

Figure: 25 TAC §289.252(mm)

Rule Cross Reference	Name of Records/Documents	Time Interval for Keeping Record/Document
(l)(7)(D)	Documentation of all receipts and transfers for the manufacture and commercial distribution of devices	3 years after the date of the event (i.e. receipt or transfer)
(r)(2)(C)	Records of tests and checks of measurements of the radioactivity of radioactive drugs	A minimum of 3 years after when the record was made
(r)(3)(G)	A complete description of any deviation from the manufacturer's instructions when eluting generators or processing radioactive materials with a reagent kit	3 years after the record was made
(s)(4)(G)	Records including the name, address, and point of contact for each general licensee to whom depleted uranium in products or devices is distributed	2 years after the record was made
(x)(10)	Test results and records for generator eluates of molybdenum-99 breakthrough or strontium-82 and strontium-85 contamination	3 years after the record was made
(cc)(6)(B)(v)	All information supporting the report of a transfer of small quantities of source material	1 year after the transfer event is included in a report to the agency, the NRC, or any agreement state
(gg)(7)	Records of information important to the safe and effective decommissioning of the facility	Until the license is terminated by the agency
(ii)(3)(G)(i)	Confirmation of receipt of a notification to the individual of the right to complete, correct and explain any reasons for denial of personnel access authorization	1 year after the date of the notification
(ii)(3)(H)(i)	Documentation regarding the trustworthiness and reliability of individual employees	3 years after the date the individual no longer requires unescorted access to category 1 or category 2 quantities of radioactive material
(ii)(3)(H)(ii)	Copy of the current access authorization program procedures	3 years after the procedure is no longer needed
(ii)(3)(H)(ii)	Superseded material for any portion(s) of the access authorization program procedures that is superseded	3 years after the procedure or any portion(s) of the procedure is superseded

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(ii)(3)(H)(iii)	List of persons approved for unescorted access authorization	3 years after the list is superseded or replaced
(ii)(4)(A)(ii)	Certification in writing that each individual employee's identification was properly reviewed and any documents used for the review	3 years after the date an individual granted unescorted access to category 1 or category 2 quantities of radioactive material no longer requires such access, or, for an individual denied access, 3 years from the date the record was made
(ii)(6)(A)(xii)	Written confirmation of an active security clearance from the agency or employer that granted the clearance or reviewed the criminal history records check of the individual	3 years after the date the individual no longer requires unescorted access to category 1 or category 2 quantities of radioactive material
(ii)(6)(A)(xiii)	Written verification from a service provider licensee for an individual employed by that service provider that it has conducted a background investigation for the individual and approved that individual for unescorted access to category 1 or category 2 quantities of radioactive material	3 years after the date the individual employee no longer requires unescorted access to category 1 or category 2 quantities of radioactive material
(ii)(6)(B)	Written confirmation from an agency or employer that reviewed the criminal history records check for an individual who has had a favorably adjudicated U.S. Government criminal history records check within the last 5 years, under a comparable U.S. Government program involving fingerprinting and an FBI identification and criminal history records check provided that he or she makes available the appropriate documentation	3 years after the date the individual no longer requires unescorted access to category 1 or category 2 quantities of radioactive material
(ii)(7)(E)	All fingerprint and criminal history records on an individual (including data indicating no record) received from the FBI, or a copy of these records if the individual's file has been transferred	3 years after the date the individual no longer requires unescorted access to category 1 or category 2 quantities of radioactive material

§289.252 Rule Cross Reference	Name of Records/Documents	Time Interval for Keeping Record/Document
(ii)(8)(C)	Access authorization program review records	3 years after the record was made
(ii)(10)(A)(iv)	Copy of the current security plan	3 years after the record is no longer needed
(ii)(10)(A)(iv)	Copy of superseded material from any portion of the security plan that is superseded	3 years after the record is superseded
(ii)(10)(B)(iii)	Copy of the current implementing procedures	3 years after the procedure is no longer needed
(ii)(10)(B)(iii)	Any superseded portion(s) of the implementing procedures	3 years after the record is superseded
(ii)(10)(C)(iv)	Copies of initial and refresher training	3 years after the date of the training
(ii)(10)(D)(viii)(I)	Copy of the information protection procedures	3 years after the document is no longer needed
(ii)(10)(D)(viii)(II)	List of individuals approved for access to the security plan, or implementing procedures, <u>or the list of individuals that have been approved for unescorted access</u>	3 years after the document is no longer needed
(ii)(11)(C)	Documentation of the licensee's efforts to coordinate with the LLEA	3 years after the record was made
(ii)(14)(B)	Records on maintenance and testing activities	3 years after the record was made
(ii)(16)(C)	Security program review documentation	3 years after the record was made
(ii)(18)(D)	Verification documentation for any transfer of category 1 or category 2 quantity of radioactive material	3 years after the record was made
(ii)(20)(E)	Documentation, and any revisions thereof, for the preplanning and coordination of shipments of category 1 or category 2 quantities of radioactive material	3 years after the record was made
(ii)(21)(E)	Copy of the advance notification and any revision and cancellation notices for the shipment of category 1 quantities of radioactive material through or across boundaries of a State	3 years after the record was made
(II)(2)	Documentation of any installation, repair, or maintenance of devices containing sealed sources of radioactive material	5 years after date of service