

November 18, 1999

Mr. Robert W. Goff, Director
Division of Radiological Health
State Department of Health
3150 Lawson Street
P. O. Box 1700
Jackson, MS 39215-1700

Dear Mr. Goff:

In order to help both Agreement States and the NRC remain knowledgeable of each others' programs and to conduct planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews.

We request a meeting, no longer than one day, to discuss your Agreement State program and share programmatic information. This letter confirms that , after previous coordination, the meeting is scheduled for Thursday, January 20, 2000, and will be held in your office. Mr. Lance Rakovan, Office of State Programs, assigned as the Agreement State Project Officer (ASPO) for Mississippi, will be the other NRC representative in attendance.

Based on our previous discussions the likely topics for conversation at the meeting include:

1. Agreement State action on previous IMPEP review findings that have not been closed.
2. Strengths and/or weaknesses of the State and NRC programs as identified by the State or NRC including identification of actions that could diminish weaknesses.
3. Status of State program or policy changes under development or recently completed including:
 - a. Changes in program staff
 - b. Program reorganizations
 - c. Legislative changes
 - d. Redistribution of responsibilities
 - e. Changes in program budget/funding
4. Status of NRC program changes that could impact Agreement States.
5. Results of any internal program audits/self assessments conducted by the Agreement State or NRC.

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- 6. Status of all allegations previously referred by NRC to your office for action, and methods used to resolve allegations that have been closed.
- 7. Compatibility of Agreement State regulations.
- 8. Nuclear Material Events Database (NMED) reporting including event follow-up and closure information.
- 9. Schedule for the next IMPEP review.

If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know.

If you have any questions, please call me at 404-562-4704, or e-mail to rlw@nrc.gov.

Sincerely,

Richard L. Woodruff
Regional Agreement State Officer

cc: R. Trojanowski, RII
L. Rakovan, OSP
K. Schneider, OSP

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