



Delegation of Authority Memo

To: Jane Smith, Indiana Department of Health – Radiochemistry Lab
From: Stephen Cox, Executive Director, IDHS
Subject: Delegation of Authority

You, Jane Smith, have been appointed Radiation Safety Officer (RSO) and are responsible for ensuring the safe use of radiation. You are responsible for managing the Radiation Protection Program in regards to safe use of radiation; identifying radiation protection problems, initiating, recommending, or providing corrections actions; verifying implementation of corrective actions; stopping unsafe activities; and ensuring compliance with regulations. You are hereby delegated the authority necessary to meet those responsibilities, including prohibiting the use of byproduct material by employees who do not meet the necessary requirements and shutting down operations where justified to maintain radiation safety. You are required to notify management if staff does not cooperate and does not address radiation safety issues. In addition, you are free to raise issues with the Nuclear Regulatory Commission at any time. It is estimated that you will spend five (5) hours per week conducting radiation protection activities.

Stephen Cox, Executive Director
Indiana Department of Homeland Security

10-19-2020

Date

Jane Smith, Indiana Department of Health
Radiation Safety Officer

10/19/20

Date

cc: Indiana State Department of Health

ERIC J. HOLCOMB, Governor
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY
302 West Washington Street
Indianapolis, IN 46204



October 16, 2020

DNMS/Materials Licensing Branch
U.S. Nuclear Regulatory Commission, Region III
2443 Warrenville Road, Suite 210
Lisle, IN 60532-4352

To whom it may concern:

The Indiana Department of Homeland Security (IDHS) is submitting this request to amend Radioactive Materials License #13-06028-02.

Enclosed please find a completed Nuclear Regulatory Commission (NRC) Form 313. Using NUREG - 1556, Volume 7.

Please direct any questions regarding this requested amendment to Joel Thacker at jthacker@dhs.in.gov or 317-232-2226.

Sincerely,

A handwritten signature in black ink, appearing to read 'Stephen Cox', is written over a horizontal line.

Stephen Cox
Executive Director
Indiana Department of Homeland Security

Enclosures





Additional Information Required by Item 7 of the Nuclear Regulatory Commission (NRC) Form 313

The Indiana Department of Homeland Security is requesting an Amendment of Radioactive Materials License #13-06028-02 for the following:

1. Remove Kaci Studer as the Radiation Safety Officer. Kaci Studer is ending her employment with the Indiana Department of Homeland Security effective October 9th.
2. Remove Angela Cloutier as an Authorized User. Angela Cloutier is ending her employment with the Indiana Department of Homeland Security effective October 16th.
3. Withdrawal recommendation to add Sarah Chaney, Radiological/Nuclear Detection Coordinator for Indiana Department of Homeland Security, as an Authorized User (AU) for License #13-06028-02.
4. Add Authorized User (AU) Jane Smith as the Radiation Safety Officer for License #13-06028-02.

(01-2020)
10 CFR 30, 32,
33, 34, 35, 36,
37, 39, and 40



**APPLICATION FOR
MATERIALS LICENSE**

Estimated burden per response to comply with this mandatory collection request: 4.3 hours. Submittal of the application is necessary to determine that the applicant is qualified and that adequate procedures exist to protect the public health and safety. Send comments regarding burden estimate to the Information Services Branch (T-6 A10M), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by e-mail to infocollects.Resource@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202, (3150-0120), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

INSTRUCTIONS: SEE THE CURRENT VOLUMES OF THE NUREG-1556 TECHNICAL REPORT SERIES ("CONSOLIDATED GUIDANCE ABOUT MATERIALS LICENSES") FOR DETAILED INSTRUCTIONS FOR COMPLETING THIS FORM: <http://www.nrc.gov/reading-rm/doc-collections/nuregs/staff/sr1556/>. SEND TWO COPIES OF THE COMPLETED APPLICATION TO THE NRC OFFICE SPECIFIED BELOW.

APPLICATION FOR DISTRIBUTION OF EXEMPT PRODUCTS FILE APPLICATIONS WITH:

MATERIALS SAFETY LICENSING BRANCH
DIVISION OF MATERIAL SAFETY, STATE, TRIBAL AND RULEMAKING PROGRAMS
OFFICE OF NUCLEAR MATERIALS SAFETY AND SAFEGUARDS
U.S. NUCLEAR REGULATORY COMMISSION
WASHINGTON, DC 20555-0001

ALL OTHER PERSONS FILE APPLICATIONS AS FOLLOWS:

IF YOU ARE LOCATED IN:

ALABAMA, CONNECTICUT, DELAWARE, DISTRICT OF COLUMBIA, FLORIDA,
GEORGIA, KENTUCKY, MAINE, MARYLAND, MASSACHUSETTS, NEW HAMPSHIRE,
NEW JERSEY, NEW YORK, NORTH CAROLINA, PENNSYLVANIA, PUERTO RICO,
RHODE ISLAND, SOUTH CAROLINA, TENNESSEE, VERMONT, VIRGINIA, VIRGIN
ISLANDS, OR WEST VIRGINIA,

SEND APPLICATIONS TO:

LICENSING ASSISTANCE TEAM
DIVISION OF NUCLEAR MATERIALS SAFETY
U.S. NUCLEAR REGULATORY COMMISSION, REGION I
2100 RENAISSANCE BOULEVARD, SUITE 100
KING OF PRUSSIA, PA 19406-2713

IF YOU ARE LOCATED IN:

ILLINOIS, INDIANA, IOWA, MICHIGAN, MINNESOTA, MISSOURI, OHIO, OR WISCONSIN, SEND APPLICATIONS TO:

MATERIALS LICENSING BRANCH
U.S. NUCLEAR REGULATORY COMMISSION, REGION III
2443 WARRENVILLE ROAD, SUITE 210
LISLE, IL 60532-4352

IF YOU ARE LOCATED IN:

ALASKA, ARIZONA, ARKANSAS, CALIFORNIA, COLORADO, HAWAII, IDAHO, KANSAS,
LOUISIANA, MISSISSIPPI, MONTANA, NEBRASKA, NEVADA, NEW MEXICO, NORTH
DAKOTA, OKLAHOMA, OREGON, PACIFIC TRUST TERRITORIES, SOUTH DAKOTA, TEXAS,
UTAH, WASHINGTON, OR WYOMING,

SEND APPLICATIONS TO:

NUCLEAR MATERIALS LICENSING BRANCH
U.S. NUCLEAR REGULATORY COMMISSION, REGION IV
1600 E. LAMAR BOULEVARD
ARLINGTON, TX 76011-4511

PERSONS LOCATED IN AGREEMENT STATES SEND APPLICATIONS TO THE U.S. NUCLEAR REGULATORY COMMISSION ONLY IF THEY WISH TO POSSESS AND USE LICENSED MATERIAL IN STATES SUBJECT TO U.S. NUCLEAR REGULATORY COMMISSION JURISDICTIONS.

1. THIS IS AN APPLICATION FOR (Check appropriate item)

A. NEW LICENSE

B. AMENDMENT TO LICENSE NUMBER 13-06028-02

C. RENEWAL OF LICENSE NUMBER _____

2. NAME AND MAILING ADDRESS OF APPLICANT (Include zip code)

Indiana Dept of Homeland Security/Indiana State Dept of Health
Office of State Fire Marshal/Hazmat - Indiana Gov't Center South
302 W. Washington St. Rm-E-241
Indianapolis, IN 46204

3. ADDRESS WHERE LICENSED MATERIALS WILL BE USED OR POSSESSED

7100 E. Troy Ave Indianapolis, IN 46239
550 W. 16th St. Indianapolis, IN 46202

4. NAME OF PERSON TO BE CONTACTED ABOUT THIS APPLICATION

Joel M. Thacker

BUSINESS TELEPHONE NUMBER	BUSINESS CELLULAR TELEPHONE NUMBER
317-232-2226	317-954-2770
BUSINESS E-MAIL ADDRESS	
jthacker@dhs.in.gov	

SUBMIT ITEMS 5 THROUGH 11 ON 8-1/2 X 11" PAPER. THE TYPE AND SCOPE OF INFORMATION TO BE PROVIDED IS DESCRIBED IN THE LICENSE APPLICATION GUIDE.

5. RADIOACTIVE MATERIAL

a. Element and mass number; b. chemical and/or physical form; and c. maximum amount which will be possessed at any one time.

6. PURPOSE(S) FOR WHICH LICENSED MATERIAL WILL BE USED.

7. INDIVIDUAL(S) RESPONSIBLE FOR RADIATION SAFETY PROGRAM AND THEIR TRAINING AND EXPERIENCE.

8. TRAINING FOR INDIVIDUALS WORKING IN OR FREQUENTING RESTRICTED AREAS.

10. RADIATION SAFETY PROGRAM.

9. FACILITIES AND EQUIPMENT.

11. WASTE MANAGEMENT.

12. LICENSE FEES (Fees required only for new applications, with few exceptions*)
(See 10 CFR 170 and Section 170.31)
*Amendments/Renewals that increase the scope of the existing license to a new or higher fee category will require a fee.

FEE CATEGORY	AMOUNT ENCLOSED \$

PER THE DEBT COLLECTION IMPROVEMENT ACT OF 1996 (PUBLIC LAW 104-134), YOU ARE REQUIRED TO PROVIDE YOUR TAXPAYER IDENTIFICATION NUMBER. PROVIDE THIS INFORMATION BY COMPLETING NRC FORM 531: <https://www.nrc.gov/reading-rm/doc-collections/forms/nrc531info.html>.

13. CERTIFICATION. (Must be completed by applicant) THE APPLICANT UNDERSTANDS THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE BINDING UPON THE APPLICANT.

THE APPLICANT AND ANY OFFICIAL EXECUTING THIS CERTIFICATION ON BEHALF OF THE APPLICANT, NAMED IN ITEM 2, CERTIFY THAT THIS APPLICATION IS PREPARED IN CONFORMITY WITH TITLE 10, CODE OF FEDERAL REGULATIONS, PARTS 30, 32, 33, 34, 35, 36, 37, 39, AND 40, AND THAT ALL INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF THEIR KNOWLEDGE AND BELIEF.
WARNING: 18 U.S.C. SECTION 1001 ACT OF JUNE 25, 1948 62 STAT. 749 MAKES IT A CRIMINAL OFFENSE TO MAKE A WILLFULLY FALSE STATEMENT OR REPRESENTATION TO ANY DEPARTMENT OR AGENCY OF THE UNITED STATES AS TO ANY MATTER WITHIN ITS JURISDICTION.

CERTIFYING OFFICER - TYPED/PRINTED NAME AND TITLE	SIGNATURE	DATE
Stephen Cox - Executive Director, Indiana Department of Homeland Security		10-19-2020

FOR NRC USE ONLY

TYPE OF FEE	FEE LOG	FEE CATEGORY	AMOUNT RECEIVED	CHECK NUMBER	COMMENTS
			\$		
APPROVED BY				DATE	

Song, Taehoon

From: Casey, Colleen
Sent: Monday, October 19, 2020 1:12 PM
To: Tomczak, Tammy; Song, Taehoon; Pavon, Sandy
Subject: FW: License #13-06028-02 Amendment
Attachments: 20201020023147104.pdf

The attached document and the email below are additional information to control number 623362, a case I already have. Please place in ADAMS and forward 665 to me. Thanks very much.

Colleen

From: Fire Marshal <firemarshal@dhs.IN.gov>
Sent: Monday, October 19, 2020 12:37 PM
To: Casey, Colleen <Colleen.Casey@nrc.gov>
Subject: [External_Sender] License #13-06028-02 Amendment

Good Afternoon,

We are submitting an amendment requesting that Jane Smith, 317-921-5515, jesmith@isdh.in.gov be added as the Radiation Safety Officer.

I will serve as the point of contact.

If you have any questions, I am available anytime.

Thank you in advance.

Joel Thacker | Indiana State Fire Marshal
Division of Fire & Building Safety
Indiana Department of Homeland Security
302 W. Washington Street, Room E241
Indianapolis, IN 46204
Office (317)232-2226
Cell (317)954-2770
jthacker@dhs.in.gov
Web: www.in.gov/dhs

