

From: [Sippel, Timothy](#)
To: [Malek, Elise](#); donnelpb@westinghouse.com
Cc: [Vukovinsky, Thomas](#); [Womack, Roland](#); [Peterka, Nicholas](#); mille1cs@westinghouse.com
Subject: Document Request for the July 26 NCS/TRANS Inspection
Date: Monday, June 28, 2021 9:48:00 AM
Attachments: [2021-003 NCS TRANS Document Request.docx](#)

Elise, Patrick,

The purpose of this letter is to notify you that the U.S. Nuclear Regulatory Commission (NRC) Region II staff will conduct nuclear criticality safety and transportation inspections at your facility during the week of July 26, 2021. The inspections will focus on the core inspection procedures described in the NRC Inspection Manual Chapter 2600; and will use NRC Inspection Procedures (IPs) [88015](#), "Nuclear Criticality Safety" and [86740](#) "Inspection of Transportation Activities." The inspectors are myself and Roland Womack.

Nick Peterka or I will also follow-up with you concerning an NCS focus area (currently listed as item 1.h in the attached); once the focus area has been finalized.

Experience has shown that these inspections are resource intensive both for the NRC inspectors and your staff. In order to minimize the impact to your onsite resources and to conduct a productive inspection, I have attached a request for documents and specific support needed for this inspection. It is important that all of these documents are up to date, complete, and ready for the inspectors upon arrival at the facility.

If possible, an entrance meeting should be schedule for 13:00 on July 26, with an exit meeting at 16:00 on July 16. If there are any questions about this inspection or the material requested, please contact me by email, or at 404-797-4525.

Thank you. – Tim.

**NUCLEAR CRITICALITY SAFETY
TRANSPORTATION
INSPECTION DOCUMENT
REQUEST**

SITE: WEC

INSPECTION REPORT NUMBER: 2021-003

PRE-INSPECTION VISIT:

N/A

INSPECTION DATES:

July 26 – 29, 2021

NRC INSPECTORS:

Timothy Sippel (Lead)

Timothy.Sippel@nrc.gov

Roland Womack

Kenneth.Womack@nrc.gov

ACCOMPANYING PERSONNEL: None

IDENTIFIED LICENSEE CONTACTS:

Licensing Manager: Elise Malek, malekem@westinghouse.com

Licensing: Patrick Donnelly, donnelpb@westinghouse.com

NCS Manager: Chris Miller, mille1cs@westinghouse.com

ASSOCIATED PROCEDURES:

[IP 88015](#) – Nuclear Criticality Safety

[IP 86740](#) – Inspection of Transportation Activities

Note: This is a broad list of the documents the NRC inspectors will be interested in obtaining and reviewing during the inspection visit. The current version of these documents is expected unless specified otherwise. The lead inspector can answer questions regarding specific information needs with licensee staff and may request additional documents before the inspection. When possible, please provide access to the requested documents via your electronic reading room no later than one week before the inspection.

DOCUMENTATION REQUESTED

1. Information Requested for NCS Inspection (Sippel)

- a. The most recent internal audit of the NCS program (if any since the last NCS inspection)
- b. NCS-related CAP entries, event reports, and issue screening documents since the last NCS inspection
- c. Any new and revised NCS procedures, including any changes to the NCS Manual
- d. Sample of records indicating operator completion of required NCS training
- e. NCS training materials (e.g., blank qual plans, slides, tests) for operators and

- operations management
- f. NCS engineer qualification records for any engineers that have completed a qualification since the last NCS inspection
- g. New and/or revised CSEs and Calc Notes since last NCS inspection
- h. CSEs, Calc Notes, ISA documents, and OPs for [Focus Area TBD]
- i. NCS inspection reports (a.k.a.: weekly walkdowns) since the last NCS inspection
- j. A list of any scheduled maintenance or calibration activities for NCS IROFS the week of the inspection

2. Information Requested for TRANS Inspection (Womack)

- a. Organization chart for the transportation department
- b. List of the types of packages used by the licensee for radioactive shipments
- c. Implementing procedures applicable to the preparation and packaging of radioactive shipments
- d. Manifests and shipping records for radioactive shipments for 2020 and 2021 (No need to digitize if only paper copies are available; will review onsite if so)
- e. List of condition reports/corrective action program entries related to radioactive shipments for 2020 and 2021
- f. Copies of self-assessments and independent audits of the radioactive material transportation program performed in 2020 and 2021
- g. Any 71.95 reports from 2020 and 2021, including those in progress
- h. Training records for individuals responsible for preparing radioactive shipments
- i. A list of all radioactive packages received by Westinghouse in 2021. I will select a sample to review receipt inspections and surveys
- j. During the entrance meeting please provide of a list of transportation activities scheduled for the week of the inspection

This letter contains mandatory information collections that are subject to the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 et seq.). The Office of Management and Budget (OMB) approved these information collections (approval number 3150-0009). Send comments regarding this information collection to the Information Services Branch, Office of the Chief Information Officer, Mail Stop: O-1F13, U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by e-mail to Infocollects.Resource@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202, (3150-0009) Office of Management and Budget, Washington, DC 20503.