




UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

July 9, 2024

MEMORANDUM TO: Those on Attached List

FROM: Scott C. Flanders  Signed by Flanders, Scott
Chief Information Officer on 07/09/24
Office of Chief Information Officer

SUBJECT: DATA CALL FOR UNIDENTIFIED ANOMALOUS PHENOMENA
RECORDS

This memorandum is a request for identification of records related to Unidentified Anomalous Phenomena at U.S. Nuclear Regulatory Commission (NRC) facilities. The 2024 National Defense Authorization Act (Public Law 118-31, Sections 1841-1843) requires the National Archives and Records Administration (NARA) to establish the "Unidentified Anomalous Phenomena (UAP) Collection." The law requires that by October 20, 2024, each Federal agency review, identify, and organize each UAP record in its custody for disclosure to the public and transmission to the National Archives.

The term UAP, as defined in 50 US Code 3373(n)(8), means:

- A) Airborne objects that are not immediately identifiable;
- B) Transmedium objects or devices;
- C) Submerged objects or devices that are not immediately identifiable and that display behavior or performance characteristics suggesting that the objects or devices may be related to the objects described in subparagraph (A) above.

The UAP records collection will consist of "copies of all Government, Government-provided, or Government-funded records relating to UAP, technologies of unknown origin, and non-human intelligence (or equivalent subjects by any other name with the specific and sole exclusion of temporarily non-attributed objects)." Agencies must identify all UAP records that exist in any format. Agencies must make digital copies of these records and prepare them for transfer to NARA by October 20, 2024. NARA will only accept the digital versions of UAP records. The NRC will continue to manage the original source records in its custody according to the NARA approved disposition schedule. Temporary records will eventually be destroyed. Permanent records will eventually be transferred to NARA, even if a copy has already been transmitted as part of the UAP collection.

CONTACT: Helena Gilbert, OCIO/DIME
571-344-4934

The Office of the Chief Information Officer (OCIO) requests that offices review their analog and electronic records and no later than August 30, 2024, do the following:

For electronic records:

Offices are required to add NRC UAP electronic data/records into the Agencywide Documents Access and Management System (ADAMS) by following the instructions in the ADAMS Processing Template: [NRC-013 - NRC Unidentified Anomalous Phenomena \(UAP\)](#).

For paper records:

The NRC UAP documents in paper must be submitted to the Document Processing Center (DPC) accompanied with a completed and signed [NRC 665\(ML020170279\)](#) for digitization and processing into ADAMS.

For classified records and negative responses:

Provide information about classified records and negative response to Helena Gilbert, the NRC Agency Records Officer (ARO) via [email](#). **Do not add classified records to ADAMS.**

For all records, regardless of type of medium:

Guidance from the Freedom of Information Act (FOIA) office on what information is generally redacted on the Security Information Database (SID) reports responsive to UFO/UAP FOIA Requests is as follows:

- Names, unique titles, and contact information for law enforcement officials (at any level of government);
- Names, unique titles, and contact information for intelligence specialists;
- Information relating to the manner in which the nuclear plant reporting the incident responded (e.g., change in security condition); and
- Information relating to any ongoing investigation into the incident.

If a document requires redaction, please provide both the original document and the redacted document as both must be provided to NARA.

The ARO will review all documents in ADAMS before they are transferred to NARA.

Staff need to work with their office and regional Records Coordinators or other designated individuals to identify UAP records.

I appreciate your help in meeting this very important deadline as required by law.

THOSE ON THE ATTACHED LIST

Scott W. Moore, Executive Director, Advisory
 Committee on Reactor Safeguards
 E. Roy Hawken, Chief Administrative Judge, Atomic
 Safety and Licensing Board Panel
 Brooke Clark, General Counsel
 Jared Heck, Acting, Office of Commission Appellate
 Adjudication
 Jennifer M. Golder, Acting Chief Financial Officer
 Robert J. Feitel, Inspector General
 David L. Skeen, Director, Office of International
 Programs
 Eugene Dacus, Director, Office of Congressional
 Affairs
 Holly M. Harrington, Acting Director, Office of Public
 Affairs

 Carrie Safford, Secretary of the Commission

 Raymond V. Furstenau, Acting Executive Director for
 Operations
 TDB, Deputy Executive Director for Materials,
 Waste, Research, State, Tribal, Compliance,
 Administration, and Human Capital Programs, OEDO
 Scott A. Morris, Deputy Executive Director for Reactor
 and Preparedness Programs, OEDO
 Jody C. Martin, Acting Associate Director for
 Operations, OEDO
 James Corbett, Acting Director, Office of
 Administration

 Scott C. Flanders, Acting Chief Information Officer
 David L. Pelton, Director, Office of Enforcement
 Thomas G. Ashley, Director, Office of Investigations
 Eric Dilworth, Acting Chief Human Capital Officer
 John W. Lubinski, Director, Office of Nuclear Material
 Safety and Safeguards
 Andrea D. Veil, Director, Office of Nuclear Reactor
 Regulation
 John Tappert, Acting Director, Office of Nuclear
 Regulatory Research
 Vonna L. Ordaz, Director, Office of Small Business
 And Civil Rights
 Mirela Gavrilas, Director, Office of Nuclear Security
 and Incident Response
 Raymond K. Lorson, Regional Administrator, Region I
 Laura A. Dudes, Regional Administrator Region II
 John B. Giessner, Regional Administrator, Region III
 John D. Monninger, Regional Administrator, Region IV

E-Mail/Mail Stops

RidsACRS_MailCTR Resource

 RidsAslbpManagement Resource

 RidsOgcMailCenter Resource
 RidsOcaaMailCenter Resource

 RidsOcfoMailCenter Resource
 RidsOigMailCenter Resource
 RidsOipMailCenter Resource

 RidsOcaMailCenter Resource

 RidsOpaMail Resource

 RidsSecyMailCenter Resource
 RidsSecyCorrespondenceMCTR
 Resource
 RidsEdoMailCenter Resource

 RidsEdoMailCenter Resource

 RidsEdoMailCenter Resource

 RidsEdoMailCenter Resource

 RidsAdmMailCenter Resource

 RidsOCIO Resource (I)
 RidsOcioMailCenter Resource (A)
 RidsOeMailCenter Resource
 RidsOiMailCenter Resource
 RidsOchcoMailCenter Resource
 RidsNmssOd Resource

 RidsNrrOd Resource (I)
 RidsNrrMailCenter Resource (A)
 RidsResOd Resource (I)
 RidsResPmdaMail Resource (A)
 RidsSbcrMailCenter Resource

 RidsNsirOd Resource (I)
 RidsNsirMailCenter Resource (A)
 RidsRgn1MailCenter Resource
 RidsRgn2MailCenter Resource
 RidsRgn3MailCenter Resource
 RidsRgn4MailCenter Resource

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DATED: July 9, 2024

ADAMS Accession Number: ML24177A281

OFFICE	OCIO/DIME/DPRB	OCIO/DIME/DPRB	OCIO/DIME	OCIO/DIME	OCIO
NAME	HGilbert	LKube	ANoonan	BSall	SFlanders
DATE	06/26/2024	06/26/2024	06/26/2024	06/27/2024	07/9/2024

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