



**UNITED STATES
NUCLEAR REGULATORY COMMISSION**

REGION I
475 ALLENDALE ROAD, SUITE 102
KING OF PRUSSIA, PA 19406-1415

March 9, 2023

Lea A. Perlas, Director
Office of Radiological Health
Virginia Department of Health
James Madison Bldg.
109 Governor Street, 7th Floor
Richmond, VA 23219

Dear Director Perlas:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program, the NRC conducts one-day periodic meetings with Agreement States between Integrated Materials Performance Evaluation Program (IMPEP) reviews. This letter confirms that, through previous coordination, the meeting has been scheduled for April 13, 2023. The meeting will be conducted in accordance with Office of Nuclear Material Safety and Safeguards Procedure SA-116, *Periodic Meetings Between IMPEP Reviews*. In addition to myself, Daniel Collins, Deputy Regional Administrator, Region I, will attend the meeting.

The likely topics for discussion at this meeting are listed in the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please contact me at (610) 337-5214 or via e-mail at Monica.Ford@nrc.gov.

Sincerely,

Monica Lynn Ford
Regional State Agreements Officer
Division of Radiological Safety and Security
U.S. NRC Region I

Enclosure:

Agenda for April 13, 2023
Periodic Meeting with Virginia

cc w/encl.:

Sheila Nelson, Interim Director
Radioactive Materials Program

Agenda

Topic areas for discussion during the meeting may include:

1. Program budget/funding.
2. Feedback on the NRC's program as identified by the State, including identification of any action that should be considered by the NRC.
3. Status of the State's program, including:
 - a. Technical Staffing and Training (2020 IMPEP: Satisfactory)
 - i. Program reorganizations: Discuss any changes in program organization, including program/staff relocations and new appointments
 - ii. Number of staff in the program and status of their training and qualifications
 - iii. Program vacancies
 - iv. Staff turnover
 - v. Adequacy of staff level for the materials program
 - b. Status of the Materials Inspection Program (2020 IMPEP: Satisfactory)
 - i. Number of inspections performed overdue since the last IMPEP review
 - ii. Number of inspections currently overdue
 - iii. Number of initial inspections completed on time and overdue since the last IMPEP
 - iv. Reciprocity inspections since the last IMPEP
 - c. Technical Quality of Inspections (2020 IMPEP: Satisfactory)
 - d. Technical Quality of Licensing Actions (2020 IMPEP: Satisfactory)
 - i. Number of licensing actions completed since the last IMPEP review
 - ii. Number of licensing actions currently in house
 - e. Technical Quality of Incident and Allegation Activities (2020 IMPEP: Satisfactory)
 - i. Status of allegations received by the Program
 - ii. Significant events and generic implications received by the Program and not reported to the NRC
 - iii. Event reporting, including follow-up and closure information in NMED

- f. Legislation, Regulations, and Other Program Elements (LROPE)
(2020 IMPEP: Satisfactory)
 - i. Regulations
 - 1. Discuss status of State's regulations and actions to regulations up to date, including the use of legally binding requirements
 - ii. Legislative changes
 - iii. Other Program Elements required to have a compatible program
- 4. Information exchange and discussion:
 - a. Current State initiatives
 - b. Emerging technologies
 - c. Large, complicated, or unusual authorizations for use of radioactive materials
 - d. State's mechanisms to evaluate performance; and,
 - e. NRC current initiatives
- 5. Impacts of the COVID-19 pandemic on the Program
- 6. Additional topics/ Next IMPEP: ~ September 2025