



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

December 13, 2023

ALL AGREEMENT STATES  
CONNECTICUT, INDIANA, WEST VIRGINIA

NOTIFICATION OF ACCEPTANCE TO THE ROOT CAUSE WORKSHOP (G-205) COURSE  
(STC-23-081)

**Purpose:** To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC) **virtual** offering of the Root Cause Workshop (G-205) course to be held February 12-16, 2024.

**Background:** The NRC provides funding to the Agreements States for training and the associated travel.

**Discussion:** Students selected to attend the February 12-16, 2024, Root Cause Workshop (G-205) course are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Detailed guidance for students will be provided at least 2 weeks prior to course start.

If you have any questions regarding this correspondence, please contact the individual named below:

POINT OF CONTACT: Karen Meyer  
TELEPHONE: (301) 415-0113

E-MAIL: [AStrainingandtravel.Resource@nrc.gov](mailto:AStrainingandtravel.Resource@nrc.gov)

A handwritten signature in cursive script, appearing to read "Adelaide S. Giantelli".

Signed by Giantelli, Adelaide  
on 12/13/23

Adelaide S. Giantelli, Branch Chief  
State Agreement and Liaison Programs  
Division of Material Safety, Security, State  
and Tribal Programs  
Office of Nuclear Material Safety  
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

**ROOT CAUSE WORKSHOP (G-205)**  
February 12-16, 2024  
Virtually

<b>PARTICIPANT(S)</b>	<b>STATE</b>
Kathleen Dunleavy	ARIZONA
Cynthia Cherniak	FLORIDA
Tyler Hale	MARYLAND
Andrew Casturao	NORTH CAROLINA
Hannah Hoffman	NEVADA
Jacob Price	SOUTH CAROLINA (Materials)
Callie Hargrove	TENNESSEE
Amy Kutchukian	VERMONT
Mark Hernandez	WASHINGTON
Austin Nowak	WISCONSIN

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE**: Individuals listed in Enclosure 1 have been accepted for participation in the Root Cause Workshop (G-205) course. This course is scheduled to be presented February 12-16, 2024 virtual.

**COURSE**: The course begins at 9:00 a.m. eastern time on Monday, February 12th, and ends at approximately 6:00 p.m. eastern time on Friday, February 16th.

**You must attend and actively participate in all course components to receive credit for the course.**

Course lectures will be delivered using MS Teams. You must have MS Teams loaded on your computer. We will not be providing the software. Participating via a browser is not acceptable, as the browser lacks many of the Teams tools used in virtual course deliveries. Please make sure you have a dependable internet connection, as well as a means to send/receive video and audio such as a webcam and a headset.

In addition, this courses template is in MS Excel, so you must have a copy of excel. Google Sheets will not suffice.

Further instructions, including course materials and schedule, will be provided via email to selected students several weeks before the course.

Specific questions concerning the course can be sent directly to the NRC's Course Manager, Eric Riggs ([eric.riggs@nrc.gov](mailto:eric.riggs@nrc.gov)).

STC-23-081 Notification of Acceptance to the Root Case Workshop (G-205) Course - Virtual, February 12-16, 2024 DATE December 13, 2023

DISTRIBUTION:

**ADAMS Accession No.: ML23343A003**

OFFICE	NMSS/MSST/SMPB			
NAME	AGiantelli	AG		
DATE	Dec 13, 2023			

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