

---

# U.S. Nuclear Regulatory Commission

---



## **Privacy Impact Assessment (PIA) Reactor Program System (RPS)**

### **Subsystem of Business Application Support System (BASS) Office of the Chief Information Officer (OCIO)**

**Version 2.0  
03/31/2026**

**Instruction Notes:**

*Please do not enter the PIA document into ADAMS. An ADAMS accession number will be assigned through the e-Concurrence system which will be handled by the Privacy Team*

**Template Version 2.7 (09/2025)**

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

## Document Revision History

Date	Version	PIA Name/Description	Author
03/31/2026	2.0	Updated RPS PIA to use the new template and added the new RPS TRP module	Kadiatou Diallo/OCIO
10/5/2023	1.2	PIA Updates	OCIO
09/15/2023	1.0	Finalized RPS PIA	Jordon Alston, NRC Tech PM, AEGIS IV&V
08/23/2023	1.0 initial	Reactor Program System (RPS) Initial Release	OCIO Oasis Systems, LLC
08/03/2023	DRAFT	Reactor Program System (RPS) - Draft Release	OCIO Oasis Systems, LLC

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

## Table of Contents

1	Description	1
2	Authorities and Other Requirements	4
3	Characterization of the Information	5
4	Data Security	6
5	Privacy Act Determination	9
6	Records and Information Management-Retention and Disposal	11
7	Paperwork Reduction Act	13
8	Privacy Act Determination	15
9	OMB Clearance Determination	16
10	Records Retention and Disposal Schedule Determination	17
11	Review and Concurrence	18

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

*The agency is subject to the requirements of the E-Government Act and is committed to identifying and addressing privacy risks whenever it develops or makes changes to its information systems. The questions below help determine any privacy risks related to the E-Government Act or later guidance by the Office of Management and Budget (OMB) and the National Institute of Standards and Technology (NIST).*

**Name/System/Subsystem/Service Name:** Reactor Program System (RPS).

**Data Storage Location (i.e., Database Server, SharePoint, Cloud, Other Government Agency, Power Platform)** NRC Azure Tenant.

**Date Submitted for review/approval:** April 1, 2026.

*Note: When completing this PIA do not include any information that would raise security concerns or prevent this document from being made publicly available.*

## 1 Description

**1.1 Describe the project, including the system, subsystem, technology (e.g., Microsoft products), program, or other data collection involved. Explain why this project is being developed and its intended purpose.**

The NRC's Reactor Program System (RPS) is an enterprise workload management platform that supports the effective execution of business processes associated with the reactor inspections and licensing programs. RPS was designed to provide a planning, scheduling, reporting, and analysis tool for inspection activities at nuclear power reactor and fuel facilities in the United States (U.S.). This system is used to implement the policy and inspection guidance for programs assigned to the NRC regional offices and assesses the effectiveness and uniformity of the implementation of those programs through detailed reporting processes. The RPS is administered by the Office of Nuclear Reactor Regulation (NRR) and users include NRR, the Office of Nuclear Material Safety and Safeguards (NMSS), the Office of Nuclear Security and Incident Response (NSIR), the Office of Nuclear Regulatory Research (RES), the Office of Enforcement (OE), the Office of the Chief Information Officer (OCIO), and NRC Regional offices.

The modules of RPS are as follows:

- RPS - Inspection Scheduling and Tracking (Inspections) and Inspections Reporting tool (ISTAR) – Manages all the scheduling and tracking for inspection activities and findings; generates inspection reports.
- RPS - Licensing/Workload Management (LWM) – Manages and tracks reactor licenses, milestones, and workload review process; assigns reviewers to projects; generates LWM reports.
- RPS - Oversight – Manages and tracks safety and security performance assessments.
- RPS - Operator License (OL) – Manages and tracks updates for operator licensing activities and licenses.
- RPS - Reactor Oversight Process (ROP) – Manages data from all RPS modules and makes the appropriate information available for the public webpage.
- Read - only RPS – Allow limited access to Inspections and Licensing.

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

- Request for Additional Information (RAI) – Automates documentation and tracking associated with the reactor licensing RAI processes. License applicants are required to respond to gaps and address information with application submissions. RAI allows the NRC to request additional information during the review and approval process. If an applicant fails to respond to an RAI within a specified time frame, NRC can deny an application.
- Technical Review Package (TRP) module: supports the creation, approval, and distribution of Technical Review Package, helping Project Managers track workload progress and ensure all parts of the application are accounted for.

**Please mark appropriate response below if your project/system will involve the following:**

<input type="checkbox"/> PowerApps	<input type="checkbox"/> Artificial Intelligence (AI)
<input type="checkbox"/> Dashboard	<input checked="" type="checkbox"/> Public Website
<input type="checkbox"/> SharePoint	<input checked="" type="checkbox"/> Internal Website
<input type="checkbox"/> Cloud Service Provider	<input checked="" type="checkbox"/> Other: Virtual servers hosted in the NRC Azure tenant.
<input type="checkbox"/> Server/Database Design	

**1.2 Does this PIA pertain to a proposed new project, a planned modification to an existing project, or another type of situation?**

Select options that are best applied in table below.

Status Options	
<input type="checkbox"/>	New system/project
<input type="checkbox"/>	A change or update to an existing system or project that occurs outside of its scheduled annual review. <i>Provide the ADAMS ML of the existing PIA and describe the modifications made.</i>
<input checked="" type="checkbox"/>	Annual Review - <i>Briefly describe the changes that were made:</i> Applied the new PIA template and added the new RPS TRP module.
<input type="checkbox"/>	Other (explain)

**1.3 Points of Contact:**

Role	Contact Information Name Office/Division/Branch Phone Number
<b>Project Manager(s)</b>	Victor Kochuba/ Office of the Chief Information Officer (OCIO)/ 301-415-6270
<b>System Owner/Data Owner or Steward</b>	Jonathan Feibus/ Office of the Chief Information Officer (OCIO)/ 301-415-0717
<b>ISSM</b>	Consuella Debnam/ Office of the Chief Information Officer (OCIO)/ 301-287-0834
<b>Executive Sponsor</b>	Aida Rivera-Varona/Div of Operating Reactor Licensing/ NRR/DORL/ 301-415-4001

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

<b>Other</b>	
--------------	--

**1.4 Does the project involve Artificial Intelligence (AI), if yes, please complete the table below:**

Questions	Explanation (if Yes/Applicable)
<p><b>AI Model and Purpose</b>  <b>What type of AI model is being used?</b></p> <p><input type="checkbox"/> Large Language Model (LLM)  <input type="checkbox"/> Generative AI  <input type="checkbox"/> Predictive/Analytical Model  <input type="checkbox"/> Other (specify)</p>	<p><b>Describe the purpose and function of the AI component. What specific role does it play (e.g., decision-making, recommendations, anomaly detection, document review, predictive modeling)?</b></p> <p>No</p>
<p><b>Data Inputs</b></p> <p><b>Does the AI use (PII) or sensitive data?</b></p> <p><input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No</p> <p><b>Does the AI use other data sources?</b></p> <p><input type="checkbox"/> Publicly available data  <input type="checkbox"/> Third-party data  <input type="checkbox"/> Internal agency data</p>	<p><b>List the types of data used and how data quality/accuracy is ensured.</b></p> <p>No</p>
<p><b>Outputs and Impact</b></p> <p><b>Does the AI generate outputs that affect individuals or operations?</b></p> <p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>	<p><b>If yes, describe the outputs (decisions, recommendations, predictions) and whether a process exists for human review or appeal.</b></p> <p>N/A</p>
<p><b>Risk Management</b></p> <p><b>Are safeguards in place to address risks (bias, inaccuracy, misuse, security)?</b></p> <p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p> <p><b>Is the AI model web-grounded (connected to the internet for real-time or periodic updates)?</b></p> <p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>	<p><b>Describe safeguards, monitoring, and controls in place to mitigate risks, including how web access is managed (if applicable).</b></p> <p>NA</p>

## 2 Authorities and Other Requirements

### 2.1 What specific legal authorities and/or agreements permit the collection of information for the project?

Provide all statutory and regulatory authorities for operating the project, including the authority to collect the information; NRC internal policy is not a legal authority. Please mark appropriate response in table below.

Mark with an "X" on all that apply.	Authority	Citation/Reference
<input checked="" type="checkbox"/>	<b>Statute</b>	United States Code, 2006 Edition, Supplement 4, Title 42 - THE PUBLIC HEALTH AND WELFARE – 42 U.S.C. 2201(d), 2201(p) (1996) and 42 U.S.C. 2137 and 2201(i) (1996).
<input type="checkbox"/>	<b>Executive Order</b>	
<input type="checkbox"/>	<b>Federal Regulation</b>	
<input type="checkbox"/>	<b>Memorandum of Understanding/Agreement</b>	
<input type="checkbox"/>	<b>Other (summarize and provide a copy of relevant portion)</b>	

### 2.2 Explain how the information will be used under the authority listed above (i.e., enroll employees in a subsidies program to provide subsidy payment).

RPS includes inspection and licensing information, plant performance indicators, inspection follow-up items, safety issue data, NRC staff data, facility characteristics, request for additional information and other reactor regulatory data which is used to support the following functions:

- Manage all the scheduling and tracking for inspection activities and findings.
- Manage and track reactor licenses, milestones, and workload review process.
- Manage and track safety and security performance assessments.
- Manage and track updates for operator licensing activities and licenses.
- Generate events status reports.
- Issue requests for additional information

### 2.2a If the project collects Social Security numbers, state why this is necessary and how it will be used.

N/A.

### 3 Characterization of the Information

In the table below, mark the categories of individuals for whom information is collected.

Category of individual	
<input checked="" type="checkbox"/>	Federal employees
<input checked="" type="checkbox"/>	Contractors
<input type="checkbox"/>	Members of the Public (any individual other than a federal employee, consultant, or contractor)
<input checked="" type="checkbox"/>	Licensees
<input checked="" type="checkbox"/>	Other: Reactor Operator Candidates and Operator Licensees.

In the table below, is a list of the most common types of PII collected. Mark all PII that is collected and stored by the project/system. If there is additional PII not defined in the table below, a comprehensive listing of PII is provided for further reference in ADAMS at the following link: [PII Reference Table](#).

Categories of Information			
<input checked="" type="checkbox"/>	Name	<input checked="" type="checkbox"/>	Resume or curriculum vitae
<input checked="" type="checkbox"/>	Date of Birth	<input type="checkbox"/>	Driver's License Number
<input type="checkbox"/>	Country of Birth	<input type="checkbox"/>	License Plate Number
<input checked="" type="checkbox"/>	Citizenship	<input type="checkbox"/>	Passport number
<input type="checkbox"/>	Nationality	<input type="checkbox"/>	Relative's Information
<input type="checkbox"/>	Race	<input type="checkbox"/>	Taxpayer Identification Number
<input checked="" type="checkbox"/>	Home Address	<input type="checkbox"/>	Credit/Debit Card Number
<input type="checkbox"/>	Social Security number (Truncated or Partial)	<input type="checkbox"/>	Medical/health information
<input type="checkbox"/>	Sex (Male or Female)	<input type="checkbox"/>	Alien Registration Number
<input type="checkbox"/>	Ethnicity	<input type="checkbox"/>	Professional/personal references
<input type="checkbox"/>	Spouse Information	<input type="checkbox"/>	Criminal History
<input type="checkbox"/>	Personal e-mail address	<input type="checkbox"/>	Biometric identifiers (facial images, fingerprints, iris scans)
<input type="checkbox"/>	Personal Bank Account Number	<input type="checkbox"/>	Emergency contact e.g., a third party to contact in case of an emergency
<input type="checkbox"/>	Personal Mobile Number/Home Number	<input type="checkbox"/>	Accommodation/disabilities information
<input type="checkbox"/>	Marital Status	<input checked="" type="checkbox"/>	Other: examination test scores, license type, fitness for duty and violations information.
<input type="checkbox"/>	Children Information		
<input type="checkbox"/>	Mother's Maiden Name		
<input type="checkbox"/>	Education Information (i.e., Graduation Year, Test Scores)		

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

**3.1 Explain how the project collects its data. For example, is the data gathered through NRC forms, surveys, questionnaires, existing NRC files or databases, or responses to background checks?**

Information is provided by NRC Form 398 and NRC Form 396. The candidate/operator provides information to the NRC that has been certified by an authorized representative of the facility licensee as required, by 10 CFR Part 55 on NRC Form 398 (10 CFR Part 55.31(4) "Personal Qualification Statement-Licensee," and NRC Form 396 (10 CFR 55.23) "Certification of Medical Examination."

**3.2 If using a form (paper or web) to collect the information, provide the form number, title and/or a link to the form.**

NRC Form 398, and NRC Form 396.

**3.3 Who provides the information? Is it provided directly from the individual or a third party.**

The facility and the employee together supply the requested information. The employee and the facility managers must certify as to the accuracy of the information.

**3.4 Explain how the accuracy of the data collection is validated. If the project does not check for accuracy, please explain why.**

Collected information is certified by facility management before it is submitted to NRC. NRC audits a sample of applications.

**3.5 Will PII data be used in a test environment? If so, explain the rationale for this and how the PII information is protected.**

No.

**3.6 What procedures are in place to allow the subject individual to correct inaccurate or erroneous privacy information?**

Collected information is certified by facility management before it is submitted. The information is verified during the business processes associated with the reactor inspections and licensing programs, which is conducted by the Office of Nuclear Reactor Regulation (NRR), the Office of Nuclear Material Safety and Safeguards (NMSS), the Office of Nuclear Security and Incident Response (NSIR), and NRC Regional offices.

## **4 Data Security**

**4.1 Describe who has access to the data in the project (i.e., internal NRC, system administrators, external agencies, contractors, public).**

Access to specific information is restricted to only individuals and/or user groups who have a need to know and have authorized access.

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

**4.2 If this project or system shares information with other NRC systems, please identify: 1) the system(s) it shares data with, 2) the type of information shared, and 3) the method of sharing. Indicate whether Application Programming Interfaces (APIs) or other interconnections—such as direct database connections, file transfers, or web services—are used.**

Master Data Management System (MDMS), Cost Activity Code System (CACs), Agencywide Document Access and Management System (ADAMS), Operator Digitized Dockets (ODD), Headquarters Operations Officer Database (HOO), MDMS Enterprise Datawarehouse (EDW).

RPS pulls docket, employee, and organization data from MDMS via an Application Programming Interface (API). RPS pulls Enterprise Project Identifiers (EPID) and CAC/Staff Assignment data from CACS via API.

RPS pulls inspections and licensing accession numbers and meta data from ADAMS via database views. RPS pulls operator licensing data from ODD via API.

RPS pulls event notification (EN)/ license event reports (LER) data and part 21 creation data from HOO via a flat file drop.

The MDMS EDW connects to RPS via SQL server connection (TCP/IP port 1433) to pull operator licensing, licensing, inspections and oversight data.

**4.3 If the project/system connects, receives, or shares information with any external non-NRC partners or systems, identify what is being shared.**

N/A.

**If so, identify what agreements are in place with the external non-NRC partner or system in the table below.**

Agreement Type	
<input type="checkbox"/>	Contract Provide Contract Number:
<input type="checkbox"/>	License Provide License Information:
<input type="checkbox"/>	Memorandum of Understanding Provide ADAMS ML number for MOU:
<input type="checkbox"/>	Other
<input checked="" type="checkbox"/>	None

**4.4 Describe how the data is accessed and describe the access control mechanisms that prevent misuse.**

Access to specific information is restricted to only individuals and/or user groups who have a need to know and have authorized access. Application users are authenticated using Integrated Windows Authentication, in accordance with the NRC Identity, Credential, and Access Management (ICAM) Authentication Framework. The application provides a single sign-on

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

experience that allows Active Directory to verify if a user should have access. This is coupled with a second layer of security that verifies that the user has an active role within the application granting permission to perform specific tasks.

**4.5 Explain how the data is transmitted and how confidentiality is protected (i.e., encrypting the communication or by encrypting the information before it is transmitted).**

The database uses TDE, transparent data encryption, to encrypt the data at rest. Communication between the database and webserver uses SSL/TLS while communication between the web server and the client uses HTTPS which in turn uses SSL/TLS.

**4.6 Describe where the data is being stored (e.g., NRC servers, cloud services, contractor sites, local desktops, network drives, SharePoint libraries, external databases, or other storage systems).**

NRC Azure Tenant.

**4.7 Describe whether the project or system can be accessed or operated from multiple locations (e.g., Regional Offices, contractor sites) and explain how access is provided.**

Yes, the system will be accessed by the NRC Program Office (HQ), Regional Offices, and through agency approved methods (e.g., VPN, mobility platforms).

**4.8 Is the project or system accessible by a contractor?**

Yes, Teksynap/Centeva application administrators can access the RPS application and all its environments. RPS application administrators are NRC contractors, and they possess an NRC badge.

**If yes, please indicate which of the following applies:**

<input type="checkbox"/>	NRC IT II Investigation completed	<input type="checkbox"/>	Other Federal Background Investigation completed
<input checked="" type="checkbox"/>	Issued an NRC Badge	<input type="checkbox"/>	No background investigation conducted
<input type="checkbox"/>	Other		

**4.9 Explain the auditing measures and technical safeguards in place to prevent misuse of data.**

Access to specific information is restricted to only individuals and/or user groups who have a need to know and have authorized access.

**4.10 Describe if the project has the capability to identify, locate, and monitor (i.e., trace/track/observe) individuals.**

Yes, for operator license only.

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

**4.11 Define which FISMA boundary this project is part of.**

BASS.

**4.12 Is there an Authority to Operate (ATO) associated with this project/system?**

Authorization Status	
<input type="checkbox"/>	Unknown
<input type="checkbox"/>	No <i>If no, please note that the authorization status must be reported to the Chief Information Security Officer (CISO) and Computer Security Organization (CSO's) Point of Contact (POC) via e-mail quarterly to ensure the authorization remains on track.</i>
<input type="checkbox"/>	In Progress provide the estimated date to receive an ATO.  Estimated date: TBD
<input checked="" type="checkbox"/>	Yes  Indicate the data impact levels (Low, Moderate, High, Undefined) approved by the Chief Information Security Officer (CISO) Confidentiality- Moderate Integrity- Moderate Availability Moderate

**4.13 Provide the NRC system Enterprise Architecture (EA)/Inventory number. If unknown, contact [EA Service Desk](#) to get the EA/Inventory number.**

20150003.

## 5 Privacy Act Determination

**5.1 Is the data collected retrieved using a personal identifier?**

Mark the appropriate response.

Response	
<input checked="" type="checkbox"/>	<b>Yes</b> - The information is retrieved using a personal identifier (e.g., individual's name, address, Social Security Number, employee ID, or other unique number).  <b>List the identifiers that will be used to retrieve information on the individual.</b> For operator license records the data is retrieved by the docket number and name. All other records are retrieved by docket number, name and report number.
<input type="checkbox"/>	<b>No</b> - The PII is not retrieved by a personal identifier (e.g., Date of visit or service, Machine or equipment ID, Project or task ID)  <b>If no, explain how the data is retrieved from the project.</b>

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

**5.2 For all collections where the information is retrieved by a personal identifier, the Privacy Act requires that the agency publish a System of Record Notice (SORN) in the Federal Register. As per the Privacy Act of 1974, "the term 'system of records' means a group of any records under the control of any agency from which information is retrieved by the name of the individual or by some other personal identifier assigned to the individual.**

**Mark the appropriate response in the table below.**

Response	
<input checked="" type="checkbox"/>	<p><b>Yes, this system is covered by an existing SORN. (See existing SORNs: <a href="https://www.nrc.gov/reading-rm/foia/privacy-systems.html">https://www.nrc.gov/reading-rm/foia/privacy-systems.html</a> )</b></p> <p><b>Provide the SORN name, number, (List all SORNs that apply):</b></p> <p>System NRC-16 "Facility Operator Licensees Record Files (10 CFR Part 55),"</p>
<input type="checkbox"/>	<b>SORN is in progress</b>
<input type="checkbox"/>	<b>SORN needs to be created</b>
<input type="checkbox"/>	<b>Unaware of an existing SORN</b>
<input type="checkbox"/>	<b>No, this system is not a system of records and a SORN is not applicable.</b>

**5.3 When an individual is asked to provide personal data (e.g., via a form, webpage, or survey), is a Privacy Act Statement (PAS) provided?**

*A Privacy Act Statement is a disclosure that must appear on any document used by the agency to collect personal data that will be maintained in a system of records. This includes paper forms, electronic forms, surveys, or other documents.*

**Please mark the appropriate response:**

Options	
<input checked="" type="checkbox"/>	<p><b>Privacy Act Statement</b></p> <p>NRC Form 398 has a Privacy Statement. NRC Form 396 does not have a Privacy Act Statement (completed by a 3<sup>rd</sup> party)</p>
<input type="checkbox"/>	<b>Not Applicable</b>
<input type="checkbox"/>	<b>Unknown</b>

**5.4 Is providing the PII mandatory or voluntary? Explain the consequences for the individual if they choose not to provide the information (e.g., inability to receive services, delay in processing, or no impact).**

Mandatory.

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

## 6 Records and Information Management-Retention and Disposal

The National Archives and Records Administration (NARA), in collaboration with federal agencies, approves whether records are **Temporary** (eligible at some point for destruction/deletion because they no longer have business value) or **Permanent** (eligible at some point to be transferred to the National Archives because of historical or evidential significance). Records/data and information with historical value, identified as having a “permanent” disposition, are transferred to the National Archives of the United States at the end of their retention period. All other records identified as having a “temporary” disposition are destroyed at the end of their retention period in accordance with the NARA Records Schedule or the General Records Schedule.

These determinations are made through records retention schedules and NARA statutes (44 United States Code (U.S.C.), 36 Code of Federation Regulations (CFR)). Under 36 CFR, agencies are required to establish procedures for addressing Records and Information Management (RIM) requirements. This includes strategies for establishing and managing recordkeeping requirements and disposition instructions before approving new electronic information systems or enhancements to existing systems.

The following questions are intended to determine whether the records/data and information in the system have approved records retention schedules and disposition instructions, whether the system incorporates RIM strategies including support for [NARA’s Universal Electronic Records Management \(ERM\) requirements](#), and if a mitigation strategy is needed to ensure compliance.

### If the project/system:

- Does not have an approved records retention schedule and/or
- Does not have an *automated* RIM functionality,
- Involves a cloud solution,
- And/or if there are additional questions regarding Records and Information Management - Retention and Disposal, please contact the NRC Records staff at [ITIMPolicy.Resource@nrc.gov](mailto:ITIMPolicy.Resource@nrc.gov) for further guidance.

**If the project/system has a record retention schedule or an automated RIM functionality, please complete the questions below.**

### 6.1 Does this project map to an applicable retention schedule in NRC’s Comprehensive Records Disposition Schedule (NUREG-0910), or NARA’s General Records Schedules?

<input checked="" type="checkbox"/>	<a href="#">NUREG-0910, “NRC Comprehensive Records Disposition Schedule</a>
<input checked="" type="checkbox"/>	<a href="#">NARA’s General Records Schedules</a>
<input type="checkbox"/>	Unscheduled

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

6.2 If so, cite the schedule number, approved disposition, and describe how this is accomplished.

<b>System Name (include sub-systems, platforms, or other locations where the same data resides)</b>	RPS
<b>Records Retention Schedule Number(s)</b>	<p><a href="#">GRS 5.2: 020</a> Intermediary Records</p> <p><a href="#">N1-431-08-18: Reactor Programs System (RPS) - Masterfile</a></p> <p><a href="#">10 CFR Part 55 Docket Files: NUREG 0910 2.18.6.a</a></p> <p><a href="#">Examination Package - NUREG 0910 2.18.6.b</a></p> <p><a href="#">General Correspondence - NUREG 0910 2.18.6.c</a></p>
<b>Approved Disposition Instructions</b>	<p><b><a href="#">GRS 5.2: 020: Temporary.</a></b> Destroy upon creation or update of the final record, or when no longer needed for business use, whichever is later..</p> <p><b><a href="#">N1-431-08-18 Reactor Programs System (RPS) – Masterfile: Temporary.</a></b> Maintain information in the RPS tables for as long as the NRC administers the licensing and inspection of Nuclear Power Plant Facilities. Cut off when the function is terminated or RPS is decommissioned. Transfer the information to the successor system and delete or destroy the RPS tables 1 year after cut off.</p> <p><b>10 CFR Part 55 Docket Files: <a href="#">NUREG 0910 2.18.6.a</a>– Temporary.</b> Cut off files upon latest license expiration/revocation/termination, application denial or withdrawal, or issuance of denial letter. Destroy when 10 years old.</p> <p><b>Examination Package - <a href="#">NUREG 0910 2.18.6.b</a> – Temporary.</b> Cut off file upon receipt of the facility’s next exam. Destroy 4 years after cutoff.</p> <p><b>General Correspondence - <a href="#">NUREG 0910 2.18.6.c</a> – Temporary.</b> Cut off at close of fiscal year. Destroy when 10 years old.</p>
Is there a current automated functionality or a manual process to support RIM requirements? This includes the ability to	RPS will be assessed using the Records and Information (RIM) Certification process. The structured process will provide criteria aligned with

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

apply records retention and disposition policies in the system(s) to support records accessibility, reliability, integrity, and disposition.	the Suggested Rating to accurately reflect the system's ability to support records management requirements.  RPS is hosted in the NRC Azure Cloud IaaS environment, as such, relies on ITI to support RIM requirements, and records accessibility, reliability, integrity, and disposition.
<b>Disposition of Temporary Records</b>  Will the records/data or a composite be automatically or manually deleted once they reach their approved retention?	RPS will be assessed using the Records and Information (RIM) Certification process. The structured process will provide criteria aligned with the Suggested Rating to accurately reflect the system's ability to support records management requirements.
<b>Disposition of Permanent Records</b>  Will the records be exported to an approved format and transferred to the National Archives based on approved retention and disposition instructions?  If so, what formats will be used? <a href="#">NRC Transfer Guidance (Information and Records Management Guideline - IRMG)</a>	TBD

**Note:** Information in *Section 6, Records and Information Management-Retention and Disposal* does not need to be fully resolved for final approval of the privacy impact assessment.

## 7 Paperwork Reduction Act

The Paperwork Reduction Act (PRA) of 1995 requires that agencies obtain an Office of Management and Budget (OMB) approval in the form of a "control number"—before promulgating a paper form, website, surveys, questionnaires, or electronic submission from 10 or more members of the public. If the data collection is from federal employees regarding work-related duties, then a PRA clearance is not necessary.

### 7.1 Will the project be collecting any information from 10 or more persons who are not Federal employees?

YES - Clearance No. 3150-0024 (Form 396), 3150-0090 (Form 398), and 3150-0018 (Part 55)

### 7.2 Is there any collection of information addressed to all or a substantial majority of an industry (i.e., Fuel Fabrication Facilities or Fuel Cycle Facilities)?

No.

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

**7.3 Is the collection of information required by a rule of general applicability?**

YES.

*Note: For information collection (OMB clearances) questions: contact the NRC's Clearance Officer. Additional guidance can be found on the NRC's internal Information Collections Web page at: <https://intranet.nrc.gov/ocio/33456>.*

***STOP HERE - The remaining pages will be completed by the Privacy Officer, Records Management, and Information Collections Team.***

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

## 8 Privacy Act Determination

**Project/System Name:** Reactor Program System (RPS)

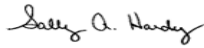
**Submitting Office:** OCIO

### Privacy Officer Review

Review Results		Action Items
<input type="checkbox"/>	This project/system <b>does not contain PII.</b>	<b>No further action</b> is necessary for Privacy.
<input type="checkbox"/>	This project/system <b>does contain PII</b> ; the Privacy Act does <b>NOT</b> apply, since information is NOT retrieved by a personal identifier.	<b>Must be protected with restricted access</b> to those with a valid need-to-know.
<input checked="" type="checkbox"/>	This project/system <b>does contain PII</b> ; the <b>Privacy Act does apply.</b>	<b>SORN is required-</b> Information is <b>retrieved</b> by a personal identifier.

**Comments:**

Covered under System NRC-16 - Facility Operator Licensees Record Files (10 CFR Part 55).

Reviewer's Name	Title
 Signed by Hardy, Sally on 04/28/26	Privacy Officer


Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

## 9 OMB Clearance Determination

### NRC Clearance Officer Review

Review Results	
<input type="checkbox"/>	No OMB clearance is needed.
<input type="checkbox"/>	OMB clearance is needed.
<input checked="" type="checkbox"/>	Currently has OMB Clearance. Clearance No. <u>3150-0024 (Form 396), 3150-0090 (Form 398), and 3150-0018 (Part 55)</u>

**Comments:**

Reviewer's Name	Title
 Signed by Dempsey, Heather on 04/16/26	Agency Clearance Officer


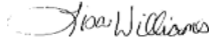
Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

## 10 Records Retention and Disposal Schedule Determination

### Records Information Management Review

Review Results	
<input type="checkbox"/>	No record schedule required.
<input type="checkbox"/>	Additional information is needed to complete assessment.
<input type="checkbox"/>	Needs to be scheduled.
<input checked="" type="checkbox"/>	Existing records retention and disposition schedule covers the system - no modifications needed.

#### Comments:

Reviewer's Name	Title
 Signed by Dove, Marna on 04/27/26	Sr. Program Analyst, Electronic Records Manager
 Signed by Williams, Lisa on 04/27/26	Records and Information Management Specialist

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

## 11 Review and Concurrence

Review Results	
<input type="checkbox"/>	This project/system <b>does not</b> collect, maintain, or disseminate information in identifiable form.
<input checked="" type="checkbox"/>	This project/system <b>does</b> collect, maintain, or disseminate information in identifiable form.

I concur with the Privacy Act, Information Collections, and Records Management reviews.



Signed by Nalabandian, Garo  
on 05/05/26

---

Director  
Chief Information Security Officer  
Cyber Information Security Division  
Office of the Chief Information Officer

Reactor Program System (RPS)	Version 2.0
Privacy Impact Assessment	03/31/2026

## ADDITIONAL ACTION ITEMS/CONCERNS

<b>Name of Project/System:</b> Reactor Program System (RPS)	
Reactor Program System (RPS)	
<b>Date CISD received PIA for review:</b>	<b>Date CISD completed PIA review:</b>
April 1, 2026	April 28, 2026
<b>Action Items/Concerns:</b>	