

From: [Weidner, Tara](#)
To: [Tonja Ridgeway](#)
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Good morning Tonja,

I have begun working on the amendment to add the two authorized users. Before I can issue the amendment I need to get some additional information on the new Radiation Safety Officer, Erin France. Since Ms. France is an outside consultant\contractor, we will need the following information:

- a. Describe the control over the radiation safety program that will be delegated so that the consultant-RSO will be able to exercise authority over authorized users when confronted with radiation safety problems that require implementation of corrective actions.
- b. Describe the relationship that will exist between the consultant-RSO and your institutional management regarding expenditure of funds to facilitate the objectives of your radiation safety program and related regulatory requirements.
- c. Identify other commitments of the consultant-RSO for other NRC or Agreement State licensed facilities, along with a description of how the consultant-RSO will allocate time to permit the performance of the duties of the RSO as described in the regulations. State the consultant-RSO's minimum amount of on-site time (hours per week).
- d. Appoint an in-house representative who will serve as the point of contact during the RSO's absence. This person may be allowed to assist the consultant RSO with limited authority.
- e. Describe the overall availability of the consultant-RSO to respond to questions or operational issues that arise during the conduct of your radiation safety program and related regulatory requirements. Specify the maximum amount of time it will take the RSO to arrive at the facility in the event of an emergency that requires his presence.

Once I receive the additional information I will be able to issue the amendment.

Thanks in advance,
Tara L. Weidner
Senior Health Physicist
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