



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

March 27, 2023

ALL AGREEMENT STATES
CONNECTICUT, INDIANAM WEST VIRGINIA

NOTIFICATION OF ACCEPTANCE TO THE VISUAL SAMPLING PLAN (H-500) COURSE
(STC-23-019)

Purpose: To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC) Visual Sampling Plan (H-500) course scheduled to be held May 23-26, 2023, in Chattanooga, Tennessee.

Background: The NRC provides funding to the Agreement States for training and the associated travel.

Discussion: Students selected to attend the May 23-26, 2023, Visual Sampling Plan (H-500) course in Chattanooga, Tennessee, are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact the individual named below:

POINT OF CONTACT: Karen Meyer
TELEPHONE: (301) 415-0113

E-MAIL: ASTrainingandtravel@nrc.gov

A handwritten signature in black ink, appearing to read "Bethany K. Cecere".

Signed by Cecere, Bethany
on 03/27/23

Bethany K. Cecere, Acting Branch Chief
State Agreement Liaison Programs
Division of Material Safety, Security, State
and Tribal Programs
Office of Nuclear Material Safety
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

VISUAL SAMPLING PLAN (H-500)
May 23-26, 2023
Chattanooga, TN

NAME	STATE
Ana Casaje	CALIFORNIA
Andrew Holcomb	TENNESSEE
Heather Mickelson	UTAH
Cherrie Nelson Abdu Shhub	WYOMING

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: Individuals listed in Enclosure 1 have been accepted for participation in the Visual Sampling Plan (H-500) course. This course is scheduled to be presented May 23-26, 2023, at the U.S. Nuclear Regulatory Commission (NRC) Technical Training Center (TTC). The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, Tennessee 37411-5677. The facility's telephone number is (423) 855-6500.

COURSE: Please note that the course begins at 8:30 a.m. eastern time on Tuesday, May 23rd, and ends at 12:00 p.m. eastern time on Friday, May 26th.

LODGING AND TRAVEL: Please plan to arrive on Monday, May 22nd, and depart on Friday, May 26th. If there are no flights available that would allow you to arrive home before midnight on Friday, May 26th, you may elect to depart on Saturday, May 27th. In this event, NRC will provide reimbursement for hotel on Friday night and per diem on Saturday. Students **must** make their lodging and air travel arrangements through El Sol Travel at (844) 244-6694 and indicate that the travel is "Invitational" for the NRC. If traveling by air, please contact El Sol Travel at (844) 244-6694 for airline reservations and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to the NRC. If the need arises and you must make a change, contact Karen Meyer at (301) 415-0113.

Please complete the Travel Application Form which will be provided to you and submit to ASTrainingandtravel.Resource@nrc.gov, at your earliest opportunity, but no later than, Friday, May 12th. Individuals should request the Federal government rate at the hotels. The per diem for Chattanooga, TN \$109 for hotel and \$64 for meals and incidentals. The first and last day of travel is calculated at 75 percent. Students are responsible for their own transportation between the hotel and the training center. If you are authorized to drive, the Federal mileage reimbursement is 65.5 cents per mile. Rental cars are **not** authorized for reimbursement.

In addition, you will need complete the attached NRC-64 voucher for reimbursement upon return from travel, no later than, Friday, June 2nd. Review the itemized list for accuracy, including hotel, hotel tax and any additional authorized expenses. Then sign the NRC-64 and e-mail back to me as one document with your hotel (individual days & a zero balance), taxi/uber (tip not to exceed 15%), flight receipt, and any other receipts over \$75.

Specific questions about the course can be sent directly to the NRC's Course Manager, Carmen Dykes (carmen.dykes@nrc.gov).

STC-23-019 Notification of Acceptance to the Visual Sampling Plan (H-500) Course - Chattanooga, TN:
May 23-26, 2023 DATE March 27, 2023

DISTRIBUTION:

ADAMS Accession No.: ML23086B805

OFFICE	NMSS/MSST/SALB			
NAME	BCecere	BC		
DATE	Mar 27, 2023			

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