



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

January 3, 2024

MEMORANDUM TO:

John W. Lubinski, Director
Office of Nuclear Material Safety
and Safeguards

Raymond K. Lorson, Administrator
Region I

John B. Giessner, Administrator
Region III

John D. Monninger, Administrator
Region IV

FROM:

Kevin Williams, Director
Division of Materials Safety, Security, State,
and Tribal Programs
Office of Nuclear Material Safety
and Safeguards

A handwritten signature in blue ink that reads "K Williams".

Signed by Williams, Kevin
on 01/03/24

SUBJECT:

THE 2024 PERIODIC MEETING UNDER THE INTEGRATED
MATERIALS PERFORMANCE EVALUATION PROGRAM
(IMPEP)

This memorandum confirms that, through previous coordination, the U.S. Nuclear Regulatory Commission's (NRC) next periodic meeting is scheduled according to the plan listed below:

- January 30, 2024, 9:00 a.m. at Region I Office, King of Prussia, Pennsylvania.
- January 31, 2024, 9:00 a.m. at NRC Headquarters, Rockville, Maryland.
- February 5, 2024, 9:00 a.m. at Region IV Office, Arlington, Texas.
- February 7, 2024, 9:00 a.m. at Region III Office, Lisle, Illinois.

The meeting will be conducted in accordance with the Office of Nuclear Material Safety and Safeguards (NMSS) Procedure SA-116, "Periodic Meetings Between IMPEP Reviews." Adelaide Giantelli, Branch Chief, NMSS, Sherrie Flaherty, NMSS, and David Matos, State of Georgia, will conduct the meeting.

CONTACT: Sherrie Flaherty, NMSS
Sherrie.Flaherty@nrc.gov

Based on the SA-116 guidance, the typical topics for discussion at this meeting are listed in the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know.

Enclosure: Draft Agenda

cc: P. Krohn, RI
D. Curtis, RIII
T. Bloomer, RIV

Draft Agenda NRC Periodic Meeting

Topic areas for discussion during the meeting may include the following:

1. Status of operating plan metrics for the Nuclear Materials Business Line and the Decommissioning Business Line.
2. Review of strategic plan metrics and an assessment of the quality of the data contained in the quarterly reports on material statistics.
3. Status of the Region's actions to address all open IMPEP review findings and/or open recommendations.
4. Status of the Region's program, including:
 - a. Program reorganizations:
 - b. Discuss any changes in program organization, including program/staff relocations and new appointments.
 - c. Changes in program budget/funding.
5. IMPEP Performance Indicators
 - a. Technical Staffing and Training:
 - i. Number of staff in the program and status of their training and qualifications in accordance with IMC1248;
 - ii. Vacancies in the program;
 - iii. Staff turnover; and,
 - iv. Adequacy of full-time employees for the program.
 - b. Status of Materials Inspection Program:
 - i. Number of inspections completed on time and overdue since the last IMPEP.
 - ii. Number of initial inspections completed on time and overdue since the last IMPEP.
 - iii. Number of reciprocity inspections completed each year since the last IMPEP.
 - c. Technical Quality of Inspections
 - d. Technical Quality of Licensing Actions
 - e. Technical Quality of Incident and Allegation Activities
 - f. Sealed Source and Device Evaluation Program
 - g. Uranium Recovery Program

Enclosure

2024 PERIODIC MEETING UNDER THE INTEGRATED MATERIALSPERFORMANCE EVALUATION PROGRAM DATE January 4, 2024

DISTRIBUTION:

- JLubinski, NMSS
- RLorson, R-I
- JGiessner, R-III
- JMonninger, R-IV
- RLewis, NMSS
- KWilliams, NMSS/MSST
- TClark, NMSS/MSST
- DCollins, R-I/DRP
- JZimmerman, NMSS/DFM
- MFord, R1/DRSS
- FGaskins, R-I/DNMS
- MShuaibi, R-III
- JHeck, RIII/DNMS
- DPratt, NRR/DNRL/NCSSG
- JLara, R-III/DRP
- GMiller, R-IV/DRS
- JCook, R-IV/DNMS/MIB
- RErickson, R-IV/DNMS/MIB
- AGiantelli, NMSS/MSST/SMPB
- SFlaherty, NMSS/MSST/SLPB
- RJohnson, NMSS/MSST/SLPB
- LSmith, NMSS/MSST
- David.Matos@dnr.ga.gov

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OFFICE	NMSS/MSST/SLPB	NMSS/MSST		
NAME	SFlaherty	SFKWilliams	KW	
DATE	Dec 28, 2023	Jan 3, 2024		

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