

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.


1. DATE OF ORDER 01/14/2022		2. CONTRACT NO. (If any) 31310020D0011		6. SHIP TO: a. NAME OF CONSIGNEE NUCLEAR REGULATORY COMMISSION	
3. ORDER NO. 31310022F0010		4. REQUISITION/REFERENCE NO. NMSS-22-0005		b. STREET ADDRESS NUCLEAR REGULATORY COMMISSION	
5. ISSUING OFFICE (Address correspondence to) US NRC - HQ ACQUISITION MANAGEMENT DIVISION MAIL STOP TWFN-07B20M WASHINGTON DC 20555-0001				c. CITY WASHINGTON	
				d. STATE DC	e. ZIP CODE 20555-0001
7. TO: ROBERT TOTH a. NAME OF CONTRACTOR ICF INCORPORATED LLC b. COMPANY NAME				f. SHIP VIA	
c. STREET ADDRESS 9300 LEE HIGHWAY				8. TYPE OF ORDER <input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY	
d. CITY FAIRFAX				e. STATE VA	
				f. ZIP CODE 220316050	
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITION NG OFFICE OFFICE OF NUCLEAR MATERIAL	

11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input type="checkbox"/> a. SMALL <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB				12. F.O.B. POINT	
13. PLACE OF a. INSPECTION Destination		b. ACCEPTANCE Destination		14. GOVERNMENT B/L NO.	
				15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) Multiple	
				16. DISCOUNT TERMS 30	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	Technical Assistance for the Development of the Regulatory Improvements for Production and Utilization Facilities Transitioning to Decommissioning Rulemaking. Accounting Info 2022-X0200-FEEBASED-50-50D011-1061-11-7-183-Continued					

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
21. MAIL INVOICE TO: a. NAME FISCAL ACCOUNTING PROGRAM						
b. STREET ADDRESS (or P.O. Box) ADMIN TRAINING GROUP AVERY STREET A3-G BUREAU OF THE FISCAL SERVICE PO BOX 1328						\$0.00
c. CITY PARKERSBURG						\$245,228.00
		d. STATE WV	e. ZIP CODE 26106-1328			

22. UNITED STATES OF AMERICA BY (Signature) 		01/14/2022		23. NAME (Typed) JEFFREY R. MITCHELL TITLE: CONTRACTING/ORDER NG OFFICER	
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ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 01/14/2022	CONTRACT NO. 31310020D0011	ORDER NO. 31310022F0010
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ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	252A-11-7-183-1061 Period of Performance: 01/14/2022 to 08/31/2024					

TOTAL CARR ED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

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B - Supplies or Services/Prices

B.1 BRIEF PROJECT TITLE AND WORK DESCRIPTION

(a) The title of this project is: Technical Assistance for the Development of the Regulatory Improvements for Production and Utilization Facilities Transitioning to Decommissioning Rulemaking

(b) Summary work description: The objective of this task order is to have the contractor provide support to the NRC staff for various activities associated with the development of the rulemaking to codify the exemptions and other licensing actions currently being processed for nuclear power reactors transitioning to decommissioning. These activities include binning the public comments on the proposed rule and regulatory guidance documents, conducting the information collection burden review, and supporting the staff in preparing and reviewing the various documents associated with the draft final rule package for the rulemaking.

B.2 CONSIDERATION AND OBLIGATION-TIME-AND-MATERIALS CONTRACT

(a) The ceiling price to the Government for full performance under this contract is [REDACTED]

(b) The contract includes: (1) direct labor hours at specified fixed hourly rates, inclusive of wages, fringe, overhead, general and administrative expenses, and profit, totaling \$ [REDACTED] and (2) cost of materials totaling \$ [REDACTED].

(c) The amount presently obligated by the Government with respect to this contract is \$ [REDACTED].

(d) It is estimated that the amount currently obligated will cover performance through [REDACTED].

(e) This is an incrementally-funded contract and FAR 52.232-22 – “Limitation of Funds” applies.

B.3 PRICE/COST SCHEDULE

Base Tasks							
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
							[REDACTED]

TOTAL ESTIMATED PRICE - BASE TASKS	[REDACTED]
TOTAL ESTIAMTED PRICE - OPTION TASK 3b	[REDACTED]
TOTAL ESTIMATED PRICE - OPTION TASK 4b	[REDACTED]
TOTAL ESTIMATED PRICE - INCLUSIVE OF ALL OPTIONS	\$245,228.00

C - Description/Specifications

C.1 STATEMENT OF WORK

Refer to Attachment No. 1 [Statement of Work]

D - Packaging and Marking

D.1 PACKAGING AND MARKING

(a) The Contractor shall package material for shipment to the NRC in such a manner that will ensure acceptance by common carrier and safe delivery at destination. Containers and closures shall comply with the Surface Transportation Board, Uniform Freight Classification Rules, or regulations of other carriers as applicable to the mode of transportation.

(b) On the front of the package, the Contractor shall clearly identify the contract number under which the product is being provided.

(c) Additional packaging and/or marking requirements are as follows: N/A.

D.2 BRANDING

The Contractor is required to use the statement below in any publications, presentations, articles, products, or materials funded under this contract/order, to the extent practical, in order to provide NRC with recognition for its involvement in and contribution to the project. If the work performed is funded entirely with NRC funds, then the contractor must acknowledge that information in its documentation/presentation.

Work Supported by the U.S. Nuclear Regulatory Commission (NRC), Office of Nuclear Material Safety and Safeguards, under Contract/order number 31310020D0011_31310022F0010.

E - Inspection and Acceptance

E.1 INSPECTION AND ACCEPTANCE BY THE NRC (SEP 2013)

Inspection and acceptance of the deliverable items to be furnished hereunder shall be made by the NRC Contracting Officer's Representative (COR) at the destination, accordance with FAR 52.247-34 - F.o.b. Destination.

Contract Deliverables:

Refer to Statement of Work section labeled deliverables.

F - Deliveries or Performance

F.1 PLACE OF DELIVERY-REPORTS

The items to be furnished hereunder shall be delivered, with all charges paid by the Contractor, to:

a. Contracting Officer's Representative (COR):

Refer to Section G.2 2052.215-71 CONTRACTING OFFICER REPRESENTATIVE AUTHORITY. (OCT 1999)

b. Contracting Officer (1 electronic copy) - Monthly Letter Status Report (MLSR) Only

Jeffrey.Mitchell@NRC.GOV - Contracting Officer

F.2 TASK/DELIVERY ORDER PERIOD OF PERFORMANCE (SEP 2013)

This order shall commence on January 14, 2022 and will expire on August 31, 2024.

G - Contract Administration Data

NRC Local Clauses Incorporated by Full Text

NRCAR Clauses Incorporated By Full Text

G.1 2052.215-71 CONTRACTING OFFICER REPRESENTATIVE AUTHORITY. (OCT 1999)

(a) The contracting officer's authorized representative (hereinafter referred to as the COR) for this contract is:

Primary COR:



(b) Performance of the work under this contract is subject to the technical direction of the NRC COR. The term "technical direction" is defined to include the following:

- (1) Technical direction to the contractor which shifts work emphasis between areas of work or tasks, authorizes travel which was unanticipated in the Schedule (i.e., travel not contemplated in the Statement of Work (SOW) or changes to specific travel identified in the SOW), fills in details, or otherwise serves to accomplish the contractual SOW.
- (2) Provide advice and guidance to the contractor in the preparation of drawings, specifications, or technical portions of the work description.
- (3) Review and, where required by the contract, approval of technical reports, drawings, specifications, and technical information to be delivered by the contractor to the Government under the contract.

(c) Technical direction must be within the general statement of work stated in the contract. The COR does not have the authority to and may not issue any technical direction which:

- (1) Constitutes an assignment of work outside the general scope of the contract.
- (2) Constitutes a change as defined in the "Changes" clause of this contract.
- (3) In any way causes an increase or decrease in the total estimated contract cost, the fixed fee, if any, or the time required for contract performance.
- (4) Changes any of the expressed terms, conditions, or specifications of the contract.
- (5) Terminates the contract, settles any claim or dispute arising under the contract, or issues any unilateral directive whatever.

(d) All technical directions must be issued in writing by the COR or must be confirmed by the COR in writing within ten (10) working days after verbal issuance. A copy of the written direction must be furnished to the contracting officer. A copy of NRC Form 445, Request for Approval of Official Foreign Travel, which has received final approval from the NRC must be furnished to the contracting officer.

(e) The contractor shall proceed promptly with the performance of technical directions duly issued by the COR in the manner prescribed by this clause and within the COR's authority under the provisions of this clause.

(f) If, in the opinion of the contractor, any instruction or direction issued by the COR is within one of the categories as defined in paragraph (c) of this section, the contractor may not proceed but shall notify the contracting officer in writing within five (5) working days after the receipt of any instruction or direction and shall request the contracting officer to modify the contract accordingly. Upon receiving the notification from the contractor, the contracting officer shall issue an appropriate contract modification or advise the contractor in writing that, in the contracting officer's opinion, the technical direction is within the scope of this article and does not constitute a change under the "Changes" clause.

(g) Any unauthorized commitment or direction issued by the COR may result in an unnecessary delay in the contractor's performance and may even result in the contractor expending funds for unallowable costs under the contract.

(h) A failure of the parties to agree upon the nature of the instruction or direction or upon the contract action to be taken with respect thereto is subject to 52.233-1 - Disputes.

(i) In addition to providing technical direction as defined in paragraph (b) of the section, the COR shall:

(1) Monitor the contractor's technical progress, including surveillance and assessment of performance, and recommend to the contracting officer changes in requirements.

(2) Assist the contractor in the resolution of technical problems encountered during performance.

(3) Review all costs requested for reimbursement by the contractor and submit to the contracting officer recommendations for approval, disapproval, or suspension of payment for supplies and services required under this contract.

(4) Assist the contractor in obtaining the badges for the contractor personnel.

(5) Immediately notify the Security Branch, Division of Facilities and Security (SB/DFS) (via e-mail) when a contractor employee no longer requires access authorization and return of any NRC issued badge to SB/DFS within three days after their termination.

(6) Ensure that all contractor employees that require access to classified Restricted Data or National Security Information or matter, access to sensitive unclassified information (Safeguards, Official Use Only, and Proprietary

information) access to sensitive IT systems or data, unescorted access to NRC controlled buildings/space, or unescorted access to protected and vital areas of nuclear power plants receive approval of SB/DFS prior to access in accordance with Management Directive and Handbook 12.3.

(7) For contracts for the design, development, maintenance or operation of Privacy Act Systems of Records, obtain from the contractor as part of closeout procedures, written certification that the contractor has returned to NRC, transferred to the successor contractor, or destroyed at the end of the contract in accordance with instructions provided by the NRC Systems Manager for Privacy Act Systems of Records, all records (electronic or paper) which were created, compiled, obtained or maintained under the contract.

(End of Clause)

G.2 2052.215-78 TRAVEL APPROVALS AND REIMBURSEMENT (OCT 1999) - ALTERNATE I (OCT 1999)

(a) Total expenditure for travel may not exceed [REDACTED] (base tasks) without the prior approval of the contracting officer.

(b) All foreign travel must be approved in advance by the NRC on NRC Form 445, Request for Approval of Official Foreign Travel, and must be in compliance with FAR 52.247-63 Preference for U.S. Flag Air Carriers. The contractor shall submit NRC Form 445 to the NRC no later than 30 days prior to the commencement of travel.

(c) The contractor will be reimbursed only for travel costs incurred that are directly related to this contract and are allowable subject to the limitations prescribed in FAR 31.205-46.

(d) It is the responsibility of the contractor to notify the contracting officer in accordance with the FAR Limitations of Cost clause of this contract when, at any time, the contractor learns that travel expenses will cause the contractor to exceed the travel ceiling amount identified in paragraph (a) of this clause.

(e) Reasonable travel costs for research and related activities performed at State and nonprofit institutions, in accordance with Section 12 of Pub. L. 100-679, must be charged in accordance with the contractor's institutional policy to the degree that the limitations of Office of Management and Budget (OMB) guidance are not exceeded. Applicable guidance documents include OMB Circular A-87, Cost Principles for State and Local Governments; OMB Circular A-122, Cost Principles for Nonprofit Organizations; and OMB Circular A-21, Cost Principles for Educational Institutions.

*To be incorporated into any resultant contract

(End of Clause)

H - Special Contract Requirements

NRC Local Clauses Incorporated by Full Text

H.1 KEY PERSONNEL. (JAN 1993)

(a) The following individuals are considered to be essential to the successful performance of the work hereunder:



*The contractor agrees that personnel may not be removed from the contract work or replaced without compliance with paragraphs (b) and (c) of this section.

(b) If one or more of the key personnel, for whatever reason, becomes, or is expected to become, unavailable for work under this contract for a continuous period exceeding 30 work days, or is expected to devote substantially less effort to the work than indicated in the proposal or initially anticipated, the contractor shall immediately notify the contracting officer and shall, subject to the concurrence of the contracting officer, promptly replace the personnel with personnel of at least substantially equal ability and qualifications.

(c) Each request for approval of substitutions must be in writing and contain a detailed explanation of the circumstances necessitating the proposed substitutions. The request must also contain a complete resume for the proposed substitute and other information requested or needed by the contracting officer to evaluate the proposed substitution. The contracting officer and the project officer shall evaluate the contractor's request and the contracting officer shall promptly notify the contractor of his or her decision in writing.

(d) If the contracting officer determines that suitable and timely replacement of key personnel who have been reassigned, terminated, or have otherwise become unavailable for the contract work is not reasonably forthcoming, or that the resultant reduction of productive effort would be so substantial as to impair the successful completion of the contract or the service order, the contract may be terminated by the contracting officer for default or for the convenience of the Government, as appropriate. If the contracting officer finds the contractor at fault for the condition, the contract price or fixed fee may be equitably adjusted downward to compensate the Government for any resultant delay, loss, or damage.

I - Contract Clauses

**I.1 52.217-7 OPTION FOR INCREASED QUANTITY - SEPARATELY PRICED LINE ITEM.
(MAR 1989)**

The Government may require the delivery of the numbered line item, identified in the Schedule as an option item, in the quantity and at the price stated in the Schedule. The Contracting Officer may exercise the option by written notice to the Contractor within 5 days of need within the period of performance. Delivery of added items shall continue at the same rate that like items are called for under the contract, unless the parties otherwise agree.

(End of clause)

J - List of Documents, Exhibits and Other Attachments

Attachment Number	Title	Date	Number of Pages
1	31310022R0005 Attachment No. 1 SOW Award	01/10/2022	15
2	NRC form 187 for NMSS-20-0005 Final	01/10/2022	4

TITLE: Technical Assistance for the Development of the Regulatory Improvements for
Production and Utilization Facilities Transitioning to Decommissioning Rulemaking

C.1 Background

The U.S. Nuclear Regulatory Commission (NRC) initiated the decommissioning rulemaking to amend the current requirements for production and utilization facilities transitioning to decommissioning. Experience has demonstrated that licensees for facilities that are transitioning to decommissioning seek several exemptions and license amendments per site to establish a long-term licensing basis for decommissioning. By issuing a decommissioning rule, the NRC would be able to establish regulations that would maintain safety and security at sites transitioning to decommissioning without the need to grant specific exemptions or license amendments in certain regulatory areas. Specifically, the decommissioning rulemaking has the following goals: (1) continue to provide reasonable assurance of adequate protection of the public health and safety and common defense and security at decommissioning production and utilization facilities; (2) ensure that the requirements for decommissioning production and utilization facilities are clear and appropriate; (3) codify those issues that are found to be generically applicable to all decommissioning production and utilization facilities and have resulted in the need for similarly-worded exemptions or license amendments; and (4) identify, define, and resolve additional areas of concern or other issues deemed relevant by the staff related to the regulation of production and utilization facilities that are transitioning to decommissioning.

The proposed rule includes changes related to the decommissioning of production and utilization facilities in the following areas:

- Emergency Preparedness
- Physical Security
- Cyber Security
- Drug and Alcohol Testing
- Certified Fuel Handler Definition and Elimination of the Shift Technical Advisor
- Decommissioning Funding Assurance
- Offsite and Onsite Financial Protection Requirements and Indemnity Agreements
- Environmental Considerations
- Record Retention Requirements
- Low-Level Waste Transportation
- Spent Fuel Management Planning
- Backfit Rule
- Foreign Ownership, Control, or Domination
- Clarification of Scope of License Termination Plan Requirement
- Removal of License Conditions and Withdrawal of Orders

For more information about the staff's rationale for proceeding with rulemaking in each of these areas, please see "Regulatory Improvements for Power Reactors Transitioning to Decommissioning; RIN Number: 3150-AJ59; NRC Docket ID: NRC-2015-0070; Regulatory Basis Document," dated November 20, 2017 (Agencywide Documents Access and Management System (ADAMS) Accession No. [ML17215A010](#)).

The staff provided its recommendation for the proposed rule to the Commission on May 7, 2018 (SECY-18-0055, "Proposed Rule: Regulatory Improvements for Production and Utilization Facilities Transitioning to Decommissioning (RIN 3150-AJ59)," ADAMS Accession No. [ML18012A019](#)).

The Commission approved publication of the proposed rule with changes on November 3, 2021 (SRM-SECY-18-0055, "Staff Requirements – SECY-18-0055 – Proposed Rule: Regulatory Improvements for Production and Utilization Facilities Transitioning to Decommissioning (RIN 3150-AJ59)," ADAMS Accession No. [ML21307A046](#)).

C.2 Objective

The objective of this task order is to have the contractor provide support to the NRC staff for various activities associated with the development of the rulemaking to codify the exemptions and other licensing actions currently being processed for nuclear power reactors transitioning to decommissioning. These activities include: binning the public comments on the proposed rule and regulatory guidance documents, conducting the information collection burden review, and supporting the staff in preparing and reviewing the various documents associated with the draft final rule package for the rulemaking.

C.3 Scope of Work/Tasks

The contractor shall provide all resources necessary (personnel, equipment, and material) to accomplish the tasks and deliverables described in this SOW.

Task 1 Task Order Kickoff Meeting

Within 10 business days of task order award, a kickoff meeting shall be held at NRC headquarters in Rockville, Maryland (or at another designated location or via teleconference or video conference). All key contractor representatives assigned to the task order shall attend the kickoff meeting. The purpose of this meeting is to provide the contractor an overview of the status of the project and the path forward.

The kickoff meeting will be set up by NRC COR, and the agenda is the responsibility of the NRC COR. Input from the contractor shall be requested.

The contractor shall prepare a meeting summary. At a minimum, it shall include: (1) identification of meeting participants from the NRC and Contractor, (2) minutes of the meeting that clearly describe the substance of the meeting, and (3) any action items and decisions from the meeting.

Task 2 Working Group Meetings

The contractor shall facilitate notetaking and making edits in real time to rulemaking documents as the working group comes to decisions on policy issues and comment response.

The contractor shall make available key personnel assigned to active tasks during the course of these meetings.

Working group meetings are generally held monthly except during the formulation of the public comment bins during the proposed rule comment period and during the development of the final rule package (including management review and concurrence) in which the meetings will be held weekly. These meetings will be scheduled by NRC staff and shall be between the contractor and the NRC (COR and other key NRC staff) and may be as long as a half workday in duration. It is anticipated approximately 85 working group meeting will be held during the task order period of performance. Working group meetings shall be held by teleconference or video conference as specified by the NRC COR.

Deliverables

- a. The contractor shall prepare a meeting agenda based on the project schedule and action items from previous meetings.
- b. The contractor shall prepare a meeting summary. At a minimum, it shall include: (1) identification of meeting participants from the NRC and Contractor, (2) minutes of the meeting that clearly describe the substance of the meeting, and (3) any action items and decisions from the meeting.

Task 3a Development of the Analysis of the Information Collection Burden

The contractor shall prepare an analysis of the information collection burden of the completed proposed rule and draft final rule for the decommissioning rulemaking, suitable for an Office of Management and Budget (OMB) Paperwork Reduction Act supporting statement. An OMB supporting statement is required for each 10 CFR part affected by the rulemaking. The current scope will require these burden statements to be prepared for several 10 CFR parts in addition to 10 CFR Part 50. These parts include 20, 26, 50, 51, 52, 72, 73, and 140.

The analysis of the information collection burden will be provided on or before the agreed time, will be technically acceptable, will be free of spelling or grammatical errors, and will be provided in the specified format.

Deliverables

- a. The contractor shall provide a draft analysis of the information collection burden of the proposed rule in conformance with the template for OMB supporting statements. The contractor shall also provide any Excel spreadsheets or other models/documents showing the calculational methods used to justify the information collection burden of the proposed regulatory requirements.
- b. As directed by the NRC COR, the contractor shall make specified revisions to the draft analysis of the information collection burden of the proposed rule into a format suitable for an OMB Paperwork Reduction Act submission.
- c. The contractor shall prepare and provide the NRC COR and project manager a draft analysis of the information collection burden of the draft final rule in conformance with the template for OMB supporting statements. The contractor shall also provide any Excel spreadsheets or other models/documents showing the calculational methods used to justify the information collection burden of the final regulatory requirements.

- d. As directed by the NRC COR, the contractor shall make specified revisions to the draft analysis of the information collection burden of the draft final rule into a format suitable for an OMB Paperwork Reduction Act submission.

Optional Task 3b. Additional Development of the Analysis of the Information Collection Burden

Optional Task 3b is for an additional two statements that shall provide the same level of detailed response for Task 3 and include with the Task 3 deliverables.

Task 4a Support for the Binning of Public Comments

The contractor shall develop and provide comprehensive public comment binning of the proposed rule and draft regulatory guides in accordance with guidance provided by the NRC. The public comment bins and summaries of the public comments contained within each bin will clearly explain how the comment will be considered in the draft final rule. The supporting statement of consideration will contain the justification for the rulemaking and describe the necessary technical, legal, and policy issues associated with this rulemaking to support the NRC's goals to amend the requirements for production and utilization facilities transitioning to decommissioning. NRC anticipates up to 200 unique public comments submissions of which about 20 provide a significant amount of detail.

A draft of the public comment binning provided shall be technically acceptable, free of spelling or grammatical errors, and provided in the format as directed by the NRC COR.

Deliverables

- a. A written report that provides recommended binning of public comments received during the comment period for the proposed rule.
- b. Brief summaries (paragraph form) for each bin to include in the *Federal Register* notice of the draft final rule.

Optional Task 4b. Additional Support for the Binning of Public Comments

In the event that significantly larger numbers of comment submissions are received (>200 unique comments) or comments that are more challenging to review due to their length or level of detail (>20 comments) and the level of effort is exceeded for responding to these comments, the contractor shall provide the same level of detailed response for Task 4 and include with the Task 4 deliverables.

Task 5 Support of Public Meetings and Workshops

The contractor shall assist in supporting public meetings (3 estimated), briefings for the Advisory Committee on Reactor Safeguards (2 estimated), a briefing for the Committee to Review Generic Requirements (1 estimated), and a briefing for the Commission (1 estimated). The contractor shall provide written summaries, presentations, and/or briefings as directed by the NRC COR.

Deliverables

The contractor shall prepare written summaries, presentations, and/or briefings according to agency format as directed by the NRC COR.

Task 6 Support Staff Development of the Draft Final Rule Package

The contractor shall support the staff in developing the draft final rule package, including ensuring consistency of the various documents in the package. This task may include a site visit to the NRC headquarters in Rockville, MD.

The draft final rule package will incorporate NRC-approved changes resulting from the review of public comments on the proposed rule *Federal Register* notice. The contractor will work with the NRC COR and the project manager to develop and submit a final rule package that is consistent with current agency policy and procedures.

Following NRC review, the contractor will revise the draft final rule package as directed by the NRC COR into an acceptable format for submission to NRC Regulatory Analysis and Support Branch as a final rule.

The draft rule language shall be technically acceptable, free of spelling or grammatical errors, and provided in the specified format.

Deliverables

- a. The contractor shall provide the draft final rule package suitable for submission to the NRC Regulatory Analysis and Support Branch as the draft final rule using the draft final rule templates.
- b. The contractor shall revise the draft final rule package as directed by the NRC COR into an acceptable format for submission to the NRC Regulatory Analysis and Support Branch.

C.4 Personnel Qualifications, Key Personnel and Estimated Level of Effort

Personnel working under this task order in the specified labor category shall meet the corresponding minimum requirements for experience and education, as follows.

Labor Category	Minimum Qualifications Requirement	Key Personnel
Project Manager	10 or more years working in the nuclear field/industry with specific experience in project management, regulatory analysis, reactor licensing (including license renewal), implementing guidance, and rulemaking development. AND Experience with oral presentations at public meetings, professional conferences, management briefings, or providing expert testimony in hearings.	Yes
Subject Matter Expert/ Sr. Technical	10 or more years working in the nuclear field/industry with at least a bachelor's degree in an engineering or science discipline,	Yes

Reviewer / Technical Reviewer	<p>OR</p> <p>5 years working in the nuclear field/industry with at least a master's degree in an engineering or science discipline;</p> <p>AND</p> <p>Sub-elements</p> <ul style="list-style-type: none"> • Technical expertise with the federal rulemaking process • Knowledge of power plant operations and systems • Knowledge of severe accidents • Knowledge of economics/cost analysis <p>Note: To the extent that Offerors propose more than one SME for this work, the NRC requires that the SME team as a whole in some fashion meets all of these sub-elements. Each proposed SME shall meet one of the experience and education requirement stated above.</p>	
Clerical/Administrative	<p>Bachelor of Science or Bachelor of Arts degree</p> <p>Understanding of the NRC's publication and editorial requirements</p> <p>5 years' experience in technical editing</p>	No

C.5 Certification and License Requirements

N/A

C.6 Reporting Requirements

Monthly Letter Status Report

The contractor shall provide a Monthly Letter Status Report (MLSR) which consists of a technical progress report and financial status report. This report will be used by the government to assess the adequacy of the resources proposed by the contractor to accomplish the work contained in this SOW and provide status of contractor progress in achieving tasks and producing deliverables. The report shall include contract/order summary information, work completed during the specified period, milestone schedule information, problem resolution, travel plans, and staff hour summary.

License Fee Recovery

The work specified in this SOW is not license fee recoverable.

C.7 List of Deliverables

The contractor shall submit all deliverables to the NRC COR and project manager electronically. A copy of the monthly status report shall also be provided to the NRC

Contracting Officer (CO). These deliverables shall be Microsoft Word (.docx) or Microsoft PowerPoint (.pptx) files. The transmittal letter, as a minimum, shall contain the task order number, the document being reviewed, as well as the task project title. Below is the anticipated delivery schedule and may be changed as directed by the NRC COR.

Tasks	Deliverables	Nominal Schedule
Task 1 Task Order Kickoff Meeting	Kick-off Meeting Summary	Within 7 business days after the meeting.
Task 2 Working Group Meetings	Meeting Agenda Meeting Summary	within 2 business days prior to the meeting within 7 business days after the meeting
Task 3 Development of the Analysis of the Information Collection Burden – Proposed Rule and Draft Final Rule	Up to eight draft analyses of the information collection burden of the affected 10 CFR sections in completed proposed rule and draft final rule in conformance with the template for OMB supporting statements. Excel spreadsheets or other models/documents showing the calculational methods used to justify the information collection burden of the proposed regulatory requirements.	Within 20 business days after the staff develops draft rule language and draft responses to comments.
Task 4 Support for the Binning of Public Comments – Proposed Rule	Written report that provides recommended binning of public comments received during the comment period for the proposed rule Brief summaries (paragraph form) for each bin to include in the <i>Federal Register</i> notice of the draft final rule	Within 10 business days after the close of the comment period
Task 5 Support of Public Meetings and Workshops	Presentations, and/or Briefings Meeting Summaries	Presentations and/or briefings within 2 business days prior to the meeting Meeting summary within 7 business days after the public meeting or workshop

Task 6 Support Staff Development of the Draft Final Rule Package	Draft final rule language suitable for publication in the <i>Federal Register</i> as a final rule Revised draft final rule language as directed by the NRC COR into acceptable format for submission to <i>Federal Register</i>	Within 100 business days of the close of the comment period. Within 20 business days after the staff develops draft rule language and draft responses to comments.
Status Report	Monthly Letter Status Report	20 th calendar day of the following month

** The deliverables required under these efforts must conform to the standards contained or referenced in this SOW. Items determined to be missing or incorrect shall be corrected by the contractor. If not incorporated after initial identification by NRC COR, contractor shall add/correct at its own expense.

C.8 Required Materials

N/A

C.9 Release of Publications

Any documents generated by the contractor under this contract/order **shall not** be released for publication or dissemination without CO and COR prior written approval.

C.10 Place of Performance

The work to be performed under this contract/order will be primarily performed at the contractor's facility.

C.11 Recognized Holidays

N/A

C.12 Hours of Operation

N/A

C.13 Contractor Travel

Contractor will be authorized travel expenses consistent with the Federal Travel Regulation (FTR) and the limitation of funds specified in this task order. All travel requires prior written approval from the NRC COR.

As such, for estimating purposes please include \$14,000.00 for the life of the Task Order in your proposal.

The contractor may need to make up to two site visits to the NRC headquarters in Rockville, MD for the kickoff meeting (Task 1) and development of the draft final rule (Task 6), and an additional five trips to support public meetings (Task 5).

- **Frequency:** up to seven trips
- **Destination:** NRC headquarters in Rockville, MD
- **Number of Staff per trip:** Up to two contractor’s staff; one of which *must* be the Subject Matter Expert (SME)

C.14 Data Rights

N/A

C.15 Incremental Development for Software

N/A

C.16 Applicable Publications

The documents listed below are relevant to the requirement and shall be used by the Contractor in the performance of the task order.

- Atomic Energy Act of 1954 (as amended)
- 10 CFR Chapter I
- Rulemaking Guidance – NMSS Policy and Procedures 6-10, “NMSS Procedures for Preparation and Review of Rulemaking Packages,” Revision 4 (ADAMS Accession No. ML20244A210 (non-public))
- NUREG-1379, “NRC Editorial Style Guide,” Revision 2 (ADAMS Accession No. [ML093280744](#))
- NUREG-0544, “Collection of Abbreviations,” Revision 5 (ADAMS Accession No. [ML17004A106](#))

Documents identified in this SOW are publicly available through the NRC’s online document retrieval system (ADAMS) by referencing the ADAMS accession number provided for the document via the NRC public web site (<https://www.nrc.gov/reading-rm/adams.html#web-based-adams>) or can be provided by the NRC Contracting Officer upon request prior to award and the COR after award.

Additional documents for background and reference are listed in the table below.

Document Title	ADAMS Accession Number/FR Citation
Staff Requirements Memorandum SECY-14-0118, “Request by Duke Energy Florida, Inc., for Exemptions from Certain Emergency Planning Requirements,” dated December 30, 2014	ML14364A111
SECY-00-0145, “Integrated Rulemaking Plan for Nuclear Power Plant Decommissioning,” dated June 28, 2000	ML003721626

Advance Notice of Proposed Rulemaking – published in the <i>Federal Register</i> November 19, 2015	80 FR 72358
Public comments on Advance Notice of Proposed Rulemaking	ML16229A277
Draft Regulatory Basis Document, Regulatory Improvements for Power Reactors Transitioning to Decommissioning	ML17047A413
Preliminary Draft Regulatory Analysis for Regulatory Basis: Regulatory Improvements for Decommissioning	ML16271A511
Regulatory Basis Document, Regulatory Improvements for Power Reactors Transitioning to Decommissioning	ML17215A010
Regulatory Analysis for Regulatory Basis, Regulatory Improvements for Power Reactors Transitioning to Decommissioning	ML17332A075
SECY-18-0055, “Proposed Rule: Regulatory Improvements for Production and Utilization Facilities Transitioning to Decommissioning (RIN 3150-AJ59)	ML18012A019
SRM-SECY-18-0055, “Staff Requirements – SECY-18-0055 – Proposed Rule: Regulatory Improvements for Production and Utilization Facilities Transitioning to Decommissioning (RIN 3150-AJ59)	ML21307A046

C.17 Security Requirements

The contractor shall be required to return NRC issued Personal Identification Verification (PIV) cards/badges to the COR at the end of the contract period of performance. If a contractor voluntarily leaves the company, the badge must be returned on the employee’s final day of employment. Once the badge is returned to the NRC, the contractor will no longer have access to NRC buildings, sensitive automated information technology systems or data. Additional information related to the returning of PIV badges can be found in [Management Directive 12.1](#), Section 5.

C.18 Section 508 – Information and Communication Technology Accessibility

C.18.1 Introduction

In December 2000, the Architectural and Transportation Barriers Compliance Board (Access Board) pursuant to Section 508(2)(A) of the Rehabilitation Act Amendments of 1998, established electronic and information technology (EIT) accessibility standards for the federal government.

The Standards for Section 508 of the Rehabilitation Act (codified at [36 CFR § 1194](#)) were revised by the Access Board, published on January 18, 2017 and minor corrections were made on January 22, 2018, effective March 23, 2018.

The Revised 508 Standards have replaced the term EIT with information and communication technology (ICT). ICT is information technology (as defined in [40 U.S.C. 11101\(6\)](#)) and other equipment, systems, technologies, or processes, for which the principal function is the creation, manipulation, storage, display, receipt, or transmission of electronic data and information, as

well as any associated content. Examples of ICT include, but are not limited to: Computers and peripheral equipment; information kiosks and transaction machines; telecommunications equipment; customer premises equipment; multifunction office machines; software; applications; Web sites; videos; and electronic documents.

The text of the Revised 508 Standards can be found in 36 CFR § 1194.1 and in Appendices A, C and D of 36 CFR § 1194 (at https://www.ecfr.gov/cgi-bin/text-idx?SID=caeb8ddcea26ba5002c2eea047698e85&mc=true&tpl=/ecfrbrowse/Title36/36cfr1194main_02.tpl).

C.18.2 General Requirements

In order to help the NRC comply with Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794d) (Section 508), the Contractor shall ensure that its deliverables (both products and services) within the scope of this contract/order are

1. in conformance with, and
2. support the requirements of the Standards for Section 508 of the Rehabilitation Act, as set forth in Appendices A, C and D of 36 CFR § 1194.

C.18.3 Applicable Provisions of the Revised 508 Standards

The following is an outline of the Revised 508 Standards that identifies what provisions are always applicable and which ones may be applicable. If “Maybe” is stated in the table below, then those provisions are applicable only if they are within the scope of this acquisition.

Applicable to the Contract/Order?	Provision of 36 CFR Part 1194
Yes	1. Appendix A to Part 1194 – Section 508 of the Rehabilitation Act: Application and Scoping Requirements
Yes	<ul style="list-style-type: none"> ○ Section 508 Chapter 1: Application and Administration - <i>sets forth general application and administration provisions</i>
Yes	<ul style="list-style-type: none"> ○ Section 508 Chapter 2: Scoping Requirements - <i>containing scoping requirements (which, in turn, prescribe which ICT – and, in some cases, how many – must comply with the technical specifications)</i>
Maybe	2. Appendix C to Part 1194 – Functional Performance Criteria and Technical Requirements
Maybe	<ul style="list-style-type: none"> ○ Chapter 3: Functional Performance Criteria – <i>applies to ICT where required by 508 Chapter 2 (Scoping Requirements) and where otherwise referenced in any other chapter of the Revised 508 Standards</i>
Maybe	<ul style="list-style-type: none"> ○ Chapter 4: Hardware
Maybe	<ul style="list-style-type: none"> ○ Chapter 5: Software

Applicable to the Contract/Order?	Provision of 36 CFR Part 1194
Maybe	<ul style="list-style-type: none"> ○ Chapter 6: Support Documentation and Services (<i>applicable to, but not limited to, help desks, call centers, training services, and automated self-service technical support</i>) <u>(Always applies if Chapters 4 or 5 apply)</u>
Yes	<ul style="list-style-type: none"> ○ Chapter 7: Referenced Standards
Maybe	3. Appendix D to Part 1194 – Electronic and Information Technology Accessibility Standards as Originally Published on December 21, 2000

Refer to Chapter 2 (Scoping Requirements) first to confirm what provisions in Appendix C apply in a particular case.

Section E203.2 applies only to the NRC, except as specified below.

C.18.4 Exceptions

C.18.4.1 Legacy ICT

Unless a deliverable of this contract/order is identified in this contract/order as Legacy ICT, use by the Contractor of the *Legacy ICT* general exception (section E202.2 of 36 CFR § 1194) shall only be permitted on a case-by-case basis for applicable legacy ICT and with advance written approval from the COR.

C.18.4.2 Undue Burden

The *Undue Burden* general exception (section E202.6 of 36 CFR § 1194) is not expected to be applicable to work performed by the Contractor. If there are questions about potential application of this exception, please discuss with the CO.

C.18.4.3 Fundamental Alteration or Best Meets

If the Contractor wishes to use the *Fundamental Alteration* (section E202.6 of 36 CFR § 1194) or *Best Meets* (section E202.7 of 36 CFR § 1194) general exceptions the Contractor shall do the following:

1. provide the COR with information necessary to support the agency's documentation requirements, as identified in sections E202.6.2 and E202.7.1 of 36 CFR § 1194, respectively
2. request and obtain written approval from the COR for development and/or use, as applicable to the scope of the contract/order, of an alternative means for providing individuals with disabilities access to and use of the information and data, as specified in sections E202.6.3 and E202.7.2 of 36 CFR § 1194, respectively.

C.18.4.4 National Security Systems

Based on the definition at [40 U.S.C. 11103\(a\)](#), the *National Security Systems* general exception (section E202.3 of 36 CFR § 1194) is not applicable to this contract/order.

C.18.4.5 ICT Functions Located in Maintenance or Monitoring Spaces

The Contractor shall confirm with the COR that an ICT deliverable of this contract/order will be located in maintenance or monitoring spaces before assuming that the *ICT Functions Located in Maintenance or Monitoring Spaces* general exception (section E202.5 of 36 CFR § 1194) applies.

Note that this exception does not apply to features of the ICT (such as Web interfaces) that can be accessed remotely, outside the maintenance or monitoring space where the ICT is located.

C.18.5 Additional Requirements

C.18.5.1 Notification Due to Impact from NRC Policies, Procedures, Tools and/or ICT Infrastructure

If and when 1) the Contractor is dependent upon NRC policies, procedures, tools and/or ICT infrastructure for Revised-508-Standards-conformant delivery of any of the products or services under this acquisition, and 2) the Contractor is aware that conformance of products or services will be negatively impacted by capability gaps in NRC policies, procedures, tools and/or ICT infrastructure, the Contractor shall inform the COR so that the NRC can both be aware and take corrective action.

C.18.5.2 Accessibility of Electronic Content

For electronic content (as defined in section E103 of 36 CFR § 1194) deliverables of this contract/order:

1. If a deliverable is in the form of an Adobe Portable Document Format (PDF) file and is either *Public Facing* or *Agency Official Communication* (as defined in sections E103 and E205.3 of 36 CFR § 1194, respectively) the Contractor shall ensure that it conforms to both section E205.4 of 36 CFR § 1194 and ISO 14289-1 (PDF/UA-1)
2. Unless the Contractor requests and obtains advance written approval from the COR for a specific deliverable or class of deliverables, the contractor shall ensure that
 - a. deliverables that are not *Public Facing* and not *Agency Official Communication* (as defined in sections E103 and E205.3 of 36 CFR § 1194, respectively) shall conform to section E205.4 of 36 CFR § 1194
 - b. deliverables that are in the form of PDF files, are not *Public Facing* and are not *Agency Official Communication* (as defined in sections E103 and E205.3 of 36 CFR § 1194, respectively) shall conform to section E205.4 of 36 CFR § 1194 and ISO 14289-1 (PDF/UA-1).

C.18.5.3 Other

It is desirable that the Contractor address the applicable provisions of the Revised 508 Standards throughout product and service lifecycles rather than only performing a conformance check toward the end of a process.

If and when the Contractor provides custom ICT development services pursuant to this acquisition, the Contractor shall ensure the ICT products and services fully support the applicable provisions of the Revised 508 Standards prior to delivery and before final acceptance.

If and when the Contractor provides installation, configuration or integration services for ICT products (equipment and/or software) pursuant to this acquisition, the Contractor shall not install, configure or integrate the ICT equipment and software in a way that reduces the level of conformance with the applicable provisions of the Revised 508 Standards.

If and when the scope of this contract/order includes work by the Contractor to collect, directly from NRC employees or the Public, requirements for the procurement, development, maintenance or use of ICT the Contractor shall identify the needs of users with disabilities in conformance to section E203.2.

C.18.6 ICT Accessibility Deliverables

The Contractor shall provide the following ICT accessibility deliverables, when within the scope of this contract/order.

C.18.6.1 Accessibility Conformance Report (ACR)

This report shall be submitted for ICT products, systems or application deliverables. A written ACR shall be based on the Voluntary Product Accessibility Template (VPAT), as specified at <https://www.itic.org/policy/accessibility/vpat> or provide equivalent information. This report has the purpose to document the state of conformance to the Revised 508 Standards for the subject product, system or application.

C.18.6.2 Supplemental Accessibility Report (SAR)

This report shall be submitted for ICT products, systems or application deliverables that have been custom developed or integrated by the Contractor to meet contract/order requirements. A written SAR shall contain:

- a) Description of evaluation methods used to produce the ACR, to demonstrate due diligence in supporting conformance claims;
- b) Information on core functions that can't be used by persons with disabilities; and,
- c) Information on how to configure and install the ICT item to support accessibility

C.18.6.3 ICT Support Documentation

This documentation shall be submitted for ICT products, systems or application deliverables. The support documentation shall include:

- a) Documentation of features that help achieve accessibility and compatibility with assistive technology for persons with disabilities (as required by section 602 of 36 CFR § 1194);
- b) For authoring tools that generate content (documents, reports, videos, multimedia, web content, etc.): Information on how the tool enables the creation of accessible electronic content that conforms to the Revised 508 Standards (see section 504 of 36 CFR § 1194), including the range of accessible user interface elements the tool can create;
- c) For platform software (as defined in section E103.4 of 36 CFR § 1194) and software tools that are provided by a platform developer: Documentation on the set of accessibility services that support applications running on the platform to interoperate with assistive technology, as required by section 502.3 of 36 CFR § 1194.

C.18.6.4 ICT Support Documentation (Alternate Formats)

Upon request, alternate formats for non-electronic support documentation shall be provided (as required by section 602.4 of 36 CFR § 1194).

C.18.6.5 Document Accessibility Checklist

This checklist shall be submitted for ICT electronic content deliverables that are documents (as defined in section E103 of 36 CFR § 1194), if the requirement is specified elsewhere in this acquisition that testing be performed. A completed checklist summarising the subject document's state of conformance to the applicable WCAG 2.0 Level A and AA Success Criteria (as referenced in section E205.4 and 702.10 of 36 CFR § 1194) and, for PDF files, ISO 14289-1 (PDF/UA-1).

C.18.6.6 Communication to ICT Users

When the Contractor is providing ICT support services (including, but not limited to help desks, call centers, training services, and automated self-service technical support), any communication to ICT users shall accommodate the communication needs of individuals with disabilities (see section 603.3 of 36 CFR § 1194) and include information on accessibility and compatibility features (see 603.2 of 36 CFR § 1194).