



**DEFENSE NUCLEAR FACILITIES
SAFETY BOARD**

WASHINGTON, D.C. 20004-2901

**OFFICE OF THE
INSPECTOR GENERAL**

April 26, 2021

MEMORANDUM TO: Joyce L. Connery
Chair

FROM: Eric Rivera /RA/
Acting Assistant Inspector General for Audit

SUBJECT: STATUS OF RECOMMENDATIONS: AUDIT OF DNFSB'S
ISSUE AND COMMITMENT TRACKING SYSTEM (IACTS)
AND ITS RELATED PROCESSES (DNFSB-19-A-02)

REFERENCE: CHAIR, DEFENSE NUCLEAR FACILITIES SAFETY BOARD,
CORRESPONDENCE DATED APRIL 21, 2021

Attached is the Office of the Inspector General's (OIG) analysis and status of recommendations as discussed in the DNFSB's response dated April 21, 2021. Based on this response, recommendation five is now closed. Recommendations one, two, three, four, six, seven, and eight were previously closed; therefore, all recommendations are now closed.

If you have any questions or concerns, please call me at (301) 415-7032 or Mike Blair, Team Leader, at (301) 415-8399.

cc: J. Biggins, OGM
R. Howard, OGM

Audit Report

AUDIT OF DNFSB'S ISSUE AND COMMITMENT TRACKING SYSTEM (IACTS) AND ITS RELATED PROCESSES

DNFSB-19-A-02

Status of Recommendations

Recommendation 5: Create and implement a policy to consistently track RFBA's through a tracking mechanism or through IACTS.

Agency Response Dated
April 2021:

Status as of April 2021:
DNFSB Board Procedures identify that RFBA's shall be entered into the Board's action tracking system. That document is attached below as supporting documentation and is referenced on page 34.

Further, DNFSB's Executive Secretaries developed a handbook to outline procedures and tracking for Board actions. RFBA tracking is covered on page 15 of that document, which is also attached below as supporting documentation. As we do for other Board processes, RFBA's are entered and tracked in the Entellitrak system.

OIG Analysis: The OIG reviewed the March 2019 *Board Procedures* and the April 2021 *Board Executive Secretary (ExSec) Front Office Procedures Handbook*. The OIG confirmed that the DNFSB has created and implemented the policy to enter RFBA's into the Entellitrak system for tracking purposes; therefore, this recommendation is now closed.

Status: Closed.