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NUCLEAR REGULATORY COMMISSION
REGION I
475 ALLENDALE ROAD
KING OF PRUSSIA, PENNSYLVANIA 19406-1415

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November 4, 1999

Jay Hyland, Manager
Radiation Control Program
Division of Health Engineering
10 State House Station
Augusta, ME 04333

Dear Mr. Hyland:

In order to help both Agreement States and the NRC remain knowledgeable of each others' programs and to conduct planning for the next IMPEP review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews.

We request a meeting, no longer than one day, to discuss your Agreement State program and share programmatic information. This letter confirms that, after previous coordination, the meeting is scheduled for December 7, 1999 at 1:00 p.m. and will be held in your offices. Thomas O'Brien, Office of State Programs, assigned as Project Officer for Maine, will be the other NRC representative in attendance.

Based on previous discussions, the likely topics for conversation at the meeting include:

1. State action on all open IMPEP review findings that have not been recommended for closure.
2. Strengths and/or weaknesses of the State and NRC programs as identified by the Department or NRC including identification of actions that could diminish weaknesses.
3. Status of State program or policy changes under development or recently completed including:
 - a. Changes in program staff
 - b. Program reorganizations
 - c. Legislative Changes
 - d. Redistribution of responsibilities
 - e. Changes in program budget/funding.
4. Status of NRC program changes (similar to those in 3.) that could impact Agreement States.
5. Results of internal program/self assessments conducted by the State or NRC.

STATE PROGRAMS
ME

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J. Hyland
Maine Division of Health Engineering

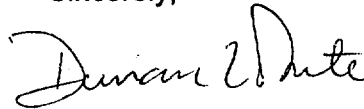
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6. Status of all allegations previously referred by NRC to the State for action, and methods used to resolve allegations that have been closed.
7. Compatibility of Agreement State regulations.
8. NMED reporting including event follow-up and closure information.
9. Schedule for the next IMPEP review.

If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know.

If you have any questions, please call me at (610) 337-5042, or e-mail to ADW@NRC.GOV.

Sincerely,



Duncan White
State Agreements Officer
Division of Nuclear Materials Safety

cc:
Robert Bores, RI
Thomas O'Brien, OSP

J. Hyland
Maine Division of Health Engineering

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