specialist's inspection activities, effort, and findings and will be used by the NRC Team Leader for the preparation of the NRC's inspection report. The form and scope of the final report input shall be in accordance with the guidance in NRC Inspection Manual Chapter 0610 or as directed by the NRC Team Leader. As a minimum, each specialist's report input shall include the following:

- Identity of the individuals (name, company, and title) that provided information to the specialist during the inspection.
- For each area inspected, a description of the activities and general findings and conclusions reached regarding the adequacy of the area.
- For each area with a concern or findings, a discussion of the concerns or findings with technical bases.

NOTE: The contractor is not required to undertake any further efforts toward report finalization. For example, management review of the feeder report beyond its submittal to the NRC Team Leader and Project Manager is not needed.

Business Letter Report

The contractor shall provide monthly progress reports in accordance with the requirements of the basic contract.

MEETINGS AND TRAVEL

For estimating purposes only, the following meetings and travel are anticipated:

One, two-person, 5-day trip to the Region IV office to prepare for the inspection (January 03-07, 2000). Off-normal travel permitted up to half-day for each contractor to ensure early arrival at business office on Monday morning.

Two, two-person, 5-day trips to the Wolf Creek site to conduct the initial inspection. (January 10 - 14, 2000; and January 31 - February 04, 2000.) Off-normal travel permitted up to half-day for each contractor to ensure early arrival at plant site office on Monday morning.

The contractor's staff shall coordinate all travel arrangements in advance with the NRC Team Leader.

NRC FURNISHED MATERIAL

Documents required to prepare for the inspection will be provided by the NRC Team Leader.

OTHER APPLICABLE INFORMATION

The work specified in this SOW is 100% licensee fee recoverable. The contractor shall provide fee recovery information in the monthly progress reports in accordance with the requirements of the basic contract.

The contractor's specialists assigned to this task order will have to be badged for unescorted access privilege at the plant site. Questions concerning badging and plant site access shall be addressed to the NRC Technical Monitor.