



- i. Qualification and training records for any NCS staff that have completed a NCS qualification since the last NCS inspection.
- j. List of any planned CAAS tests; NCS audits; NCS NDA activities; NCS related IROFS tests, PMs, or calibrations scheduled for the inspection week; other NCS related activities occurring during the inspection week

**2. Information Requested for RP Inspection (includes Radioactive Waste) (Cooke, Goff)**

- a. Organizational chart with respect to personnel involved radiation protection (RP) and radioactive waste (RW). Please include their contact information. Please note any personnel changes within the last 12 months.
- b. Procedures pertaining to the RP Program and RW Management Program, including:
  - i. Radiation Protection (RP) Program Implementation and Radioactive Waste Management (RWM)
  - ii. RP Program Review and/or ALARA Program Review and RWM Program Review
  - iii. RP and RWM Procedures which were revised in the past year
  - iv. RP and RW Operating Procedures
  - v. RP and RW Management Procedures
  - vi. Radiation/Radiological Work Permits (RWPs)
  - vii. Radiological Postings and Access Controls
  - viii. Radiation and Contamination Surveys
  - ix. Respiratory Protection Program
  - x. Airborne Radioactivity Monitoring
  - xi. Dosimetry Program
  - xii. Personnel OSLD/TLD Monitoring Program
  - xiii. Unplanned Contamination/Safety Significant Radiological Events Instrumentation & Equipment
  - xiv. Calibration and set point verification for exit monitors such as hand-and-foot monitors (HFMs) and personnel contamination monitors (PCMs)
    - xv. Instrumentation & Equipment
    - xvi. Radioactive Source Control (Sealed Sources)
    - xviii. Container Labeling
    - xxiv. Occupational Dose Results
    - xxi. Posting of Notices to Workers
    - xxii. Calibration and set point verification for exit monitors such as hand-and-foot monitors (HFMs) and personnel contamination monitors (PCMs)
    - xxiii. Maintenance records for criticality accident alarm system detectors (may overlap)
    - xiv. Leak test survey records of sealed sources
- c. Radiological dose reports and records for dose results for workers, minors, and the public.
- d. Records for internal dose results.
- e. Records for bioassay program.
- f. Records of any significant radiological events within the last 24 months.
- g. Training records of the most recent examples of training/qualifications records for radiological technicians (rad techs) and rad waste handlers and qualifications records for the instructors.
- h. A list of training and qualification/OJT requirements (qualification card or curriculum) for personnel performing RP related activities. Please provide about three samples of the most recent training exams for rad tech personnel.

- i. The latest annual summary report on personnel exposures, ALARA program results and future goals/efforts, samples of original supporting documentation, and conformation of plant management review.
- j. Listing of corrective actions related to RP for the previous 12 months.
- k. Radiation Safety Committee meeting minutes for the previous 12 months, if applicable.
- l. Copy of the most recent self-assessment and/or audits report in the areas of Radiation Protection and Radioactive Waste.
- m. Contact information for key personnel expected to support the Radiation Protection Inspection and Radioactive Waste.
- n. The latest Annual ALARA Report
- o. During the inspection week please provide an updated schedule showing RP and RWM activities planned for the week

***This letter contains mandatory information collections that are subject to the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 et seq.). The Office of Management and Budget (OMB) approved these information collections (approval number 3150-0009). Send comments regarding this information collection to the Information Services Branch, Office of the Chief Information Officer, Mail Stop: O-1F13, U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by e-mail to [Infocollects.Resource@nrc.gov](mailto:Infocollects.Resource@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202, (3150-0009) Office of Management and Budget, Washington, DC 20503.***