

For

QUARTERLY REPORT FOR NRC  
LOCAL PUBLIC DOCUMENT ROOM COLLECTION

Library Name/City/State: William Carlson Library / Toledo, Ohio

Contract Number: NRC 10-87-335

Quarter Number: 1 (August 17, 1987)

A. Use of the Collection:

1. Estimate the number of persons using the collection or the frequency of use of the documents during the last quarter. 6

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Estimate number of copies made during the quarter.

1) From paper copies: 340

2) From microfiche: 0

B. Condition of the LPDR Collection:

1. Has filing been kept up-to-date (filed within one week of receipt from NRC and within one business day after use by patrons)? If not, what actions are being taken to maintain an up-to-date collection?

\_\_\_\_\_ filing has been kept up-to-date \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Have documents been reported missing during the quarter? If so, list missing documents below. Also, please indicate below if the LPDR Branch has or has not been notified.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C. Filing and Assistance:

1. Please indicate the average amount of time spent each week during this quarter:

1) Filing hardcopy documents received from NRC. 2 hours per week

2) Filing microfiche received from NRC. 5 minutes per week

3) Refiling hardcopy documents used by patrons. 1 hour per week

4) Refiling microfiche used by patrons. 10 minutes per week

2. Please indicate amount of time spent each week assisting patrons to use and/or locate documents and microfiche in the collection.

2 hours

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PDR CONTR  
NRC-10-87-335 PDR

## Equipment Maintenance:

1. Is the NRC furnished microfiche reader/printer operational? ☒ Y ☐ N
2. If not, has your local 3M representative been notified?  
☐ Y ☐ N
3. If not, give reason.

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4. Please estimate the number of days the reader/printer was not operational during the quarter. 0 days
5. Is the microfiche reader/printer paper outdated? ☐ Y ☒ N
6. If yes, is additional paper being purchased?\* ☐ Y ☐ N
7. List the cost of required maintenance for the NRC microfiche reader printer, date of the service, and describe the problems requiring the service.

<u>COST</u>	<u>DATE</u>	<u>PROBLEM</u>

## E. Corrections:

Please indicate below, where necessary, any information which has changed this quarter:

1. Person who signs contract: \_\_\_\_\_
2. Collection recipient: \_\_\_\_\_
3. Person who handles reference questions: \_\_\_\_\_
4. Person who does the filing: \_\_\_\_\_
5. Telephone number: \_\_\_\_\_
6. Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
7. Hours of operation: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\*Library is responsible for purchasing paper and bulbs.

## F. Problems:

Please describe any problems that have occurred with the maintenance and use of the collection which have not been reported to, or resolved by, the LPDR Branch.

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## G. Suggestions:

Please list below any ideas or suggestions you may have that would help us improve the LPDR Program.

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August 17, 1987

DATE

SIGNATURE

*Julia Baldwin*

Documents Librarian

TITLE

Submit original and (1) additional copy of the quarterly report and invoice to:

U. S. Nuclear Regulatory Commission  
Office of Resource Management  
Division of Accounting and Finance  
ATTN: GOV/COM ACCOUNTS  
Washington, D.C. 20555

Submit (1) copy of quarterly report and invoice to:

Jona L. Souder, Chief  
Local Public Document Room Branch  
U. S. Nuclear Regulatory Commission  
Washington, D.C. 20555





2801 W. Bancroft Street  
Toledo, Ohio 43606

## The University of Toledo

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Washington, DC 20555

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