



Reporting to the NRC Operation Center

Contacting the Operations Center

- Phone: 301-816-5100
- Email: hoo.hoc@nrc.gov
- Fax: 301-816-5151

- The NRC Operations Center is staffed 24/7
- Notifications of reportable events and emergencies must be made by telephone to the Operations Center

Notifications to the Operations Center

- Reportable Events
- Emergency Declarations
- Security Events

Making a Report

- The notification will start by the Operations Officer gathering contact information for the individual making the report
- The report should include:
 - What requirement the notification is being reported under
 - Applicable who, where, when, and why information
 - Actions that have been taken
 - The status of the reactor and any applicable systems
- An Event Notification (EN) number will be issued

Emergency Notifications

- The Operations Officer will ask what EAL are you reporting under, what could escalate the emergency, what will deescalate the emergency...
- The caller may be asked to stay on the line to discuss the emergency with NRC management
- The NRC will make the determination if the NRC's incident response program needs to be activated

Suspicious Activity Reports

- Reporting requirements are contained in 10 CFR 73, Subpart T
- Suspicious activity reports are used to help track potential threats across the industry
 - Specific information like names, vehicle type, license plate numbers, etc. are valuable information
- Procedures may need to be updated/ created for this new requirement to fall inline with the PSP

After a Report is Made

- The Operations Officer will notify the applicable Project Manager and inspector
- The NRC staff will conduct an MD 8.3 evaluation to determine if a reactive inspection is required
- The next day working day the event will be published to the public website, unless it is a security event
- The inspection staff will follow-up on the event during the next applicable inspection
- The event will be closed out in an inspection report

Retracting an Event

- Event notifications that are later determined to not meet the reporting requirements may be retracted
- Call the Operations Officer to retract an event
- The EN will still show up on the public website since it already has an EN#, but it will be revised to include your retraction statement. The EN will not be an open item
- 10 CFR 73.1200(q) contains information for event retraction

Additional Information

- NRC web page for event notifications:
<https://www.nrc.gov/reading-rm/doc-collections/event-status/index.html>
- NRC web page for non-power reactors:
<https://www.nrc.gov/reactors/non-power.html>