

## 6.0 ADMINISTRATIVE CONTROLS

### 6.1 RESPONSIBILITY

6.1.1 The Director, Nuclear Plant Operations shall be responsible for overall unit operation and shall delegate in writing the succession to this responsibility during his absence. The title Director, Nuclear Plant Operations, is synonymous to the titles Manager, Virgil C. Summer Nuclear Station, Station Manager or Plant Manager. 18

6.1.2 The Shift Supervisor shall be responsible for unit operations. A management directive to this effect, signed by the Vice President, Nuclear Operations, shall be reissued to all station personnel on an annual basis.

### 6.2 ORGANIZATION

#### OFFSITE

6.2.1 The <sup>FUNCTIONAL</sup> ~~offsite~~ organization for unit management and technical support shall be as shown on Figure 6.2-1. AND:

#### UNIT STAFF

~~6.2.2 The unit organization shall be as shown on Figure 6.2-2 and:~~

- a. Each on-duty shift shall be composed of at least the minimum shift crew composition shown in Table 6.2-1.
- b. At least one licensed Reactor Operator shall be in the control room when fuel is in the reactor. In addition, while the unit is in MODE 1, 2, 3 or 4, at least one Licensed Senior Reactor Operator shall be in the Control Room.
- c. A health physics technician<sup>#</sup> shall be on site when fuel is in the reactor.
- d. All CORE ALTERATIONS shall be observed and directly supervised by either a licensed Senior Reactor Operator or Senior Reactor Operator Limited to Fuel Handling who has no other concurrent responsibilities during this operation.
- e. A site Fire Brigade of at least 5 members shall be maintained onsite at all times.<sup>#</sup> The Fire Brigade shall not include the Shift Supervisor and the other 2 members of the minimum shift crew necessary for safe shutdown of the unit and any personnel required for other essential functions during a fire emergency.

<sup>#</sup>The health physics technician and Fire Brigade composition may be less than the minimum requirements for a period of time not to exceed 2 hours in order to accommodate unexpected absence provided immediate action is taken to fill the required positions.

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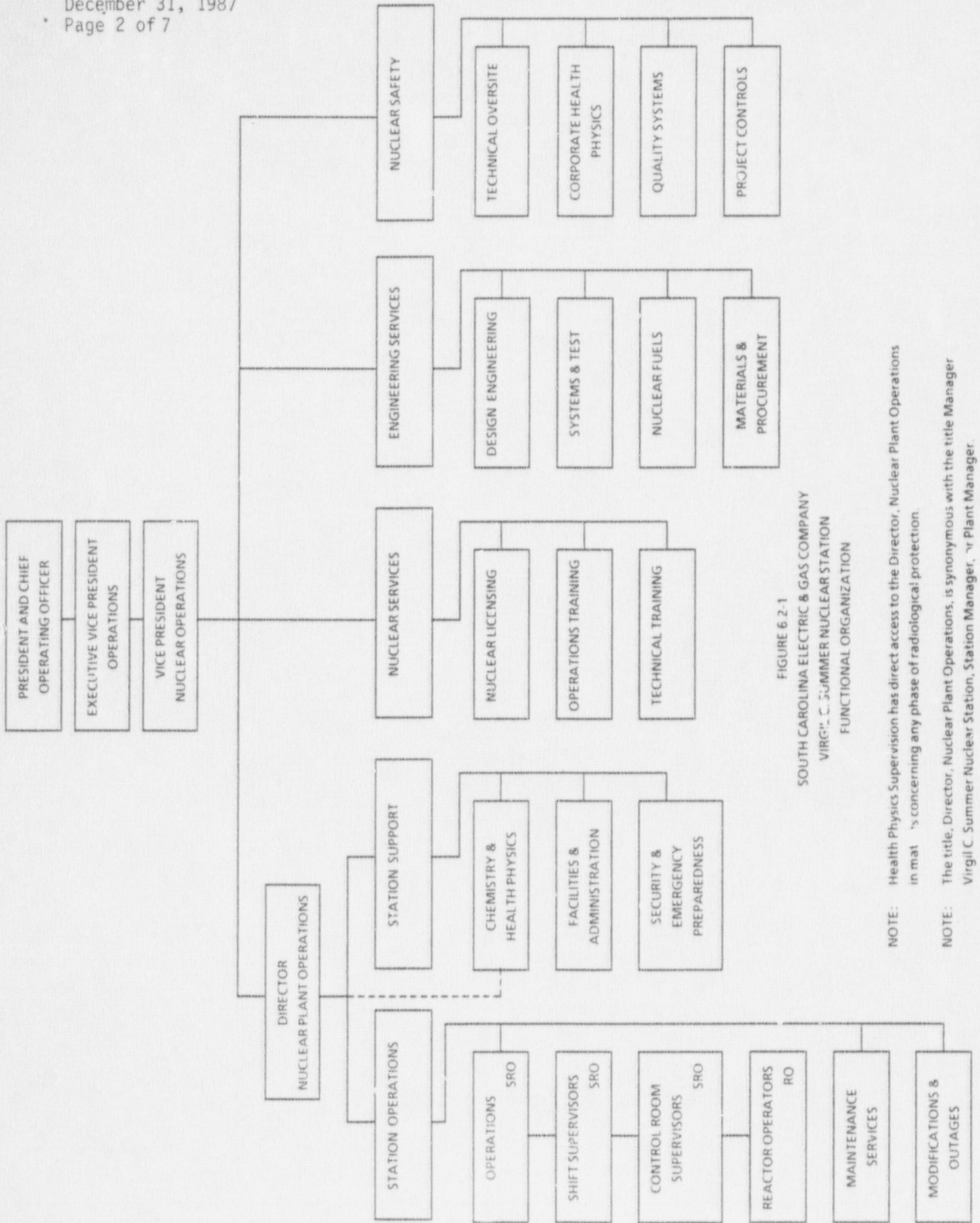
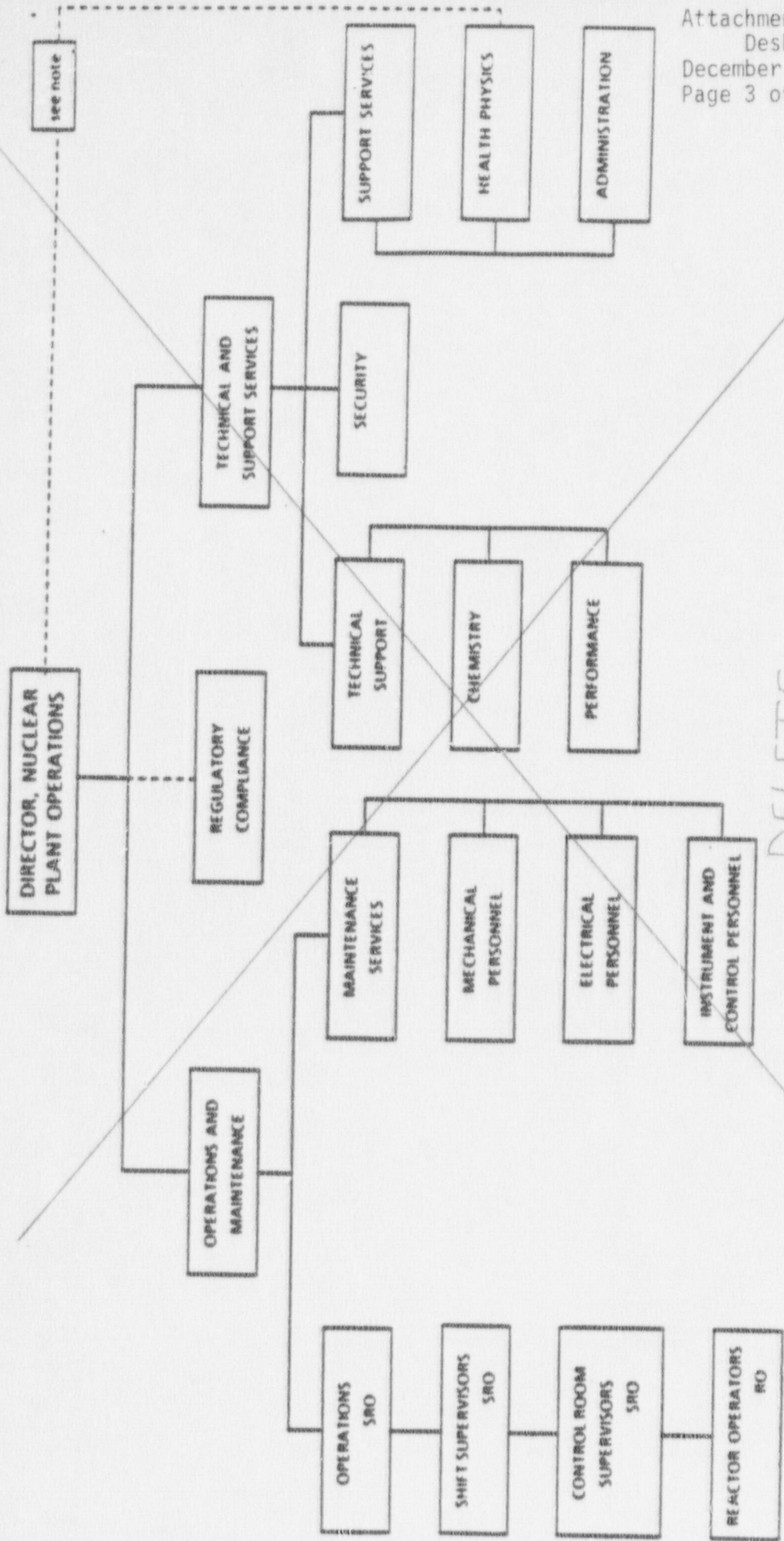


FIGURE 6-2-1  
 SOUTH CAROLINA ELECTRIC & GAS COMPANY  
 VIRGIL C. SUMMER NUCLEAR STATION  
 FUNCTIONAL ORGANIZATION

NOTE: Health Physics Supervision has direct access to the Director, Nuclear Plant Operations in matters concerning any phase of radiological protection.

NOTE: The title, Director, Nuclear Plant Operations, is synonymous with the title Manager, Virgil C. Summer Nuclear Station, Station Manager, or Plant Manager.

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FIGURE 6 2-2  
VIRGIL C. SUMMER NUCLEAR STATION  
FUNCTIONAL ORGANIZATION

SRO - Senior Reactor Operator License  
RO - Reactor Operator License

NOTE: Health Physics supervision has direct access to the Director, Nuclear Plant Operations in matters concerning any phase of radiological protection

NOTE: The title Director, Nuclear Plant Operations is synonymous with the title Manager, Virgil C. Summer Nuclear Station, Station Manager or Plant Manager.

ADMINISTRATIVE CONTROLS

<sup>2</sup>  
6.2.3 INDEPENDENT SAFETY ENGINEERING GROUP (ISEG)

FUNCTION

<sup>2</sup>  
6.2.3.1 The ISEG shall function to examine plant operating characteristics, NRC issuances, industry advisories, Licensee Event Reports and other sources of plant design and operating experience information, including plants of similar design, which may indicate areas for improving plant safety.

COMPOSITION

<sup>2</sup>  
6.2.3.2 The ISEG shall be composed of a multi-disciplined dedicated onsite group with a minimum assigned complement of five engineers or appropriate specialists.

RESPONSIBILITIES

<sup>2</sup>  
6.2.3.3 The ISEG shall be responsible for maintaining surveillance of plant activities to provide independent verification\* that these activities are performed correctly and that human errors are reduced as much as practical.

AUTHORITY

<sup>2</sup>  
6.2.3.4 The ISEG shall make detailed recommendations for procedure revisions, equipment modifications, maintenance activities, operations activities or other means of improving plant safety to the ~~Group Manager, Technical Services.~~

<sup>3</sup>  
6.2.4 SHIFT TECHNICAL ADVISOR

*GENERAL MANAGER, NUCLEAR SAFETY*

The Shift Technical Advisor shall provide technical support to the Shift Supervisor in the areas of thermal hydraulics, reactor engineering and plant analysis with regard to the safe operation of the unit.

6.3 UNIT STAFF QUALIFICATIONS

6.3.1 Each member of the unit staff shall meet or exceed the minimum qualifications of ANSI N18.1-1971 for comparable positions and the supplemental requirements specified in Sections A and C of Enclosure 1 of the March 28, 1980 letter to all licensees as clarified in NUREG-0737, Section I.A.2.1, except for the Associate Manager, Health Physics who shall meet or exceed the qualifications of Regulatory Guide 1.8, September 1975, the Shift Technical Advisor who shall meet or exceed the qualifications referred to in Section 2.2.1.b of Enclosure I of the October 30, 1979 NRC letter to all operating nuclear power plants, and the members of the Independent Safety Engineering Group, each of whom shall have a Bachelor of Science degree or registered Professional Engineer and at least two years experience in their field. At least one year experience shall be in the nuclear field.

6.4 TRAINING

6.4.1 A retraining and replacement training program for the unit staff shall be maintained and shall meet or exceed the requirements and recommendations of Section 5.5 of ANSI N18.1-1971 and Appendix "A" of 10 CFR Part 55 and the supplemental requirements specified in Sections A and C of Enclosure 1 of the March 28, 1980 NRC letter to all licensees, and shall include familiarization with identified relevant industry operational experience.

\*Not responsible for sign-off function.

ADMINISTRATIVE CONTROLS

6.5 REVIEW AND AUDIT

6.5.1 PLANT SAFETY REVIEW COMMITTEE (PSRC)

FUNCTION

6.5.1.1 The PSRC shall function to advise the Director, Nuclear Plant Operations on all matters related to nuclear safety.

COMPOSITION

~~6.5.1.2 The Plant Safety Review Committee shall be composed of the:~~

SEE  
ATTACHED

- |                      |  |
|----------------------|--|
| <del>Chairman:</del> | <del>Director, Nuclear Plant Operations or<br/>Deputy Director, Operations and Maintenance</del> |
| <del>Member:</del>   | <del>Manager Operations</del>  |
| <del>Member:</del>   | <del>Manager Technical Support</del>   |
| <del>Member:</del>   | <del>Manager Maintenance Services</del>  |
| <del>Member:</del>   | <del>Group Manager, Technical and Support Services</del>   |
| <del>Member:</del>   | <del>Associate Manager, Health Physics or a<br/>Health Physics Supervisor</del>                  |

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ALTERNATES

6.5.1.3 All alternate members shall be appointed in writing by the PSRC Chairman to serve on a temporary basis; however, no more than two alternates including the Chairman's alternate, if applicable, shall participate as voting members in PSRC activities at any one time.

MEETING FREQUENCY

6.5.1.4 The PSRC shall meet at least once per calendar month and as convened by the PSRC Chairman or his designated alternate.

QUORUM

6.5.1.5 The minimum quorum of the PSRC necessary for the performance of the PSRC responsibility and authority provisions of these Technical Specifications shall consist of the Chairman or his designated alternate and three members including alternates.

RESPONSIBILITIES

6.5.1.6 The Plant Safety Review Committee shall review:

- a. Station administrative procedures and changes thereto,
- b. The safety evaluations for 1) procedures, 2) changes to procedures, equipment or systems, and 3) tests or experiments completed under the provision of Section 50.59, 10 CFR, to verify that such actions did not constitute an unreviewed safety question and all programs required by Specification 6.8 and changes thereto.
- c. Proposed procedures and changes to procedures, equipment or systems which may involve an unreviewed safety question as defined in Section 50.59, 10 CFR.
- d. Proposed tests or experiments which may involve an unreviewed safety question as defined in Section 50.59, 10 CFR.
- e. Proposed changes to Technical Specifications or the Operating License.

COMPOSITION

6.5.1.2 The Plant Safety Review Committee shall be composed of the:

- |           |   |
|-----------|---|
| Chairman: | Director, Nuclear Plant Operations, or<br>General Manager, Station Operations |
| Member:   | General Manager, Station Support  |
| Member:   | Manager, Operations   |
| Member:   | Manager, Maintenance Services   |
| Member:   | Manager, Chemistry and Health Physics   |
| Member:   | Manager, Nuclear Fuels  |
| Member:   | Manager, Design Engineering   |

## ADMINISTRATIVE CONTROLS

### RECORDS

6.5.2.10 Records of NSRC activities shall be prepared, approved and distributed as indicated below:

- a. Minutes of each NSRC meeting shall be prepared, approved and forwarded to the Vice President, Nuclear Operations within 14 days following each meeting.
- b. Reports of reviews encompassed by Section 6.5.2.7 above, shall be prepared, approved and forwarded to the Vice President, Nuclear Operations within 14 days following completion of the review.
- c. Audit summary reports encompassed by Section 6.5.2.8 above, shall be forwarded to the NSRC and to the Vice President, Nuclear Operations. Full audits shall be forwarded to the management positions responsible for the areas audited within 30 days after completion of the audit by the auditing organization.

### 6.5.3 TECHNICAL REVIEW AND CONTROL

#### ACTIVITIES

6.5.3.1 Activities which affect nuclear safety shall be conducted as follows:

- a. Procedures required by Technical Specification 6.8 and other procedures which affect plant nuclear safety, and changes thereto, shall be prepared, reviewed and approved. Each such procedure or procedure change shall be reviewed by an individual/group other than the individual/group which prepared the procedure or procedure change, but who may be from the same organization as the individual/group which prepared the procedure or procedure change. Procedures other than Administrative Procedures will be approved as delineated in writing by the Director, Nuclear Plant Operations. The Director, Nuclear Plant Operations will approve administrative procedures, security implementing procedures and emergency plan implementing procedures. Temporary approval to procedures which clearly do not change the intent of the approved procedures can be made by two members of the plant management staff, at least one of whom holds a Senior Reactor Operator's License. For changes to procedures which may involve a change in intent of the approved procedures, the person authorized above to approve the procedure shall approve the change.
- b. Proposed changes or modifications to plant nuclear safety-related structures, systems and components shall be reviewed as designated by the Director, Nuclear Plant Operations. Each such modification shall be designed as authorized by ~~Technical~~ Services and shall be reviewed by an individual/group other than the individual/group which designed the modification, but who may be from the same organization as the individual/group which designed the modifications. Implementation of modifications to plant nuclear safety-related structures, systems and components shall be concurred in by the Director, Nuclear Plant Operations.

ENGINEERING