

**From:** [Ottenberg, Geoffrey](#)  
**To:** [Andrews, Sherry E \(Sherry.Andrews@duke-energy.com\)](#)  
**Cc:** [Smith, Chad W](#); [Ottenberg, Geoffrey](#)  
**Subject:** Catawba POV Inspection Information Request  
**Date:** Friday, January 07, 2022 12:43:00 PM  
**Attachments:** [2022 CNS POV Inspection Information Request.docx](#)  
[Catawba POV data.docx](#)

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Good afternoon Sherry,

Thank you for working with me to get the POV inspection started. I apologize for the delay getting you the information request we discussed back in December. Attached you will find a Word document containing a notification letter with some general details regarding the inspection, including the inspection procedure we will be using, the planned dates of the inspection, and the current inspection staffing. Please note the inspection staffing has not yet been finalized. The notification letter also contains an information request for general references the inspectors will need to prepare for the inspection, and it also requests valve-specific information indicated in the accompanying MS Access database (PLEASE NOTE: the Access database is sent as a Word document in order to be able to transmit it via e-mail. You will need to change the file extension of the 'Catawba POV Data.docx' file from ".docx" to ".accdb" to convert it back into an Access file.) Please provide as much of the requested information in the database as possible, if it is readily available.

The following information will help when filling out the database with the requested valve specific information:

You may have to enable content before using- this is only done once and shouldn't pop up again. It is understood that not all fields will be entered. Also please note that when entering data into the various fields there is a text box at the bottom left of the data entry form that details to the person entering the data what needs to be entered. For example, when on the Docket field the text at the bottom will state "Enter the Docket number last 3 digits". Also, when entering text in the comment field and it is desired to start a new line, it is necessary to hit control+enter to start a new line.

Feel free to reach out to me with any questions you may have regarding anything related to the inspection (inspection procedure, information request, etc.) and I'll do my best to get any questions/concerns addressed. I'm looking forward to the inspection.

Sincerely,

**Geoff Ottenberg**

Senior Reactor Inspector - Engineering Branch I

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