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ConocoPhillips Company  
Global Aviation Services  
6601 S. Airpark Place  
Anchorage, Alaska 99502  
phone 907.263.3502

Casey Alldredge  
Health Physicist  
Materials Licensing and Decommissioning  
1600 East Lamar Boulevard  
Arlington, TX 76011-4511

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**Subject: Mail-stop Change to Match Change in RSO [50-27783-01]**

Dear Ms. Alldredge,

In Amendment 16 to our specific license, the RSO changed from myself to Aaron Winterfeld. I would like to request the mail stop referenced in the license change to reflect the RSO's physical location.

Old:  
Mr. Aaron Winterfeld  
Radiation Safety Officer  
ConocoPhillips Alaska, Inc.  
700 G. Street, **ATO 1918**  
Anchorage, AK 99501

New:  
Mr. Aaron Winterfeld  
Radiation Safety Officer  
ConocoPhillips Alaska, Inc.  
700 G. Street, **NSK-45**  
Anchorage, AK 99501

If you have any questions or need additional information, please call me at 907.265.6224.

Sincerely,

A handwritten signature in blue ink that reads "Tessa Jones". The signature is written in a cursive, flowing style.

Tessa Jones, CIH, CSP

**From:** [Alldredge, Casey](#)  
**To:** [Torres, Roberto](#); [Simmons, Michelle](#); [Gaddy, Vincent](#)  
**Cc:** [Hill, Carol](#)  
**Subject:** FW: Mail Stop Change [50-27783-01]  
**Date:** Thursday, June 3, 2021 6:06:03 PM  
**Attachments:** [20210603102007.pdf](#)

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I spoke to Ms Jones today (the previous RSO of ConocoPhillips). After we spoke, she submitted the attached amendment request to change the mailing address on the license.

Currently the license reads: 700 G Street ATO 1918 Anchorage AK 99501  
The ATO stands for Alaska Tower One Office number 1918. That is Ms. Jones's office. Obviously, with her no longer being the RSO, she doesn't need to be the one to get the mail.

The license amendment requests us to change it to: 700 G Street NSK-45 Anchorage AK 99501  
The NSK-45 designation is the new RSO's (Mr. Winterfeld) mail box on the North Slope.

This way, the mail (if we ever go back to physically mailing things) will go to the right place, but the physical address will stay the main office and inspections branch won't be confused.

I told her that we would set this up as a new amendment, since it wasn't requested in the last one.

Does that logic make sense?

Casey

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**From:** Jones, Tessa S <Tessa.S.Jones@conocophillips.com>  
**Sent:** Thursday, June 3, 2021 1:12 PM  
**To:** Alldredge, Casey <Casey.Alldredge@nrc.gov>  
**Cc:** Winterfeld, Aaron J <Aaron.J.Winterfeld@conocophillips.com>  
**Subject:** [External\_Sender] Mail Stop Change [50-27783-01]

Hi Casey,

Please see the signed attachment that requests the change in mail-stop specified on our specific license [50-27783-01]. Please let me know if you have any questions.

Regards,

*Tessa Spear Jones, CIH, CSP*

*ConocoPhillips HSSE Specialist*

*Aviation Safety/Security*

AHA 227 | 6601 S. Airpark Place | Anchorage, AK 99502 | Office: (907) 265-6224 | Mobile: (406) 490-7911

Email: [tessa.s.jones@conocophillips.com](mailto:tessa.s.jones@conocophillips.com)





**ACKNOWLEDGEMENT - RECEIPT OF CORRESPONDENCE**

**Name and Address of Applicant and/or Licensee**

Mr. Aaron Winterfeld  
Radiation Safety Officer  
ConocoPhillips Alaska, Inc.  
700 G Street, ATO 1918  
Anchorage, AK 99501

**Date**

06/16/2021

**License Number(s)**

50-27783-01

**Mail Control Number(s)**

627007

**Licensing and/or Technical Reviewer or Branch**

C. Hill

This is to acknowledge receipt of your:  Letter and/or  Application Dated: 06/03/2021

The initial processing, which included an administrative review, has been performed.

Amendment  Termination  New License  Renewal

There were no administrative omissions identified during our initial review.

This is to acknowledge receipt of your application for renewal of the material(s) license identified above. Your application is deemed timely filed, and accordingly, the license will not expire until final action has been taken by this office.

Your application for a new NRC license did not include your taxpayer identification number. Please complete and submit NRC Form 531, Request for Taxpayer Identification Number, located at the following link: <http://www.nrc.gov/reading-rm/doc-collections/forms/nrc531.pdf>  
Follow the instructions on the form for submission.

The following administrative omissions have been identified:

[Empty box for administrative omissions]

Your application has been assigned the above listed MAIL CONTROL NUMBER. When calling to inquire about this action, please refer to this control number. Your application has been forwarded to a technical reviewer. Please note that the technical review, which is normally completed within 180 days for a renewal application (90 days for all other requests), may identify additional omissions or require additional information. If you have any questions concerning the processing of your application, our contact information is listed below:

**Region IV  
U. S. Nuclear Regulatory Commission  
DNMS/NMSB - B  
1600 E. Lamar Boulevard  
Arlington, TX 76011-4511  
(817) 200-1103 or (817) 200-1140**



Agency: NRC

WBL WORKSHEET

DOCKET NUMBER: 3036627 LICENSE NUMBER: 50-27783-01 STATUS: Pending Amendment

MAIL CONTROL NUMBER: 627007 RECEIPT DATE: 06/03/2021 ACTION TYPE: Amendment

DUE DATE: 09/01/2021 INST. CODE: 27783 LICENSE REGION: Region 4

LICENSE TYPE: 30 ENTITY TYPE: C LICENSE GROUP: Industrial

ISSUE DATE: ORIGINAL DATE: 08/16/2004 EXPIRATION DATE: 12/31/2024

DECOMMISSIONING CATEGORY: Group 1 LAST ISSUE DATE:

LICENSEE NAME: ConocoPhillips Alaska, Inc. DECOM FIN ASSUR REQD: N  
SUBM: N

MAILING ADDRESS LINE1: 700 G Street, ATO 1918 CONT PLAN REQD: N APPRV: N

MAILING ADDRESS LINE 2:

CITY: Anchorage STATE: AK ZIP: 99501

CONTACT PERSON: PREFIX: FIRST NAME: Martin MIDDLE INITIAL: Todd

LAST NAME: Farish SUFFIX:

JOB TITLE: PHONE: 907-659-7646 FAX: EMAIL: todd.farish@conocophillips.com

BILLING ADDRESS LINE 1:

BILLING ADDRESS LINE 2:

CITY: STATE: Alaska ZIP:

BILLING CONTACT PERSON: FIRST NAME: MIDDLE INITIAL: LAST NAME:

PHONE: EMAIL: FAX:

PRIMARY PGM CODE: 03120 SECONDARY PGM CODE: 03121

INSPECTION REGION: Region 4 PRIORITY: 5

RSO: PREFIX: FIRST NAME: Tessa MIDDLE INITIAL: S. LAST NAME Jones

SUFFIX: CIH RSO JOB TITLE: Radiation Safety Officer

RSO PHONE: 907-265-6224 RSO FAX: RSO EMAIL: tessa.s.jones@conocophillips.com

STATES WHERE USE IS AUTHORIZED: 1  
0- ALL LISTED STATES  
1- SAME AS STATE IN ADDRESS  
2- ALL STATES  
3- NON-AGREEMENT-STATES

AUTHORIZED STATES (USE ONLY IF ABOVE IS ZERO):