



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

June 16, 2022

MEMORANDUM TO: Jonathan Feibus, Director
Governance and Enterprise
Management Services Division
Office of the Chief Information Officer

FROM: Daniel H. Dorman *Catherine Haney* Haney, Cathy signing on behalf
Executive Director for Operations of Dorman, Dan
on 06/16/22

SUBJECT: DESIGNATION OF THE SENIOR AGENCY OFFICIAL
FOR RECORDS MANAGEMENT

I hereby designate you as the U.S. Nuclear Regulatory Commission's Senior Agency Official for Records Management (SAORM).

As described in the Office of Management and Budget (OMB) and the National Archives and Records Administration's (NARA's) memorandum M-19-21, "Transition to Electronic Records," dated June 28, 2019 (the Directive), the SAORM has direct responsibility for ensuring that an agency efficiently and appropriately complies with all applicable records management statutes, regulations, NARA policies, and requirements of the Directive. OMB and NARA expect that the SAORM has the ability to adjust agency practices, personnel, and funding, as necessary, to ensure compliance and to support the business needs of the agency.

Specific responsibilities of the SAORM also include the following:

- Coordinating with the Agency Records Officer and appropriate agency officials to ensure the agency's compliance with records management statutes and regulations. This includes submitting to NARA schedules for all existing paper and other nonelectronic records and identifying all unscheduled records.
- Ensuring that permanent records that have been in existence for more than 30 years are identified for transfer and reported to NARA.
- Sending an annual report on records management activities required by the Directive to the Chief Records Officer of the U.S. Government.

During absence from the office, you may delegate these responsibilities to your designated actor. OMB and NARA do not authorize further delegation.

CONTACT: Margie Janney, OCIO/DPRB
(301) 415-7245

This designation is effective on the date of this memorandum and supersedes the March 30, 2017, memorandum (Agencywide Documents Access and Management System Accession No. ML17083A743) which designates John M. Moses as the SAO.

cc:

Chairman Hanson

Commissioner Baran

Commissioner Wright

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MANAGEMENT Dated June 16, 2022

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DATE	06/09/22	06/09/22	06/10/22	06/10/22	06/16/22

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