(11-21-2022)



## **RIC SPEAKER CONFIRMATION FORM**

Session Information (Session Chair or Coordinator to Complete):						
Session Date	Time of Session (7:00, etc.)		Session Number			
Session Title						
Name of Session Chair	Phone Number of Session Chair			E-mail Address of Session Chair		
Name of Session Coordinator	Phone Number of Session Coordinator		E-mail Address of Session Coordinator			
Speaker Confirmation Information (Speaker to Complete):						
Please TYPE the requested information below. Please refrain from using abbreviations and ensure that acronyms are spelled out. Applicable information will be used for the purpose of populating the on-line conference program.						
Speaker's Full Name		Speaker's Full Position Title			Speaker's Organization Name	
Speaker's Business Mailing Address (City, State & Zip code)   Speaker's Business Telephone Number   Speaker's Business E-mail Address						Speaker's Business E-mail Address
Speaker Presentation Information (Speaker to Complete):						
Proposed Presentation Title						
Speaker Biographical Information (Speaker to Complete):						
Please provide a short biography in narrative form below. The information will be used for introductions at the conference and will be posted on the RIC public website.						
Date Submitted: (MM/DD/YYYY)	Instructions to Coordinators: Please save form and submit by uploading to the RIC Tool.					

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