

Form 2.1-1 Examination Preparation Checklist

Facility: Point Beach		Date of Examination: Mar 04-15, 2024	
Developed by: Written: Facility <input checked="" type="checkbox"/> NRC <input type="checkbox"/> // Operating: Facility <input checked="" type="checkbox"/> NRC <input type="checkbox"/>			
Days from Exam	Target Date*	Task Description	CE's Initials
-240	07/08/23	1. Examination administration date confirmed (A.1-5). For NRC prepared examinations, arrangements are made for the facility licensee to submit reference materials (B.4, C.4.g and F).	BAB 7/5/23
-210	08/07/23	2. NRC examiners and facility licensee contact assigned (B.1 and C.1-3).	BAB 8/7/23
-210	08/07/23	3. Facility licensee contact briefed on examination security and other requirements (D.4). As applicable, the facility licensee contact submits to the NRC any prescreened K/As for elimination from the written examination outline, with a description of the facility licensee's prescreening process (ES-4.1 A.1.a and ES-4.1 B.2).	BAB 8/7/23
-210	N/A	4. Reference material due for NRC prepared examinations (F).	N/A
-210	08/07/23	5. Examination kick-off call held (C.4). The NRC sends the corporate notification letter (A.5).	BAB 8/7/23
-195	08/22/23	6. Written examination outline developed by the NRC and sent to the facility licensee contact (must be on the examination security agreement) (B.2, ES-4.1 A.1.b and ES-4.1 A.2.a).	BAB 5/11/23
-150	10/06/23	7. Operating test outlines and checklists due: Forms 1.3-1, 2.3-1, 3.2-1, 3.2-2, 3.3-1, and 3.4-1, as applicable (B.6). Facility licensee provides a draft operating test administration schedule to the NRC (B.18).	BAB 10/06/23
-136	10/20/23	8. Operating test outlines reviewed by the NRC and feedback provided to the facility licensee (ES-2.3).	BAB 10/23/23
-100	N/A	9. NRC-prepared examinations approved by the NRC supervisor and forwarded for facility licensee review (ES-2.3).	N/A
-75	12/20/23	10. Proposed examinations (written, JPMs, and scenarios, as applicable) and outline forms; quality checklists and supporting documentation (including Forms 2.3-2 and 2.3-4 and any Form 2.3-1, 1.3-1, and 3.4-1 updates); and reference materials due.	BAB 12/19/23
-60	01/04/24	11. Preliminary waiver/excusal requests due (ES-2.2 E.1).	N/A
-50	01/14/24	12. Written examination and operating test reviews completed (ES-2.3). The NRC supervisor's authorization to proceed with the facility review granted (ES-2.3 D).	BAB 1/12/24
-50	01/14/24	13. Examination review results discussed between the NRC and the facility licensee (B.14).	BAB 1/12/24
-35	01/29/24	14. Examination preparatory week conducted by the NRC and the facility licensee (I).	BAB 1/29/24
-30	02/03/24	15. Preliminary license applications, including any waiver/excusal requests, due (ES-2-2 C.1).	BAB 2/2/24
-14	02/19/24	16. Final license applications, including any waiver/excusal requests, due and Form 2.2-1 prepared (ES-2.2 C and E).	BAB 2/20/24
-7	02/26/24	17. Written examinations and operating tests approved by the NRC supervisor (C.9)	BAB 2/23/24
-7	02/26/24	18. Facility licensee management feedback on the examination requested by the NRC supervisor (C.10).	BAB 2/23/24
-7	02/26/24	19. Final applications reviewed; 10% of applications audited to confirm qualifications/eligibility (ES-2.2 G); and examination approval letter (Letter 2.3-1) and waiver/excusal letters sent.	BAB 2/23/24
-7	02/26/24	20. Written examination administration guidelines reviewed with the facility licensee (D.14).	BAB 2/26/24
-7	02/26/24	21. Approved scenarios and job performance measures distributed to NRC examiners (D.12).	BAB 2/26/24

* Target dates are based on facility licensee prepared examinations and the examination date identified in the corporate notification letter. These dates are for planning purposes and may be adjusted in coordination with the facility licensee.