

MAR 16 1987

Tayloe Associates, Ltd.
Ann Riley and Associates, Ltd.
Attention: Ms. Ann Riley
1625 I Street, N.W., Suite 921
Washington, D.C. 20006

Dear Ms. Riley:

Subject: Contract No. NRC-21-84-353 Entitled "Stenographic Reporting Services"

This confirms our March 6, 1987 conversation.

The subject contract expired on August 15, 1984 and we are initiating closeout action. However, pending completion of all required closeout requirements, it is necessary to deobligate any excess funds remaining under this contract for other immediate agency requirements. You are therefore requested to review the enclosed modification deobligating an amount of \$2,414.55. If this modification is acceptable to you, please sign all three copies on behalf of Tayloe Associates, Ltd. and return two fully executed copies to me at the following address: U.S. Nuclear Regulatory Commission, Division of Contracts, AR 2223, Attention: Patricia A. Brennan, Washington, D.C. 20555. You should retain one fully executed copy.

You are further requested to complete the enclosed Property Certification form and return it to me at the above address.

Questions regarding this matter may be addressed to Patricia Brennan on (301) 492-4519.

Your cooperation in this matter is much appreciated.

Sincerely,

/s/

Sharon A. Bell
Contracting Officer

Enclosure:

1. Modification No. 5 (3 copies)
2. Property Certification Form

OFFICE:	ADM:DC:CAB	:	ADM:DC:CAB	:	:	:	:
SURNAME:	PBrennan	:	SABell	:	:	:	:
DATE:	3/16/87	:	3/16/87	:	:	:	:

8707210521 870709
PDR FOIA
BIRDB5-675 PDR

FOIA 87-266
B-C-2

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE OF PAGES 1 1	
2. AMENDMENT/MODIFICATION NO. 5		3. EFFECTIVE DATE 3/16/87		4. REQUISITION/PURCHASE REQ. NO. ASB-84-353 3/9/87		5. PROJECT NO. (If applicable)	
6. ISSUED BY U.S. Nuclear Regulatory Commission Division of Contracts, AR 2223 Washington, D.C. 20555		7. ADMINISTERED BY (If other than Item 6)		CODE			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Taylor Associates, Ltd. Ann Riley and Associates, Ltd. 1625 I Street, N.W., Suite 921 Washington, D.C. 20006				(g)		9A. AMENDMENT OF SOLICITATION NO.	
						9B. DATED (SEE ITEM 11)	
				X		10A. MODIFICATION OF CONTRACT/ORDER NO. NRC-21-84-353	
						10B. DATED (SEE ITEM 13) 5/16/84	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) 31X0200.705 B&R 70-19-04 FIN B8180 Deobligate \$2,414.55							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
<input checked="" type="checkbox"/> A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. <input type="checkbox"/> B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). <input type="checkbox"/> C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: X mutual agreement of the parties <input type="checkbox"/> D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>2</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Based on available information, there appear to be excess funds remaining under this fixed price requirements contract. Therefore, the purpose of this modification is to decrease the amount obligated by the Commission as follows: The ceiling amount of this contract is decreased by \$2,414.55, from \$213,677.26 to \$211,262.71. The amount presently obligated by the Government for performance of this contract is \$211,262.71.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				Sharon A. Bell, Contracting Officer			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				BY		(Signature of Contracting Officer)	