



# WEB- BASED RELIEF REQUESTS

Licensee Portal  
Demonstration

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February 25, 2021

# DISCUSSION TOPICS



Overview of  
WRR



Licensee  
Interface



Strategic  
Improvements



Questions

# OVERVIEW



# LOCATION

- Access on public website
  - "Spotlight"
  - COVID-19 Page



FAQ | GLOSSARY | FACILITY LOCATOR | WHAT'S NEW | SITE HELP | INDEX A-Z | CONTACT US | EMAIL UPDATES

REPORT A SAFETY CONCERN

SEARCH



NUCLEAR REACTORS | NUCLEAR MATERIALS | RADIOACTIVE WASTE | NUCLEAR SECURITY | PUBLIC MEETINGS & INVOLVEMENT | NRC LIBRARY | ABOUT NRC

**548** STAFF WORK IN THE OFFICE OF NUCLEAR REACTOR REGULATION  
handling all licensing and inspection activities for operating nuclear power reactors and research and test reactors. This office also oversees the design, siting, licensing and construction of new commercial nuclear power reactors.

**564** VIRTUAL PUBLIC MEETINGS conducted on NRC Business since March 2020

**5** NRC LICENSED FACILITIES IN ALABAMA  
There are five nuclear power reactors located at General Atomics and Folly nuclear plant sites.

**170** #NRCtalk SOCIAL MEDIA POSTS on Twitter, Facebook, LinkedIn and YouTube

**68** FACT SHEETS AND BACKGROUNDERS published on the NRC website

**73,634** NRC COVID-19 WEB PAGE REQUESTS  
www.nrc.gov/about-nrc/covid-19

**5** TYPES OF NRC PROCEEDINGS  
NRC's regulatory offer opportunities for numerous hearings including Commission-wide proceedings, enforcement proceedings, reactor license amendments, nuclear license and reactor siting.

**2,000** MATERIALS LICENSES ISSUED ANNUALLY  
for new licenses, renewals or amendments for existing materials licenses. In addition, the NRC conducts approximately 900 health, safety and security inspections of materials licenses each year.

**5** YEAR TERMS FOR COMMISSIONERS  
nominated by the President and confirmed by the Senate. The terms are staggered so one term expires on June 30 of each year.

**3** URANIUM RECOVERY SITES licensed by the NRC

**95%** OF NRC EMPLOYEES #NRCtalk teleworking full-time

Published February 2021

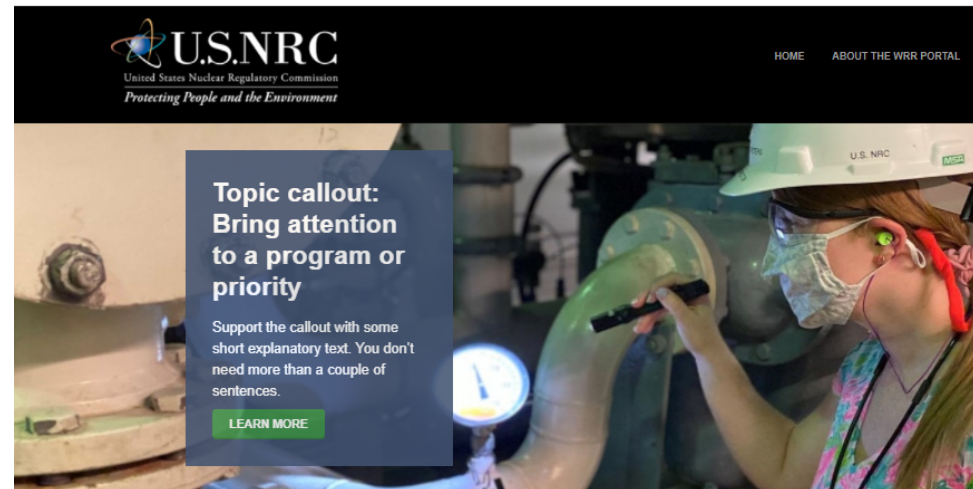
**Spotlight** | Latest News | Public Meetings

NRC COVID-19 Update | NRC Names New Resident Inspector at Point Beach

# WRR LANDING PAGE

- About WRR
- FAQs
- User guide
- Helpful links
- PDF Preview of Form questions

\*All available to the public



## A tagline that highlights the new portal

The tagline (to the left) should inspire confidence and interest, focusing on the value that the portal provides. Keep your tagline to just a few words, and don't confuse or mystify.

Use the text to the right of the tagline to explain the tagline a bit more. What are the goals? How will the portal change the process? Write in the present tense, and stay brief here. People who are interested can find details on internal pages.



### Training Resources

Highlight resources that explain the new process or provide training. Balance the number of lines of text with the other column.



### Create a Proposed Alternative

Take users to the new submission form. Note: this link can change as new features and forms are introduced.



# CREDENTIALS FOR WRR

- NRC Identity, Credential, and Access Management (**ICAM**) Gold Credentials
- Agenda
  - NRC ICAM Overview
  - Credentialing Process Walkthrough
  - User Enrollment
  - Program Sponsor Approval
  - Identity Verification
  - Completion and User Login



# NRC ICAM OVERVIEW

- The mission of the NRC ICAM Program is to provide security infrastructure and services to the NRC staff and external partners, for:
  - electronic identities, attributes, and privileges;
  - credentialing and authentication;
  - physical and logical access management;
  - cryptography, key management, and digital signature;
  - and more.
- ICAM has issued strong authentication credentials for licensees and other external partners since 2008.

# CREDENTIALING PROCESS

- **Enrollment:** Applicant enrolls on the ICAM site; they provide basic identity information and establish password and security questions.
- **Sponsorship:** NRC Program Sponsor is notified (WRR staff); the sponsor reviews and approves the enrollment once need for access is verified.
- **Enrollment – Identity Documents:** Applicant is notified of approval; they go back to the enrollment site to provide additional identity data (e.g. identity document, photograph).



# CREDENTIALING PROCESS

- **Identity Proofing:** NRC Trusted Agent is notified (Identity Proofing team); the agent reviews and approves the enrollment after identity verification is complete.
- **Activation:** Applicant is notified of final approval; they receive instructions for downloading and activating the One-time Password (OTP) application.
- **Completion:** Applicant can log in to WRR using their ICAM username, password, and OTP code.

# USER ENROLLMENT

The screenshot shows the U.S. Nuclear Regulatory Commission (NRC) website. The navigation bar includes links for HOME, FAQ, GLOSSARY, FACILITY LOCATOR, WHAT'S NEW, SITE HELP, INDEX A-Z, CONTACT US, BROWSE ALOUD, and EMAIL UPDATES. The main header features the U.S. NRC logo and a search bar. Below the header, there are several menu categories: NUCLEAR REACTORS, NUCLEAR MATERIALS, RADIOACTIVE WASTE, NUCLEAR SECURITY, PUBLIC MEETINGS & INVOLVEMENT, NRC LIBRARY, and ABOUT NRC. The main content area is titled 'User Guides' and lists various guides for Level Gold and Level 3 One Time Password (OTP) Credentials. A red arrow points from this section towards the registration form below.

The screenshot shows the 'Digital Credential Request - Registration Information' form. The form is titled 'Please enter the following information and then click Continue to go to next screen.' and contains several input fields: First Name (John), Middle (M), Last (Smith), Suffix, Company Name (ABC Company), Business Email (john.smith@gmail.com), Company Phone Number (202-123-1232), Extension, Credential Type (One Time Password - Mobile Token), Create Password, and Confirm Password. Below the registration information, there is an 'Authentication Questions' section with two security questions: 'What was the color of your first car?' (Answer: purple) and 'Where does your nearest sibling live?' (Answer: maryland). There is also a text area for 'Applicant Notes' containing 'I am requesting access'. A red arrow points from the registration information section towards the confirmation screen on the right. At the bottom of the form, there are 'Continue' and 'Cancel' buttons.

The screenshot shows the 'Digital Credential Request - Confirmation' screen. It features a heading 'Please click on Submit button to submit your request.' and a section titled 'Registration Information' with the following details: Full Name: John M Smith, Company Name: ABC Company, Business Email: john.smith@gmail.com, Company Phone Number: (202)-123-1232, Credential Type: One Time Password - Mobile Token, Security Question 1: Question: What was the color of your first car? Answer: purple, Security Question 2: Question: Where does your nearest sibling live? Answer: maryland, and Applicant Notes: I am requesting access. At the bottom of the screen, there are four buttons: Back, Submit, Cancel, and Print.

# PROGRAM SPONSOR APPROVAL



APPROVAL QUEUE

LOGOUT

[PS Approval Queue](#) [PS Processed Requests](#)

WORK ITEMS - Pending PS Approval

Click **Approve** to approve the request or **Reject** to deny it.

Show  entries

Search:

Requester	Credential Type	Proofing Option	Application Code	Email	Date of Request	Description	
Hana16 Seo16	Software Digital Certificate	N/A	ECSL1	hanaseo16@nrc.gov	01/15/20	test	<a href="#">Process</a>
hana-test last-test	Software Digital Certificate	N/A	ECSL1	test@test.gov	07/14/20	test	<a href="#">Process</a>

# IDENTITY VERIFICATION

ENROLLMENT LOGIN

**NRC External Credentialing Service**

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Welcome to the NRC External Credentialing Service, provided to you by NRC Identity, Credential, and Access Management Services.

Click on Enrollment to submit a request for a NRC Digital Credential.

Click on Login to access your account.

Thank you,

NRC Identity, Credential, and Access Management Services



ENROLLMENT LOGIN

**Access your NRC External Credential Service account**

---

User ID:

Password:

Login

[Forgot Password](#)

# IDENTITY VERIFICATION

Gold Credential - Welcome to Identity Proofing

The purpose of this Identity Proofing page is for you to provide assurance as to your identity.

Failure to submit accurate information is a violation of government policy and subject to denial of access and penalties as provided under law.

Login: jms2001

Full Name: John M Smith

Company Name: ABC Company

Business Email: john.smith@gmail.com

Company Phone Number: (202)-123-1232

Credential Type: One Time Password - Mobile Token

Cell/personal Telephone Number  \*

Upload a Recent Photo of Yourself   \*

Upload a Photo ID **Select the Type of Photo ID:**  [What are Acceptable Photo IDs?](#)

**Enter the Expiration Date of the Photo ID (mm/dd/yyyy):**

\*

By checking this box, you acknowledge that you have read and accept the conditions as defined in the Rules of Behavior and Privacy Document.

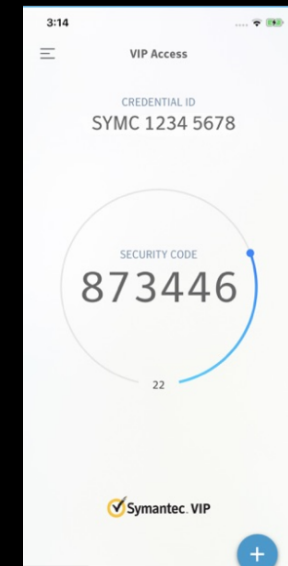
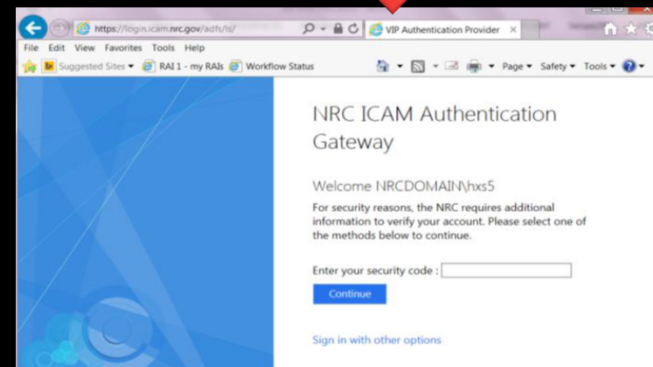
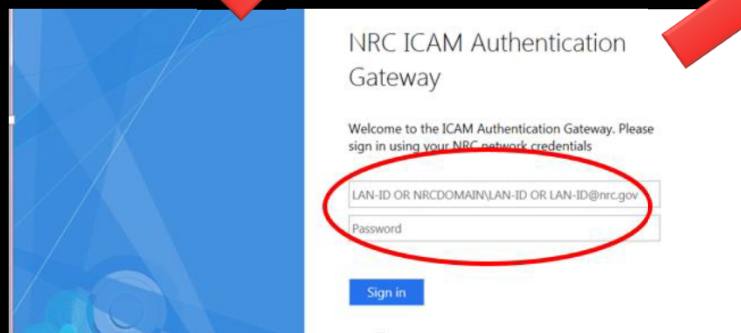
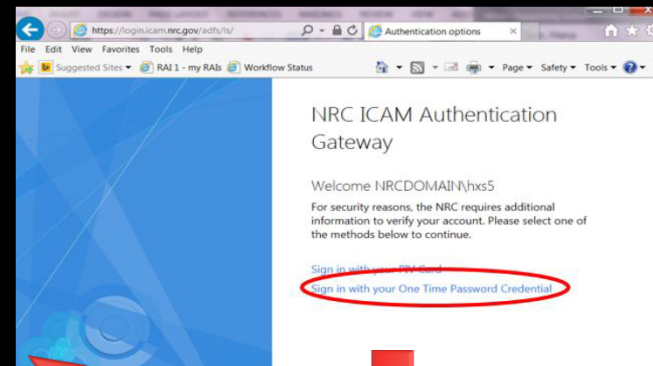
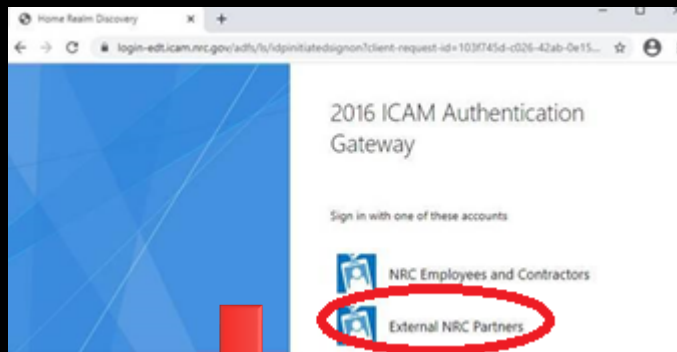
**Rules of Behavior** Please check the accuracy of information provided as an error will require application resubmission and reapproval. This submission will be provided to the review committee for assessment. Upon completion, an email will be sent to the address listed indicating the decision of the committee and next steps. Review is generally completed within three business days.

\* [Link to the Rules of Behavior Page: Click Here](#)

\* indicates a required field indicates a required field

Continue

# COMPLETION AND USER LOGIN



# LICENSEE DASHBOARD

- Individual user dashboards
- Listing of proposed alternatives and status information
  - At launch – limited to “in progress” or “submitted”
  - Future - will be auto-populated from NRC internal work planning applications.

The screenshot shows the U.S. Nuclear Regulatory Commission (NRC) Licensee Dashboard. The header includes the NRC logo and navigation links: HOME, ABOUT THE WRR PORTAL, PROPOSED ALTERNATIVE, ADMINISTER ROLES, and a user profile for GERARD OLARTE. The dashboard is divided into several sections:

- My Plant(s):** A list of nuclear plants including Braidwood 1, Braidwood 2, Byron 1, Byron 2, Clinton, Dresden 1, Dresden 2, Dresden 3, LaSalle 1, LaSalle 2, Limerick 1, Limerick 2, Oyster Creek, Peach Bottom 1, Peach Bottom 2, Peach Bottom 3, Quad Cities 1, Quad Cities 2, Zion 1, and Zion 2.
- Quick Links:** A list of links for New Proposed Alternative, NRC Project Managers, Public Meeting Schedule, and My Profile.
- Proposed Alternative List:** A table with filters for Request Status and Plant(s). The table contains five rows of test data.

Project Title	Plant(s)	Submission Date	Request Status	Action
Test2	Braidwood 1		Application In-Progress	
test 2	Byron 1		Application In-Progress	
Test1	Clinton		Application In-Progress	
ad - delete this test	Byron 1		Application In-Progress	
test	Braidwood 2		Application In-Progress	

Navigation: On page 1 of 4, showing rows 1 to 5 of 18

Footer: United States Nuclear Regulatory Commission

# PROFILE PAGE

- Each logged in user will have the ability to view their profile
- Edits to the profile require Admin permissions

The screenshot shows the user profile page for Marcia Rubain on the U.S. NRC website. The page is titled "Profile" and includes a navigation menu at the top with links for HOME, ABOUT THE WRR PORTAL, PROPOSED ALTERNATIVE, and MARCIA RUBAIN. The profile information is displayed in a table format, including fields for First Name (Marcia), Last Name (Rubain), E-mail (marcia.rubain@cgifederal.com), and Parent Company (Exelon Corporation, LLC). There are also checkboxes for contact preferences (Email, Fax, Phone, Mail) and an "Update" button.

U.S. NRC  
United States Nuclear Regulatory Commission  
Protecting People and the Environment

HOME ABOUT THE WRR PORTAL PROPOSED ALTERNATIVE MARCIA RUBAIN

Home / Profile

### Profile

Please provide some information about yourself.  
The First Name and Last Name you provide will be displayed alongside any comments, forum posts, or ideas you make on the site.  
The Email Address and Phone number will not be displayed on the site.  
Your Organization and Title are optional. They will be displayed with your comments and forum posts.

**Your Information**

#### General

First Name	Marcia
Last Name	Rubain
E-mail	marcia.rubain@cgifederal.com
Parent Company	Exelon Corporation, LLC

How may we contact you? Select all that apply

Email  
 Fax  
 Phone  
 Mail

Update

United States Nuclear Regulatory Commission



**Slide 16**

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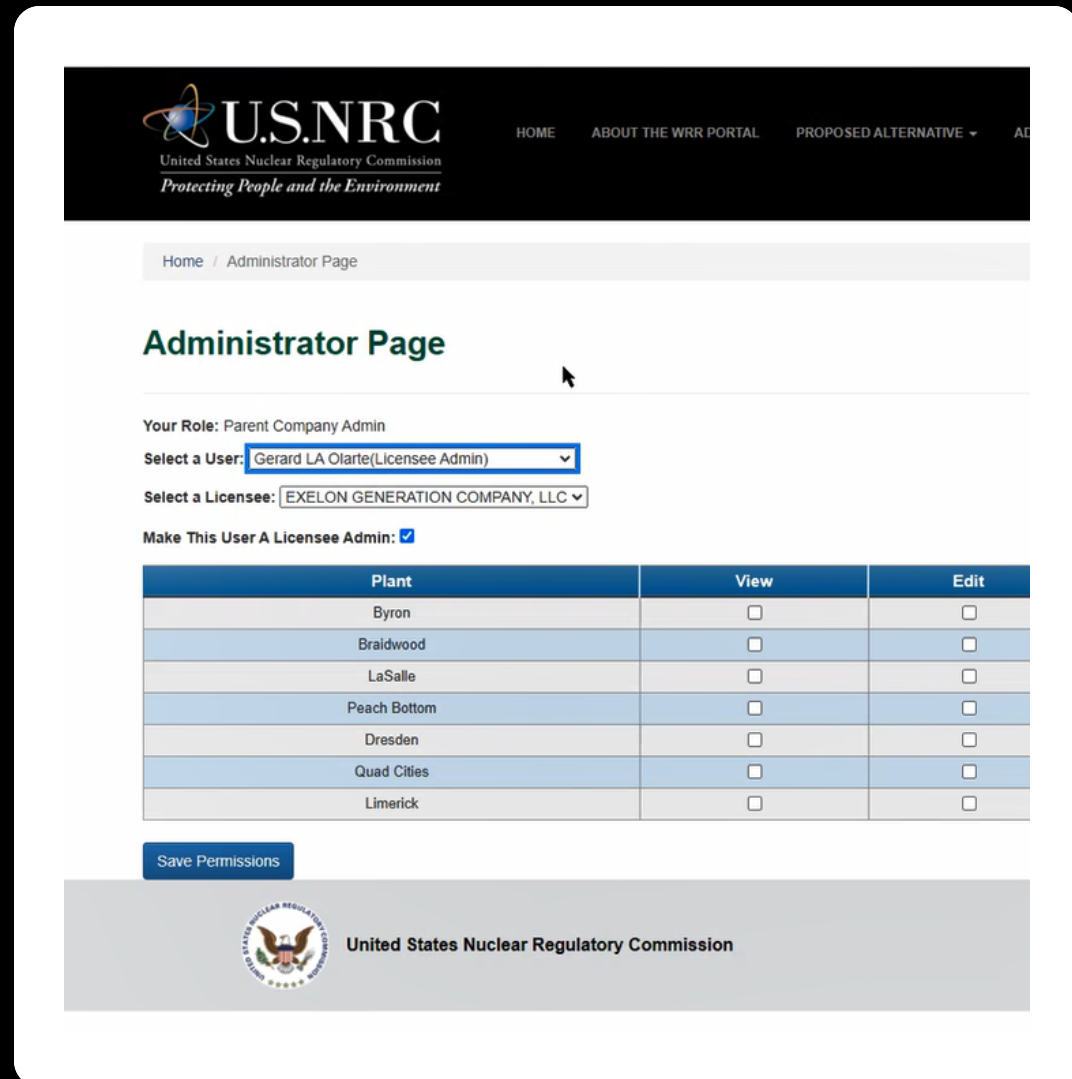
**DJ1**

Need to confirm with OCIO that we moved away from this option.

Drake, Jason, 2/18/2021

# ADMINISTRATOR PAGE

- A licensee can designate an administrator and they will have the ability to administer permissions for their employees on a plant-by-plant basis to **View**, **Edit** or **Submit**.
- Administrator default is the Licensing Director



The screenshot shows the Administrator Page of the U.S. Nuclear Regulatory Commission (NRC) website. The page header includes the NRC logo and navigation links: HOME, ABOUT THE WRR PORTAL, PROPOSED ALTERNATIVE, and AE. The breadcrumb trail indicates the user is on the Administrator Page. The main heading is "Administrator Page". Below this, the user's role is identified as "Parent Company Admin". There are two dropdown menus: "Select a User:" with "Gerard LA Olarte(Licensee Admin)" selected, and "Select a Licensee:" with "EXELON GENERATION COMPANY, LLC" selected. A checkbox labeled "Make This User A Licensee Admin:" is checked. A table lists six plants with checkboxes for "View" and "Edit" permissions. A "Save Permissions" button is located below the table. The footer features the NRC seal and the text "United States Nuclear Regulatory Commission".

Home / Administrator Page

## Administrator Page

Your Role: Parent Company Admin


Select a User: Gerard LA Olarte(Licensee Admin) ▼

Select a Licensee: EXELON GENERATION COMPANY, LLC ▼

Make This User A Licensee Admin:

Plant	View	Edit
Byron	<input type="checkbox"/>	<input type="checkbox"/>
Braidwood	<input type="checkbox"/>	<input type="checkbox"/>
LaSalle	<input type="checkbox"/>	<input type="checkbox"/>
Peach Bottom	<input type="checkbox"/>	<input type="checkbox"/>
Dresden	<input type="checkbox"/>	<input type="checkbox"/>
Quad Cities	<input type="checkbox"/>	<input type="checkbox"/>
Limerick	<input type="checkbox"/>	<input type="checkbox"/>

Save Permissions

 United States Nuclear Regulatory Commission

# ALTERNATIVE REQUEST

- Exclusively for Proposed Alternatives under 10 CFR 50.55a(z)(1) and (z)(2)

## New Proposed Alternative

### Request for Alternative under 10 CFR 50.55a(z)(1) and 10 CFR 50.55a(z)(2)

This online form can be utilized by operating power reactor licensees to submit requests for alternatives under Title 10 of the *Code of Federal Regulations*, Section 50.55a(z)(1) and 10 CFR 50.55a(z)(2).

APPROVED BY OMB NO. 3150-0244 Expiration Date: 01/31/22

Estimated burden per response to comply with this collection request: 4 hours. This form is used to submit requests for an alternative under Title 10 of the Code of Federal Regulations (10 CFR) Section 50.55a(z), "Alternatives to codes and standards requirements." Send comments regarding burden estimate to the FOIA, Library, and Information Collections Branch (T-6 A10M), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by e-mail to [Infocollects.Resource@nrc.gov](mailto:Infocollects.Resource@nrc.gov) and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0018), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection.

Email PDF Preview

Create Draft ✓

Review Draft

Final

### General

1. Project Title (255 Character Limit) \*

2. Licensee \*

3. Licensee Contact \*

4. Licensee Contact Phone Number \*

5. Licensee Contact Email Address

6. Request Type

7. Inservice Inspection or Inservice Testing

8. Document Sensitivity

# ALTERNATIVE REQUEST

- Exclusively for Proposed Alternatives under 10 CFR 50.55a(z)(1) and (z)(2)

9. Select Units That Apply For This Submission \*

Braidwood 1 (05000456)  
Braidwood 2 (05000457)  
Byron 1 (05000454)  
Byron 2 (05000455)  
Dresden 2 (05000237)

10. Requested Completion Date

11. Proposed Alternative Number or Identifier

12. Brief Description of Proposed Alternative

13. Proposed Duration of Alternative (in terms of ISI/IST Program Interval with Start and End Dates)

14. Applicable ASME Code Requirements

15. Applicable American Society of Mechanical Engineers (ASME) Boiler and Pressure Vessel Code (BPV Code), or ASME Operation and Maintenance of Nuclear Power Plants (OM Code), Edition and Addenda

16. Current ISI or IST Program Interval Number and Start/End Dates (as applicable)

File Edit View Insert Format Table

↶ ↷ **B** *I* U ~~S~~ System Font 12pt Paragraph

POWERED BY TINY (HTTPS://WWW.TINY.CLOUD/?UTM\_CAMPAIGN=EDITOR\_REFERRAL&UTM\_MEDIUM=POWEREDBY&UTM\_SOURCE=TINYMCE&UTM\_CONTENT=V5)

# ALTERNATIVE REQUEST

- Exclusively for Proposed Alternatives under 10 CFR 50.55a(z)(1) and (z)(2)

## 17. Applicable ASME Code Components and/or System Description

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## 18. Reason For Request

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## 19. Full Description of Proposed Alternative

Note: Consider adding information regarding material specifications, component Group or Class, and ASME Code Class

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# ALTERNATIVE REQUEST

- Exclusively for Proposed Alternatives under 10 CFR 50.55a(z)(1) and (z)(2)

20. Description of Basis for Use. For requests under 10 CFR 50.55a(z)(1), describe how the proposed alternative would provide an acceptable level of quality and safety. For requests under 10 CFR 50.55a(z)(2), describe how compliance with the specified requirements would result in a hardship or unusual difficulty without compensating increase in the level of quality and safety.

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21. Include Any Additional Information

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22. Precedents (optional)

# ALTERNATIVE REQUEST

- Exclusively for Proposed Alternatives under 10 CFR 50.55a(z)(1) and (z)(2)

23. References

File Edit View Insert Format Table

← → **B** *I* U ↺ System Font 12pt Paragraph

POWERED BY TINY (HTTPS://WWW.TINY.CLOUD/?UTM\_CAMPAIGN=EDITOR\_REFERRAL&UTM\_MEDIUM=POWEREDBY&UTM\_SOURCE=TINYMCE&UTM\_CONTENT=VS)

24. Attachments

There are no notes to display.

Add Attachment

Previous Save and Finalize

# NEW FORM FEATURES

- Rich Text Elements

17. Applicable ASME Code Components and/or System Description

File Edit View Insert Format Table

↶ ↷ **B** *I* U ~~S~~ System Font 12pt Paragraph

Column 1	Column 2
Row A	
Row B	

P POWERED BY TINY



# NEW FORM FEATURES

- Attachments

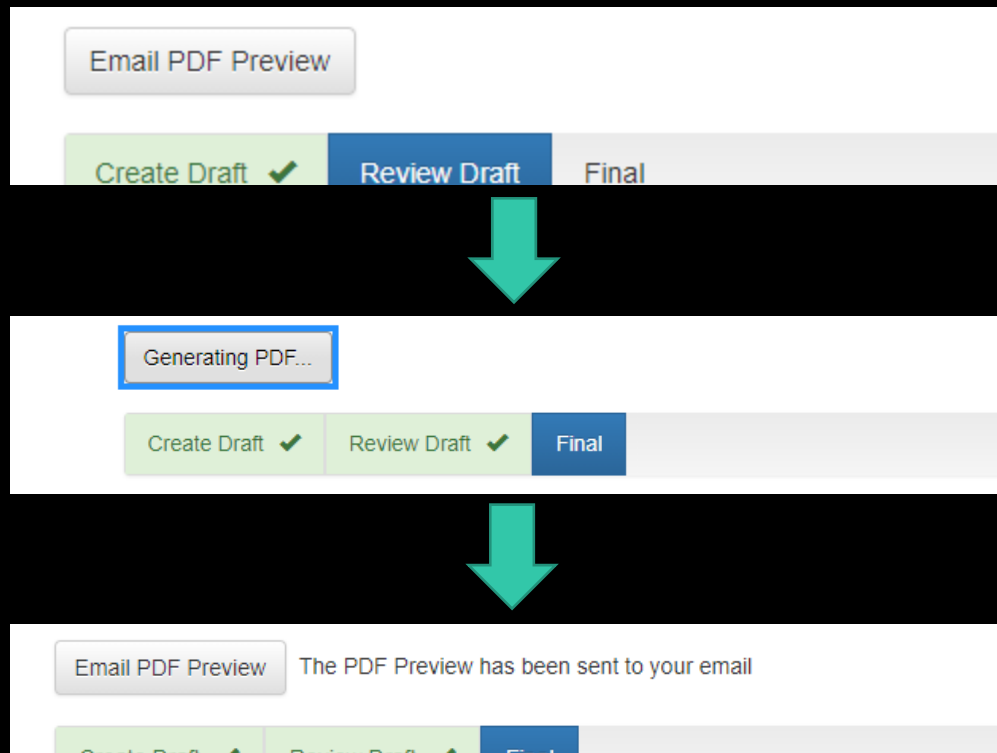
The screenshot shows the 'Add Attachment' modal form overlaid on a webpage. The modal has a title bar with 'Add Attachment' and a close button. It contains a 'Note' field with a red asterisk, a 'Document Sensitivity' dropdown menu set to 'Non-Sensitive', and an 'Attach a file' section with a 'Choose Files' button and the text 'No file chosen'. At the bottom of the modal are 'Add Attachment' and 'Cancel' buttons. The background webpage shows the U.S. NRC logo and navigation links.



The screenshot shows the final form state. The '24. Attachments' section is expanded, showing a list of attachments. The first attachment is 'test note' by Gerard Olarte, with a 'Sensitive Proprietary' label. Below it is a file attachment: 'Test Attachment for Portal 1.pdf (30.26 KB)'. There is an 'Add Attachment' button below the list. At the bottom of the form are 'Previous' and 'Save and Finalize' buttons.

# NEW FORM FEATURES



- Print preview steps




# NEW FORM FEATURES


- Print preview email

WRR Portal - PDF Preview - 255-character title. Web-based relief request (WRR) title.

 Web-Based Relief Requests Resource  
To  Rubain, Marcia

Retention Policy 7 Year Deletion Policy (7 years) Expires 11/23/2027 Tue 11/24/2020 8:23 AM

 This message was sent with Low importance.

 f3fc1d8b-cf2d-eb11-8442-00155da3652c.pdf 74 KB

PDF Preview Attached

# SUBMISSION



Confirmation email



Added to submissions list on individual user dashboard



Sent to Document Processing Center



ADAMS profiling of submission; ML# assignment



Pre-flight screening for attachments









eRids communication to staff

# SUBMISSION


- Licensee email


CONFIRMATION: Submittal of 10 CFR 50.55a Request for Alternative

 Web-Based Relief Requests Resource  
To  Olarte, Gerard

 Reply  Reply All  Forward 

Mon 2/22/2021 8:40 PM

 This message was sent with Low importance.

 Incoming Web Based Relief Request - 11\_45.pdf  
.pdf File

This email confirms that your request for alternative under 10 CFR 50.55a(z) has been successfully received by the U.S. Nuclear Regulatory Commission. A copy of the attached submittal will be added to ADAMS and sent to the NRC Licensing Project Manager for review.

# SUBMISSION

- PM/BC email

## AWARENESS: Submittal 11 of Braidwood 10 CFR 50.55a Request for Alternative



Web-Based Relief Requests Resource

To Olarte, Gerard

Reply Reply All Forward

Mon 2/22/2021 8:40 PM

This message was sent with Low importance.



Incoming Web Based Relief Request - 11\_37.pdf  
.pdf File

For your awareness, the licensee identified has initiated a request for alternative under 10 CFR 50.55a(z) using the online submission form. If the submission and all associated attachments meets the guidance of electronic submissions to the NRC, the submittal will be added to ADAMS via the Document Processing Center and you should will receive the official email receipt from eRIDSS.

Once you receive the official email receipt from eRIDSS, you should process the request as usual in accordance with the guidance defined in NRR Office Instruction, LIC-102, "Review of Relief Requests, Proposed Alternatives, and Requests to Use Later Code Editions and Addenda."

# SUBMISSION

- Rejection email

Good afternoon [Licensee],

The att'd WRR portal submittals were not submitted in accordance with specifications contained in NRC's electronic submission rulemaking (and it's associated guidance for Electronic Submissions to the NRC, Revision 8) which can be accessed at the following webpage:

<https://www.nrc.gov/docs/ML1303/ML13031A056.pdf>

**This submitted document(s) will not be processed in ADAMS. Please correct and re-submit in accordance with NRC Submission Guidance. Please include in the comment field that this is a re-submittal.**

If you have any questions, please contact Mr. Kenny Nguyen at 703-261-4359 or [Kenny.Nguyen@nrc.gov](mailto:Kenny.Nguyen@nrc.gov).

PS. If you're using Adobe 7.0 Pro, you might want to download and install the latest revision. As we found out, if you're using 7.0.0-7.0.3, you will get a wrong result, such as Fast Web View is enabled while in fact it is NOT enabled.

Thanks,

[DPC Rep]  
NRC Document Processing Center

# PORTAL DEMONSTRATION





# KEY TAKEAWAYS

- Full editing capability and attachment functionality
- PDF alternative request automatically processed through ADAMS
- 10 CFR 50.4 requirements are satisfied
- Supports all alternative requests under 10 CFR 50.55a(z)(1) and (z)(2)
- OMB clearance obtained for portal data collection specific to WRR
- Supports proprietary submissions under 10 CFR 2.390
- Individual WRR ID is generated per submission

# QUESTIONS

