

# APPLICATION FOR MATERIAL LICENSE

*Rec'd 9/22/88*

INSTRUCTIONS: SEE THE APPROPRIATE LICENSE APPLICATION GUIDE FOR DETAILED INSTRUCTIONS FOR COMPLETING APPLICATION. SEND TWO COPIES OF THE ENTIRE COMPLETED APPLICATION TO THE NRC OFFICE SPECIFIED BELOW.

## APPLICATIONS FOR DISTRIBUTION OF EXEMPT PRODUCTS FILE APPLICATIONS WITH:

U.S. NUCLEAR REGULATORY COMMISSION  
DIVISION OF FUEL CYCLE AND MATERIAL SAFETY, NMSS  
WASHINGTON, DC 20555

## ALL OTHER PERSONS FILE APPLICATIONS AS FOLLOWS, IF YOU ARE LOCATED IN:

CONNECTICUT, DELAWARE, DISTRICT OF COLUMBIA, MAINE, MARYLAND,  
MASSACHUSETTS, NEW HAMPSHIRE, NEW JERSEY, NEW YORK, PENNSYLVANIA,  
RHODE ISLAND, OR VERMONT, SEND APPLICATIONS TO:

U.S. NUCLEAR REGULATORY COMMISSION, REGION I  
NUCLEAR MATERIALS SAFETY SECTION B  
475 ALLENDALE ROAD  
KING OF PRUSSIA, PA 19406

ALABAMA, FLORIDA, GEORGIA, KENTUCKY, MISSISSIPPI, NORTH CAROLINA,  
PUERTO RICO, SOUTH CAROLINA, TENNESSEE, VIRGINIA, VIRGIN ISLANDS, OR  
WEST VIRGINIA, SEND APPLICATIONS TO:

U.S. NUCLEAR REGULATORY COMMISSION, REGION II  
NUCLEAR MATERIALS SAFETY SECTION  
101 MARIETTA STREET, SUITE 2900  
ATLANTA, GA 30323

## IF YOU ARE LOCATED IN:

ILLINOIS, INDIANA, IOWA, MICHIGAN, MINNESOTA, MISSOURI, OHIO, OR  
WISCONSIN, SEND APPLICATIONS TO:

U.S. NUCLEAR REGULATORY COMMISSION, REGION III  
MATERIALS LICENSING SECTION  
799 ROOSEVELT ROAD  
GLEN ELLYN, IL 60137

ARKANSAS, COLORADO, IDAHO, KANSAS, LOUISIANA, MONTANA, NEBRASKA,  
NEW MEXICO, NORTH DAKOTA, OKLAHOMA, SOUTH DAKOTA, TEXAS, UTAH,  
OR WYOMING, SEND APPLICATIONS TO:

U.S. NUCLEAR REGULATORY COMMISSION, REGION IV  
MATERIAL RADIATION PROTECTION SECTION  
611 RYAN PLAZA DRIVE, SUITE 1000  
ARLINGTON, TX 76011

ALASKA, ARIZONA, CALIFORNIA, HAWAII, NEVADA, OREGON, WASHINGTON,  
AND U.S. TERRITORIES AND POSSESSIONS IN THE PACIFIC, SEND APPLICATIONS  
TO:

U.S. NUCLEAR REGULATORY COMMISSION, REGION V  
NUCLEAR MATERIALS SAFETY SECTION  
1450 MARIA LANE, SUITE 210  
WALNUT CREEK, CA 94596

PERSONS LOCATED IN AGREEMENT STATES SEND APPLICATIONS TO THE U.S. NUCLEAR REGULATORY COMMISSION ONLY IF THEY WISH TO POSSESS AND USE LICENSED MATERIAL IN STATES SUBJECT TO U.S. NUCLEAR REGULATORY COMMISSION JURISDICTION.

## 1. THIS IS AN APPLICATION FOR (Check appropriate item)

- ☐ A. NEW LICENSE  
☐ B. AMENDMENT TO LICENSE NUMBER  
☒ C. RENEWAL OF LICENSE NUMBER 45-18256-01

## 2. NAME AND MAILING ADDRESS OF APPLICANT (Include Zip Code)

Town of Leesburg  
10 W. Loudoun Street  
Leesburg, Va. 22075

## 3. ADDRESS(ES) WHERE LICENSED MATERIAL WILL BE USED OR POSSESSED.

10 W. Loudoun Street, Leesburg, Virginia 22075

## 4. NAME OF PERSON TO BE CONTACTED ABOUT THIS APPLICATION

Robert H. Lilly

## TELEPHONE NUMBER

(703) 777-8733

SUBMIT ITEMS 5 THROUGH 11 ON 8 1/2 x 11" PAPER. THE TYPE AND SCOPE OF INFORMATION TO BE PROVIDED IS DESCRIBED IN THE LICENSE APPLICATION GUIDE.

## 5. RADIOACTIVE MATERIAL

a. Element and mass number, b. chemical and/or physical form, and c. maximum amount  
which will be possessed at any one time.

## 6. PURPOSE(S) FOR WHICH LICENSED MATERIAL WILL BE USED.

## 7. INDIVIDUAL(S) RESPONSIBLE FOR RADIATION SAFETY PROGRAM AND THEIR TRAINING AND EXPERIENCE.

## 8. TRAINING FOR INDIVIDUALS WORKING IN OR FREQUENTING RESTRICTED AREAS.

## 9. FACILITIES AND EQUIPMENT.

## 10. RADIATION SAFETY PROGRAM.

## 11. WASTE MANAGEMENT.

## 12. LICENSEE FEES (See 10 CFR 170 and Section 170.31)

## FEE CATEGORY

## AMOUNT ENCLOSED \$

## 13. CERTIFICATION (Must be completed by applicant) THE APPLICANT UNDERSTANDS THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE BINDING UPON THE APPLICANT.

THE APPLICANT AND ANY OFFICIAL EXECUTING THIS CERTIFICATION ON BEHALF OF THE APPLICANT, NAMED IN ITEM 2, CERTIFY THAT THIS APPLICATION IS  
PREPARED IN CONFORMITY WITH TITLE 10, CODE OF FEDERAL REGULATIONS, PARTS 30, 32, 33, 34, 35, AND 40 AND THAT ALL INFORMATION CONTAINED HEREIN,  
IS TRUE AND CORRECT TO THE BEST OF THEIR KNOWLEDGE AND BELIEF.

WARNING: 18 U.S.C. SECTION 1001 ACT OF JUNE 25, 1948, 62 STAT. 749 MAKES IT A CRIMINAL OFFENSE TO MAKE A WILLFULLY FALSE STATEMENT OR REPRESENTATION  
TO ANY DEPARTMENT OR AGENCY OF THE UNITED STATES AS TO ANY MATTER WITHIN ITS JURISDICTION.

## SIGNATURE - CERTIFYING OFFICER

## TYPED/PRINTED NAME

## TITLE

## DATE

*Robert H. Lilly*

Robert H. Lilly

Chief Inspector

9-13-88

B910100164 881004  
REG2 LIC30  
45-18256-01 PDR

## FOR NRC USE ONLY

TYPE OF FEE	FEE LOG	FEE CATEGORY	COMMENTS	APPROVED BY
			<i>for fee info per 4/10/88 application.</i>	
AMOUNT RECEIVED	CHECK NUMBER			DATE

5. Cesium 137 - Sealed source (Troxler drawing No. A-102112) - 1 source of 8 millicuries

Americium 241:BE - Sealed source (Troxler drawing No. A-102451) -  
1 source of 40 millicuries

6. To be used in a Troxler Electronic Laboratories, Inc. Model 3411 portable gauge to measure moisture and surface density of materials.
7. Robert H. Lilly is responsible for the radiation safety program. He has been trained in a State Certified program given by the Va. Dept. of Highways in their inspector training program. Received a Certificate of Qualification for Nuclear Testing from Virginia Department of Transportation on August 28, 1973. In further training was certified by Troxler Electronic Laboratories, Inc. on March 18, 1982 in Radiological Safety and Gauge Operation. Copy included with this application.
8. The only other person authorized to use the Troxler gauge is Ralph M. Welliver. He is certified by Atec Associates, Inc., as having been trained in the use of nuclear testing equipment in accordance with Nuclear Regulatory Commission license no. 19-19822-01. Copy included with this application.

Any new employees or persons authorized to use the gauge would at a minimum have to complete the manufacturers training program before being permitted to operate the device.

9. The gauge will be at all times kept in a locked storage closet unless physically in the presence of the users. The storage area has been inspected by an N.R.C. inspector and does not represent any danger to life or property. See attached sketch.

#### 10. Radiation Safety Program

We use film badges on a monthly exchange provided by R.S. Landauer, Jr., Company, Glenwood Science Park, Glenwood, Illinois 60425-1586.

Leak tests will be taken with a Troxler 3880 Leak Test Kit, Troxler Electronic Laboratories, Research Triangle Park, North Carolina 27709  
License # N.C. 032-182-1

The leak tests will be taken by Robert H. Lilly.

Any cleaning or maintenance will be done only with the source safely shielded.

Shipping and transport will be carried out in accordance with applicable D.O.T. regulations.

Any person who uses the Troxler gauge will be provided with written operating and emergency procedures. These will include the following topics:

1. Use of personnel monitoring
  2. Use of the device
  3. Storage of the device
  4. Transportation
  5. Leak testing will be performed by R.H. Lilly
  6. Emergency procedures
11. The device will be disposed of only by transfer to a licensee specifically authorized to possess it.
  12. The Town of Leesburg is a government agency and therefore is exempt under the fee schedule.





# A TEC Associates, Inc.



HEREBY CERTIFIES THAT

RALPH MARTIN WELLYVER

HAS SUCCESSFULLY COMPLETED THE NUCLEAR SAFETY & GAUGE USAGE TRAINING COURSE FOR THE USE OF NUCLEAR TESTING EQUIPMENT IN ACCORDANCE WITH NUCLEAR REGULATORY COMMISSION LICENSE NO. 19-19822-01. SUBJECTS INCLUDED IN THIS COURSE WERE AS FOLLOWS:

## Radiological Safety

1. Principles and practices of radiation protection.
2. Leak testing procedures.
3. Mathematics and calculations basic to the use and measurement of radioactivity.
4. Biological effects of radiation.
5. Radioactivity measurement standardization and monitoring techniques and instruments.
6. Accident and incident procedures.
7. Procedures for nuclear gauge storage and transportation.
8. General safety precautions.

## Gauge Operation

1. Instrument theory
2. Operating procedures
3. Field applications
4. Field maintenance

*Catherine J. Haney*  
INSTRUCTOR

6/20/87

DATE

*John W. Kell*  
RADIATION SAFETY OFFICER



# TROXLER ELECTRONIC LABORATORIES, INC.

HEREBY CERTIFIES THAT

R.H. LILLY

of

TOWN OF LEESBURG

HAS SUCCESSFULLY COMPLETED THE TROXLER ELECTRONIC LABORATORIES, INC.  
TRAINING COURSE FOR THE USE OF NUCLEAR TESTING EQUIPMENT.

SUBJECTS INCLUDED IN THIS COURSE WERE AS FOLLOWS:

## Radiological Safety

1. Principles and practices of radiation protection.
2. Leak testing procedures.
3. Mathematics and calculations basic to the use and measurement of radioactivity.
4. Biological effects of radiation.
5. Radioactivity measurement standardization and monitoring techniques and instruments.
6. Accident and incident procedures.
7. Procedures for nuclear gauge storage and transportation.
8. General safety precautions.

## Gauge Operation

1. Instrument theory
2. Operating procedures
3. Maintenance

03/18/82

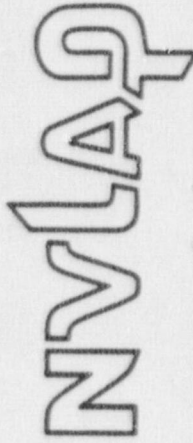
DATE

W. F. TROXLER

PRESIDENT

INSTRUCTOR

**United States Department of Commerce  
National Bureau of Standards**



**Certificate of Accreditation**

**R. S. LANDAUER, JR. & COMPANY**  
Glenwood, Illinois

is recognized under the National Voluntary Laboratory Accreditation Program  
for satisfactory compliance with criteria established in Title 15, Part 7 Code of Federal Regulations for:  
providing specific Personnel Radiation Dosimetry Processing Services



Effective until      October 1, 1988

A handwritten signature in dark ink, appearing to read "J. S. Vach".

For the National Bureau of Standards

**R. S. Landauer, Jr. & Co.**

Division of Tech/Ops, Incorporated

2 Science Road

Glenwood, Illinois 60425-1586

Telephone (312) 755-7000

**Tech/Ops**

**Landauer**

October 13, 1986

Subject: Second NVLAP Accreditation

Dear Client:

On the reverse, we have reproduced our "Certificate of Accreditation" from the National Bureau of Standards through its National Voluntary Laboratory Accreditation Program (NVLAP). In response to State and NRC regulatory needs, this accreditation program was established as a way of recognizing the competence of suppliers of personnel radiation dosimetry services.

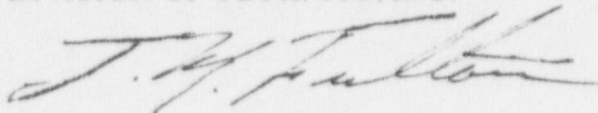
While many of our competitors are still struggling to get completely through first tests, R. S. Landauer, Jr. & Company is pleased to receive this accreditation for the second time, now through 1988. Upon seeing this certificate you and your employees will know your radiation protection program is backed by a competent personnel dosimetry system!

Participation in this accreditation program is open to any processor of radiation dosimeters. Our participation was based on a continuing policy to demonstrate leadership in personnel radiation dosimetry; and to assure our clients that they are receiving high quality service.

Landauer will continue to participate in many other sophisticated independent testing programs as further proof of our excellence; and as a demonstration that our services exceed the scope and requirements of the NVLAP accreditation.

Thank you,

R. S. LANDAUER, JR. & COMPANY  
DIVISION OF TECH/OPS, INC.



Thomas M. Fulton, Vice President  
& General Manager

TMF/sd





UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
REGION II  
101 MARIETTA STREET, N.W.  
ATLANTA, GEORGIA 30303

Town of Leesburg  
ATTN: Robert H. Lilly  
PO Box 88  
Leesburg, VA 22075

Gentlemen:

SUBJECT: REQUEST FOR RESUBMITTAL OF RENEWAL APPLICATION

REFERENCES:


- (1) Correspondence dated August 5, 1988
- (2) License No. 45-18256-01
- (3) Guide(s) Guide for the Preparation of Applications  
for licenses for the Use of Sealed Sources in  
Portable Gauging Devices, Task FC 407-4
- (4) Mail Control 252354

This refers to your correspondence (Reference 1 above) requesting the renewal of your material license (Reference 2).

Since the Nuclear Regulatory Commission issues material licenses for five year periods, the renewal application should be complete in all respects and reflect your program at the time of the renewal. Therefore, you are requested to submit a complete up-to-date application, without reference to any previously submitted information, supplying all of the information outlined in the guide (Reference 3).

We will continue our review upon receipt of the completed application, in duplicate, as indicated above. Please refer to your assigned mail control number (Reference 4) in your reply. Your current license will not expire until final action has been taken on the license renewal.

Sincerely,

  
Nuclear Materials Safety Section  
Division of Radiation Safety  
and Safeguards



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
REGION II  
101 MARIETTA STREET, N.W.  
ATLANTA, GEORGIA 30303

SEP 01 1988

"OFFICIAL RECORD COPY"

Town of Leesburg  
ATTN: Robert H. Lilly  
PO Box 88  
Leesburg, VA 22075

Gentlemen:

SUBJECT: REQUEST FOR RESUBMITTAL OF RENEWAL APPLICATION

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Sincerely,

Nuclear Materials Safety Section  
Division of Radiation Safety  
and Safeguards



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
REGION II  
101 MARIETTA STREET, N.W.  
ATLANTA, GEORGIA 30323

AUG 30 1988

OFFICIAL RECORD COPY

Town of Leesburg  
ATTN: Robert H. Lilly  
PO Box 88  
Leesburg, VA 22075

Docket No. 030-14738  
License No. 45-18256-01  
Control No. 252354

Gentlemen:

SUBJECT: LICENSE RENEWAL APPLICATION

This is to acknowledge receipt of your application for renewal of the nuclear material license identified above. Your application is deemed timely filed, and accordingly, the license will not expire until final action has been taken by this office.

Any correspondence regarding your renewal application should reference the control number and license number specified above.

Sincerely,

Nuclear Materials Safety Section  
Division of Radiation Safety  
and Safeguards



(FOR LFMS USE)  
INFORMATION FROM LTS

BETWEEN:

LICENSE FEE MANAGEMENT BRANCH, ARM  
AND  
REGIONAL LICENSING SECTIONS

PROGRAM CODE: 03121  
STATUS CODE: 2  
FEE CATEGORY: EX 3P  
EXP. DATE: 19880930  
FEE COMMENTS:

LICENSE FEE TRANSMITTAL

A. REGION 11

1. APPLICATION ATTACHED

APPLICANT/LICENSEE: LEESBURG, TOWN OF  
RECEIVED DATE: 880815  
DOCKET NO: 3014738  
CONTROL NO.: 252354  
LICENSE NO.: 45-18256-01  
ACTION TYPE: RENEWAL

2. FEE ATTACHED

AMOUNT: -----  
CHECK NO.: -----

3. COMMENTS

SIGNED  
DATE

*Quinn O. Henn*  
8/17/88

B. LICENSE FEE MANAGEMENT BRANCH (CHECK WHEN TELEPHONE 03 IS ENTERED) 1-11

1. FEE CATEGORY AND AMOUNT:

**FEE EXEMPT**  
*170.00*

2. CORRECT FEE PAID. APPLICATION MAY BE PROCESSED FOR:

AMENDMENT -----  
RENEWAL -----  
LICENSE -----

3. OTHER -----

SIGNED  
DATE

*Mr. Hagen*  
8/23/88

12  
11  
10  
9  
8  
7  
6  
5  
4  
3



*The  
Town  
of  
Leesburg in Virginia*

15 WEST MARKET STREET • POST OFFICE BOX 88 • 22075 • 703-777-2420

August 5, 1988

U.S. Nuclear Regulatory Commission, Region II  
Nuclear Materials Safety Section  
101 Marietta Street  
Suite 2900  
Atlanta, Georgia 30323

Re: Application for Material License  
Renewal

Gentlemen:

The Town of Leesburg in Virginia would like to renew their NCR material license #45-18256-01.

Under the fee schedule we are a municipal government and should be fee exempt. Enclosed are duplicate copies of our current license and up-to-date amendments.

If there are any questions, please contact me at (703) 777-8733.

Thank you.

Sincerely,

Robert H. Lilly  
Chief Inspector  
Town of Leesburg

mcf

enc.

License Fee Information  
on application

OFFICIAL COPY



# APPLICATION FOR MATERIAL LICENSE

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## 12. LICENSEE FEES (See 10 CFR 170 and Section 170.31)

## FEE CATEGORY

AMOUNT  
ENCLOSED \$

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## SIGNATURE—CERTIFYING OFFICER

## TYPED/PRINTED NAME

## TITLE

## DATE

*Robert H. Lilly*

Robert H. Lilly

*Chief Inspector*

*8/10/88*

## TYPE OF FEE

## FEE LOG

## FEE CATEGORY

## COMMENTS

## APPROVED BY

## AMOUNT RECEIVED

## CHECK NUMBER

## DATE

*Ren*

*Aug-5-88*

*EX3P*

FOR NRC USE ONLY  
**FEE EXEMPT**

*W. Harris*

*170.11(6)(f)*

*8/23/88*