



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

January 7, 2026

ALL AGREEMENT STATES  
INDIANA, WEST VIRGINIA

REVISION OF THE OFFICE OF NUCLEAR MATERIAL SAFETY AND SAFEGUARDS  
PROCEDURE SA-118, "ORIENTATION MEETINGS FOR NEW AGREEMENT STATES"  
(STC-26-003)

**Purpose:** To inform the Agreement States, Indiana, West Virginia, NRC NMSS, and NRC Regions I, III, and IV that the Office of Nuclear Material Safety and Safeguards (NMSS) Procedure SA-118, *"Orientation Meetings for New Agreement States,"* has been revised and reissued.

**Background:** SA-118 was originally developed to provide guidance for conducting orientation meetings with States newly entering into an Agreement with the NRC under Section 274b of the Atomic Energy Act. These meetings are a key part of the transition process, ensuring that new Agreement States are well-informed and supported as they assume regulatory authority.

**Discussion:** The revised SA-118 reflects updates based on recent experience and feedback from stakeholders. The changes are intended to improve the efficiency and clarity of the orientation process and ensure alignment with current NRC procedures. Key updates include:

- Emphasizing the timely issuance of the orientation meeting summary to support effective follow-up and documentation.
- Removing the default requirement for a Management Review Board (MRB) following the orientation meeting, unless circumstances warrant one.
- Aligning the procedure with current MRB practices and expectations, ensuring consistency across NRC program areas.

These updates are designed to streamline the orientation process while maintaining the high standards of support and oversight expected during the transition to Agreement State status.

The revised SA-118 is available in the NRC's Agencywide Documents Access and Management System (ADAMS) under Accession No. [ML25254A172](#).

NMSS staff will continue to work closely with States preparing to become Agreement States to ensure a smooth and well-supported transition. The updated procedure will be used for all future orientation meetings.

If you have any questions regarding this correspondence, please contact me at (301) 287-0737, or reach out to:

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Valentin-Rodriguez, Celimar signing on behalf  
of Silberfeld, Dafna  
on 01/07/26

Dafna Silberfeld, Acting Director  
Division of Materials Safety, Security,  
State and Tribal Programs  
Office of Nuclear Material  
Safety and Safeguards

STC-26-003 Revision of the Office of Nuclear Material Safety and Safeguards Procedure SA-118 "Orientation Meeting for New States" DATE January 7, 2026

DISTRIBUTION:

**ADAMS Accession No.: ML26007A089**

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DATE	Jan 7, 2026			

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