Indiana Department of Homeland Security

NOTICE TO EMPLOYEES

STANDARDS FOR PROTECTION AGAINST RADIATION

In radiation protection rules adopted under **290 IAC 3**, the Indiana Department of Homeland Security has established standards for your protection from radiation sources which are required to be licensed/registered with the Indiana Department of Homeland Security.

YOUR EMPLOYER'S RESPONSIBILITY

Your employer is required to:

1. Apply the radiation protection rules to all work involving sources of radiation.
2. Post or otherwise make available to you a copy of the regulations, notices of violations, registration certificates, licenses, and operating procedures that apply to your work in which you are engaged and explain the provisions to you.

YOUR RESPONSIBILITY AS A WORKER

You should familiarize yourself with the provisions of the rules and the operating procedures that apply to your work. You should observe the rules for your own protection and protection of your coworkers. You should report any unsafe working conditions or violations of the license or registration to your employer or to Indiana Department of Homeland Security.

WHAT IS COVERED BY THESE REGULATIONS

1. Limits on exposure to radiation and radioactive materials in restricted and unrestricted areas;
2. Measures to be taken after accidental exposures;
3. Personnel monitoring; surveys and equipment;
4. Caution signs, labels, and safety interlock equipment;
5. Exposure records and reports; and
6. Related matters

REPORTS ON YOUR OCCUPATIONAL RADIATION DOSE HISTORY

The rules require your employer make available to you the information in your dose records (as maintained under the provisions of **290 IAC 3-2**). In addition, your employer is required to provide you with an annual report of the dose you received in that monitoring year if the dose exceeds 100 millirem, or if you request an annual report. Your employer is required to make steps to keep your radiation exposure as low as reasonably achievable.

INSPECTIONS

The Radioactive Materials Control Program may inspect all licensed or registered activities. Any worker or representative of workers, who believes that there is noncompliance of **290 IAC 3**, the regulations issued thereunder, or the terms of the employer's license or registration regarding radiation working conditions in which the worker is engaged, may request an inspection of the alleged violations to the Indiana Department of Homeland Security. During inspections, agency inspectors may confer privately with workers, and any worker may bring to the attention of the inspectors any past or present condition that the individual believes contributed to or caused any violations.

CONTACT INFORMATION

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POSTING REQUIREMENTS

Copies of this notice shall be posted in a sufficient number of places in every establishment where employees are working with radiation that are licensed or registered by the Indiana Department of Homeland Security to permit employees working in or frequenting any portion of a restricted area to observe them on the way to or from their place of employment. Each posted copy must be conspicuous and replaced if defaced or altered.