



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

June 6, 2024

ALL AGREEMENT STATES  
CONNECTICUT, INDIANA, WEST VIRGINIA

NOTIFICATION OF ACCEPTANCE TO THE MATERIALS CONTROL, SECURITY SYSTEMS &  
PRINCIPLES (S-201) COURSE (STC-24-031)

**Purpose:** To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC's) Materials Control, Security Systems & Principles (S-201) course to be held August 5-9, 2024, in Albuquerque, New Mexico.

**Background:** The NRC provides funding to the Agreement States for training and the associated travel.

**Discussion:** Students selected to attend the August 5-9, Materials Control, Security Systems & Principles (S-201) course in Albuquerque, New Mexico are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please the individual named below:

POINT OF CONTACT: Karen Meyer  
TELEPHONE: (301) 415-0113

E-MAIL: [ASTrainingandtravel@nrc.gov](mailto:ASTrainingandtravel@nrc.gov)

A handwritten signature in cursive script, appearing to read "Adelaide Giantelli".

Signed by Giantelli, Adelaide  
on 06/06/24

Adelaide Giantelli, Acting Branch Chief  
State Agreement Liaison Programs  
Division of Material Safety, Security, State  
and Tribal Programs  
Office of Nuclear Material Safety  
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

**MATERIALS CONTROL, SECURITY SYSTEMS & PRINCIPLES (S-201)**

August 5-9, 2024

Albuquerque, New Mexico

<b>PARTICIPANT(S)</b>	<b>STATE</b>
Patrick Turner	INDIANA
Candace Krout Jennifer Nicholson Ally Knepp	PENNSYLVANIA
Jacob Price David Lofgren	SOUTH CAROLINA Materials
Kendall Greer	TENNESSEE
Garry Moore Jace Walker Lloyd Dotson	TEXAS DSHS
Heather Mickelson	UTAH
Tanner Thompson	VIRGINIA
Amy Kutchukian	VERMONT
Carlos Delgado-Loya	WASHINGTON

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** Individuals listed in Enclosure 1 have been accepted for participation in the Materials Control, Security Systems & Principles (S-201) course. This course is scheduled to be presented August 5-9, 2024, at the Sandia National Labs (SNL) in Albuquerque, NM, located on Kirtland Air Force Base. The SNL is located at MO311 in the Sensor Test and Evaluation Center (STEC), 1515 Eubank SE, Albuquerque, NM 87123.

**COURSE:** Please note that the course begins at 8:00 a.m. mountain time on Monday, August 5th, and ends at 12:00 p.m. mountain time on Friday, August 9th.

**LODGING AND TRAVEL:** Please plan to arrive on Sunday, August 4th, and depart on Friday, August 9th. If there are no flights available that would allow you to arrive home before midnight on Friday, you may elect to depart on Saturday, August 10th. In this event, NRC will provide reimbursement for hotel on Friday night and per diem on Saturday. Students need to make their lodging and air travel arrangements through El Sol Travel at (844) 244-6694 and indicate that the travel is "Invitational" for the NRC. If traveling by air, please contact El Sol Travel at (844) 244-6694 for airline reservations and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to the NRC. If the need arises and you must make a change, contact Karen Meyer at (301) 415-0113.

The hotel that is recommended is: **Hyatt Place Albuquerque Uptown**

6901 Arvada Avenue  
Albuquerque, NM 87110  
Tel: 505-872-9000

There will be a bus that picks up there every day for to/from Sandia. Please let El Sol know this is the recommended hotel when you are making your travel reservations.

Please complete the Travel Application Form which will be provided to you and submit to [Astrainingandtravel.Resource@nrc.gov](mailto:Astrainingandtravel.Resource@nrc.gov), at your earliest opportunity, but no later than, Friday, July 19th. Individuals should request the Federal government rate at the hotels. The per diem for Albuquerque, NM \$141 for hotel and \$69 for meals and incidentals. The first and last day of travel is calculated at 75 percent. Students are responsible for their own transportation between the hotel and the training center. If you are authorized to drive, the Federal mileage reimbursement is 67 cents per mile. Rental cars are **not** authorized for reimbursement.

Additional guidance will be provided in the "Welcome Letter" which will be emailed to each attendee. It is important that the information provided in the "Welcome Letter" be reviewed thoroughly and the required forms are submitted by the stated deadline.

In addition, you will need complete the attached NRC-64 voucher for reimbursement upon return from travel, no later than, Friday, August 16th. Review the itemized list for accuracy, including hotel, hotel tax and any additional authorized expenses. Then sign the NRC-64 and e-mail back to me as one document with your hotel (individual days & a zero balance), taxi/uber (tip not to exceed 15%), flight receipt, and any other receipts over \$75.

Specific questions about the course can be sent directly to the NRC's Course Manager, Andrea True ([andrea.true@nrc.gov](mailto:andrea.true@nrc.gov)).

STC-24-031 Notification of Acceptance of NRC Materials, Control, Security Systems and Principles (S-201) Course - Albuquerque, NM: August 5-9, 2024 DATE June 6, 2024

DISTRIBUTION:

**ADAMS Accession No.: ML24156A171**

OFFICE	NMSS/MSST/SMPB			
NAME	AGiantelli	AG		
DATE	Jun 6, 2024			

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