



January 25, 2024

US Nuclear Regulatory Commission, Region III
2443 Warrenville Road, Suite 210
Lisle, IL 60532-4352

NRC License #13-06009-01
Community Health Network, Inc.
Indianapolis, Indiana

Dear Mr. Edwards,

Below is the follow-up information we discussed in the Pre-decisional Enforcement Conference on January 18, 2024 for Community Health Network, Inc.

A picture of the lock for the HDR unit is below. For this lock, the keypad combination is typed in and the bottom lever slides to the right. The door can then open. To lock it, the bottom lever slides back to the left and it is locked. I confirmed with the physicists as well as the manager who found it unlocked during the incident and they confirmed that you do not need the combination in order to close it. In fact, the manager does not know the combination to the lock.



The physicist involved in this incident no longer works for us, so he was unavailable to double check on his thought process on that day.

As I discussed in the conference, I immediately notified all physicists that we cannot leave vendors alone with sources, that we must maintain oversight of them and be responsible that they are properly secured, as our policy was at the time and still is.

The current physicist for this HDR unit replaced the prior physicist and said that as long as he has been here, he has opened and closed the lock for the vendors and maintained supervision of sources for the duration of their visit. The process is that for any source exchange, PM, etc. on the HDR unit, the on-site physicist is notified through email communication and a date for the service is agreed upon between the physicist and the service engineer. During the service, the physicist will be physically present on site at all times. The service engineer is lead to the physicist once on site, and the physicist will open the cabinet. Upon completion of the service, the physicist will lock the HDR unit cabinet and escort the vendor out. The service documentation is provided to the physicist within 24 hours.



If there are any further questions that you need answered, please do not hesitate to contact me via email at ebell2@ecomunity.com, my office phone 317-355-5528, or via cell phone at 317.313.0406.

Sincerely,

Erin C. Bell, MHP.

Erin Bell, MHP, DABSNM
Network Radiation Safety Officer
Community Health Network, Inc.