



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

June 18, 2025

Ms. Adina LaFrance  
Director, Advanced Reactors  
Dominion Energy Services, Inc.  
5000 Dominion Boulevard  
Glen Allen, VA 23060

SUBJECT: ONLINE REFERENCE PORTAL INFORMATION ACCESS AGREEMENT  
BETWEEN THE NUCLEAR REGULATORY COMMISSION AND DOMINION  
ENERGY SERVICES, INC.

Dear Adina LaFrance:

Dominion Energy Services, Inc. (Dominion Energy) and the U.S. Nuclear Regulatory Commission (NRC) staff discussed the use of an online reference portal that would provide the NRC staff and contractors with limited read-only access to certain materials owned by and under the control of Dominion Energy. The purpose of the online reference portal is to enhance the NRC staff's ability to timely and efficiently perform its regulatory licensing responsibilities by providing access to reference materials. If the NRC staff determines that the information viewed or accessed via the online reference portal is necessary to support the NRC's regulatory licensing responsibilities, the NRC staff will inform Dominion Energy and request that Dominion Energy consider formally submitting such information in accordance with Title 10 of the *Code of Federal Regulations* (10 CFR) Section 50.4, "Written communications."

The enclosed "Information Access Agreement" should be used as the only acknowledgment form for authorized NRC staff and contractors' access to the online reference portal. Any proposed modification or addition to the enclosed "Information Access Agreement" would require further review by the NRC staff. The NRC staff requests that Dominion Energy sign, date, and return the "Information Access Agreement" enclosed with this letter.

If you have any questions or comments concerning this matter, I can be reached via email at [Mahmoud.Jardaneh@nrc.gov](mailto:Mahmoud.Jardaneh@nrc.gov).

Sincerely,

**/RA/**

Mahmoud Jardaneh, Chief  
New Reactor Licensing Branch  
Division of New and Renewed Licenses  
Office of Nuclear Reactor Regulation

Project No. 99902135

Enclosure:  
Information Access Agreement

SUBJECT: ONLINE REFERENCE PORTAL INFORMATION ACCESS AGREEMENT  
BETWEEN THE NUCLEAR REGULATORY COMMISSION AND DOMINION  
ENERGY SERVICES, INC.  
DATED: JUNE 18, 2025

**DISTRIBUTION:**

- Public
- RidsNrrDnrl Resource
- RidsNrrDnrlNlib Resource
- RidsOgcMailCenter Resource
- MJardaneh, NRR
- IBanks, NRR
- VHuckabay, NRR
- SGreen, NRR
- MWright, OGC

**ADAMS Accession No.: ML25168A004                      via\* e-Concurrence                      NRR-106**

<b>OFFICE</b>	NRR/DNRL/NLIB:PM	NRR/DNRL/NLIB:LA	OGC: NLO	NRR/DNRL/NRLB:BC
<b>NAME</b>	IBanks	SGreen	MWright	MJardaneh
<b>DATE</b>	6/17/2025	6/17/2025	6/17/2025	6/18/2025

**OFFICIAL RECORD COPY**

**INFORMATION ACCESS AGREEMENT BETWEEN**  
**DOMINION ENERGY SERVICES, INC. AND**  
**THE UNITED STATES NUCLEAR REGULATORY COMMISSION**

This Agreement is made and effective on this 16 day of July, 2025 (“Effective Date”) by and between the UNITED STATES NUCLEAR REGULATORY COMMISSION (“NRC”) and Dominion Energy Services, Inc.(Dominion Energy) (collectively “the Parties”) for the purpose of facilitating the NRC’s access to an online reference portal maintained by Dominion Energy through which the NRC staff and contractors approved in accordance with Section 1 (“authorized NRC staff and contractors”) may access certain Dominion Energy documents.

Whereas Dominion Energy desires to enhance the NRC's ability to timely and efficiently perform its regulatory licensing responsibilities with respect to activities associated with Dominion Energy, including providing authorized NRC staff and contractors with access to certain documents owned by or under the control of Dominion Energy through an online reference portal, so that the NRC staff may access such information in a timely manner; and

Whereas information accessed by authorized NRC staff and contractors may consist of information considered by Dominion Energy to be trade secret, privileged, or business confidential commercial and financial information (such as proprietary information); and

Whereas Dominion Energy is willing to make such information available to authorized NRC staff and contractors for the purpose of promoting timely and efficient performance of the NRC’s regulatory licensing responsibilities with respect to activities associated with the Dominion Energy, subject to the terms and conditions set forth below.

The Parties mutually agree as follows:

**Terms:**

1. At no charge to the NRC staff, Dominion Energy agrees to maintain and make available to authorized NRC staff and contractors an online reference portal in which Dominion Energy will provide access to documents relating to activities associated with Dominion Energy, which may include proprietary information. Dominion Energy will provide the NRC staff with login credential access to the online reference portal. The Parties will separately agree upon the NRC staff and contractors authorized to use the login credential access. These authorized users will include only the NRC staff and contractors who have been determined to have a need to access the online reference portal. This list of authorized users may be revised from time to time upon agreement of the Parties. The points of contact for the Parties for the purpose of agreeing upon the authorized users are Dominion Energy’s Director of Licensing and the NRC’s Lead Project Manager for Dominion Energy.

Enclosure

2. Authorized NRC staff and contractors may use the online reference portal to access documents, including proprietary information, and only in furtherance of official duties and in accordance with Dominion Energy's policies and procedures governing access and use. The Parties expressly recognize that Dominion Energy reserves the right to revoke the NRC staff access to the portal at any time.
3. The online reference portal will be available to authorized NRC staff and contractors through "read-only" access with no capability to (a) modify information on the online reference portal, (b) control the online reference portal application, or (c) print, save, or download information from the online reference portal.
4. The Parties expressly acknowledge that documents placed into the online reference portal and made available to authorized NRC staff and contractors are owned by and under the control of Dominion Energy. The NRC staff does not consider documents placed in the online reference portal to constitute "agency records" for purposes of the Freedom of Information Act (FOIA), 5 U.S.C. § 552, and the NRC's implementing FOIA regulations in Title 10 of the *Code of Federal Regulations* (10 CFR) Part 9. The fact that Dominion Energy makes proprietary information available to the NRC staff as provided in this agreement shall not, in and of itself, be construed as a waiver of the proprietary nature of such information or an acknowledgment that such information residing within the online reference portal is not "owned by," "under the control of," and "in the possession of" Dominion Energy.
5. If the NRC staff determines that information viewed or accessed via the online reference portal is necessary for formal evaluation or otherwise necessary in support of the NRC's regulatory responsibilities, the NRC staff will request that Dominion Energy formally submit such information in accordance with 10 CFR § 50.4, "Written communications." Dominion Energy shall abide by the requirements in 10 CFR § 2.390(b) when submitting such information to the NRC staff if Dominion Energy seeks to have information contained within that correspondence withheld from public disclosure. If the NRC staff receives a FOIA request that encompasses records formally submitted by Dominion Energy in accordance with the affidavit requirements of 10 CFR § 2.390(b), such information shall be subject to disclosure only in accordance with the provisions of 10 CFR § 9.19.
6. Information made available to authorize the NRC staff and contractors only through the online reference portal does not constitute "communications" as part of the formal licensing, oversight, or enforcement functions with respect to Dominion Energy. Dominion Energy is not required to submit an affidavit or mark documents in accordance with 10 CFR § 2.390 when making them accessible through the online reference portal. Dominion Energy acknowledges that information made available through the online reference portal will meet the NRC staff requirements governing completeness and accuracy of information as it may apply to any information that Dominion Energy provides to the NRC.
7. This Agreement may be modified at any time in writing signed by the Parties. Either party shall have the right, upon written notice to the other party, to terminate this Agreement, in whole or in part, at any time, without cost, penalty, or liability to any party.

IN WITNESS WHEREOF, the undersigned have executed this Agreement.

**UNITED STATES NUCLEAR REGULATORY COMMISSION**

By: Mahmoud Jardaneh

Title: Branch Chief, NRR/DNRL/NRLB

Date: 6-18-2025

**DOMINION ENERGY SERVICES, INC.**

By: 

Title: Director, Nuclear Advance Reactors

Date: 07/16/2025