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ADAMS Q&A: Type-Ahead Feature in ADAMS

QUESTION: Why, when do letters/characters keep getting added to what I have entered when using SIMPLE Find or when profiling an ADAMS document?

ANSWER:
In ADAMS we have a Type-Ahead feature which is active both for entering a document into ADAMS and when using the Simple FIND interface.

When you begin to enter a value in a field with the Type-Ahead feature, the system presents you the first complete value already used in the system that matches the characters that you are entering. As you type, ADAMS displays the next match of your string.

Scenario: Looking for **Author Name** of **Rose A R**

> When you Type R..it brings up the first entry starting with R, example: Rice A B;
>   Next you type O...it brings up ROach M;
>   Next you type S and it displays ROSe A R

Because we have this feature, you do not have to finish typing an entry once you have entered enough characters to display the unique entry.   Also, when you are browsing a list of entries, having this feature allows you to move quickly to the section of the list that is of interest to you. You can then drop down the menu for the next series of values starting with the letters you've entered. Once found, you do not have to type the entire value; you can just highlight the value to select it.   This speeds up data entry and searching.   It also helps avoid misspellings. Having the type-ahead feature with drop-down picklists during searching also lets you know that there are entries in the database with the values shown.   If you don't see a value on the list, then you know that there are no entries with that value.   Caveat: if you do see a value and search for it, you may not retrieve any documents.   This would occur in the internal libraries if you do not have the security rights to see the document(s) with that value.

QUESTION: OK, but how do you stop it? Lets say there is an entry in ADAMS "Samual", the entry I want to make is "Sam", how do I stop ADAMS from adding the "ual", to "Sam"?

ANSWER:
When you are adding a document to ADAMS or changing it's profile properties and this occurs, you just have to hit the ***DELETE*** key after entering the value you want.   This should delete the characters added by the type-ahead feature and leave the value you typed.   You can then hit the***TAB*** key to move to the next property or the ***ENTER*** key to add another value to a multi-valued field.

Remember, if you are searching ADAMS and this occurs, it indicates that there are no records in ADAMS with that specific value.