

## Form 2.1-1 Examination Preparation Checklist

Facility: Quad Cities		Date of Examination: May 28 - June 6, 2024	
Developed by: Written: Facility <input checked="" type="checkbox"/> NRC <input type="checkbox"/> // Operating: Facility <input checked="" type="checkbox"/> NRC <input type="checkbox"/>			
Days from Exam	Target Date*	Task Description	CE's Initials
-240	09/30/23	1. Examination administration date confirmed (A.1-5). For NRC prepared examinations, arrangements are made for the facility licensee to submit reference materials (B.4, C.4.g and F).	BAB 8/18/23
-210	10/30/23	2. NRC examiners and facility licensee contact assigned (B.1 and C.1-3).	BAB 8/18/23
-210	10/30/23	3. Facility licensee contact briefed on examination security and other requirements (D.4). As applicable, the facility licensee contact submits to the NRC any prescreened K/As for elimination from the written examination outline, with a description of the facility licensee's prescreening process (ES-4.1 A.1.a and ES-4.1 B.2).	BAB 10/23/23
-210	N/A	4. Reference material due for NRC prepared examinations (F).	N/A
-210	10/30/23	5. Examination kick-off call held (C.4). The NRC sends the corporate notification letter (A.5).	BAB 10/26/23
-195	11/14/23	6. Written examination outline developed by the NRC and sent to the facility licensee contact (must be on the examination security agreement) (B.2, ES-4.1 A.1.b and ES-4.1 A.2.a).	BAB 10/23/23
-150	12/29/23	7. Operating test outlines and checklists due: Forms 1.3-1, 2.3-1, 3.2-1, 3.2-2, 3.3-1, and 3.4-1, as applicable (B.6). Facility licensee provides a draft operating test administration schedule to the NRC (B.18).	BAB 12/28/23
-136	01/12/24	8. Operating test outlines reviewed by the NRC and feedback provided to the facility licensee (ES-2.3).	BAB 1/17/24
-100	N/A	9. NRC-prepared examinations approved by the NRC supervisor and forwarded for facility licensee review (ES-2.3).	N/A
-75	03/13/24	10. Proposed examinations (written, JPMs, and scenarios, as applicable) and outline forms; quality checklists and supporting documentation (including Forms 2.3-2 and 2.3-4 and any Form 2.3-1, 1.3-1, and 3.4-1 updates); and reference materials due.	BAB 3/13/24
-60	03/28/24	11. Preliminary waiver/excusal requests due (ES-2.2 E.1).	N/A
-50	04/07/24	12. Written examination and operating test reviews completed (ES-2.3). The NRC supervisor's authorization to proceed with the facility review granted (ES-2.3 D).	BAB 03/28/24 04/04/24
-50	04/07/24	13. Examination review results discussed between the NRC and the facility licensee (B.14).	BAB 03/29/24 04/05/24
-35	04/22/24	14. Examination preparatory week conducted by the NRC and the facility licensee (I).	BAB 04/22/24
-30	04/27/24	15. Preliminary license applications, including any waiver/excusal requests, due (ES-2.2 C.1).	BAB 04/25/24
-14	05/13/24	16. Final license applications, including any waiver/excusal requests, due and Form 2.2-1 prepared (ES-2.2 C and E).	BAB 5/15/24
-7	05/20/24	17. Written examinations and operating tests approved by the NRC supervisor (C.9)	BAB 05/14/24
-7	05/20/24	18. Facility licensee management feedback on the examination requested by the NRC supervisor (C.10).	BAB 05/16/24
-7	05/20/24	19. Final applications reviewed; 10% of applications audited to confirm qualifications/eligibility (ES-2.2 G); and examination approval letter (Letter 2.3-1) and waiver/excusal letters sent.	BAB 5/16/24
-7	05/20/24	20. Written examination administration guidelines reviewed with the facility licensee (D.14).	BAB 5/20/24
-7	05/20/24	21. Approved scenarios and job performance measures distributed to NRC examiners (D.12).	BAB 5/14/24

\* Target dates are based on facility licensee-prepared examinations and the examination date identified in the corporate notification letter. These dates are for planning purposes and may be adjusted in coordination with the facility licensee.