



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

June 29, 1998

LETTER TO: ADDRESSEE LIST

SUBJECT: FACILITATING COMMUNICATIONS WITH NRC

On January 14, 1998, a letter was sent regarding communications with the U.S. Nuclear Regulatory Commission (NRC), including revised procedures for submitting correspondence. We have acquired additional experience since then with these new correspondence procedures and believe that some minor adjustments are required to enhance the efficiency and effectiveness of the new procedures. Consequently, the January 14, 1998, letter is being reissued with the following modifications.

As you are aware, both NRC and its fuel cycle licensees need to apply limited resources judiciously to continue to ensure public health and safety and safeguards of licensed material. Your assigned NRC Project Manager, as the most knowledgeable individual on the issues concerning your facility, remains the point of contact for you on all licensing and associated issues. Cultivating regular communications at the NRC Project Manager level is advisable to keep your primary agency contact informed of upcoming issues and developments to ensure that appropriate resources can be allocated and that issues can be addressed in a timely manner. While Branch management may need to be involved in certain significant issues, maintaining the NRC Project Manager as your first and primary contact will allow the most efficient use of both of our resources. Of course, you should continue to communicate with NRC on operational events, inspection, and enforcement matters through established channels.

On a separate but related matter, to speed the docketing of your licensing submittals, ensure completeness of the docket, and conserve licensing resources, it is requested that you address all unclassified licensing correspondence intended for this office to Director, Office of Nuclear Material Safety and Safeguards, U.S. Nuclear Regulatory Commission, ATTN: Document Control Desk, Washington, D.C. 20555. You will continue to meet 10 CFR Parts 40.5 and 70.5 by addressing correspondence in this manner. The first page of transmittal letters should clearly indicate the docket and license numbers for the subject facility. We also suggest that you send a copy of licensing correspondence to your designated NRC Project Manager via mail or facsimile. Licensing Branch receipt of some licensing actions has been delayed by several weeks because the docket and license numbers were not evident in the transmittal letters. By copying your NRC Project Manager, Licensing Branch staff will be aware of your submittal and can ensure that it is processed in a more timely manner. Financial assurance submittals for decommissioning should be sent directly to Chief, Fuel Cycle Licensing Branch, Mail Stop T8D14, Washington, DC, 20555 (or 11545 Rockville Pike, Rockville, MD, 20852-2738, if using express mail service). This change is needed to ensure that original financial instruments are properly protected in accordance with NRC Management Directive 8.12. Classified information should be sent with an inner and outer envelope. The outer envelope should be addressed

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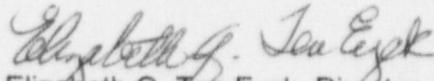
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to U.S. Nuclear Regulatory Commission, Caller Box 2500, Rockville, MD 20852. The inner envelope should be addressed the same as the outer envelope with the addition of ATTN: Chief, Fuel Cycle Licensing Branch, Division of Fuel Cycle Safety and Safeguards.

We look forward to continued productive communications with you and your staff. Should you have any questions on this or other matters involving NRC, feel free to contact your NRC Project Manager.

Sincerely,

A handwritten signature in cursive script, appearing to read "Elizabeth Q. Ten Eyck".

Elizabeth Q. Ten Eyck, Director
Division of Fuel Cycle Safety
and Safeguards, NMSS

June 29, 1998

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to U.S. Nuclear Regulatory Commission, Caller Box 2500, Rockville, MD 20852. The inner envelope should be addressed the same as the outer envelope with the addition of ATTN: Chief, Fuel Cycle Licensing Branch, Division of Fuel Cycle Safety and Safeguards.

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Sincerely,

Elizabeth Q. Ten Eyck, Director
Division of Fuel Cycle Safety
and Safeguards, NMSS

Distribution:

Docket 70-27 ✓	70-622 ✓	70-893	70-734	70-754
70-1374 ✓	70-938	70-143 ✓	70-113 ✓	70-152 ✓
70-1068 ✓	70-1151 ✓	40-3392 ✓	40-6940 ✓	70-36 ✓
70-1100	70-398	70-1703	40-7580 ✓	70-1201
70-1113 ①	70-600	40-7102 ✓	70-1257	70-157 ✓
PUBLIC	NRC File Center	FCSS r/f	Region I	Region II
FCLB Staff	Region III	Region IV	GTroup, RII	WGloersen, RII
JKinneman, RI	CHooker, RIV	CBassett, RII	TReidinger, RIII	NMSS r/f
FCLB r/f	FCSS R/F			

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*See previous concurrence

OFF	FCLB* E	FCLB*E	FCLB*C	FCLB	FCSS	FCSS
NAME	PShea	JGitter <i>7/13/98</i>	MAdams	MWeber <i>6/24/98</i>	EBrach	ETen Eyck
DATE	5/28/98	5/28/98	5/29/98	6/1/98	6/ /98	6/2/98

Coordinated with K. Wmsberg, S. Lewis, and M. Schwartz, OGC with no objections noted.

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